Missouri
FRANKLIN COUNTY

Annual Budget
January 1, 2013 Through December 31, 2013

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How to Use This Document:

Begin by reviewing the table of contents to obtain an understanding of the scope of information included and the manner in which it is organized. The document is divided into sections, which correspond to the table of contents and contains the following information:

Budget Message: The budget message provides the reader with summary information, including an overview of the budgetary process, local economic information, and summaries of revenue and expenditures.

General Information: This section contains information on the history and structure of the County as well as an overview of the County's fiscal policies and fund types.

Financial Summaries: This section contains financial summaries in matrix form and pie charts.

Fund Statements: This section contains schedules showing the changes in fund balances, explanations of the changes in fund balance, consolidated summaries of revenues and expenditures, as well a budget summary.

Capital Outlay - This section contains information pertaining to the purchase of capital items and capital projects.

Operating Budgets: Here the reader will find the operating budgets with detailed information for each organizational unit including a mission statement, budget highlights, and personnel detail.

Statistical Section: This section contains statistical information on Franklin County.

Glossary: A glossary is provided for the reader to obtain definitions of unfamiliar terms.

Appropriation Order: A copy of the order whereby the Commission is adopting the 2013 budget.

This document is available on the County's website at www.franklinmo.org. To view, click on the Auditor's tab and click on budgets.

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January 18, 2012

To the County Commission and the Citizens of Franklin County:

I am pleased to present the Fiscal Year 2013 Proposed Budget for Franklin County, Missouri. The annual budget serves as the foundation for Franklin County's financial planning and provides legal spending authority for the County's elected officials and appointed department heads. All of the budgets contained herein are balanced: total resources (i.e., current revenues plus appropriated fund balance) available to a particular fund are sufficient to cover the approved spending plan for that fund.

Organizational Structure and Its Impact on Planning Processes and Long-term Goals

Franklin County's statutory elective form of government impacts the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year. Its' governing body consists of a three-member Independent County Commission, which includes a Presiding Commissioner, a First District Commissioner and a Second District Commissioner. They each serve a four-year term. In addition to the County Commission, there are fifteen independent elected officials who are directly accountable to the citizens of the County and are responsible for the operations of their office in accordance with state laws within resources allocated to them by the County Commission. In some instances, elected official have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of an individual elected official rather than the County Commission. The County Commission has no oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. This structure results in each elected official identifying immediate and long-range goals and then presenting funding requests in the annual budget process. All county property, however, is controlled and managed by the County Commission. Despite these unique organizational features and their impact on entity-wide goal setting and planning processes, county officials share a commitment to provide responsive, efficient, and ethical government services for the people of Franklin County.

These shared commitments are reflected in the following long-term goals:

- Long-term fiscal stability for the County.
- Continuous improvement in service quality and service delivery, with an emphasis on application of new technologies.
- Equipping county employees with adequate skills, technology and other resources to deliver quality public services.

As noted above, the County's statutory organization structure does not provide a formal mechanism for the development of cohesive and coordinated entity-wide budgetary priorities. However, county officials collaboratively identify, develop, and achieve progress toward shared county-wide commitments.

2013 Budgetary Issues and Solutions

The County's statutory structure significantly influences the annual budgetary process. Individual elected officials engage in planning activities but these processes are generally focused on the respective responsibility areas of each office and are not formally coordinated at the entity level. As noted earlier, additional resources may be available to elected officials through special revenue funds, many of which are under the appropriating authority of an individual elected official rather than the County Commission. As a result, individual departmental goals impact the budget development more so than entity-wide goals. Within this framework and context, the County Auditor and the County Commission evaluate funding requests and establish appropriations in accordance with available resources.

The primary focus in developing the FY 2013 budget consisted of the following:

- Ensuring financial stability
- Providing Quality Services to Citizens
    - Operation of the Judicial Courts
    - Operation of the Prosecuting Attorney's Office
    - Operation of the County Jail and Law Enforcement Services
    - Operation of the 20th Judicial Circuit Court (state court)
    - Operation of the Juvenile Office
    - Recording of Land Transactions, Vital Statistics, and Licenses
    - Tax Assessment of All County Property
    - Collection of Property Taxes
    - Voter registration and election activity
    - Operation of County Health Department
    - Operation of Public Administrator's Office
    - Construction and Maintenance of County Roads and Bridges
    - Planning and Zoning
    - Construction Inspections
    - Emergency Management Services

- Supporting the Goals & Objectives of Elected Officials and Department Heads
- Maintaining a Competitive Employee Benefits Package

Budget Process and Calendar

The County Commission adopts an annual budget for all of its governmental funds. The County's fiscal year is the calendar year and the annual budgetary process and timetable is governed by the County Budget Law (RSMo Sections 50.525 to 50.641). Franklin County is a first class non-charter county where the County Auditor serves as Budget Officer. The process is as follows:

- The annual budget process begins in late June or early July with the Auditor preparing worksheets with historical data for all the revenue and expense line items within each departmental budget.
- The County Auditor distributes the budget packets, along with instructions, to the elected officials and department heads by August 1st.
- The County elected officials and department heads prepare departmental revenue and expenditure projections and submit their budgetary requests to the County Auditor on or before September 1st.
- The County Auditor prepares budget requests for offices not submitting requests by September 10th.
- During September and October, the County Auditor holds clarification meetings and then reviews and revises the budgetary requests based upon budgeted revenue projections.
- By November 15, the County Auditor submits a proposed budget to the County Commission.
- During November and December, the County Commission, along with the County Auditor, holds meetings with each elected official and department head to review the proposed budget.
- The County Commission may alter, modify, or change the proposed budget in any manner, except the Court's budgets which may not be altered without the Court's consent or pursuant to mediation by the Judicial Finance Review Commission.
- The County Commission must comply with the public notice and public hearing requirement. The public hearing is usually held during the month of December.
- The budget must be adopted on or before January 10th. However, in a year in which a County Commissioner's new term of office begins, the statutory deadline is extended to January 31st.
- In the event the County Commission does not adopt the budget, the preceding year's budget remains effective.

Fiscal Year 2013 Budget Calendar

June 20 to July 13, 2012	Auditor prepares budget worksheets and instructions.
August 1, 2012	Auditor distributes budget documents and instructions to elected officials and department heads.
August 9, 2012	Auditor and Commission to meet with the Presiding Judge to review the judicial budgets.
August 2 to September 1, 2012	Elected officials and department heads prepare departmental revenue and expenditure projections. Auditor assists the department heads and elected officials with their projections.
September 1, 2012	Budgets requests are submitted to the Auditor.
September 10, 2012	The Auditor prepares budget requests for offices not submitting requests.
September 11 to October 31, 2012	The Auditor holds clarification meetings and then reviews and revises the budgetary requests.
November 15, 2012	The Auditor submits a proposed budget to the County Commission.
November 16 to December 14, 2012	The current County Commission, newly elected Commissioners, and Auditor will hold meetings with each elected official and department head to review the proposed budgets.
January 18, 2013	Proposed budget will be available to the public.
January 23, 2013	Post and advertise public hearing.
January 29, 2013	Hold public hearing.
January 31, 2012	Commission must adopt budget by this date.

Budget Revisions and Budget Amendments

Occasionally, the County will encounter a need to either revise the existing budget to reflect a change in the use of an appropriation or to amend the budget to approve increased spending authority of a specific fund. Missouri statutes do not address budget revisions. Requests for budget revisions require the signature of the elected official or department head requesting the revision, the County Auditor, and two of the three Commissioners. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget.

Current Local Economic Conditions

Due to the County's location in the St. Louis Metropolitan Area, it is attractive to businesses that need affordable land and labor costs to establish or expand their operations. The cities within the County contribute stability to the local economy with the presence of colleges, hospitals, and a variety of stable industrial and commercial concerns. Small farms and wineries also greatly contribute to the economy in Franklin County. Even with this broad employment base, Franklin County, like the rest of the Country, is experiencing an economic downturn.

According to the latest census statistics, manufacturing accounts for the most employment in Franklin County (23.8%). This is followed by trade, transportation and utilities (18.8%), education and health care (17.3%), and construction (11.3%). As of August 2012, the unemployment rate for Franklin County was 7.8 percent. As of January 2011, the cost of living index in Franklin County was 84.3%. The median household income from 2006 to 2010 was $49,120 with 2010 a per capita income of $34,762.

According to 2010 census, Franklin County's population grew 8.2 percent over the last decade from 93,807 in the 2000 to 101,492 in 2010. Franklin County is ranked as the tenth most populous in the state with a population density of 110 people per square mile.

As the state and federal governments are continuing to trim their budgets, reductions in state and federal support to the County continue to have a negative impact on the County's budget. Grant revenue supporting the General Fund has declined from $1,065,611 in 2010 to the 2013 budgeted amount of $814,753, representing an anticipated decline of $250,858. Grant revenue, along with state and federal reimbursements, supporting the Law Enforcement Trust Fund has declined from $671,639 in to 2010 to the 2013 budgeted amount of $468,956. This represents a decline of $202,683. County officials continue to closely monitor the state's appropriation process.

Low interest rates are also the result of the current economic conditions. The 2013 budget reflects the continued low interest rates being paid on fund balances and other reserves. Interest rates have steadily declined and currently are at less than 1%.

Rising fuel costs are a part of our current economic climate and have had an impact on County operations. The Sheriff's Department, Highway Department, Building Department and Assessor's Department have all made changes in their operations in an effort to help curb the rising cost of fuel.

Despite the economic recession, the County's most significant revenue source, sales tax, has remained relatively flat with a slight trend upward since 2009. With approximately 46% of the County operating revenues being derived from this single revenue source, the County is significantly dependent on the locally-enacted sales tax levies.

The current economic conditions make it challenging for the County to continue current service levels while maintaining a balanced budget. Over the past several years, the County has employed a combination of cost reduction and cost containment measures combined with careful use of fund balance resources to balance the budget and avoid significant personnel reductions and/or reduction in services. This has been an effective and appropriate short-term strategy. Therefore, the County is continuing most of the cost containment measures previously implemented.

Emerging Issues Facing the County

Sales Tax Collection on Out-of-State Purchases - The Missouri Supreme Court recently ruled that local sales taxes cannot be levied on out-of state purchases of motor vehicles, trailers, boats and motors. Until this ruling, the Missouri Department of Revenue treated all purchases of motor vehicles, trailers, boats, and motors as in-state purchase and collected local and state sales taxes at the time of registration. The Court also ruled that the local use tax applies to out-of-state purchases of motor vehicles, trailers, boats and motors, contrary to an earlier decision by the Administrative Hearing Commission. According to the Missouri Department of Revenue, this ruling also applies to sales between individuals. This ruling became effective March 21, 2012. In essence, local entities without a local use tax cannot collect taxes on out-of-state purchases of motor vehicles, trailers, boats and motors. Franklin County currently does not have a use tax in place. Therefore, this ruling may significantly impact the County due to its proximity to Illinois. Consumers could well be willing to travel to neighboring Illinois to avoid paying sales tax. It is uncertain how much of an impact this will have on the County's 2013 budget. Therefore, the County is budgeting sales tax revenue at $5,200,000 for 2013, the same as in 2012. In order to collect tax on these out-of-state purchases in the future, the County is considering putting a use tax on a future ballot to be voted on by the citizens.

Erosion of the County's Primary Tax Base – In the short-term, the Count is especially vulnerable to the inherent volatility of this revenue source. Equally concerning is the long-term effect of the on-going erosion of this tax base through remote retails sales (including internet sales) and the continuing shift toward a service-based economy. This continuing economic shift has a significant impact on this important revenue source and the County's ability to provide required services.

Workforce Retention – Competitive wages and benefits, along with generous holiday and personal time, assist the County with employee retention, thereby avoiding the high costs associated with employee turnover. The County strives to provide competitive benefits to its employees at a reasonable cost to taxpayers. However, the County health insurance premiums substantially increased by 15% for 2013. For 2013, the County will pay 75% of the health insurance premium with the employee paying the remaining 25%. The County has been fortunate not to have major lay-offs. It is attempting to manage the current economic conditions and the increased costs associated with health insurance and benefits through employee attrition. In 2012, the employees received a one-time pay increase of $700. The 2013 budget does not provide for this type of increase or an across-the-board salary increase. Although employee turnover is currently low, the County may face higher turnover as the local economy improves and unemployment falls. County officials will need to monitor these risks and trends.

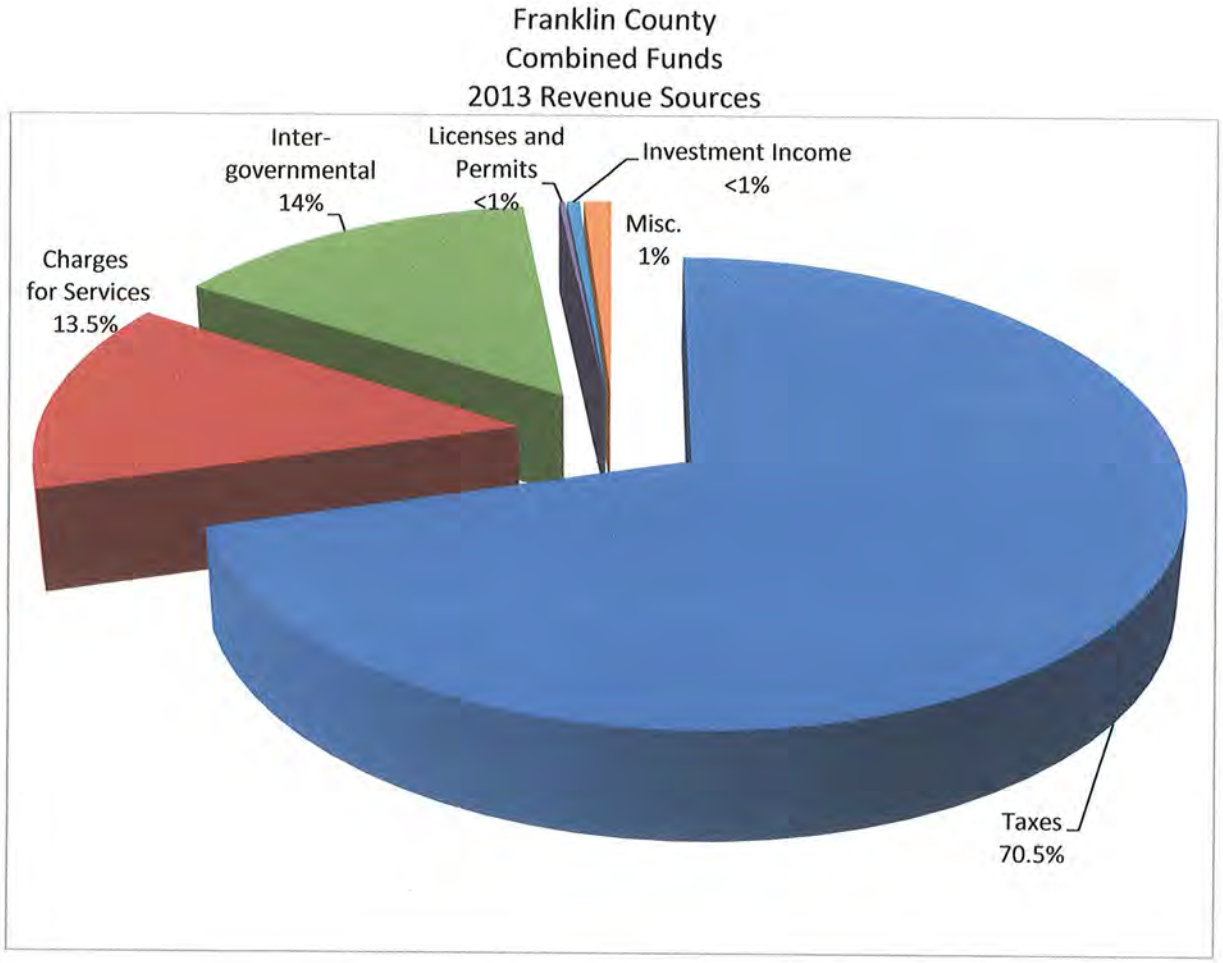
Revenue and Expenditure Assumptions and Projections

The 2013 budget estimates beginning fund balances totaling $58,539,851 with $34,225,618 in projected revenues for total estimated funds available for appropriation of $92,765,469. The 2013 budget appropriates $63,086,018 for regular operations and an additional $6,894,449 in emergency reserves for a total of $69,980,467.

Revenue

A multi-year comparison of combined revenues by source, including the enterprise fund, is presented below. The following discussion describes the major sources of revenue for the County and identifies the primary causes for fluctuations between the prior and current budget years.

Revenue	2011 Actual	2012 Budget	2013 Budget	Increase/ Decrease Over 2012 Expected
Taxes	$23,888,703	$24,205,202	$24,125,779	$ (79,423)
Charges for Services	5,253,299	4,796,522	4,626,972	(169,550)
Intergovernmental	3,772,445	5,004,857	4,856,468	(148,389)
Licenses and Permits	77,626	74,500	77,300	2,800
Investment Income	173,616	93,750	170,930	77,180
Miscellaneous	527,323	39,705,332	368,169	(39,337,163)
Total Revenue	$33,693,012	$73,880,163	$34,225,618	$(39,654,545)
Other Financing Sources				
Transfers In	$4,361,478	$3,472,765	$26,010,224	$22,537,459
Proceeds From Capital Lease	56,645	0	0	0
Sale of Capital Assets	47,764	0	0	0
Total Other Financing Sources	$4,465,887	$3,472,765	$26,010,224	$22,537,459
Total Sources of Revenue	$38,158,899	$77,352,928	$60,235,842	$(17,117,086)



Sales Tax (46% of total revenue)
The County is highly dependent on sales tax revenue to finance the majority of county services. It is the single largest source of revenue for the County and accounts for 46% of all regular operating revenues in the County's governmental funds. Compared to other revenue sources, sales tax is inherently volatile and readily impacted by changing economic conditions. Because Franklin County is primarily dependent on sales tax to finance on-going operations, the County is especially vulnerable to this inherent volatility. This is a primary reason for maintaining higher fund balances during periods of economic growth within the County's primary operating funds.

The County receives the following sales tax revenue:

One-half cent permanent sales tax in the General Fund. This sales tax is expected to generate $5,200,000 in 2013, which represents approximately 44% of the total revenue in the General Fund. The County is unsure how the new out-of-state sales tax ruling will affect the 2013 budget. Any potential in growth is expected to be offset by this new ruling. Therefore, sales tax has been budgeted at the 2012 budgeted amount of $5,200,000.

One-half cent permanent sales tax in the Law Enforcement Fund. This sales tax is expected to generate $5,200,000 in 2013, which is more than 50% of the total revenue sources in the Law Enforcement Fund. On October 1, 2007, the law enforcement sales tax was increased from 0.25% to 0.5%. The County is unsure how the new out-of-state sales tax ruling will affect the 2013 budget. Any potential in growth is expected to be offset by this new ruling. Therefore, sales tax has been budgeted at the 2012 budgeted amount of $5,200,000.

One-half cent permanent sales tax in the Road and Bridge Fund. This tax is expected to generate $5,200,000 in 2013, which represents approximately 40% of, on-going revenue to Road and Bridge operations. The County is unsure how the new out-of-state sales tax ruling will affect the 2013 budget. Any potential in growth is expected to be offset by this new ruling. Therefore, sales tax has been budgeted at the 2012 budgeted amount of $5,200,000.

Constitutionally determined portion of the state's motor vehicle sales tax (Road and Bridge Fund). This tax is expected to generate $500,000 in 2013. This revenue source has remained relatively consistent over the past and is budgeted at the same level as 2012.

Fifteen percent tax applied to local land line phone tariffs. This tax is expected to generate $640,000 in 2013, which represents 99% of the source of revenue for the Enhanced 911 Fund. This is a 20% decline from the 2012 budget of $800,000. To offset the decline in this revenue, the County Commission elected to raise the tax from 12% to 15% in 2010. As citizens replace land lines with cellular lines, this revenue will continue to decline. Legislative remedies are under discussion.

Property Tax (18% of total revenue)

Property tax comprises a relatively small portion of the County's overall revenues. The County's real estate and personal property tax are calculated based on current assessed valuations and provides a stable source of revenue for the County. Total assessed value for the County currently exceeds $1.8 billion. With a growth rate of slightly more than one percent from 2011 to 2012, the FY 2013 budget assumes a 1% growth in assessed valuation for real and personal property. With a collection rate of approximately 95%, this is estimated to generate $2,335,802 for the General Fund and $3,546,562 for the Road and Bridge Fund for 2013.

