Franklin County Planning and Zoning Department
Subdivision Application Form

Submit the following information:

1. Completed Application **2. General Warranty Deed(s)**
3. Sketch Plan **4. Review Fee (Refer to Section D)**

Section A: Applicant Information		
Applicant Name		
Mailing Address		
City, State, Zip +4		
Phone	Fax	Email
Section B: Property Location and Description		
Township(s) North	Range(s)	Section(s)
Tax/Parcel ID Number(s) (16 Digits)		
Development Site Address(es)		
Zoning District(s)	Political Township(s)	Total Acres
Subdivision Name		
Section C: Proposed Subdivision Activity		
Proposed Subdivision Name		
Gross Acreage of All Lots	Net Acreage of All Lots	Number of Proposed Lots
Surveyor	Surveyor Email/Address	

Section D: Type of Action Requested (Please 'x' the appropriate box)					
	Sketch Plan	**$70.00**		**Preliminary Plat**	**$400/$650**
	Cluster Development	**$400/$650**		**Charter Exemption**	**$70.00**
	Family Exemption	**$70.00**		**Large Lot/Revise or Combine Lots**	**$70.00**
	PUD – Step #1 – Sketch Plan	**$70.00**		**PUD – Step #2 – Area Plan**	**$650/$750**

These amounts may be subject to recording fees charged by the Recorder of Deeds

Purpose of Request (*additional documentation may be required to support the application*):

Signature of Applicant *(if a business, please provide documentation of authorization to sign)* **X**	**Date**

Paid Date	**Amount Paid**	☐ **Cash** ☐ **Check #_____**	☐ **Credit Card**

Revised 05/04/2016

FILE NUMBER:

****ONCE COMPLETED, THIS FORM IS NOT AVAILABLE TO THE PUBLIC****

Application Addendum

Applicant/Signer Information Form

_____
Full Name (First, Middle(s), and Last)

_____ /_____ /_____
Date of Birth

_____ - _____ - _____ **OR** _____

Social Security Number Driver's License Number

_____
Street Address (if different than application) – **CANNOT BE P.O. BOX**

_____ _____ _____
City State Zip

CLOSED RECORD