ASSESSED VALUATIONS

	January 1, 2011	January 1, 2012
Real Estate	$1,349,592,751	$1,360,527,118
Personal Property	285,580,300	297,003,764
Railroad and Utilities	52,423,790	64,064,515
State Assessed Railroad and Utilities	140,359,790	139,563,107
	$1,827,956,631	$1,861,158,504

TAX RATE PER $100 OF ASSESSED VALUATION

	2011 Tax Levy	2012 Tax Levy
County General Fund	0.1382	0.1308
County Road and Bridge	0.1978	0.1986

Charges for Services (13.5% of total revenue)

This revenue category consists of a wide variety of charges. Current year revenues for Charges for Services (fees, commissions, and other charges for services) reflect a decrease for FY 2013 of $169,550. This is primarily attributable to special election fees being decreased due to 2013 not being a Presidential election year.

Intergovernmental Revenues (14% of total revenue)

The County receives substantial revenues from federal and state grants and reimbursements. The FY 2013 budget includes amounts for grants that have been awarded to the County, but only for the current award period.

The budget includes estimated amounts for state reimbursements. The county receives a prisoner per diem reimbursement from the state when inmates held at the jail are ultimately sentenced to the Missouri Department of Corrections. Since this source of revenue fluctuates from year to year due to the number of inmates, the 2013 budget is estimated near the 2011 actual level at $650,000. The County is also reimbursed by the state for property assessment activities. This reimbursement is based upon a per parcel rate. Since 2008, per parcel rate has decreased from $6.00 to $3.00 in 2012, resulting in a decrease in revenue for the County Assessor's office of $200,544. Revenue from this source is based upon $3.00 per parcel and a 71,356 parcel count or $214,068 for 2013.

Intergovernmental revenues make up approximately 70% of the Franklin County Department of Health revenues. As discussed previously, as the state and federal governments struggle to balance their budgets, funding for the Bioterrorism Preparedness and Core Public Health Grants have been decreased.

The County also receives County Aid Road Trust (CART) revenues that represent Franklin County's proportionate share of the statewide gasoline tax. The tax is earmarked for road maintenance and is shared by the state, cities, and counties pursuant to a constitutional formula. The revenues are derived from a per-gallon tax that does not change with fuel prices. Instead, revenues to the County increase only with increases in consumption. Higher fuel prices tend to reduce consumption, which in turn, reduces County revenue. The FY 2013 revenue estimate assumes no growth in CART revenues over the 2012 budgeted amount and is budgeted at $1,600,000.

Licenses and Permits (Less Than 1% of total revenue)
The County collects fees for liquor licenses, auctioneer licenses, and merchant and manufacturers licenses. Revenue generated from this source is expected to remain relatively flat and a slight increase is budgeted at $77,300.

Investment Income (Less Than 1% of total revenue)
Interest earned will be higher for 2013 due to the County refunding the 2005, 2007 and 2008 series of certificates of participation at the end of 2012. The money remaining due to the refunding process (over $33,000,000) is being held in the certificates of participation bond reserve until the 2007 and 2008 series become callable. At that time, the County will exercise its prepayment option on the 2007 and 2008 series. At the end of 2012, the County exercised it prepayment option on the 2005 series. With current interest rates of below 1% being earned on investments, the County expects to earn approximately $170,930 in interest income on all governmental funds combined in FY2013.

Miscellaneous Revenue (1% of total revenue)
The 2012 budget for miscellaneous revenue is substantially higher than usual due to the revenue generated through the refunding of the certificates of participation. Generally, the primary components of miscellaneous revenue are flood control lease revenue, cable franchise revenue, sale of assets, and insurance reimbursements. The total amount budgeted for Miscellaneous Revenue for 2013 $368,169.

Transfers (43% of total sources of revenue)

- Total intergovernmental transfers for 2013 are $26,010,224.
- The General Fund is budgeted to receive transfers in from the Prosecuting Attorney Bad Check fund in the amount of $30,000 as well as $80,000 from the Collector's Tax Maintenance Fund. These transfers are made to support an additional employee in the Prosecuting Attorney's office and two additional employees in the Collector's office.
- The General Fund is also budgeted to receive $4,500 from the Municipal Court Fund in 2013 in support of a part-time clerk currently being paid from the County Counselor's budget.
- The FY2013 budget also includes a transfer of $3,000,000 from the Building Fund to the Emergency Fund.

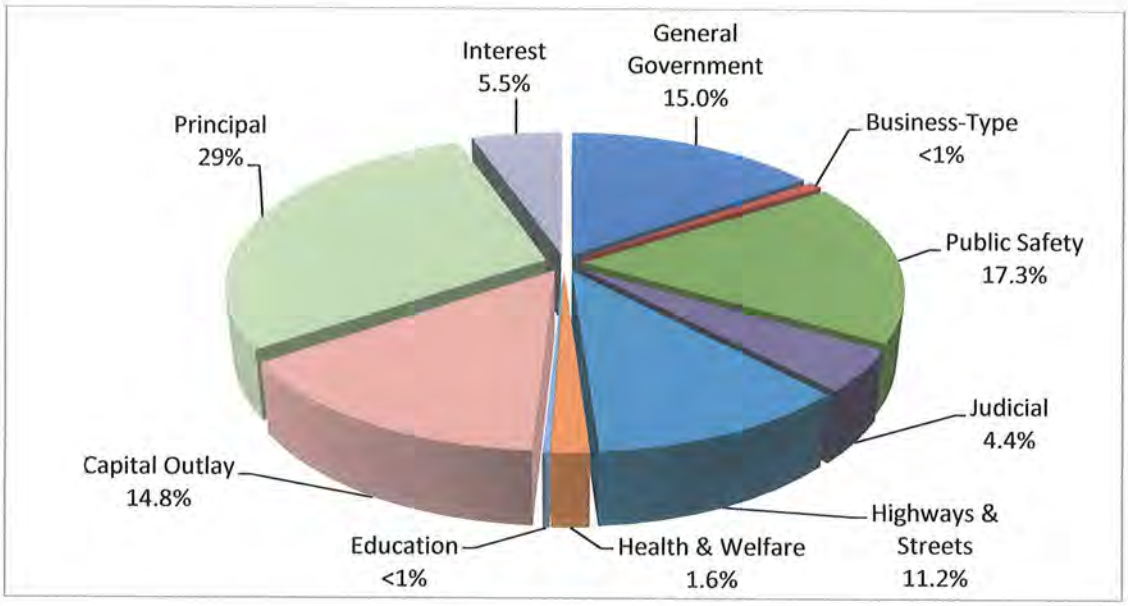
- The Law Enforcement Sales Tax Fund is also budgeted to receive $3,122,765 from the General Fund in the FY2013 budget in support of their operations.
- The Juvenile Maintenance of Effort transfer from the General Fund is $105,163.
- $5,000 is to be transferred to the Road and Bridge Fund from the General Fund in 2013 in support of the environmental engineer.
- Transfers from the General Fund in the amount of $12,143,572 to the Road and Bridge Fund, $84,543 to the Sheriff's Capital Improvement Fund, and $7,439,681 to the Building Fund are budgeted to provide for the payments on the 2007 and 2008 series of certificates of participation and the prepayment of the 2007 series.

Expenditures

A multi-year comparison of combined expenses by functional category, including the enterprise fund, is presented below. The totals do not include other financing uses (transfers) or amounts appropriated to emergency reserves. The following discussion describes the major expenditures for the County and identifies the primary causes for fluctuations between the prior and current budget years.

Function	2011 Actual	2012 Budget	2013 Budget	Change 2012 Over 2013 Budgets
General Government	$ 5,763,075	$ 7,501,093	$9,463,749	$2,007,656
Public Safety	10,191,470	10,906,197	10,934,006	27,809
Judicial	2,457,668	2,877,750	2,785,423	(92,327)
Highways & Streets	7,529,942	7,203,762	7,088,006	(115,756)
Health & Welfare	1,035,942	1,048,079	1,017,676	(30,403)
Education	182,169	183,400	183,400	0
Capital Outlay	6,352,171	7,092,542	9,357,769	2,265,227
Bond Issue Fees	0	852,033	0	(852,033)
Principal	378,578	6,535,213	18,320,001	11,784,788
Interest	1,683,667	1,929,297	3,442,345	1,513,048
Sub-Total	$35,574,682	$46,129,366	$62,592,375	16,508,009
Business-Type Activities	490,350	493,143	493,643	500
Total	$36,065,032	$46,622,509	$63,086,018	$16,508,509

Franklin County
Combined Funds
2013 Expenditures/Expenses by Function



General Government (15% of total expenditures)
The increase in General Government spending in 2013 as compared to 2012 is mainly attributable to the $3,000,000 which has been budgeted in the Emergency Fund. This increase is offset by the bond issue fees associated with the 2012 refunding of the certificates of participation. These fees amounted to $852,033. Because 2013 is not a Presidential election year, approximately $200,000 less is budgeted on election related costs.

Business-Type (Less than 1% of total expenditures)
There are no significant budgetary changes in this area.

Public Safety (17.3% of total expenditures)
The increase in spending for public safety is attributable to increased budgeted amounts for personnel services and other services in both the Sheriff and Jail budgets. The increase in the budgeted amount for the Inmate Security Fund of nearly $30,000 also contributes to the increase. These increases are offset by a decrease amount budgeted in the Law Enforcement Grant budget (Narcotics Unit) for contractual services in the amount of $75,500. The Local Emergency Planning budget is also decreased by $35,000 for contractual services in 2013.

Judicial (4.4% of total expenditures) The decrease in spending for Judicial in 2013 is mainly attributable to the cuts made in personnel services in both the Child Support budget as well as the Circuit Clerk budget amounting to over $157,000. This is offset by an increased budget for the Municipal Court amounting to nearly $79,000.

Highways & Streets (11.2% of total expenditures)
The decreased amount budgeted for Highways and Streets can be attributed to less being spent for equipment operations and equipment repair and maintenance.

Health & Welfare (1.6% of total expenditures)
The slight decrease in the Health & Welfare budget can be attributed to less being spent for personnel services in the Health Services budget.

Education (Less than 1% of total expenditures)
There are no significant budgetary changes in this area.

Capital Outlay (Fixed Assets) (14.8% of total expenditures)
Each year, the County Commission approves funding for investment in new and replacement fixed assets. This category includes appropriations for new and replacement fixed assets and consists primarily of new and replacement machinery and equipment, new and replacement vehicles, and new and replacement computer hardware. This type of capital expenditure is sometimes referred to as "pay-as-you-go" capital, because it is fully incorporated into the annual operating budget for a given department rather than included in a capital improvement plan or in separate capital projects budget. In the schedule on Page 12, all appropriations relating to fixed assets, across all functional areas, are combined and presented as "Capital Outlay" rather than as spending within the given functional area.

The increased amount budgeted for Capital Outlay for 2013 can be attributed to increases in the budget for Road and Bridge Operations for the purchase of vehicles and equipment as well as for hot mix overlays and chip and seal. The equipment budgets for the Sheriff's department as well as the County 911 department have been substantially increased and add to the overall increase in Capital Outlay spending.

Principal (29% of total expenditures)
In 2012, the County refunded the 2005, 2007 and 2008 series of certificates of participation. Using funds realized through the refunding process, the County plans to exercise its prepayment option on the 2007 series of certificates of participation and pay that series off in full.

Interest (5.5% of total expenditures)
During the 2013 budget year, the County will pay interest on the 2007, 2008 and 2012 series of certificates of participation.

Personnel Services/Benefits (29.1% of total expenditures)
Personnel services for 2013, including all wages, benefits and pension costs, are projected to be $18,382,907 or 29.1% of the County's total expenditures. In 2012, personnel services were budgeted at $18,426,678 or 28.6% of the County's total expenditures. The County health insurance premiums substantially increased by 15% for 2013. This increase amounts to

approximately $435,000. For 2013, the County will pay 75% of the health insurance premium with the employee paying the remaining 25%. In 2012, the employees received a one-time pay increase of $700. The 2013 budget does not provide for this type of increase or an across-the-board salary increase.

The County fully funds the Missouri L.A.G.E.R.S. retirement program for its employees. The program for its employees is an L-6, which is 2% for life. The program was budgeted at the funding rate of

- General employees – 17.3% of salary
- Police employees – 16.2% of salary

The combined budgetary impact for salary, taxes, and benefits is a net decrease of $43,771.

Historically, the County does not spend its total annual appropriations. In any fiscal year, the County expects to realize budget savings from unspent emergency appropriations, competitive procurement, management decisions, and employee turnover and vacancies; however, the amount of such savings cannot be reliably estimated at this time. Consequently, no such savings has been assumed in developing the FY 2013 budget. The County monitors the spending ratio and adjusts appropriation methodologies in light of significant changes or emerging trends.

The General Fund, Road and Bridge Fund, and Law Enforcement Services Fund are major funds. The beginning fund balance for the General Fund is substantially larger for 2013 due to the refunding of the certificates of participation. This fund balance will decrease as the certificates become callable and the County pays them off. The FY 2013 General Fund budget includes expenditures of $9,552,950 and transfers out of $22,895,724. Revenue is estimated at $11,805,128 with transfers in of $114,500. The estimated remaining fund balance at year end is $17,892,314. Of that amount, $13,653,000 is restricted for certificate of participation purposes. The estimated remaining unassigned fund balance in the amount of $4,239,314 is appropriated to an emergency reserve line item in the General Fund budget.

The FY2013 Road and Bridge Fund budget includes expenditures of $27,719,320. Projected revenue is $12,909,977 and transfers in of $12,143,572. This represents a spend-down of fund balance in the amount of $2,665,771. The ending fund balance for FY2013 is estimated to be $1,919,868. This remaining fund balance is appropriated to an emergency reserve line item within the Road and Bridge budget.

Total revenues for 2013 for the Law Enforcement Trust fund are projected to be $6,636,956 with transfers in of $3,122,765. Expenditures are projected at $10,531,730. $772,009 of beginning fund balance will be used to offset the current year's expenditures. The 2013 ending fund balance is projected to be $674,397 and is appropriated to an emergency reserve line item within the fund.

SUMMARY OF LONG-TERM DEBT

Revenue Bonds

In March 2007, the County issued $3,700,000 Sewerage System Revenue Bonds, Series A and Series B to pay off the short-term construction loan payable. The interest rate is 4.125% and the maturity date is March 1, 2042.

Certificates of Participation

The County entered into a major capital improvement program starting in 2005. A total of $39,245,000 of certificates of participation was issued. Interest rates ranged from 2.15% through 5.15% and the maturity date is March 1, 2032. This program included the following:

- In 2005, the County issued $6,910,000 of certificates of participation for the construction of a new administration building. The building was completed during 2007.
- In 2007, the County issued $18,450,000 of certificates of participation of which $7,205,000 was for the construction of a new judicial center building, which was completed in 2008. The remaining $11,245,000 was used for converting County gravel roads to hard surface.
- In 2008, the County issued $13,885,000 of certificates of participation for construction projects. $1,412,019 was used for remodeling the historic courthouse, $1,300,000 was used for updating HVAC at the detention facilities, $10,000,000 was used for converting County gravel roads to hard surface, and $1,172,981 was used to set up a reserve fund.
- The historic courthouse renovation was completed in October 2010.

In September of 2012, the County refunded the certificates of participation in the amount of $39,230,000. Interest rates range from 0.7% to 3.5% and the maturity date is April 1, 2032. The payment schedule for the 2012 series is as follows:

PAYMENT SCHEDULE FOR SERIES 2012 CERTIFICATES

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
4/1/2013	745,000	0.700%	590,928.48	1,335,928.48	1,335,928.48
10/1/2013			548,517.50	548,517.50	
4/1/2014	1,385,000	1.000%	548,517.50	1,933,517.50	2,482,035.00
10/1/2014			541,592.50	541,592.50	
4/1/2015	1,420,000	1.250%	541,592.50	1,961,592.50	2,503,185.00
10/1/2015			532,717.50	532,717.50	
4/1/2016	1,440,000	1.500%	532,717.50	1,972,717.50	2,505,435.00
10/1/2016			521,917.50	521,917.50	
4/1/2017	1,465,000	1.750%	521,917.50	1,986,917.50	2,508,835.00
10/1/2017			509,098.75	509,098.75	
4/1/2018	1,495,000	2.000%	509,098.75	2,004,098.75	2,513,197.50
10/1/2018			494,148.75	494,148.75	
4/1/2019	1,530,000	2.250%	494,148.75	2,024,148.75	2,518,297.50
10/1/2019			476,936.25	476,936.25	
4/1/2020	1,585,000	2.450%	476,936.25	2,061,936.25	2,538,872.50
10/1/2020			457,520.00	457,520.00	
4/1/2021	1,905,000	2.650%	457,520.00	2,362,520.00	2,820,040.00
10/1/2021			432,278.75	432,278.75	
4/1/2022	1,960,000	2.800%	432,278.75	2,392,278.75	2,824,557.50
10/1/2022			404,838.75	404,838.75	
4/1/2023	2,020,000	2.900%	404,838.75	2,424,838.75	2,829,677.50
10/1/2023			375,548.75	375,548.75	
4/1/2024	2,080,000	3.050%	375,548.75	2,455,548.75	2,831,097.50
10/1/2024			343,828.75	343,828.75	
4/1/2025	2,160,000	3.200%	343,828.75	2,503,828.75	2,847,657.50
10/1/2025			309,268.75	309,268.75	
4/1/2026	2,235,000	3.300%	309,268.75	2,544,268.75	2,853,537.50
10/1/2026			272,391.25	272,391.25	
4/1/2027	2,310,000	3.350%	272,391.25	2,582,391.25	2,854,782.50
10/1/2027			233,698.75	233,698.75	
4/1/2028	2,400,000	3.400%	233,698.75	2,633,698.75	2,867,397.50
10/1/2028			192,898.75	192,898.75	
4/1/2029	2,480,000	3.450%	192,898.75	2,672,898.75	2,865,797.50
10/1/2029			150,118.75	150,118.75	
4/1/2030	2,575,000	3.450%	150,118.75	2,725,118.75	2,875,237.50
10/1/2030			105,700.00	105,700.00	
4/1/2031	2,665,000	3.500%	105,700.00	2,770,700.00	2,876,400.00
10/1/2031			59,062.50	59,062.50	
4/1/2032	3,375,000	3.500%	59,062.50	3,434,062.50	3,493,125.00
	39,230,000		14,515,093.48	53,745,093.48	53,745,093.48

At the end of 2012, the County exercised its prepayment option on the 2005 series and paid it off in full. The remaining $33.3 million remains in the certificates of participation bond reserve account. The County plans to exercise the prepayment option on the 2007 and 2008 series as they become callable. The 2007 series is callable in 2013 and the 2008 series is callable in 2014.

Legal Debt Limit

State law limits the amount of the County's outstanding bonded debt (exclusive of revenue bonds, special obligation bonds, and balances available in debt service funds) to 10% of the County's assessed valuation. The table below demonstrates the County's legal debt margin.

Assessed Value	$1,861,158,504
Debit Limit – 10% of Total Assessed Valuation	$ 186,115,850
Less Bonded Debt	$ 0
Less Amounts available in Debt Service Fund	$ 0
Total Amount of Debt Applicable to Debt Limit	$ 0
Legal Debt Margin	$ 186,115,850

Conclusion and Acknowledgements

In conclusion, the 2013 budget is a responsible spending plan which adjusts the County to a difficult economic environment. Within this plan, the County continues to provide the services necessary to meet the needs of the citizens of Franklin County. The final budget is a product of many hours of preparation and a collaborative team effort on all levels of the County government. I would like to thank everyone for your efforts and contributions. Budget preparation is a challenging effort, and we truly have a great team at Franklin County.

Respectfully submitted,

s/s Tammy Vemmer

Franklin County Auditor
Budget Officer

GENERAL INFORMATION

HISTORY OF FRANKLIN COUNTY, MISSOURI

Franklin County was organized as a separate county in 1818 out of the western portion of St. Louis County. Its county seat is Union and is named after a founding father, Benjamin Franklin. The first county seat was at Newport located on the Missouri River bluff between New Haven and Washington. In 1826, the county seat was moved to a small log cabin in Union by order of the State Legislature. A larger log building was erected in 1828 and was used until a stone and brick building was erected on the present courthouse square in 1868. This was dismantled in 1920 and the present building as erected in 1923 cost a total of $200,348. After being bombed in November 1969 as a diversion for a bank robbery, it was renovated, an elevator installed, and unused space utilized. In October of 2010, another renovation of the historic courthouse was completed and it now houses a courtroom, the Public Administrator, Prosecuting Attorney, Child Support, Public Defender, and the County Municipal Court is held there. The County achieved First Class status on January 1, 1991.

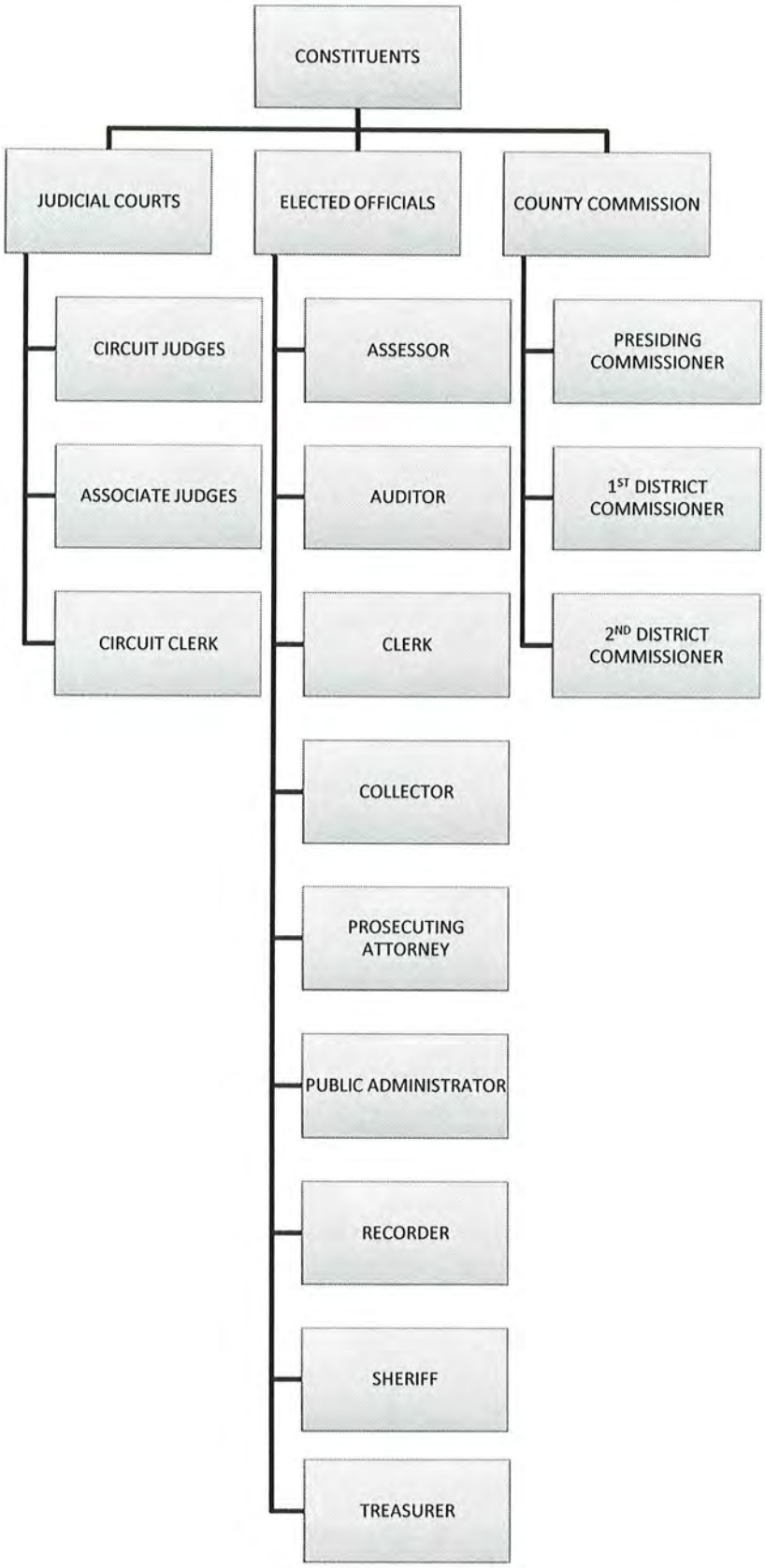
Occupied by succeeding cultures of indigenous peoples, this area was populated by the historic Osage tribe at the time of European encounter. The region was first settled by Europeans during the rule of the Spanish Empire. The Spanish log fort San Juan del Misuri (1796-1803) was built in present-day Washington. After the American Revolutionary War, migrants from the new United States started moving west. Among them were the family and followers of Daniel Boone, an explorer who settled the area starting in 1799. For the next two decades, most settlers came from the Upper South, bringing their slaves with them to work the land.

In 1833 substantial numbers of German immigrant families settled in the area, and soon they outnumbered the slaveowners. The Germans opposed slavery, and their descendants became strong supporters of the Union during the U.S. Civil War. The Confederate General Sterling Price led his troops in ransacking the area during the war.

Before the war, the County was served by steamboats that aided freight traffic and passengers. Later it also became a railroad transportation center. Manufacturing industries were established at the end of the Civil War and successive ones have continued.

Wineries along both sides of the Missouri River are part of the Missouri Rhineland, whose vineyards were started by German immigrants in the mid-19th century. Before Prohibition, Missouri was the second-largest wine-producing state in the nation. Everything was closed down except for limited production of wine allowed for religious purposes. The state's wine industry had to be completely rebuilt, which has been taking place since the 1960s. The local vineyards have produced award-winning wines in recent decades.

ORGANIZATIONAL CHART



FRANKLIN COUNTY, MISSOURI
LIST OF PRINCIPAL OFFICIALS

Office	Principal Officials At January 1, 2013
Presiding Commissioner	John E. Griesheimer
First District Commissioner	Tim Brinker
Second District Commissioner	Michael Schatz
County Clerk	Debbie K. Door
Circuit Judge, Division I	Gael D. Wood
Circuit Judge, Division II	Ike Lamke
Associate Circuit Judge, Division V	David Tobben
Associate Circuit Judge, Division VI	David L. Hoven
Associate Circuit Judge, Division VII	Stanley D. Williams
Prosecuting Attorney	Robert E. Parks
Circuit Clerk	Bill D. Miller
Recorder of Deeds	Sharon L. Birkman
County Treasurer	Debbie Aholt
Sheriff	Gary F. Toelke
County Auditor	Tambra L. Vemmer
Public Administrator	Mary Jo Straatmann
County Collector	Linda Emmons
Assessor	Tom Copeland

FISCAL AND BUDGET POLICIES

Franklin County operates under a statutory elective form of government in which specific authority and responsibility are granted to each elected official according to state law. The three-member County Commission has limited ordinance-making powers granted by the Missouri state legislature as well as exclusive control of county property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where state law grants final budget authority to individual elected officials.

County officials are expected to manage public funds in a manner that promotes transparency and accountability; ensures fiscal stability; protects and preserves public assets; and reduces risk and uncertainty while maintaining flexibility. The fiscal and budget policies outlined below are intended to help guide County Officials in their decision making to ensure that these goals are achieved.

Fiscal Year

The County's fiscal year is the calendar year beginning on the first of January and ending on the last day of December.

Revenues

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base as to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will estimate its annual revenues by an objective, analytical process, wherever practical.
- Revenue trends are examined monthly and are incorporated into the annual revenue forecasts.
- During the budget process, County officials will project revenues applicable to their departments for the next year and will update their projections annually.
- The County will analyze user fees and revise them when needed to reflect the impact of inflation and other cost increases.

Purchasing

- The County will comply with procurement statutes, which require competitive bidding for single purchases of $4500 or more or where multiple purchases over a 90-day period accumulate to $4500 or more with a single vendor. Single purchases of $6,000 or more or where multiple purchases over a 90-day period accumulate to $6,000 or more with a single vendor require advertised bids.
- Although not required by state law, the County Commission encourages use of an RFP (Request for Proposal) process for procurement of professional services.
- In accordance with state statute, bidding requirements may be waived in an emergency where there exists a threat to life, property, public health or public safety or that

immediate expenditure is necessary to protect against further loss of county property, insure the integrity of county records or minimize serious disruption of county services.

- The County will comply with state statutes when making sole source purchases.
- The County Auditor shall review all pending invoices to ensure that proper documentation exists.
- All purchases must be necessary and are to be used solely for the benefit of the County.
- All purchases must be within total departmental budgets.

Budget Policy

- The County will adopt a balanced budget each year in accordance with state law. The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund. In no event shall the proposed spending for a specific fund exceed the total resources available to the fund.
- All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- The County will establish a budget calendar each year to ensure that budget activities and deadlines comply with state law.
- A copy of the budget will be available for public inspection in the Auditor's office.
- A copy of the budget will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.
- The budget may be amended and revised during the year in accordance with state statutes and local policy.

Fixed Assets

- The County will maintain an inventory of fixed assets in accordance with statutory requirements.
- Physical inventories of the County's fixed assets will be conducted on an annual basis.
- All County property is to be disposed of in the manner authorized by the County Commission.
- County property shall not be used for personal gain.
- Administrative Authorities are responsible for safeguarding the various county assets under their control.

Financial Accounting and Reporting

- The County will establish and maintain an accounting system that allows for identifying, capturing, summarizing, and reporting the financial activities of the County.
- Except in very limited cases, County revenues will be accounted for as "gross revenue" and not netted against expenditures.
- The County's financial statements will be prepared in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- An independent financial audit will be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will annually submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for an independent review and implement applicable recommendations.
- A copy of the CAFR will be available for public inspection in the Auditor's office.
- A copy of the CAFR will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.

Debt Policy

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements (Certificates of Participation).
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County will manage its budget and financial affairs in such a way as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

Fund Balance and Emergency Appropriation

- All fund balances will be maintained at levels needed to provide adequate operating flexibility while also reducing the likelihood of cash flow interruptions. Recommended fund balance for the General Fund is to maintain at least two month's operating expenditures, which is an average of $2,100,000. In the event that fund balance is projected to fall below the minimum amount, the County will develop a plan for restoring the minimum fund balance.
- An emergency appropriation equal to at least 3% of General Fund revenue will be included in the annual budget, as required by state law. The emergency appropriation may be used for unforeseen emergencies and requires approval of the County Commission. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

Grant Policy:

- Grant applications should be approved by the County Commission prior to submitting the grant application to the grantor entity/agency.
- For all grants, the County Commission will identify the local match requirement, if any, and ensure that appropriations are sufficient to meet the match requirement.

Investments

- Missouri state statutes authorize the County to invest in obligations or guaranteed obligations of the United States and its agencies, obligations of the State of Missouri and its agencies, bonds of any Missouri city having a population of not less than two thousand, bonds of any Missouri county, approved registered bonds of any Missouri school district or special road district, bonds of any state, obligations of Federal banks, bonds of any political subdivision established under the provisions of Section 30, Article VI of the Constitution of Missouri, and tax anticipation notes issued by any first class county.

DESCRIPTION OF FUNDS AND FUND TYPES

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, fiduciary funds, and proprietary funds.

Governmental Fund Types

Governmental funds - refer to all funds other than proprietary and fiduciary funds. Governmental funds are those through which most governmental functions of the County are financed. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds. The County adopts an annual appropriated budget for all of its governmental funds.

The County reports the following four major governmental funds:

General Fund (Major) – The General Fund is the principal operating fund of the County and accounts for all financial transactions not accounted for in other funds.

Road and Bridge Fund (Major) - The Road and Bridge Fund is a Special Revenue Fund used to account for public works activities for the operations and maintenance of the County highways and bridges.

Law Enforcement Sales Tax Fund (Major) - The Law Enforcement Sales Tax Fund is a Special Revenue Fund used to account for revenues used solely for providing law enforcement services.

Capital Projects Fund (Major) -The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. In the County's budget, the Building Fund and Capital Improvements Fund for the Sheriff's department are budgeted separately. In the County's CAFR, the Building Fund and Capital Improvements Fund for the Sheriff's department are reported under the Capital Projects Fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The County reports the following non-major governmental funds which are special revenue funds:

Assessment – This fund accounts for the activities of the assessor's department.

Community Development – This fund is established for the Various Community Development Block programs and other economic development projects.

Law Enforcement Training – This fund is used to account for revenues which are used for law enforcement training.

Records Preservation – This fund is used to account for fees collected for preservation of the recorder's records.

Domestic Violence - This Fund is used to account for fees collected to provide shelter for victims of domestic violence.

Family Access – This fund is used to account for fees collected to defray the costs associated with family access motions.

Prosecuting Attorney Bad Check – This fund is used to account for fees collected for bad checks received the prosecuting attorney's office.

Collector's Tax Maintenance – This fund is used to account for fees collected for purchases of supplies and equipment or any other collector's office expenses.

Election Services – This fund is used to account for fees collected for purchases of supplies and equipment and training to improve conduction of elections.

HAVA – This fund was established by law when the Help America Vote Act was enacted by the Federal Government after the 2000 Presidential Election. The Federal Government provided grant funds to purchase new voting equipment.

Inmate Security – This fund is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

County-wide 911 System Fund – This fund is a Special Revenue Fund used to account for revenues which are used for 911 emergency telephone services.

Municipal Court Fund – This court was established by the County to handle matters such as traffic violations on county roads and planning and zoning violations.

Fiduciary Funds – are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units. Fiduciary funds are not reported in the annual budget because the resources of those funds are not available to support the County's own programs. The County reports the following fiduciary fund type in its CAFR:

Agency Funds are used to account for assets held by the County as an agent for other County funds, individuals, private organization, or other governments. The County's Agency Funds include Treasurer, Collector, Sheriff, County Clerk, Prosecuting Attorney, Recorder of Deeds, Criminal Activity Forfeiture Act, Building Department, and Sheriff Commissary.

Proprietary Funds - are used to account for operations that are financed and operated in a manner similar to private business enterprises. The County reports the following proprietary fund type:

Enterprise Funds account for operations that provide a service to citizens, financed primarily by a user charge for the provision of that service, and activities there the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County has the following major proprietary fund type which is an enterprise fund:

Brush Creek Sewer District Fund – The Brush Creek Sewer District Fund is an Enterprise Fund that is a blended component unit of the County used to account for revenues and expenses of the Brush Creek Sewer District.

BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Franklin County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations, even if no measurable liabilities have arisen from such commitments and obligations, and it must measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

Basis of Accounting used for Financial Reporting Purposes – Franklin County complies with all requirements of Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). As a result, the County's Comprehensive Annual Financial Report (CAFR) includes financial statements prepared on two different bases of accounting: the *government-wide statements,* prepared on the full-accrual basis of accounting, and the *governmental fund financial statements,* prepared on the modified accrual basis of accounting.

The **government-wide financial statements** report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. The government-wide financial statements, as well as the proprietary fund and fiduciary fund financial statements are prepared using the economic resources measurement focus and the full- accrual basis of accounting. Revenues are recorded

when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Also, the liability to other districts is not recorded until money is received.

Property taxes, intergovernmental revenues, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

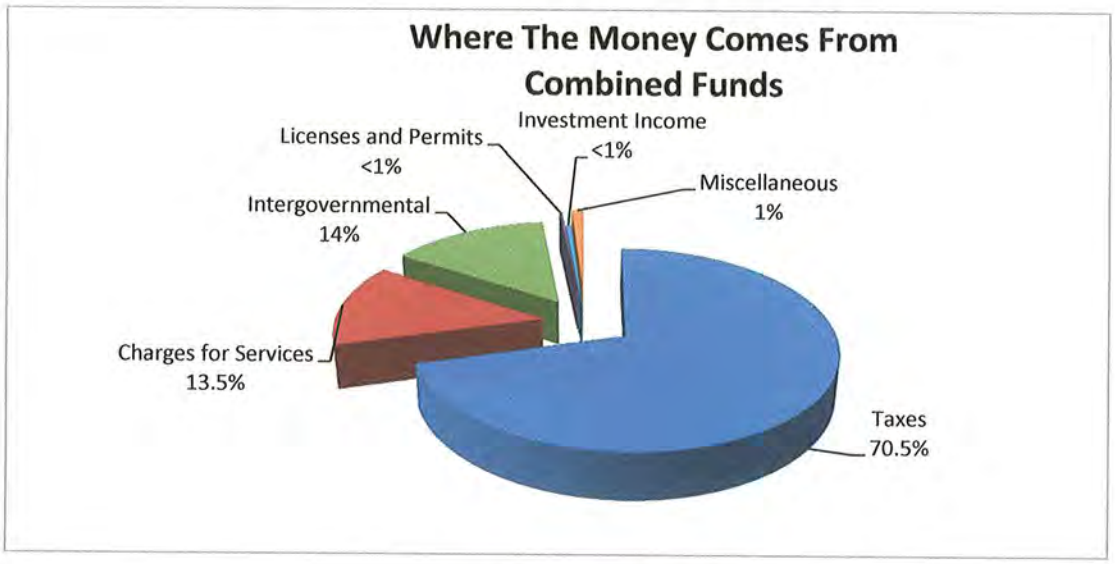
For full disclosure of the County's accounting policies, please refer to the County's Comprehensive Annual Financial Report.

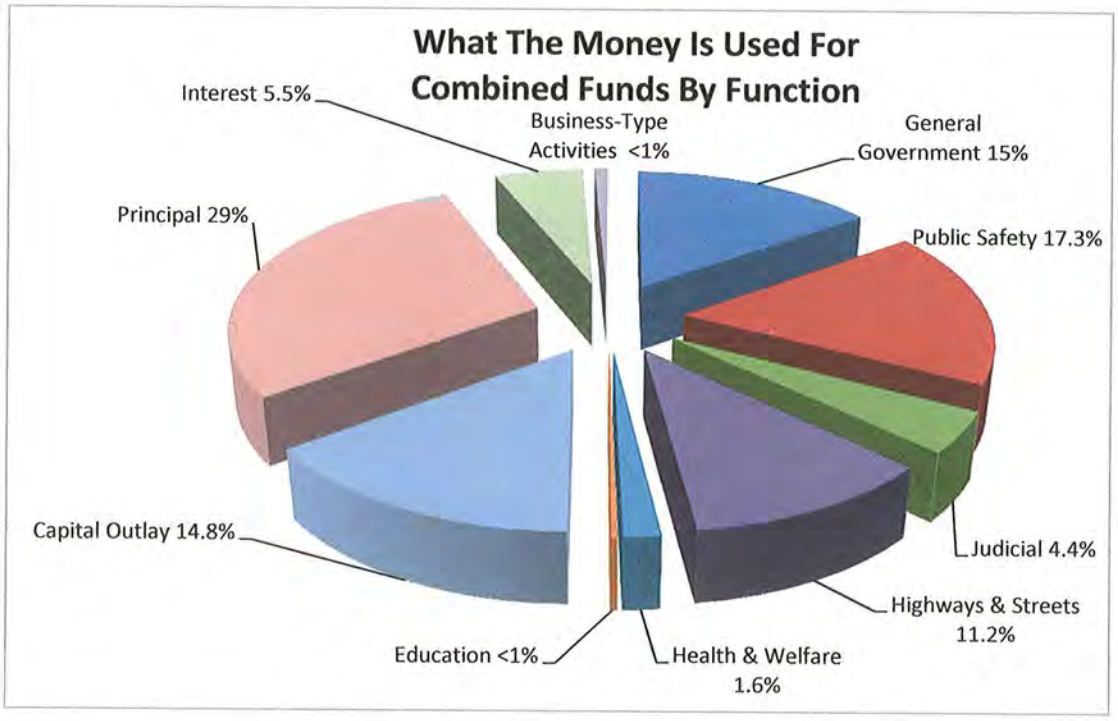
Basis of Accounting used for Budgeting Purposes – The primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. In doing so, the budgetary basis of accounting identifies resources available to the County to provide services for the current fiscal year as well as all expenditures that will be required during the fiscal year. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

For the enterprise fund, full accrual basis of budgeting is used because the County budgets depreciation expense in this fund.

FINANCIAL SUMMARIES

FINANCIAL SUMMARIES
2013 Budget - Combined Funds

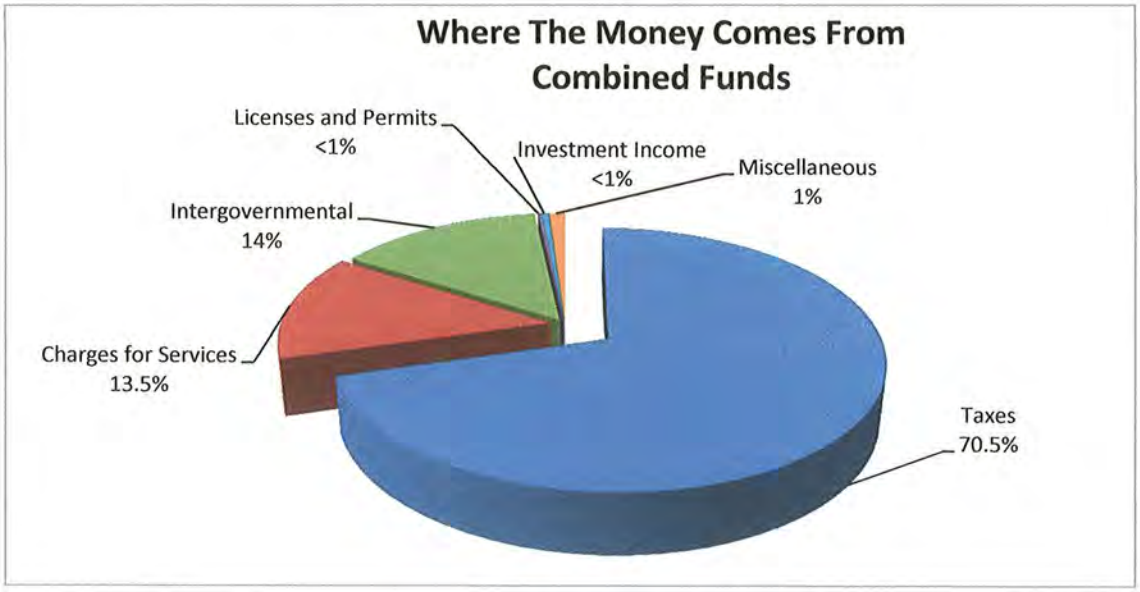


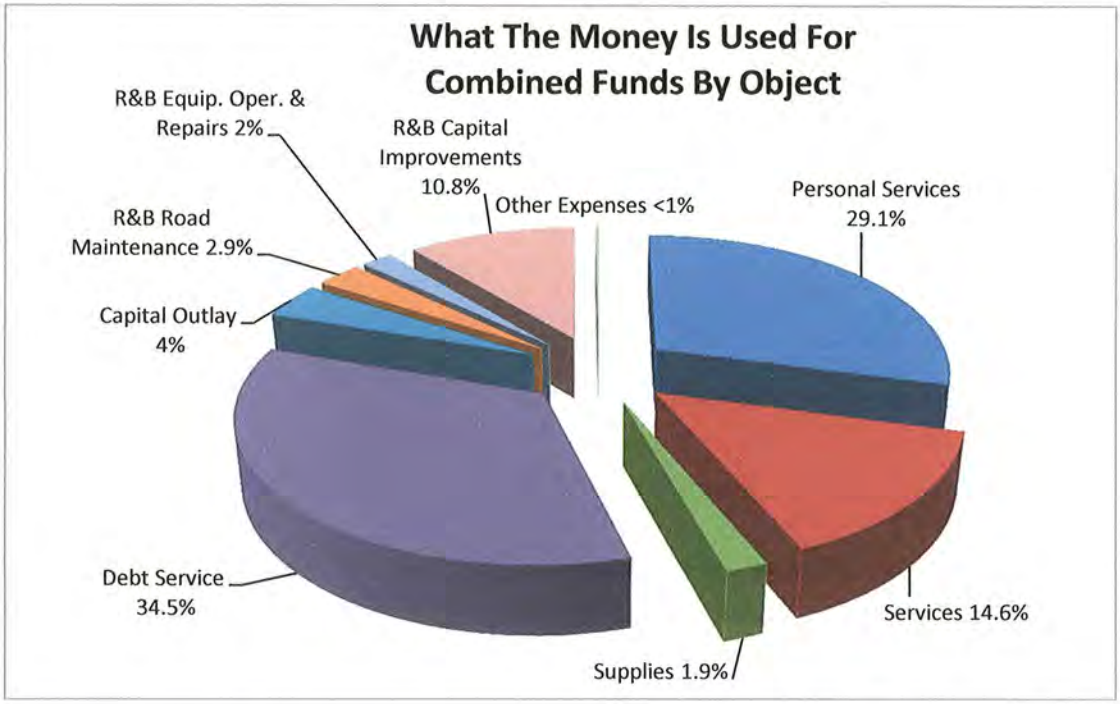


Where The Money Comes From	
Taxes	$24,125,779
Charges for Services	4,626,972
Intergovernmental	4,856,468
Licenses and Permits	77,300
Investment Income	170,930
Miscellaneous	368,169
Total	$34,225,618

What The Money is Used For	
General Government	$9,463,749
Public Safety	10,934,006
Judicial	2,785,423
Highways & Streets	7,088,006
Health & Welfare	1,017,676
Education	183,400
Capital Outlay	9,357,769
Principal	18,320,001
Interest	3,442,345
Business-Type Activities	493,643
Total	$63,086,018

FINANCIAL SUMMARIES
2013 Budget - Combined Funds

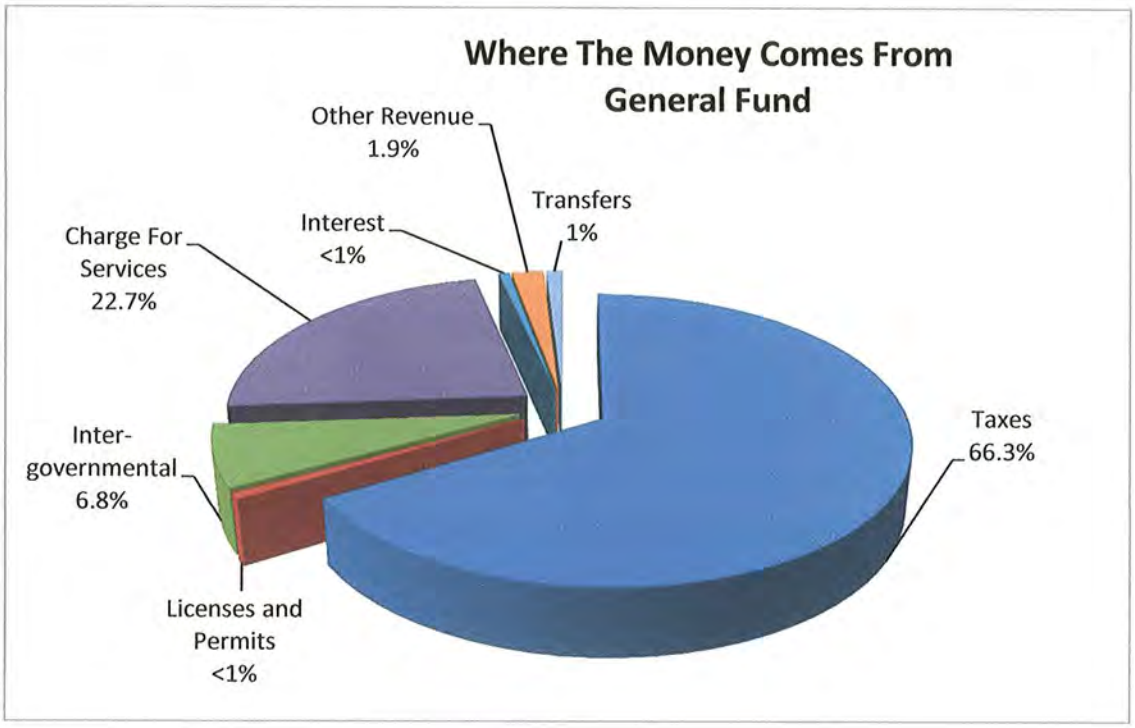


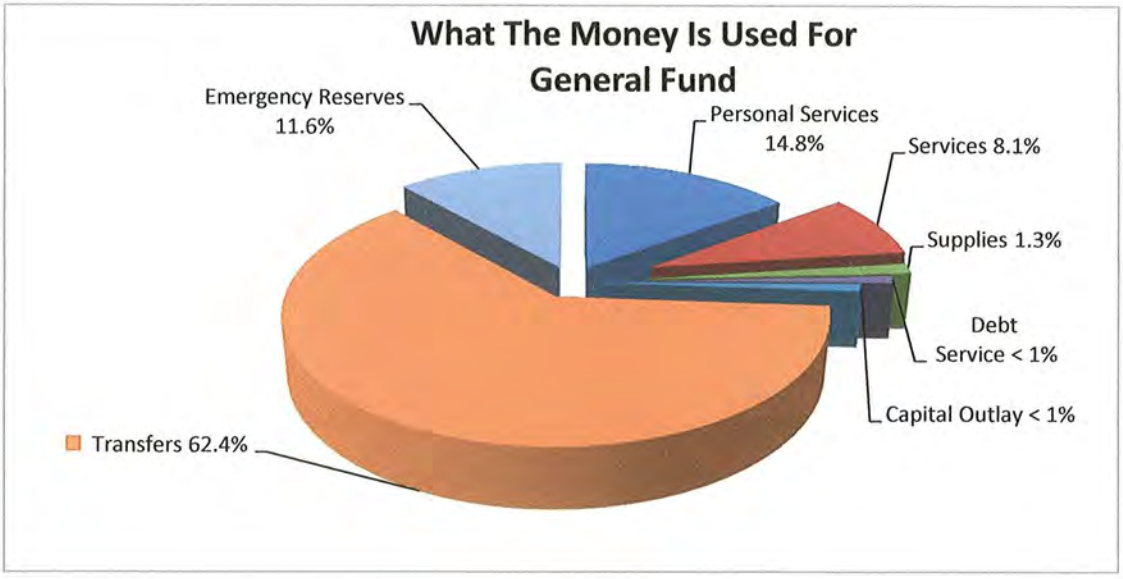


Where The Money Comes From	
Taxes	$24,125,779
Charges for Services	4,626,972
Intergovernmental	4,856,468
Licenses and Permits	77,300
Investment Income	170,930
Miscellaneous	368,169
Total	$34,225,618

What The Money is Used For	
Personal Services	$18,382,907
Services	9,205,917
Supplies	1,195,136
Debt Service	21,762,346
Capital Outlay	2,550,527
R&B Road Maintenance	1,811,000
R&B Equip. Oper. & Repairs	1,242,500
R&B Capital Improvements	6,807,242
Other Expenses	128,443
Total	$63,086,018

FINANCIAL SUMMARIES
2013 Budget - General Fund (Major Fund)

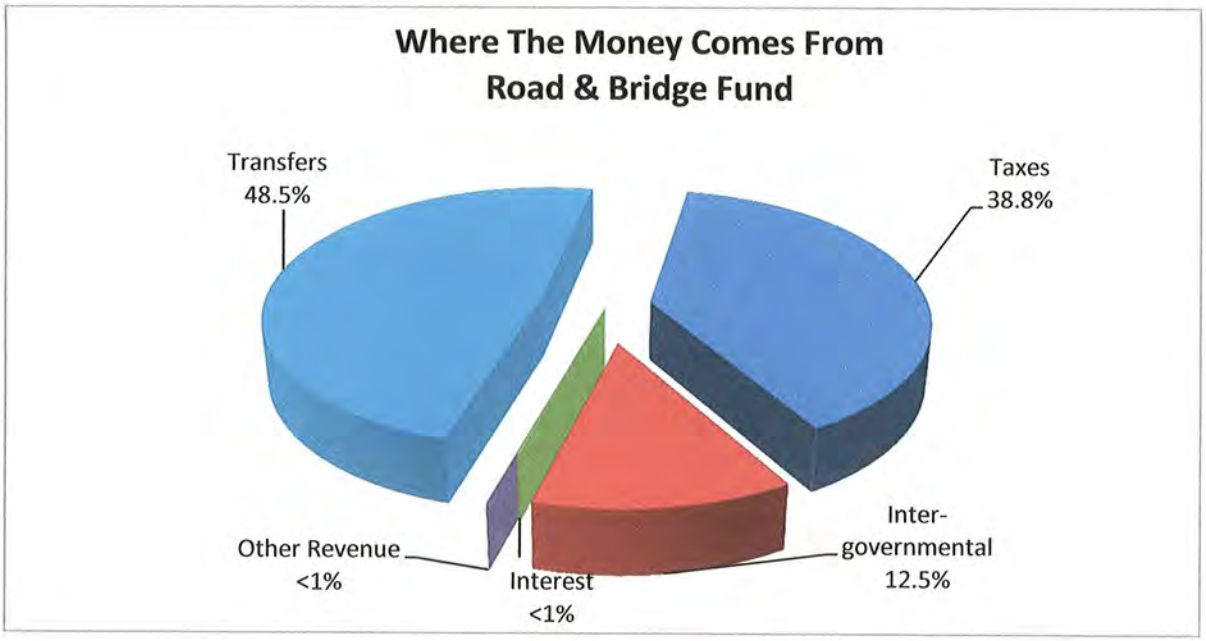


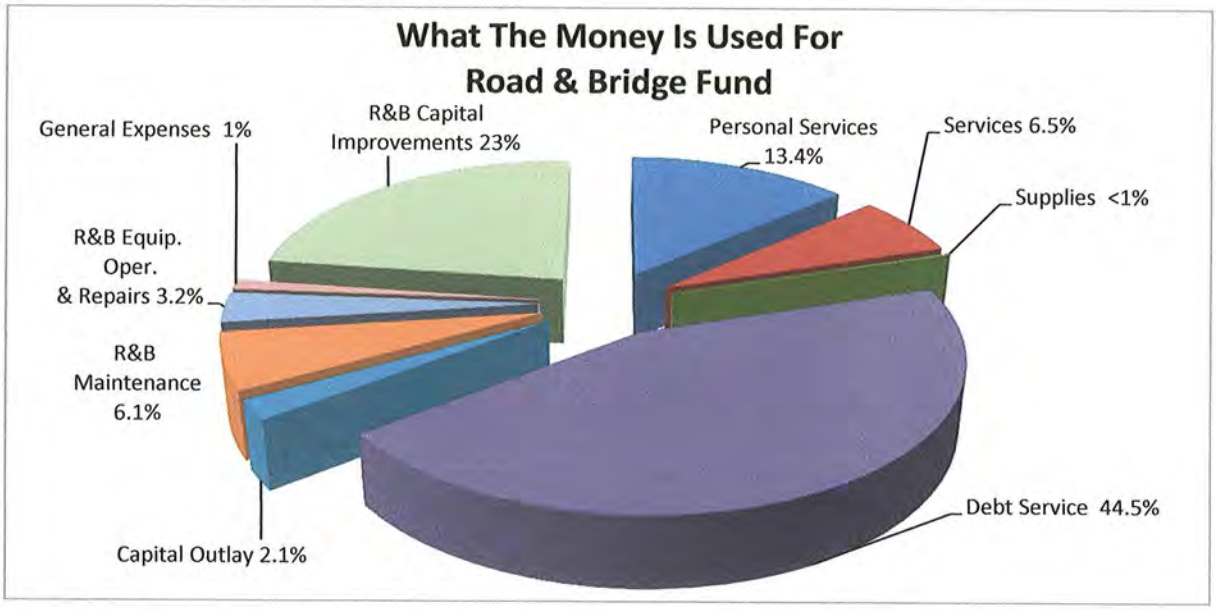


Where The Money Comes From	
Taxes	$7,905,802
Licenses and Permits	77,300
Intergovernmental	814,753
Charge For Services	2,701,552
Interest	75,000
Other Revenue	230,721
Transfers	114,500
Total	$11,919,628

What The Money is Used For	
Personal Services	$5,422,608
Services	2,959,686
Supplies	476,504
Debt Service	339,250
Capital Outlay	354,902
Transfers	22,895,724
Emergency Reserves	4,239,314
Total	$ 36,687,988

FINANCIAL SUMMARIES
2013 Budget - Road & Bridge (Major Fund)



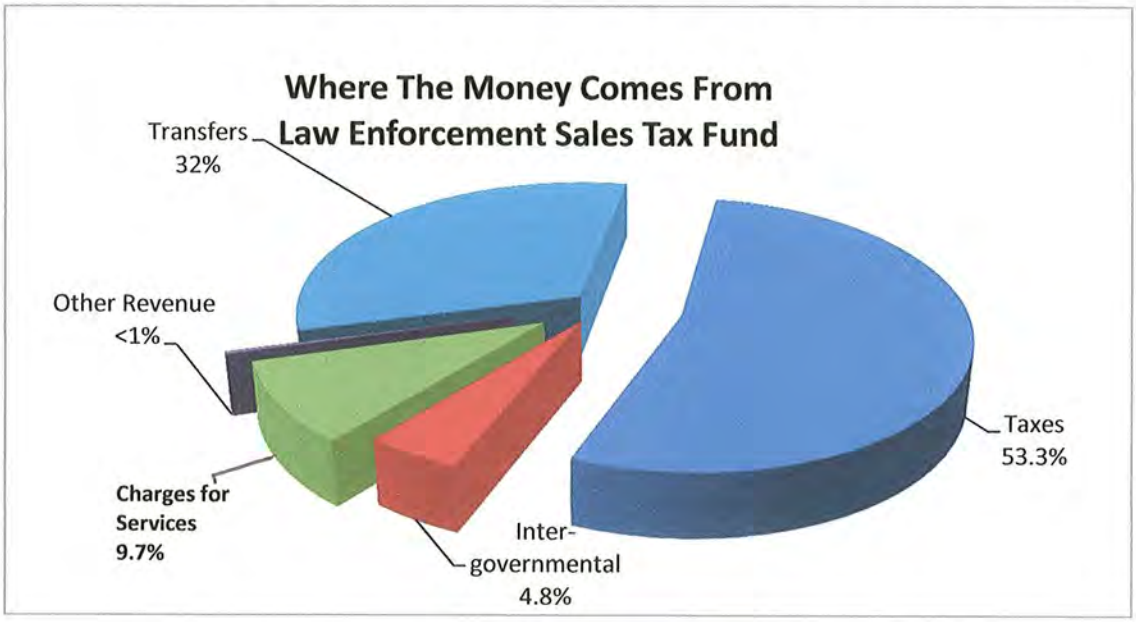


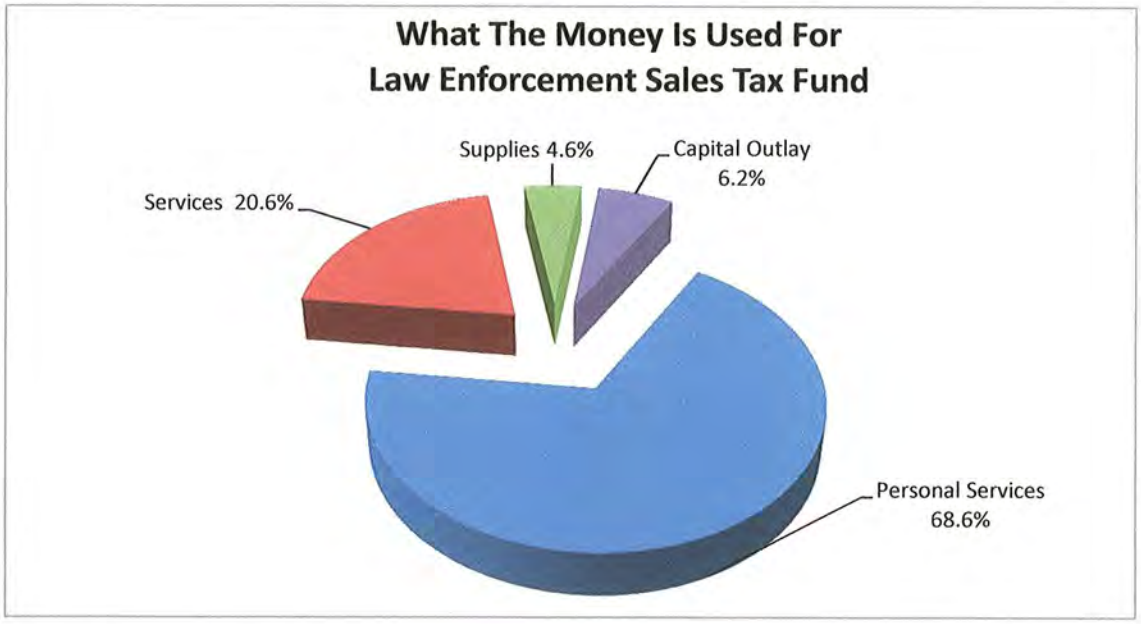
Where The Money Comes From	
Taxes	$9,724,977
Intergovernmental	3,144,000
Interest	40,000
Other Revenue	1,000
Transfers	12,143,572
Total	$25,053,549

What The Money is Used For	
Personal Services	$3,985,256
Services	1,936,168
Supplies	34,950
Debt Service	13,193,872
Capital Outlay	630,200
R&B Maintenance	1,811,000
R&B Equip. Oper. & Repairs	946,500
General Expenses	294,000
R&B Capital Improvements	6,807,242
Total	$29,639,188

FINANCIAL SUMMARIES

2013 Budget - Law Enforcement Sales Tax Fund (Major Fund)





Where The Money Comes From	
Taxes	$5,200,000
Intergovernmental	468,956
Charges for Services	943,000
Other Revenue	25,000
Transfers	3,122,765
	$9,759,721

What The Money is Used For	
Personal Services	$7,682,290
Services	2,310,162
Supplies	517,800
Capital Outlay	695,875
Total	$11,206,127

FRANKLIN COUNTY, MISSOURI
MAJOR REVENUE SOURCES - TAXES
LAST TEN FISCAL YEARS

	2013 Budgeted	2012 Budgeted	2011	2010	2009	2008	2007	2006	2005	2004
Property Taxes (All Types)										
General Fund	2,705,802	2,790,424	2,822,085	2,813,620	2,186,811	2,449,275	2,326,737	1,849,962	2,271,642	2,013,249
Road and Bridge Fund	2,424,977	2,323,328	2,495,267	2,499,510	2,695,760	2,242,245	2,267,390	1,987,234	2,316,522	2,161,318
Total Property Taxes Revenues	$ 5,130,779	$ 5,113,752	$ 5,317,352	$ 5,313,130	$ 4,882,571	$ 4,691,520	$ 4,594,127	$ 3,837,196	$ 4,588,164	$ 4,174,567
Sales Tax										
General Fund	5,200,000	5,200,000	4,993,841	4,964,148	4,896,273	5,154,267	5,451,742	5,246,012	5,189,689	4,994,404
Road and Bridge Fund	5,200,000	5,200,000	5,097,397	5,034,408	4,973,042	5,276,727	5,451,699	5,245,968	5,189,646	4,994,362
Law enforcement sales tax	5,200,000	5,200,000	5,084,434	5,020,499	4,956,172	5,278,715	3,336,918	2,622,934	2,594,383	2,497,142
Total Sales Taxes Revenues	$ 15,600,000	$ 15,600,000	$ 15,175,672	$ 15,019,055	$ 14,825,487	$ 15,709,709	$ 14,240,359	$ 13,114,914	$ 12,973,718	$ 12,485,908

Note: Sales tax years 2004 - 2011 are 1% net of TIF portions

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS - REVENUES BY SOURCE
LAST TEN FISCAL YEARS

For The Years Ended December 31		Taxes	Licenses And Permits	Charges For Services	Intergovern-mental	Investment Income	Miscellaneous	Total
2013	Budgeted	$ 24,125,779	$ 77,300	$ 4,626,972	$ 4,856,468	$ 170,930	$ 368,169	$ 34,225,618
2012	Budgeted	24,205,202	74,500	4,796,522	5,004,857	93,750	39,705,332	73,880,163
2011		23,888,703	77,626	5,253,299	3,772,445	173,616	527,323	33,693,012
2010		22,712,364	77,397	5,514,376	3,156,987	185,107	702,522	32,348,753
2009		22,083,244	74,814	5,594,977	3,033,951	263,332	396,425	31,446,743
2008		22,761,881	76,204	5,259,018	3,165,888	916,954	538,202	32,718,147
2007		21,852,156	74,633	5,425,052	2,932,661	1,038,723	153,448	31,476,673
2006		20,027,557	72,801	5,405,481	5,181,426	1,232,052	924,651	32,843,968
2005		20,584,590	73,670	7,209,105	3,472,287	898,490	163,646	32,401,788
2004		19,668,057	71,483	6,497,450	2,324,546	686,172	171,764	29,419,472

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS - EXPENDITURES BY FUNCTION
LAST TEN FISCAL YEARS

For The Years Ended December 31		General Government	Public Safety	Judicial	Highway and Streets	Health and Welfare	Education	Capital Outlay	Principal	Interest	Bond Issuance Cost	Sub-Total	Enterprise Fund	Total
2013	Budgeted	$ 9,463,749	$ 10,934,006	$ 2,785,423	$ 7,088,006	$ 1,017,676	$ 183,400	$ 9,357,769	$ 18,320,001	$ 3,442,345	-	$62,592,375	493,643	63,086,018
2012	Budgeted	7,501,093	10,906,197	2,877,750	7,203,762	1,048,079	183,400	7,092,542	6,535,213	1,929,297	852,033	46,129,366	493,143	46,622,509
2011		5,763,075	10,191,470	2,457,668	7,529,942	1,035,942	182,169	6,352,171	378,578	1,683,667	-	35,574,682	490,350	36,065,032
2010		5,842,272	9,729,881	2,414,136	6,661,827	967,607	181,972	9,257,333	346,069	1,693,417	-	37,094,514	490,492	37,585,006
2009		5,915,543	9,746,445	2,459,637	6,697,614	902,543	181,970	8,153,184	270,000	1,709,255	-	36,036,191	532,878	36,569,069
2008		5,898,413	9,363,961	2,443,721	6,595,944	1,000,888	181,586	14,270,400	180,001	886,668	382,200	41,203,782	333,887	41,537,669
2007		5,496,417	8,439,271	2,340,091	7,761,875	921,473	175,054	14,288,028	85,000	274,174	702,176	40,483,559	882,717	41,366,276
2006		5,965,329	8,166,675	2,271,501	6,060,000	871,917	167,256	11,718,034	65,000	276,342	-	35,562,054	1,439,359	37,001,413
2005		5,192,914	8,046,518	2,219,667	5,738,110	907,963	166,334	8,746,107	-	-	44,072	31,061,685	2,485,146	33,546,831
2004		4,887,752	7,559,692	2,138,546	5,444,485	841,441	159,817	5,340,789	-	-	-	26,372,522	1,237,638	27,610,160

FUND STATEMENTS

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS
STATEMENT OF PROJECTED REVENUES, APPROPRIATIONS AND CHANGES IN ESTIMATED FUND BALANCES
2013 - ALL FUNDS

	General Fund	Road & Bridge Fund	Law Enforcement Sales Tax Trust	Capital Improvements Fund (Sheriff)	Building Fund	Emergency Fund	Assessment Fund	Community Development Fund	Law Enforcement Training Fund	Family Court Fund	Inmate Security Fund	HAVA Services Fund
Beginning Fund Balance - estimated	38,421,360	4,585,639	1,446,406	1,703,135	8,011,745	0	199,611	550,035	15,274	18,577	38,932	28,150
Projected Revenues	11,805,128	12,909,977	6,636,956	6,500	100,000	15,000	870,818	207,391	37,650	66,548	20,000	15,900
Operating Expenditures	(9,552,950)	(27,719,320)	(10,531,730)	(166,093)	(8,374,131)	(3,000,000)	(1,009,559)	(462,428)	(46,385)	(163,109)	(58,932)	(10,000)
Difference: Revenue to Expenditures	2,252,178	(14,809,343)	(3,894,774)	(159,593)	(8,274,131)	(2,985,000)	(138,741)	(255,037)	(8,735)	(96,561)	(38,932)	5,900
Interfund Transfers In (Out)												
Transfers In	114,500	12,143,572	3,122,765	84,543	7,439,681	3,000,000	0	0	0	105,163	0	0
Transfers Out	(22,895,724)	0	0	0	(3,000,000)	0	0		0	0		0
Net Transfers In (Out)	(22,781,224)	12,143,572	3,122,765	84,543	4,439,681	3,000,000	0	0	0	105,163	0	0
Ending Fund Balance	17,892,314	1,919,868	674,397	1,628,085	4,177,295	15,000	60,870	294,998	6,539	27,179	0	34,050
Percent Change in Fund Balance	-53.43%	-58.13%	-53.37%	-4.41%	-47.86%	-	-69.51%	-46.37%	-57.19%	46.30%	-100.00%	20.96%
Dollar Change in Fund Balance	(20,529,046)	(2,665,771)	(772,009)	(75,050)	(3,834,450)	15,000	(138,741)	(255,037)	(8,735)	8,602	(38,932)	5,900

Continued

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS
STATEMENT OF PROJECTED REVENUES, APPROPRIATIONS AND CHANGES IN ESTIMATED FUND BALANCES
2013 - ALL FUNDS

	Collector's Tax Maintenance Fund	County Wide 911 Fund	Prosecuting Attorney Training	Election Services Fund	Domestic Violence Fund	Records Preservation Fund	Prosecuting Attorney Bad Check	Municipal Court Fund	Total Governmental Funds	Enterprise Fund Brush Creek Sewer	Grand Total
Beginning Fund Balance - estimated	164,658	669,932	3,434	23,904	5,400	48,572	17,839	9,012	55,961,615	2,578,236	58,539,851
Projected Revenues	201,200	641,500	7,000	6,130	3,420	71,600	15,100	257,100	33,894,918	330,700	34,225,618
Operating Expenditures	(285,858)	(972,927)	(8,750)	(27,400)	(3,420)	(45,000)	(2,000)	(152,383)	(62,592,375)	(493,643)	(63,086,018)
Difference: Revenue to Expenditures	(84,658)	(331,427)	(1,750)	(21,270)	0	26,600	13,100	104,717	(28,697,457)	(162,943)	(28,860,400)
Interfund Transfers In (Out)											
Transfers In	0	0	0	0	0	0	0	0	26,010,224	0	26,010,224
Transfers Out	(80,000)	0	0	0	0	0	(30,000)	(4,500)	(26,010,224)	0	(26,010,224)
Net Transfers In (Out)	(80,000)	0	0	0	0	0	(30,000)	(4,500)	0	0	0
Ending Fund Balance	0	338,505	1,684	2,634	5,400	75,172	939	109,229	27,264,158	2,415,293	29,679,451
Percent Change in Fund Balance	-100.00%	-49.47%	-50.96%	-88.98%	0.00%	54.76%	-94.74%	1112.04%	-51.28%	-6.32%	-49.30%
Dollar Change in Fund Balance	(164,658)	(331,427)	(1,750)	(21,270)	0	26,600	(16,900)	100,217	(28,697,457)	(162,943)	(28,860,400)

The chart above depicts the estimated budgeted fund balance at January 1, 2013, the budgeted revenues and expenditures for FY 2013 and the projected ending fund balance at December 31, 2013.

Please see the following page for an explanation of changes in fund balance greater than 10%.

EXPLANATION OF
CHANGES IN FUND BALANCE

General Fund:
The projected revenues exceed the projected operating expenses by $2,252,178. However, the transfers out of $22,895,724 result in a decline of $20,529,046 in fund balance. This transfer consists of $3,122,765 to the Law Enforcement Fund, $105,163 to the Family Court Fund, and $12,143,572 to the Road and Bridge Fund in support of certificates of participation payments and the highway engineer salary; $84,543 to the Sheriff's Capital Improvement Fund in support of certificates of participation payments, and $7,439,681 to the Office Building Fund in support of certificates of participation payments. The 2008 series of certificates of participation will become callable in 2014 and will be paid off. This will result in a substantial decrease in the General Fund fund balance for 2014.

Road and Bridge Fund:
A declince in revenue from the 2012 budget along with the increases in budget for hot mix overlays, chip and seal, and the Franklin County Grant program contribute to the $2,665,771 decline in fund balance.

Law Enforcement Sales Tax Trust:
Projected operating expenses exceed projected revenue by $3,894,774. This is offset by a transfer from the General Fund of $3,122,765. This results in a $772,009 decline in fund balance.
The Sheriff's department employs over 110 employees; and therefore, is greatly affected by the increased cost of health insurance along with the increase in LAGERS retirement contribution. Also, there is substantially more budgeted for capital outlay in the Sheriff's budget for 2013. These increases coupled with less revenue being generated result in a declining fund balance.

Building Fund:
The $3,834,450 decline in fund balance is due to a $3,000,000 transfer to the Emergency Fund. Another factor in this decline is the debt service payment of $433,450. $500,000 has been budgeted to renovate the previous Prosecuting Attorney's building for the new Health Department facility.

Emergency Fund:
The $15,000 increase in fund balance is because this is a newly created fund. Interest earned and transfers in are anticipated to be $3,015,000. The County does not anticipate spending the $3,000,000 budgeted for contractual services. This is budgeted for emergency purposes.

Assessment Fund:
Projected expenses exceed projected revenues by $138,741. This decline in fund balance can be attributed to the decline in revenue realized from the State Assessment Reimbursement program. With 2013 being a reassessment year, there is an increased cost in postage, printing and binding, contractual services, and other profession services associated with this process.

Community Development Fund:
The decline in fund balance is due mainly to the $217,000 budgeted for loans granted.

Law Enforcement Training Fund:
The $8,735 decline in fund balance is due to the projected expenditures exceeding the projected revenues by this amount.

Family Court Fund:
The flucuation in fund balance is dependent on the amount transferred from the General Fund. The County is required to supplement this fund under the State Statute covering Maintenance of Effort funding.

Inmate Security Fund:
The decline in fund balance is due to total funds available being appropriated to the miscellaneous other account. It is unlikely that all of this appropriation will be expended.

HAVA Serivces Fund:
The $5,900 increase in fund balance is due to projected revenues being more than projected operating expenses by this amount.

Collector's Tax Maintenance Fund:
The decline in fund balanace is due to the Collector wishing to appropriate all available funds. It is unlikely that all of this appropriation will be expended.

County Wide 911 Fund:
The $331,427 decline in fund balance is due to a projected 20% decrease in telephone tax revenue. Also, $210,000 is budgeted to purchase a microwave network, server equipment, radio network, computer systems, and tower generators. Therefore, the decline in fund balance is the result of a decrease in revenue along with an increase in equipment purchases.

Prosecuting Attorney Training Fund:
The $1,750 decline in fund balance is due to projected operating expenditures exceeding projected revenues by this amount. The Prosecuting Attorney is anticipating spending more on training in 2013.

Election Services Fund:
While overall spending is down from the previous year, less revenue is anticipated for 2013. Therefore, projected operating expenditures exceed the projected revenues for this fund by $21,270. Included in the expenditures is $4,200 to pay the 2013 fee for the e-Boardroom program, a paperless agenda program. Also, $15,000 is budgeted to purchase other equipment.

Records Preservation Fund:
The projected revenues exceed the projected operating expenditures by $26,600. This increase in fund balance is due to less being appropriated for services and equipment purchases.

Prosecuting Attorney Bad Check Fund:
The $16,900 decrease in fund balance is due to the $30,000 transfer to the General Fund for support of a full-time staff member for the Prosecuting Attorney's office.

Municipal Court Fund:
This fund is projected to have an increase of $100,217 in fund balance at the end of 2013. This is a newly-created fund and the amount of revenue realized from court costs and court fines are expected to exceed the projected operating expenditures.

CONSOLIDATED SUMMARY OF REVENUES AND EXPENDITURES - GOVERNMENTAL FUNDS

	2011 Actual	2012 Budget	2012 Estimated Budget	2013 Budget
Revenues				
Taxes	$ 23,888,703	24,205,202	24,178,900	24,125,779
Licenses and Permits	77,626	74,500	77,946	77,300
Charges for Services	4,917,972	4,466,522	4,505,909	4,296,972
Intergovernmental	3,772,445	5,004,857	5,591,484	4,856,468
Investment Income	172,793	93,050	142,374	170,230
Miscellaneous	527,323	39,705,332	39,901,658	368,169
Total Revenues	33,356,862	73,549,463	74,398,271	33,894,918
Expenditures				
General Government	5,763,075	7,501,093	6,292,376	9,463,749
Public Safety	10,191,470	10,906,197	10,692,756	10,934,006
Judicial	2,457,668	2,877,750	2,862,200	2,785,423
Highways and Streets	7,529,942	7,203,762	7,135,931	7,088,006
Health and Welfare	1,035,942	1,048,079	1,048,079	1,017,676
Education	182,169	183,400	183,400	183,400
Capital Outlay	6,352,171	7,092,542	7,838,169	9,357,769
Debt Service:				
Bond Issue Fees	0	852,033	852,033	0
Principal	378,578	6,535,213	6,480,213	18,320,001
Interest	1,683,667	1,929,297	1,672,945	3,442,345
Total Expenditures	35,574,682	46,129,366	45,058,102	62,592,375
Revenue Over (Under) Expenditures	(2,217,820)	27,420,097	29,340,169	(28,697,457)
Other Financing Sources (Uses)				
Proceeds from Capital Lease	56,645	0	0	0
Sale of Capital Assets	47,764	0	0	0
Transfers In	4,361,478	3,472,765	3,471,477	26,010,224
Transfers Out	(4,361,478)	(3,472,765)	(3,471,477)	(26,010,224)
Total Other Financing Sources (Uses)	104,409	0	0	0
Net Changes in Fund Balance	(2,113,411)	27,420,097	29,340,169	(28,697,457)
Fund Balance, January 1	28,734,857	26,621,446	26,621,446	55,961,615
Fund Balance, December 31	$ 26,621,446	54,041,543	55,961,615	27,264,158

CONSOLIDATED SUMMARY OF REVENUES AND EXPENDITURES - ENTERPRISE FUND

	2011 Actual	2012 Budget	2012 Estimated Budget	2013 Budget
Revenues				
Charges for Services	$ 335,327	$ 330,000	$ 330,000	$ 330,000
Investment Income	823	700	700	700
Total Revenues	336,150	330,700	330,700	330,700
Expenditures				
Services	214,025	144,700	144,641	145,200
Supplies and Other	1,444	5,000	5,000	5,000
Debt Service:				
Principal	0	55,000	55,000	55,000
Interest	146,438	160,000	160,000	160,000
Depreciation Expense	128,443	128,443	128,443	128,443
Total Expenditures	490,350	493,143	493,084	493,643
Revenue Over (Under) Expenditures	(154,200)	(162,443)	(162,384)	(162,943)
Other Financing Sources (Uses)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Other Financing Sources (Uses)	0	0	0	0
Net Changes in Fund Balance	(154,200)	(162,443)	(162,384)	(162,943)
Fund Balance, January 1	2,894,820	2,740,620	2,740,620	2,578,236
Fund Balance, December 31	$ 2,740,620	$ 2,578,177	$ 2,578,236	$ 2,415,293

FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2013
SUMMARY

	ESTIMATED FUND BALANCE JANUARY 1, 2013	PROJECTED REVENUE 2013	ESTIMATED FUNDS AVAILABLE 2013
GENERAL FUND	$38,421,360	$11,919,628	$50,340,988
EMERGENCY FUND	0	3,015,000	3,015,000
ROAD & BRIDGE FUND	4,585,639	25,053,549	29,639,188
ASSESSMENT FUND	199,611	870,818	1,070,429
CAPITAL IMPROVEMENTS FUND (SHERIFF)	1,703,135	91,043	1,794,178
BUILDING FUND	8,011,745	7,539,681	15,551,426
COMMUNITY DEVELOPMENT FUND	550,035	207,391	757,426
HAVA ELECTION SERVICES FUND	28,150	15,900	44,050
LAW ENFORCEMENT TRAINING FUND	15,274	37,650	52,924
FAMILY COURT FUND	18,577	171,711	190,288
LAW ENFORCEMENT SALES TAX TRUST	1,446,406	9,759,721	11,206,127
INMATE SECURITY FUND	38,932	20,000	58,932
COLLECTOR'S TAX MAINTENANCE FUND	164,658	201,200	365,858
COUNTY WIDE 911 FUND	669,932	641,500	1,311,432
PROSECUTING ATTORNEY TRAINING	3,434	7,000	10,434
ELECTION SERVICES FUND	23,904	6,130	30,034
DOMESTIC VIOLENCE FUND	5,400	3,420	8,820
RECORDS PRESERVATION FUND	48,572	71,600	120,172
PROSECUTING ATTORNEY BAD CHECK	17,839	15,100	32,939
MUNICIPAL COURT	9,012	257,100	266,112
BRUSH CREEK SEWER FUND	2,578,236	330,700	2,908,936
TRANSFERS BETWEEN FUNDS	0	(26,010,224)	(26,010,224)
	$58,539,851	$34,225,618	$92,765,469

	APPROPRIATED REGULAR OPERATIONS 2013	APPROPRIATED EMERGENCY RESERVE 2013	TOTAL APPROPRIATIONS 2013
GENERAL FUND	$32,448,674	$4,239,314	$36,687,988
EMERGENCY FUND	3,000,000	0	3,000,000
ROAD & BRIDGE FUND	27,719,320	1,919,868	29,639,188
ASSESSMENT FUND	1,009,559	60,870	1,070,429
CAPITAL IMPROVEMENTS FUND (SHERIFF)	166,093	0	166,093
BUILDING FUND	11,374,131	0	11,374,131
COMMUNITY DEVELOPMENT FUND	462,428	0	462,428
HAVA ELECTION SERVICES FUND	10,000	0	10,000
LAW ENFORCEMENT TRAINING FUND	46,385	0	46,385
FAMILY COURT FUND	163,109	0	163,109
LAW ENFORCEMENT SALES TAX TRUST	10,531,730	674,397	11,206,127
INMATE SECURITY FUND	58,932	0	58,932
COLLECTOR'S TAX MAINTENANCE FUND	365,858	0	365,858
COUNTY WIDE 911	972,927	0	972,927
PROSECUTING ATTORNEY TRAINING	8,750	0	8,750
ELECTION SERVICES FUND	27,400	0	27,400
DOMESTIC VIOLENCE FUND	3,420	0	3,420
RECORDS PRESERVATION FUND	45,000	0	45,000
PROSECUTING ATTORNEY BAD CHECK	32,000	0	32,000
MUNICIPAL COURT FUND	156,883	0	156,883
BRUSH CREEK SEWER FUND	493,643	0	493,643
TRANSFERS BETWEEN FUNDS	(26,010,224)	0	(26,010,224)
	$63,086,018	$6,894,449	$69,980,467

Note: Used for internal purposes

TRANSFERS BETWEEN FUNDS

NOTE: The county transfers money to special purpose funds to provide additional services generated by the activity. Transfers include the following:

GENERAL FUND TO LAW ENFORCEMENT FUND	$3,122,765
OFFICE BUILDING FUND TO EMERGENCY FUND	3,000,000
GENERAL FUND TO FAMILY COURT FUND	105,163
PA BAD CHECK FUND TO GENERAL FUND	30,000
COLLECTOR'S TAX MAINTENANCE FUND TO GENERAL FUND	80,000
GENERAL FUND TO ROAD AND BRIDGE FUND	12,143,572
GENERAL FUND TO CAPITAL IMPROVEMENT FUND	84,543
GENERAL FUND TO OFFICE BUILDING FUND	7,439,681
MUNICIPAL COURT FUND TO GENERAL FUND	4,500
TOTAL FUNDS TRANSFERRED	$26,010,224

Note: Used for internal purposes

CAPITAL OUTLAY & CAPITAL IMPROVEMENT PROJECTS

CAPITAL EXPENDITURES

Capital Outlay – represents routine new and replacement capital outlay expenditures which are incorporated in the annual operating budgets.

Capital Assets – include land, right-of-way, permanent easements, machinery or equipment, buildings and infrastructure (roads, bridges, and similar items). They are defined by the County as assets with an initial cost of more than $100 and an estimated useful life in excess of one year.

Capital Improvement Projects – The County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. They are budgeted and accounted for within the Road and Bridge Operations annual operating budget. In 2007, the County started the "Pave the County" project and issued $21,245,000 of certificates of participation to finance this project. This project was completed in 2012. Payments on the certificates of participation are budgeted annually in the Road and Bridge Operations budget. As it is more costly to maintain a paved road rather than a gravel road, the County anticipates increased costs in road maintenance as these paved roads age and begin to reach the end of their useful lives.

Large-scale capital improvement projects occur infrequently and consist primarily of facility-related projects and are budgeted and accounted for within one or more capital project funds. Projects of this nature typically require several years to complete and are financed with special revenues dedicated to the project or through purchases of certificates of participation.

In 2005, the County entered a major capital improvement program. All projects within this program were completed by the end of 2012. Certificates of participation were issued to help finance this program (see summary of long-term debt). Through this program, the County began construction on a new administration building in 2005 which was completed during 2007 at a cost of $7,427,541. In 2007, the County began construction on a new judicial center which was completed in 2008 at a cost of $8,225,869. Also, $1,527,350 of funds was used to update the HVAC system at the adult detention facility during 2007. In 2010, renovation of the historic courthouse was completed for a total cost of $3,336,777. Payments on these certificates of participation are budgeted annually in the General Fund Capital Improvements budget (Administration Building), Building Fund budget (Judicial Center) and the Sheriff's Capital Improvement budget (HVAC Update). Due to this major capital improvement program, the County was able to realize lower maintenance and utility costs. As these buildings age, maintenance and repair expenses are expected to increase.

In 2013, $500,000 has been budgeted in the Building Fund budget for the renovation of the building which previously housed the Prosecuting Attorney. This building will be renovated to accommodate Health Services. The County currently pays $19,200 annually in rent for the present Health Services facility. This renovation project will relieve the County of future rent payments. This project will also provide for additional space which will allow for new services to be offered. Lower maintenance and utility costs are also expected as a result of this project.

With the purchase of more fuel efficient vehicle and equipment purchases, the County will realize operational savings such as gas and oil savings. Due to the fact that repair expenses increase as equipment ages, replacing the equipment periodically lowers the expenses.

Some capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and are evaluated individually during the process of assessing project feasibility. Non-operational financial impacts such as safety, appearance and functionality are also evaluated on a project by project basis.

On the next few pages is a detailed listing of capital items that are budgeted for 2013 shown with the following information:

- The fund responsible for the purchase
- The department responsible for the purchase
- Description of the capital asset
- Budgeted cost
- Total budgeted cost of capital assets to be purchased by each department
- Total capital assets to be purchased by all funds
- Budgetary impact

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2013

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	BUDGETED COST	BUDGETARY IMPACT
100 - General Fund	County Commission	(4) Computers	$ 4,000	There is minimal to no impact on future budgets expected.
100 - General Fund	County Clerk	PC Replacement	$ 1,000	There is minimal to no impact on future budgets expected.
100 - General Fund	Treasurer	Receipt Printer	$ 1,000	There is minimal to no impact on future budgets expected.
100 - General Fund	Auditor	PC/Monitor Replacement	$ 1,000	There is minimal to no impact on future budgets expected.
100 - General Fund	Circuit Court	X-Ray Machine & Card Readers for Secure Area	$ 87,500	Impact on future budgets is expected to be limited to maintenance after the warranty expires.
100 - General Fund	Drug Court	Computer Monitors	$ 500	There is minimal to no impact on future budgets expected.
100 - General Fund	Circuit Clerk	(10) Wide-Screen Monitors	$ 2,000	There is minimal to no impact on future budgets expected.
		(5) Laser Jet Printers	1,250	There is minimal to no impact on future budgets expected.
		(3) FTR Gold Systems	22,500	Impact on future budgets is expected to be limited to maintenance.
		(3) Computer Workstations	4,500	There is minimal to no impact on future budgets expected.
		Broken Equipment Replacement	1,550	There is minimal to no impact on future budgets expected.
		Total Circuit Clerk	$ 31,800	
100 - General Fund	Prosecuting Attorney	2013 Chevrolet Impala	$ 25,000	Impact on future budgets will consist of lower maintenance while under warranty.
100 - General Fund	Child Support	Broken Equipment Replacement	$ 850	There is minimal to no impact on future budgets expected.
100 - General Fund	Juvenile Office	Computer Tablet	$ 900	There is minimal to no impact on future budgets expected.
		Scanner/Fax	1,000	There is minimal to no impact on future budgets expected.
		Printer	3,100	There is minimal to no impact on future budgets expected.
		Transport Vehicle	25,000	Impact on future budgets will consist of lower maintenance while under warranty.
		Total Juvenile Office	$ 30,000	
100 - General Fund	Public Administrator	Fax Machine	$ 300	There is minimal to no impact on future budgets expected.
		(2) Printers	900	There is minimal to no impact on future budgets expected.
		Table for Public Administrator	300	There is minimal to no impact on future budgets expected.
		Total Public Administrator	$ 1,500	
100 - General Fund	Health Services	Health Assessment Scale	$ 500	There is minimal to no impact on future budgets expected.
		Furniture for New Building	8,872	There is minimal to no impact on future budgets expected.
		Nursing Room Exam Tables	6,000	There is minimal to no impact on future budgets expected.
		Workstation Equipment	2,000	There is minimal to no impact on future budgets expected.
		Lab Equipment	2,500	There is minimal to no impact on future budgets expected.
		BT/CRI Contract Equipment	14,707	There is minimal to no impact on future budgets expected.
		Portion of Grant to be used Toward Health Services Renovation	5,978	There is minimal to no impact on future budgets expected.
		Misc. Grant Equipment	14,120	There is minimal to no impact on future budgets expected.
		Total Health Services	$ 54,677	
100 - General Fund	Recorder of Deeds	Broken Equipment Replacement	$ 500	There is minimal to no impact on future budgets expected.
100 - General Fund	Building Department	Computer	$ 900	There is minimal to no impact on future budgets expected.
		Label Printer	600	There is minimal to no impact on future budgets expected.
		Total Building Department	1,500	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2013

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	BUDGETED COST	BUDGETARY IMPACT
100 - General Fund	Voter Registration & Elections	Voting Booths	$ 1,500	There is minimal to no impact on future budgets expected.
		Voting Touchscreens	10,000	There is minimal to no impact on future budgets expected.
		Total Voter Registration & Elections	$ 11,500	
100 - General Fund	Planning & Zoning	(2) Computers	$ 2,500	There is minimal to no impact on future budgets expected.
		Monitor	250	There is minimal to no impact on future budgets expected.
		Fax Machine	125	There is minimal to no impact on future budgets expected.
		Total Planning & Zoning	$ 2,875	
100 - General Fund	Economic Development	Brochure Rack	$ 200	There is minimal to no impact on future budgets expected.
100 - General Fund	Emergency Management	Broken Equipment Replacement	$ 500	There is minimal to no impact on future budgets expected.
		VHF/800 Mhz Radios	7,500	There is minimal to no impact on future budgets expected.
		Total Emergency Management	$ 8,000	
100 - General Fund	Local Emergency Planning	Broken Equipment Replacement	$ 500	There is minimal to no impact on future budgets expected.
100 - General Fund	Information Technology	(7) Workstations	$ 7,700	There is minimal to no impact on future budgets expected.
		(7) Monitors	1,800	There is minimal to no impact on future budgets expected.
		Broken Equipment Replacement	3,000	There is minimal to no impact on future budgets expected.
		(2) Servers	20,000	Impact on future budgets is expected to be limited to maintenance.
		San Storage	40,000	Impact on future budgets is expected to be limited to maintenance.
		Total Information Technology	$ 72,500	
100 - General Fund	Geographic Information Systems	Broken Equipment Replacement	$ 1,500	There is minimal to no impact on future budgets expected.
		Color/Laser Plotter	2,000	There is minimal to no impact on future budgets expected.
		Total Geographic Information System	$ 3,500	
100 - General Fund	Maintenance	(2) Vacuum Cleaners	$ 500	There is minimal to no impact on future budgets expected.
		Small Trailer	1,000	There is minimal to no impact on future budgets expected.
		Ladder or Scaffolding	2,000	There is minimal to no impact on future budgets expected.
		Water Softner for Judicial Building	6,500	Impact on future budgets is expected to be limited to maintenance.
		Total Maintenance	$ 10,000	
100 - General Fund	Miscellaneous	Veteran's Hall of Honor Display Cases, Uniforms & Mannequins	$ 5,000	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2013

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	BUDGETED COST	BUDGETARY IMPACT
200 - Road & Bridge Fund	Road & Bridge Admin.	I-Pad/Laptop	$ 1,200	There is minimal to no impact on future budgets expected.
200 - Road & Bridge Fund	Road & Bridge Operations	Copier	$ 2,000	There is minimal to no impact on future budgets expected.
		Breaking Hammer	13,500	Impact on future budgets is expected to be limited to maintenance.
		Air Compressor w/Trailer	12,000	Impact on future budgets is expected to be limited to maintenance.
		Chip Spreader Lease/Purchase	54,000	Impact on future budgets is expected to be limited to maintenance.
		(2) Dump Trucks	120,500	Impact on future budgets will consist of lower maintenance while under warranty.
		Vehicles: (3) Pickup Trucks and (1) Utility Truck	95,000	Impact on future budgets will consist of lower maintenance while under warranty.
		Excavator	130,000	Impact on future budgets will consist of lower maintenance while under warranty.
		Gradall	120,000	Impact on future budgets will consist of lower maintenance while under warranty.
		Building: Spreader Shed	50,000	Impact on future budgets is expected to be limited to maintenance.
		Right-of-Ways/Permanent Easements	2,000	There is minimal to no impact on future budgets expected.
		Federal Bridge Land Acquisition	30,000	There is minimal to no impact on future budgets expected.
		Hot Mix Overlays: 8.4 Miles Roads to receive the overlay will be determined by the winter weather. The only definite road is Grand Army.	1,010,000	Impact of future budgets will consist of maintenance and repair expense as the hot mix overlay surfaces reach the end of their useful lives.
		Chip and Seal: 7.5 miles to be surface with an additional 2-3 miles built. The roads to be surfaced are Little Indian, Grob and Frost. The roads to be built have not been determined.	900,000	Impact on future budgets will constist of maintenance expense as the chip and seal surfaces reach the end of their useful lives.
		Franklin County Grant Program: By Commission Order, 5% of the capital improvement sales tax is reserved for this program. Franklin County communities may submit application for financial assistance with projects in July. Awards are granted in August. Projects currently awarded include: City of Union - Denmark Road, road widening City of Washington - street signs Washington Special Road District - street signs City of St. Clair - Springfield Road widening Gerald - street signs City of Pacific - Thorton Road viaduct Washington Bridge project	707,242	Impact on future budgets will consist of appropriations equal to the dollar amounts remaining on the outstanding awards. This amount is $707,242 for 2013.
		Federal Bridge Projects: Bucklick School Bridge, Herbst Road Bridge and Labadie Front Street (street scape) are scheduled for construction. Circle Drive Bridge and road realignments on Hogan Road (this will include right of way acquisition) are in the final design stage. Design will begin on Shawnee Ford Road Bridge. If the Surface Transportation Projects grant is approved in May, design will begin on Bend Road Bridge.	3,930,000	Impact on budgets in the near future will consist of lower maintenance costs. However, as the bridges age, increased cost of maintenance is expected.
		County Bridge Projects: This includes replacement of five non-bridges. They are currently either deteriorated concrete box culverts or failed large metal culverts. These are located on Sprecklemeyer Road, Roller Road, Bucklick School Road and Sapsucker Road. This is not a duplication of the same bridge on Bucklick. The federal one is a longer structure than the one that will be replaced by county funds.	260,000	Impact on future budgets consist of maintenance.
		Total Road & Bridge Operations	$ 7,436,242	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2013

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	BUDGETED COST	BUDGETARY IMPACT
300 - Assessment Fund	Assessor - Real Estate	(2) Large Printers	$ 10,200	There is minimal to no impact on future budgets expected.
		(10) Personal Printers	1,800	There is minimal to no impact on future budgets expected.
		Total Assessor - Real Estate	$ 12,000	
300 - Assessment Fund	Assessor - Personal Property	(2) Printers	$ 9,000	There is minimal to no impact on future budgets expected.
		Fax Machine	1,000	There is minimal to no impact on future budgets expected.
		Total Assessor - Personal Property	$ 10,000	
450 - Building Fund	Building Fund	Health Services Renovation: Renovation of the old Prosecuting Attorney's Building began in July of 2011. This building is being renovated to accommodate Health Services. $500,000 has been budgeted to complete the renovation in 2013.	$ 500,000	Because the County Health Services will no longer be in a rental facility, the County will save $19,000 annually in rental payments. This project will allow for additional space for new services. Lower maintenance and utility costs are expected.
610 - Family Services & Justice Fund	Juvenile Maintenance of Effort	Computer	$ 1,900	There is minimal to no impact on future budgets expected.
		Printer	900	There is minimal to no impact on future budgets expected.
		Monitors	750	There is minimal to no impact on future budgets expected.
		Total Juvenile Maintenance of Effort	$ 3,550	
620 - Law Enforcement Sales Tax Fund	Law Enf. Grant Expenditures	Lease/Purchase Vehicles	$ 37,500	Impact on future budgets will consist of lower maintenance while under warranty.
620 - Law Enforcement Sales Tax Fund	Sheriff	Kenwood Mobile Radio for Patrol Cars	$ 10,000	There is minimal to no impact on future budgets expected.
		Icom Portable Radios	10,000	There is minimal to no impact on future budgets expected.
		Walk-Through Scanner/Metal Detector for Jail	4,500	There is minimal to no impact on future budgets expected.
		Jail Mattresses	2,500	There is minimal to no impact on future budgets expected.
		Portable Breath Analyzer	150	There is minimal to no impact on future budgets expected.
		Two-Drawer File Cabinet for Booking	129	There is minimal to no impact on future budgets expected.
		Jail Camera for Surveillance	5,000	There is minimal to no impact on future budgets expected.
		Tasers fsor Jail Supervisors	6,800	There is minimal to no impact on future budgets expected.
		Taser Replacements for Road Patrol	2,500	There is minimal to no impact on future budgets expected.
		Lapel Mics	320	There is minimal to no impact on future budgets expected.
		Microphones for Inside Vehicles	11,250	There is minimal to no impact on future budgets expected.
		Tools to Tone Test Cables	450	There is minimal to no impact on future budgets expected.
		(7) DVD/CD Multiple Disc Duplicators w/ Built-In Burners	1,500	There is minimal to no impact on future budgets expected.
		Electronic Ticket Writers	12,229	There is minimal to no impact on future budgets expected.
		Evidence Drying System	5,450	There is minimal to no impact on future budgets expected.
		Bullet Proof Vests	50,000	There is minimal to no impact on future budgets expected.
		(4) Radar Units	15,000	There is minimal to no impact on future budgets expected.
		Patrol Vehicles	314,055	Impact on future budgets will consist of lower maintenance while under warranty.
		In-Car Computers	100,000	There is minimal to no impact on future budgets expected.
		In-Car Cameras	106,542	There is minimal to no impact on future budgets expected.
		Total Sheriff	$ 658,375	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2013

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	BUDGETED COST	BUDGETARY IMPACT
630 - Collector's Tax Maintenance Fund	Collector's Tax Maintenance	Technology Equipment	$ 100,000	There is minimal to no impact on future budgets expected.
640 - County-Wide 911 Fund	County-Wide 911 Addressing	Microwave Network	$ 50,000	Impact on future budgets is expected to be limited to maintenance.
		Server Equipment	30,000	Impact on future budgets is expected to be limited to maintenance.
		Radio Network	40,000	Impact on future budgets is expected to be limited to maintenance.
		Computer Systems	30,000	Impact on future budgets is expected to be limited to maintenance.
		Tower Generators	60,000	Impact on future budgets is expected to be limited to maintenance.
		Total County-Wide 911 Addressing	$ 210,000	
655 - Election Services Fund	Election Services	Election Services Equipment	$15,000	There is minimal to no impact on future budgets expected.
670 - Records Preservation Fund	Records Preservation	Technology Equipment	$ 18,000	There is minimal to no impact on future budgets expected.
685 - Municipal Court Fund	Municipal Court	Office Equipment	$ 1,000	There is minimal to no impact on future budgets expected.
	TOTAL CAPITAL ASSETS ALL FUNDS		$ 9,357,769	

OPERATING BUDGETS

GENERAL FUND

The General Fund is used to account for all transactions of Franklin County government that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County.

Departments which operate under the General Fund include:

- County Commission
- County Clerk
- Treasurer
- Auditor
- Collector
- County Counselor
- Memberships
- County Insurance
- Circuit Court
- Drug Court
- Circuit Clerk
- Court Reporters
- Prosecuting Attorney
- Child Support
- Juvenile Office & Detention Services
- Public Administrator
- Indigent Care
- Health Services
- Recorder of Deeds
- Building Department
- Registration & Elections
- University of Missouri Extension Center
- Planning & Zoning
- Economic Development
- Emergency Management Agency
- Local Emergency Planning
- Information Technology
- Geographic Information System
- Custodial
- Soil Conservation
- Miscellaneous
- Medical Examiner

GENERAL FUND

	2011 Actual	2012 Budget Revised	2012 Estimated	2013 Adopted Budget
Fund Balance, January 1	$5,291,818	$6,796,016	$6,796,016	$38,421,360
Projected Revenues	11,968,554	51,452,101	51,501,044	11,805,128
Operating Expenditures	(8,350,416)	(17,041,822)	(16,731,647)	(9,552,950)
Revenues Over (Under) Expendiures	3,618,139	34,410,279	34,769,397	2,252,178
Interfund Transfers In (Out)				
Transfers In	88,713	165,000	163,712	114,500
Transfers Out	(2,202,653)	(3,307,765)	(3,307,765)	(22,895,724)
Net Transfers In (Out)	(2,113,940)	(3,142,765)	(3,144,053)	(22,781,224)
Fund Balance, December 31	$6,796,016	$38,063,530	$38,421,360	$17,892,314
Non-Spendable	$190,712	$0	$0	$0
Restricted	1,191,253	33,315,184	33,315,184	13,653,000
Committed	66,000	0	0	0
Unassigned	5,348,051	4,748,346	5,106,176	4,239,314
	$6,796,016	$ 38,063,530	$38,421,360	$ 17,892,314
Appropriated Regular Operations		$20,349,587	$20,039,412	$32,448,674
Appropriated Emergency Reserve		4,248,778	0	4,239,314
Total Appropriations		$24,598,365	$20,039,412	$36,687,988

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
100	000	411.100	Property Tax Current	2,386,966	2,399,924	2,399,924	2,335,802
100	000	411.150	Pay In Lieu Of Taxes	48	8,000	8,000	0
100	000	411.200	Property Tax Deliquent	166,803	115,000	115,000	115,000
100	000	411.300	Contra Tax Credit	23,394	0	6,402	0
100	000	411.310	Contra Washington TIF 1	4,616	0	-12,047	0
100	000	411.320	Contra Phoenix 2	-103,558	0	-90,563	0
100	000	412.100	Financial Institution Tax	1,534	1,000	1,000	1,500
100	000	412.200	Private Railcar Tax	19,285	12,000	12,000	19,000
100	000	415.100	Surtax	46,314	35,000	35,000	45,000
100	000	416.100	Collectors Commission/Penalty	227,243	250,000	250,000	225,000
100	000	417.100	County Sales Tax	5,097,399	5,200,000	5,200,000	5,200,000
100	000	420.150	Conservation Commission	2,618	1,500	2,199	2,500
100	000	420.160	Forest Cropland	3,061	3,000	3,000	3,000
			Total Taxes	7,875,723	8,025,424	7,929,915	7,946,802
100	000	431.100	Liquor Licenses	68,991	66,000	69,446	69,000
100	000	432.100	Auctioneer Licenses	795	500	500	500
100	000	433.100	M & M Business Licenses	7,840	8,000	8,000	7,800
			Total Licenses	77,626	74,500	77,946	77,300

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	000	440.001	Cities Readiness Grant Revenue	20,439	23,146	21,465	22,683
2	100	000	440.003	Summer Food Service Revenue	0	480	450	450
3	100	000	440.100	HAVA Election Reform Grant Rev.	6,059	0	0	0
4	100	000	441.002	FEMA	55,394	28,000	28,000	0
5	100	000	441.021	Homeland Security 0049 Rev.	33,675	40,000	40,000	0
6	100	000	441.100	LEPC (HMEP)	139	0	0	0
7	100	000	441.201	Maternal Child Health Grant	0	0	11,694	35,081
8	100	000	441.205	HAVA Election Reform Reimb.	19,978	0	57,558	0
9	100	000	442.200	Medicare Reimbursement	6,761	0	522	3,000
10	100	000	442.202	WIC	240,212	240,000	212,699	277,368
11	100	000	442.203	Prenatal Medicaid Reimb.	0	30,000	0	0
12	100	000	442.204	Medicaid Reimbursement	10,422	9,000	8,883	9,000
13	100	000	443.101	Juvenile Diversion Grant	74,507	37,090	37,090	37,090
14	100	000	443.102	Juvenile Detention Revenue	4,300	0	0	0
15	100	000	443.153	Pros. Attny. Victim Asst. Grant	10,422	16,480	16,480	16,480
16	100	000	443.154	Pros. Attny. Violance Grant	38,009	46,350	46,350	46,350
17	100	000	443.202	Core Public Health Grant	94,302	96,700	87,020	80,150
18	100	000	443.210	Child Care Sanitation Inspect. Grt.	5,100	5,500	6,500	5,500
19	100	000	443.213	Bioterriosm Preparedness Grant	129,595	127,310	117,640	121,901
20	100	000	443.500	MERC Training Grant Revenue	0	60,000	60,000	0
21	100	000	443.501	MERC Funding LEPC	2,050	9,000	9,000	0
22	100	000	443.610	Drug Court Fees Reimb.	26,511	23,000	23,000	23,000
23	100	000	443.612	Election Administration Improv.	0	0	69,529	0
24	100	000	444.035	Courts Over/Under Revenue	97	0	42	0
25	100	000	444.040	Fines	79,248	80,000	80,000	80,000
26	100	000	444.050	Jury Fee Reimbursement	1,770	3,000	3,000	1,700
27	100	000	444.102	Juvenile Det. Center State Reimb.	8,344	12,500	0	0
28	100	000	445.101	Juvenile Office Gas/Osage Reimb.	47,980	55,000	55,000	55,000
29	100	000	445.102	Juvenile Det. DYS & Other Reimb.	7,139	0	4,884	0
30	100	000	445.201	County Jury Fee Reimbursement	737	0	2,021	0
31	100	000	446.100	Public Defender Office Reimb.	4,006	3,200	0	0
32				**Total Grant Revenue**	927,196	945,756	998,827	814,753

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	000	451.100	County Clerk Fees	2,630	2,500	2,646	2,600
2	100	000	454.100	Collector's 1% Commission	1,103,264	1,150,000	1,150,000	1,120,000
3	100	000	454.101	Collector's Fees/Abstracts	52,284	40,000	50,978	50,000
4	100	000	458.200	Circuit Clerk Fees	3,457	1,402	1,402	1,400
5	100	000	459.200	Judicial Fees	81,966	75,000	75,000	75,000
6	100	000	461.200	Prosecuting Attorney Fees	108,517	128,500	128,500	135,500
7	100	000	461.201	Pros. Attny. Tax Collection Fees	13,626	7,500	19,811	30,000
8	100	000	462.200	Child Support IV-D Reimb.	285,890	292,921	292,921	175,752
9	100	000	462.700	Public Administrator Fees	70,858	50,000	50,000	50,000
10	100	000	466.400	Health Services Vital Records	124,472	140,000	122,654	130,000
11	100	000	466.401	Health Services Fees	30,168	35,000	33,210	40,000
12	100	000	466.500	Sanitation Inspection Fees	42,910	50,000	42,465	45,000
13	100	000	466.501	Sanitation School Inspection Fees	5,390	5,000	9,195	7,500
14	100	000	467.400	Recorder of Deeds Fees	437,561	414,212	414,212	415,000
15	100	000	467.450	Recorder of Deeds Computer	49,060	48,515	48,515	50,000
16	100	000	468.400	Building Department Fees	240,465	265,000	219,000	225,000
17	100	000	469.500	Special Elections	60,977	145,000	204,295	61,000
18	100	000	469.600	Election Salary Reimbursement	10,668	25,000	25,000	10,500
19	100	000	470.500	Planning & Zoning Fees	14,242	21,000	22,000	30,000
20	100	000	470.510	P&Z Fees From Building	1,965	2,300	2,100	2,300
21	100	000	470.600	P & Z Recording Fees	4,414	3,300	3,300	3,000
22	100	000	471.500	EMA Misc. Charges For Services	0	550	550	0
23	100	000	472.500	Information Technology Fees	21,951	21,000	21,000	21,000
24	100	000	473.500	Cities Payments For Tax Services	20,940	21,000	21,000	21,000
25				**Total Fees/Services Revenue**	2,787,675	2,944,700	2,959,754	2,701,552
26								
27								
28	100	000	491.100	Interest-Taxes	25,864	18,500	20,612	20,000
29	100	000	492.100	Interest-Investments	27,992	20,000	30,000	30,000
30	100	000	492.157	COP Reserve Restricted Interest	-769	500	186	25,000
31	100	000	493.050	Insurance Reimbursement	9,077	0	18,160	0
32	100	000	493.200	Health Dept. Rev. Prior Year	73,957	0	0	0
33	100	000	493.210	County Funding Health Dept.	23,721	23,721	23,721	23,721
34	100	000	493.425	Series 2012 COP Revenue	0	39,230,000	39,230,000	0
35	100	000	494.050	Flood Control Lease Revenue	18,131	18,000	18,028	18,000
36	100	000	494.100	Cable Franchise	122,994	91,000	91,000	91,000
37	100	000	494.150	Verizon Tower Lease Revenue	0	0	0	15,000
38	100	000	494.225	Court House Commons	1,025	0	0	0
39	100	000	494.260	Tourism Revenue	0	10,000	10,000	8,000
40	100	000	494.275	Veterans Hall of Honor	5,536	10,000	1,418	0
41	100	000	496.100	Sale of Asset	3,912	0	0	0
42	100	000	496.180	Utility Waste Application	0	50,000	50,000	50,000
43	100	000	497.100	Miscellaneous Revenue	30,953	25,000	76,477	25,000
44	100	000	497.200	Cancelled Warrants	0	0	0	0
45				**Total Miscellaneous Revenue**	342,393	39,496,721	39,569,602	305,721

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
3	100	000	498.630	Transfer From Tax Mainenance	50,000	125,000	125,000	80,000
4	100	000	498.680	Transfer From Bad Check Fund	38,712	40,000	38,712	30,000
5	100	000	498.685	Transfer From Municipal Court	0	0	0	4,500
6				**Total Transfers**	88,712	165,000	163,712	114,500
7								
8								
9	100	000	429.100	Collector's Commission Adjust.	-26,059	-21,500	-21,500	-25,000
10	100	000	429.101	Assessor's WH Adjustment	-16,000	-13,500	-13,500	-16,000
11				**Total Adjustments To Revenue**	-42,059	-35,000	-35,000	-41,000
12								
13								
14				**Total General Fund Revenue**	**12,057,266**	**51,617,101**	**51,664,756**	**11,919,628**

COUNTY COMMISSION

MISSION

The Franklin County Commission is an elected three-member governing body consisting of a First District Commissioner, a Second District Commissioner, and a Presiding Commissioner. The Commission is an executive body of Franklin County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; approves actual expenditures for each spending agency; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Planning and Zoning, Building Department, Grounds Maintenance, Road and Bridge, Economic Development, Health Service, Information Technology, and Geographic Information Systems. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

2012 ACCOMPLISHMENTS

- Refinanced outstanding debt saving $4.7M.
- Missouri legislature passed and Franklin County set up Municipal Court.
- Adopted an invocation policy for Commission meetings.
- Budgeted one-time pay increase for full time employees.
- Increased the computer tech contract with AQM from part time to full time.
- Added electronic billboards to Planning & Zoning regulations.
- Adopted updated Master Plan (late 2012).
- Coordinated meetings with Sheriff's Office, IT Department, and communications vendors to complete integration of the 911 dispatching system.
- Released RFQ for engineering design plans for remodeling of former Prosecuting Attorney building for the Health Department.
- Highway Department: hired an engineer; five bridges under construction – one out for bid; five additional bridges in design phase or waiting for approval; 3.5 miles of gravel roads converted to chip seal; 7.3 miles paved with hot asphalt mix overlay; 86.5 miles of pavement marking completed; Labadie Great Streets Project awaiting final MODOT construction approval; equipment purchased include two new motor graders, two new skid steers, one new chip spreader, one used planer, one used utility truck, two new trailers, two new portable generators and one new portable welder. There were also numerous improvements made to the East and West District maintenance shops.
- Worked with Assessor Tom Copeland to purchase and implement new computer program for assessing personal property.
- Worked with Auditor Tammy Vemmer and Clerk Debbie Door to purchase new accounting software.

OBJECTIVES

Continue to work with the elected officials and department heads to support the functions of their offices in order to better serve the citizens of Franklin County.

COUNTY COMMISSION

BUDGET HIGHLIGHTS

There are no significant changes to this budget. However, since there will be new First District and Second District Commissioners taking office in 2013, there is an increase budgeted to cover their selected health insurance coverage as well as an increase budgeted for office equipment for the purchase of computer workstations.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Presiding Commissioner	1.0	1.0	1.0	0.0
2nd District Commissioner	1.0	1.0	1.0	0.0
1st District Commissioner	1.0	1.0	1.0	0.0
	3.0	3.0	3.0	0.0

GENERAL FUND EXPENDITURES
COUNTY COMMISSION

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	105	611.100	Regular Wages	194,665	194,665	194,665	194,665
2	100	105	613.100	FICA	14,164	14,892	14,892	14,892
3	100	105	614.100	Retirement-LAGERS	25,495	31,730	31,730	33,677
4	100	105	617.100	Life Insurance	140	144	144	144
5	100	105	617.200	Health Insurance	13,776	13,671	13,671	28,685
6	100	105	617.300	Dental Insurance	956	1,077	1,077	1,077
7	100	105	617.400	Vision Insurance	274	330	330	360
8				**Total Personnel Services**	249,470	256,509	256,509	273,500
9								
10								
11	100	105	623.100	Telephone	3,463	2,500	3,600	3,600
12	100	105	626.100	Maintenance & Repairs	40	1,200	1,200	1,200
13	100	105	632.200	Contractual Services	726	1,500	1,500	1,500
14				**Total Services**	4,229	5,200	6,300	6,300
15								
16								
17	100	105	651.100	Office Supplies	975	1,500	1,500	1,500
18	100	105	652.100	Mileage	1,092	2,000	2,000	2,000
19	100	105	655.100	Business Expense	2,866	4,150	4,150	3,500
20				**Total Supplies & Other**	4,933	7,650	7,650	7,000
21								
22								
23	100	105	685.100	Vehicles	0	0	0	0
24	100	105	687.100	Office Equipment	0	850	850	4,000
25				**Total Capital Outlay**	0	850	850	4,000
26								
27								
28				**COUNTY COMMISSION**				
29				**TOTAL EXPENDITURES**	**258,632**	**270,209**	**271,309**	**290,800**

COUNTY CLERK

MISSION

The Administrative Department of the County Clerk's Office is responsible for many things. Below is a brief list:

- Management of County general ledger
- Accounts Receivable
- Accounts Payable
- Payroll & Human Resources
- Secretary to the County Commission, Custodian of Records
- Secretary to Board of Equalization
- Grant monitoring
- Notary Commissions, Liquor Licenses, Auctioneer Licenses

Throughout the year the Clerk's Office prepares the County Financial Statement for publication, gathers information for yearly audit, gathers data necessary for setting tax rates, monitors special funds on behalf of the Commission, and many other duties.

2012 ACCOMPLISHMENTS

The department has implemented a new minutes program and continuing its upgrades.

OBJECTIVES

At this time last year we mentioned that our general ledger software vendor would be retiring. We are in the process of reviewing new software and hope to have something in place by January 2013. So the objective for 2013 is to implement said software.

COUNTY CLERK

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - County Clerk	1.0	1.0	1.0	0.0
Chief Deputy Clerk	1.0	1.0	1.0	0.0
Assistant Chief Deputy/ Accounts Receivable Clerk	1.0	1.0	1.0	0.0
Payroll/Human Resource Clerk	1.0	1.0	1.0	0.0
Accounts Payable Clerk	1.0	1.0	1.0	0.0
Clerk/Receptionist	1.0	1.0	1.0	0.0
Minutes Clerk	1.0	1.0	1.0	0.0
	7.0	7.0	7.0	0.0

GENERAL FUND EXPENDITURES
COUNTY CLERK

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	110	611.100	Regular Wages	240,064	246,235	246,235	241,935
2	100	110	611.200	Overtime Wages	0	200	200	200
3	100	110	613.100	FICA	17,237	18,852	18,852	18,523
4	100	110	614.100	Retirement-LAGERS	34,832	40,169	40,169	41,889
5	100	110	617.100	Life Insurance	303	340	340	340
6	100	110	617.200	Health Insurance	48,222	48,752	48,752	52,955
7	100	110	617.300	Dental Insurance	2,186	2,512	2,512	2,512
8	100	110	617.400	Vision Insurance	626	770	770	840
9				**Total Personnel Services**	343,470	357,830	357,830	359,194
10								
11								
12	100	110	623.100	Telephone	3,049	3,072	3,000	3,122
13	100	110	624.100	Postage & Freight	1,379	1,500	1,500	2,200
14	100	110	625.100	Rent & Leases	1,251	1,700	1,700	1,700
15	100	110	626.100	Maintenance & Repairs	7,681	7,800	7,600	10,800
16	100	110	628.100	Bonds	178	0	0	0
17	100	110	631.100	Advertising	4,550	6,000	5,000	6,000
18	100	110	632.200	Contractual Services	46,900	54,652	45,526	54,652
19	100	110	634.100	Training	202	0	0	0
20				**Total Services**	65,190	74,724	64,326	78,474
21								
22								
23	100	110	651.100	Office Supplies	2,529	3,000	3,000	3,200
24	100	110	652.100	Mileage	127	250	0	250
25	100	110	653.100	Books & Publications	79	300	200	300
26	100	110	654.100	Memberships	0	0	0	0
27	100	110	655.100	Business Expense	261	0	100	100
28	100	110	656.100	Printing & Binding	417	1,200	200	1,200
29				**Total Supplies & Other**	3,413	4,750	3,500	5,050
30								
31	100	110	687.100	Office Equipment	0	1,000	0	1,000
32				**Total Capital Outlay**	0	1,000	0	1,000
33								
34								
35				**COUNTY CLERK**				
36				**TOTAL EXPENDITURES**	**412,073**	**438,304**	**425,656**	**443,718**

TREASURER

MISSION

The duties of the Treasurer's office are:

- To receive and keep (safely) the revenues and other public monies of the County.
- To invest surplus funds.
- To distribute the monies collected to the proper recipients.

2012 ACCOMPLISHMENTS

- Performed the duties (listed above) of the Treasurer's office while following the laws and statutes of Missouri.
- Kept consistently accurate and in balance records.

OBJECTIVES

- Develop procedural manual for all critical functions of the Treasurer's office.
- Implement accounting procedures as pertaining to the Municipal Court.
- Check into the interest of updating the Treasurer's website monthly to provide critical financial information including monthly revenues and expenditures.
- Develop most beneficial practices for utilizing new software as pertaining to the Treasurer's office.

TREASURER

BUDGET HIGHLIGHTS

There were no significant changes to this budget. However, since there will be a new treasurer taking office in 2013, an increase is budgeted for their selected health insurance coverage and their bond.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - Treasurer	1.0	1.0	1.0	0.0
Deputy Treasurer	0.5	0.5	0.5	0.0
	1.5	1.5	1.5	0.0

GENERAL FUND EXPENDITURES
TREASURER

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	115	611.100	Regular Wages	65,502	66,222	66,222	66,222
2	100	115	612.100	Part-time Wages	19,427	18,707	18,707	18,707
3	100	115	613.100	FICA	6,426	6,497	6,497	6,497
4	100	115	614.100	Retirement-LAGERS	12,994	13,843	13,843	14,693
5	100	115	617.100	Life Insurance	12	48	48	48
6	100	115	617.200	Health Insurance	4,653	4,557	4,557	15,070
7	100	115	617.300	Dental Insurance	328	359	359	359
8	100	115	617.400	Vision Insurance	94	110	110	120
9				**Total Personnel Services**	109,436	110,343	110,343	121,716
10								
11								
12	100	115	623.100	Telephone	939	900	900	1,000
13	100	115	624.100	Postage & Freight	88	126	126	120
14	100	115	626.100	Maintenance & Repairs	420	426	426	600
15	100	115	628.100	Bonds	0	0	0	4,122
16	100	115	632.200	Contractual Services	0	420	420	420
17	100	115	634.100	Training	770	1,674	1,674	1,200
18				**Total Services**	2,217	3,546	3,546	7,462
19								
20								
21	100	115	651.100	Office Supplies	220	600	600	600
22	100	115	652.100	Mileage	938	1,000	1,000	1,000
23	100	115	656.100	Printing & Binding	0	0	0	150
24				**Total Supplies & Other**	1,158	1,600	1,600	1,750
25								
26	100	115	687.100	Office Equipment	0	604	604	1,000
27				**Total Capital Outlay**	0	604	604	1,000
28								
29								
30				**TREASURER**				
31				**TOTAL EXPENDITURES**	**112,811**	**116,093**	**116,093**	**131,928**

AUDITOR

MISSION

The Auditor serves as the County's Budget Officer and is responsible for preparing and overseeing all County budgets. The Auditor's office reviews and approves approximately 7,000 purchase requisitions and purchase orders each year. We audit daily receipts and deposits along with monthly reports from various departments. Throughout the year, we compile information for external audit and work closely with the external auditing group when preparing the Comprehensive Annual Financial Report. The office conducts an annual physical inventory of the County assets and maintains the fixed asset ledger.

2012 ACCOMPLISHMENTS

- Implemented Budget Revision Procedures.
- Created written fiscal and budget policy.
- Received the Certificate of Achievement for Excellence in Financial Reporting.
- Prepared and monitored the 2012 budget.
- Reviewed and approved approximately 7,000 purchase requisitions and purchase orders, making sure the proper documentation was provided, bid procedures were being followed, and appropriate purchases were being made.
- Audited the daily and monthly reports of various departments.
- Worked with the external audit group on the 2011 audit and preparation of the Comprehensive Annual Financial Report.
- Conducted the annual inventory and updated the fixed asset ledger.
- Worked with the County Clerk' Office and the Treasurer's Office in selecting new financial software.

OBJECTIVES

- Prepare a balanced 2013 budget.
- Continue to serve the citizens of Franklin County by performing the functions of my office while keeping their best interest in mind.
- Work with the County Clerk's Office and the Treasurer's Office to implement new financial software.

COUNTY AUDITOR

BUDGET HIGHLIGHTS

There were no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - Auditor	1.0	1.0	1.0	0.0
Deputy Auditor	1.0	1.0	1.0	0.0
	2.0	2.0	2.0	0.0

GENERAL FUND EXPENDITURES
AUDITOR

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	120	611.100	Regular Wages	95,739	102,883	102,883	101,790
2	100	120	613.100	FICA	7,098	7,871	7,871	7,787
3	100	120	614.100	Retirement-LAGERS	12,297	16,770	16,770	17,610
4	100	120	617.100	Life Insurance	84	96	96	96
5	100	120	617.200	Health Insurance	8,952	16,214	16,214	17,990
6	100	120	617.300	Dental Insurance	574	718	718	718
7	100	120	617.400	Vision Insurance	165	220	220	240
8				**Total Personnel Services**	124,909	144,772	144,772	146,231
9								
10								
11	100	120	623.100	Telephone	1,178	1,100	1,100	1,200
12	100	120	624.100	Postage & Freight	18	50	50	50
13	100	120	626.100	Maintenance & Repairs	222	650	650	500
14	100	120	628.100	Bonds	178	0	0	0
15	100	120	632.200	Contractual Services	1,417	600	600	1,025
16	100	120	634.100	Training	894	1,250	1,250	1,250
17				**Total Services**	3,907	3,650	3,650	4,025
18								
19								
20	100	120	651.100	Office Supplies	870	1,400	1,400	1,200
21	100	120	652.100	Mileage	180	150	150	150
22	100	120	654.100	Memberships	640	650	650	650
23	100	120	656.100	Printing & Binding	984	825	825	1,100
24				**Total Supplies & Other**	2,674	3,025	3,025	3,100
25								
26	100	120	687.100	Office Equipment	1,126	1,000	1,000	1,000
27				**Total Capital Outlay**	1,126	1,000	1,000	1,000
28								
29								
30				**AUDITOR**				
31				**TOTAL EXPENDITURES**	**132,616**	**152,447**	**152,447**	**154,356**

COUNTY COLLECTOR

MISSION

This office is responsible for billing, collecting, and disbursement of Real Estate, Personal Property, Railroad and Utility Taxes, Merchants and Manufacturer Licenses, Auctioneer Licenses, Berger and Labadie Levee Districts, Forest Crop Lands, and Missouri Department of Conservation.

Other responsibilities include protested taxes, TIFs, CIDS, Class Action Suits, BOEs, Court Orders, NPB's, additions, abatements, refunds, surtax disbursement. Collecting up to five years of delinquent taxes, calculating interest and penalties, assessor's and collector's commissions, assessor's fund, collector's funds, retirement funds, clerk fees, collector fees, tax sale fees, bankruptcies, reinstatements for bad checks, and sending certified letters to anyone paying taxes with a bad check. Daily balancing all cash drawers at windows for collections, and credit card transactions. Working up deposits on checks and money collected, running daily journals and submitting daily reports to the auditor. All of this is part of the collection and disbursement of taxes which is done monthly. Customer service for taxpayers entails waiting on hundreds of taxpayers at the windows and by telephone, answering hundreds of questions and complaints daily pertaining to their values, the amount of their tax bills, deeds, why they are being taxed, questions too numerous to mention. Issue non-assessment cards for new purchases on vehicles. We also make hundreds of duplicate copies of paid personal property tax receipts monthly.

2012 ACCOMPLISHMENTS

- Our major accomplishments for each year are to balance and submit to Missouri Department of Revenue the Collector's Annual Settlement and our Tax Sale for properties which have three years delinquent taxes.
- The 2012 Annual Settlement balanced, showing the Collector's Office collecting over $120 million dollars for approximately 64 taxing entities. Our office earned $1,556,322 in fees and commissions, which is turned over to General Revenue. We also earned $665,426 in Assessor's commissions paid directly to the Assessor's Fund.
- The Tax Sale is becoming our largest task. The Tax Sale is held on the fourth Monday in August of each year. We start working on the Tax Sale March 1st of each year and it takes about five months to complete.

OBJECTIVES

We started implementing online tax payments, allowing taxpayers to use credit cards to pay their personal property and real estate taxes, without leaving their homes. The online payment option gives taxpayers another way to pay their taxes. Our goal is to provide additional services to make paying your taxes a little less stressful.

COUNTY COLLECTOR

BUDGET HIGHLIGHTS

With the hiring of an additional full-time collector specialist, there is a budgeted increase in personnel services. $80,000 is being transferred to the General Fund from the Tax Maintenance Fund to cover two employees' salaries and beneifits.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - Collector of Revenue	1.0	1.0	1.0	0.0
Chief Deputy Collector	1.0	1.0	1.0	0.0
Assistant Chief Deputy Collector	1.0	1.0	1.0	0.0
Collector Specialist/Tax Sale Bidders	3.0	3.0	4.0	1.0
	6.0	6.0	7.0	1.0

One full-time collector specialist/tax sale bidder was added in 2013.

GENERAL FUND EXPENDITURES
COLLECTOR

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	135	611.100	Regular Wages	206,850	215,990	215,990	237,918
2	100	135	611.200	Overtime	0	0	0	0
3	100	135	612.100	Part-time Wages	43,816	30,500	30,500	30,500
4	100	135	613.100	FICA	18,413	18,856	18,856	20,534
5	100	135	614.100	Retirement-LAGERS	31,125	35,206	35,206	41,160
6	100	135	615.100	Unemployment	1,347	0	0	0
7	100	135	617.100	Life Insurance	273	336	336	384
8	100	135	617.200	Health Insurance	31,940	30,892	30,892	52,955
9	100	135	617.300	Dental Insurance	1,967	2,153	2,153	2,511
10	100	135	617.400	Vision Insurance	563	660	660	840
11				**Total Personnel Services**	336,294	334,593	334,593	386,802
12								
13								
14	100	135	623.100	Telephone	8,537	6,200	6,200	9,600
15	100	135	624.100	Postage & Freight	53,238	71,000	71,000	73,000
16	100	135	625.100	Rent & Leases	415	1,000	1,000	1,000
17	100	135	626.100	Maintenance & Repairs	1,774	2,000	2,000	2,000
18	100	135	628.100	Bonds	75	1,750	1,750	2,000
19	100	135	629.100	Other Professional Services	27,996	25,000	25,000	35,000
20	100	135	631.100	Advertising	6,464	6,750	6,750	6,800
21	100	135	632.200	Contractual Services	140	2,500	2,500	500
22	100	135	634.100	Training	550	0	0	550
23				**Total Services**	99,189	116,200	116,200	130,450
24								
25								
26	100	135	651.100	Office Supplies	7,792	5,000	5,000	5,000
27	100	135	652.100	Mileage	1,427	1,400	1,400	1,400
28	100	135	653.100	Books & Publications	0	4,000	4,000	150
29	100	135	655.100	Business Expense	330	2,018	2,018	1,000
30	100	135	656.100	Printing & Binding	33,337	39,000	39,000	44,000
31				**Total Supplies & Other**	42,886	51,418	51,418	51,550
32								
33	100	135	687.100	Office Equipment	631	0	0	0
34				**Total Capital Outlay**	631	0	0	0
35								
37				**COLLECTOR**				
38				**TOTAL EXPENDITURES**	**479,000**	**502,211**	**502,211**	**568,802**

COUNTY COUNSELOR

MISSION

The County Counselor, in person or by assistant, is required to attend all meetings of the Commission as directed by the Commission. The Counselor is to advise on all legal issues and questions which may arise. The office of the County Counselor shall represent and provide legal advice to all departments, officers, institution and agencies of the county. The County Counselor position is covered under Sections 56.640 – 56.660 RSMO. The County Counselor became a full-time position in late 2012.

2012 ACCOMPLISHMENTS

- Oversaw and coordinated the passage of legislation necessary to implement the County Municipal Court.
- Developed regulations for landfills creating the positions of Independent Registered Professional Engineer and Environmental Resource Officer.

OBJECTIVES

- Final adoption of Master Plan.
- Oversee full implementation of County Municipal Court.
- Dispose of ACLU litigation on a favorable basis.
- Fully implement Environmental Resource Officer position.
- Coordinate activities with Independent Registered Professional Engineer and Ameren regarding construction of utility waste landfill.
- Advise Commission to the best of my ability to include assisting new commissioners with adjustment to their duties.

COUNTY COUNSELOR

BUDGET HIGHTLIGHTS

There were no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
County Counselor	0.5	1.0	1.0	0.0
Counselor Secretary	0.5	0.5	0.5	0.0
	1.0	1.5	1.5	0.0

GENERAL FUND EXPENDITURES
COUNTY COUNSELOR

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	140	611.100	Regular Wages	22,817	115,000	115,000	115,000
2	100	140	612.100	Part-time Wages	60,699	14,136	14,136	17,760
3	100	140	613.100	FICA	6,155	9,879	9,879	10,156
4	100	140	614.100	Retirement-LAGERS	11,495	18,745	18,745	22,967
5	100	140	617.100	Life Insurance	12	48	48	48
6	100	140	617.200	Health Insurance	2,348	9,251	9,251	10,410
7	100	140	617.300	Dental Insurance	84	359	359	359
8	100	140	617.400	Vision Insurance	25	110	110	120
9				**Total Personnel Services**	103,635	167,528	167,528	176,820
10								
11								
12	100	140	623.100	Telephone	87	1,100	1,100	500
13	100	140	624.100	Postage & Freight	44	150	150	150
14	100	140	632.200	Contractual Services	32	0	0	0
15	100	140	634.100	Training	0	300	300	600
16				**Total Services**	163	1,550	1,550	1,250
17								
18								
19	100	140	651.100	Office Supplies	288	300	300	700
20				**Total Supplies & Other**	288	300	300	700
21								
22								
23								
24				**COUNTY COUNSELOR**				
25				**TOTAL EXPENDITURES**	**104,086**	**169,378**	**169,378**	**178,770**

MEMBERSHIPS

MISSION

This budget was created for payment of the various membership dues for the County. The 2013 budget provides for memberships to National Association of Counties, East-West Gateway Coordinating Council, Regional Chamber and Growth Association, Mid East Area Agency on Aging and Missouri Association of Counties.

BUDGET HIGHTLIGHTS

The 2013 budgeted amount for memberships has been reduced to $47,500, down from $60,000 in 2012. This is due to the County reducing its contribution to the Regional Chamber and Growth Association by $12,500.

GENERAL FUND EXPENDITURES
MEMBERSHIPS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	141	654.100	Memberships	58,892	60,000	60,000	47,500

GENERAL FUND EMERGENCY APPROPRIATIONS

MISSION

This budget was created to appropriate the estimated unassigned fund balance in the General Fund as emergency reserves.

BUDGET HIGHTLIGHTS

Appropriations to this department flucuate from year to year depending on the estimated unassigned fund balance for the General Fund. The estimated unassigned fund balance for 2013 for the General Fund is $4,239,314. It is unlikely that these funds will be used.

GENERAL FUND EXPENDITURES
EMERGENCY APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	142	632.200	Contractual Services	0	4,248,778	0	4,239,314

COUNTY INSURANCE

MISSION

This budget was created to pay for the County's insurance premiums for workman's compensation and MOPERM.

BUDGET HIGHTLIGHTS

There were no significant changes to this budget.

GENERAL FUND EXPENDITURES
COUNTY INSURANCE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	144	616.100	Workman's Compensation	47,655	75,000	48,437	55,000
2	100	144	627.100	Insurance	172,326	190,000	173,452	190,000
3								
4				**COUNTY INSURANCE**				
5				**TOTAL EXPENDITURES**	**219,981**	**265,000**	**221,889**	**245,000**

CIRCUIT COURT

MISSION

The Judicial staff handles all types of litigation, including but not limited to traffic, felony and misdemeanors, domestic, civil lawsuits and landlord/tenant cases. We also qualify and summon prospective jurors and schedule courtrooms for various trials and dockets.

2012 ACCOMPLISHMENTS

Heard cases and rendered judgments, disposing of thousands of cases as referenced in the above paragraph.

OBJECTIVES

To continue to render fair and just decisions in the court cases brought before the bench and to continue to process cases in a timely manner.

BUDGET HIGHLIGHTS

There were no significant changes to this budget.

GENERAL FUND EXPENDITURES
CIRCUIT COURT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	250	621.100	Legal Fees	0	2,500	2,500	2,500
2	100	250	623.100	Telephone	5,776	4,000	4,000	4,000
3	100	250	624.100	Postage & Freight	2,739	3,675	3,675	3,675
4	100	250	626.100	Maintenance & Repairs	4,922	10,000	10,000	10,000
5	100	250	632.200	Contractual Services	21,061	30,000	30,000	30,000
6	100	250	634.100	Training	0	6,200	6,200	6,200
7				**Total Services**	34,498	56,375	56,375	56,375
8								
9								
10	100	250	651.100	Office Supplies	977	1,500	1,500	1,500
11	100	250	652.100	Mileage	90	750	750	750
12	100	250	653.100	Books & Publications	1,393	2,400	2,400	2,400
13	100	250	654.100	Memberships	1,220	1,800	1,800	1,800
14	100	250	655.100	Business Expense	131	500	500	500
15	100	250	656.100	Printing & Binding	643	575	575	575
16				**Total Supplies & Other**	4,454	7,525	7,525	7,525
17								
18	100	250	687.100	Office Equipment	3,247	87,500	87,500	87,500
19				**Total Capital Outlay**	3,247	87,500	87,500	87,500
20								
21								
22				**CIRCUIT COURT**				
23				**TOTAL EXPENDITURES**	**42,199**	**151,400**	**151,400**	**151,400**

DRUG COURT/DWI COURT

MISSION

The Court Alternative Program (Drug Court/DWI Court) is a court-supervised, comprehensive, treatment program for non-violent felony offenders. The main focus of CAP is to assist the participant in becoming a sober, productive member of society. Regular court appearances, attendance at treatment sessions and meetings with the probation case manager are required. In addition, the program requires: random drug/alcohol testing, attendance at support group meetings, stable employment, and financial responsibility.

2012 ACCOMPLISHMENTS

- Team participated in continuing education and training.
- Maintained participant numbers.
- Evaluated and redesigned program components based upon evidence based practices.

OBJECTIVES

- Secure additional outside funding sources.
- Maintain average monthly number of participants to 60.
- Maintain or improve graduation rate and recidivism rate.

BUDGET HIGHLIGHTS

There were no significant changes to this budget.

GENERAL FUND EXPENDITURES
DRUG COURT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	253	623.100	Telephone	408	300	300	700
2	100	253	624.100	Postage & Freight	264	200	200	300
3	100	253	626.100	Maintenance & Repairs	0	300	300	0
4	100	253	634.100	Training	450	900	900	700
5				**Total Services**	1,122	1,700	1,700	1,700
6								
7								
8	100	253	651.100	Office Supplies	235	500	500	500
9	100	253	652.100	Mileage	236	350	350	350
10	100	253	653.100	Books & Publications	0	100	100	100
11	100	253	654.100	Memberships	0	100	100	0
12	100	253	655.100	Business Expense	0	100	100	0
13	100	253	656.100	Printing & Binding	64	150	150	350
14	100	253	661.100	Miscellaneous Other	26,511	23,000	23,000	23,000
15				**Total Supplies & Other**	27,046	24,300	24,300	24,300
16								
17	100	253	687.100	Office Equipment	0	500	500	500
18				**Total Capital Outlay**	0	500	500	500
19								
20								
21				**DRUG COURT**				
22				**TOTAL EXPENDITURES**	**28,168**	**26,500**	**26,500**	**26,500**

CIRCUIT CLERK

MISSION

The Franklin County Circuit Clerk's office provides services to the general public regarding the filing of civil lawsuits, case processing of civil lawsuits, case processing of criminal lawsuits, the collection of fines and courts costs, record preservation and any other service related to the cases filed in the Franklin County Circuit Court.

2012 ACCOMPLISHMENTS

As public servants, we have provided courteous and efficient service, as described above, to the general public.

OBJECTIVES

Our objective is to continue to provide the service described above.

CIRCUIT CLERK

BUDGET HIGHLIGHTS

With the County no longer supporting the positions mentioned below, there is no longer a budget for personnel services within this department.

$31,800 is budgeted for equipment. This will be used to purchase 10 wide-screen monitors, 5 HP Laser Jet printers, 3 FTR Gold Systems, and 3 computer workstations with accessories to support the FTR Systems.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Circuit Court Clerk	1.0	1.5	0.0	(1.5)
	1.0	1.5	0.0	(1.5)

These were state positions on the County payroll. The County no longer provides for these positions within its budget.

GENERAL FUND EXPENDITURES
CIRCUIT CLERK

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	270	611.100	Regular Wages	1,232	24,204	24,204	0
2	100	270	612.100	Part-time Wages	452	16,950	16,950	0
3	100	270	613.100	FICA	0	3,148	3,148	0
4	100	270	614.100	Retirement-LAGERS	0	3,945	3,945	0
5	100	270	615.100	Unemployment	0	0	0	0
6	100	270	617.100	Life Insurance	0	48	48	0
7	100	270	617.200	Health Insurance	0	13,167	13,167	0
8	100	270	617.300	Dental Insurance	0	359	359	0
9	100	270	617.400	Vision Insurance	0	110	110	0
10				**Total Personnel Services**	1,684	61,931	61,931	0
11								
12								
13	100	270	623.100	Telephone	13,245	15,510	15,510	16,000
14	100	270	624.100	Postage & Freight	25,963	27,500	27,500	28,000
15	100	270	626.100	Maintenance & Repairs	11,153	19,271	19,271	8,000
16	100	270	634.100	Training	0	0	0	0
17				**Total Services**	50,361	62,281	62,281	52,000
18								
19								
20	100	270	651.100	Office Supplies	33,127	40,902	40,902	43,000
21	100	270	652.100	Mileage	415	500	500	600
22	100	270	653.100	Books & Publications	120	500	500	500
23				**Total Supplies & Other**	33,662	41,902	41,902	44,100
24								
25	100	270	687.100	Office Equipment	3,779	23,730	23,730	31,800
26				**Total Capital Outlay**	3,779	23,730	23,730	31,800
27								
28				**CIRCUIT CLERK**				
29				**TOTAL EXPENDITURES**	**89,486**	**189,844**	**189,844**	**127,900**

COURT REPORTERS

MISSION

The court reporters are responsible for recording and transcribing accurate communications, storing and retrieving recordings, and providing clerical support as required.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
COURT REPORTERS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	275	623.100	Telephone	538	300	300	500
2	100	275	624.100	Postage & Freight	0	100	100	100
3	100	275	626.100	Maintenance & Repairs	839	1,650	1,650	1,550
4	100	275	634.100	Training	190	400	400	400
5				**Total Services**	1,567	2,450	2,450	2,550
6								
7								
8	100	275	651.100	Office Supplies	1,067	1,000	1,000	900
9	100	275	654.100	Memberships	355	700	700	700
10				**Total Supplies & Other**	1,422	1,700	1,700	1,600
11								
12	100	275	687.100	Office Equipment	0	0	0	0
13				**Total Capital Outlay**	0	0	0	0
14								
15								
16				**COURT REPORTERS**				
17				**TOTAL EXPENDITURES**	**2,989**	**4,150**	**4,150**	**4,150**

PROSECUTING ATTORNEY

MISSION

The Franklin County Prosecuting Attorney's Office strives to uphold the laws of the State of Missouri with integrity, while maintaining the utmost fairness to the citizens it is sworn to protect.

2012 ACCOMPLISHMENTS

- Efficiently and successfully prosecuted an increase from 2011 in the felony caseload in 2012.
- Efficiently processed and reviewed a 3% increase from 2011 in the number of reports submitted to this office by Franklin County Law Enforcement Agencies in 2012.
- Will provide victim services to over 800 victims this year.
- Received for the 10th year the STOP Violence Against Women Grant that has allowed our office to continue to enhance our ability to successfully prosecute domestic violence cases. The domestic violence unit will process approximately 500 warrant applications in the year 2012.
- Implemented a 15th Franklin County Grand Jury.
- Continued and expanded the Regional Child Advocacy Center for the interviewing of child victims in abuse cases.
- Participated in quarterly review of all children that are interviewed through the Child Advocacy Center.
- Continued and expanded the Franklin County Drug Court. This program shows these people how to stay off drugs, thus saving the State over $90,000 in incarceration fees without any cost to the County. The cost of a defendant being in drug court is one-third of the cost compared to the person being in the Department of Corrections.
- Participated in Drug Court graduations which are held three times a year.
- Implemented DWI Court for the fourth year. This program helps to get felony DWI offenders out of the county jail, thus saving the county thousands of dollars. The program also helps the offenders be able to retain their license earlier, therefore allowing them to be more productive citizens.
- Currently working on expanding the DWI Court to include misdemeanor offenders with the purpose of reducing the number of repeat DWI offenders.
- The Prosecuting Attorney's office is responsible for supplying the books to the participants of the Moral Recognition Therapy program – which is a required program of all Treatment Court participants.

- Implemented a MIP (minor in possession) program. In the MIP program, the offender signs an agreement that they will complete the Youth Alcohol and Drug Education Seminar and complete ten hours of community service, along with several other stipulations.
- This program's purpose is to reduce the underage drinking that occurs in Franklin County.
- Prepared and presented training seminars for law enforcement agencies to keep them updated on case law and legal procedures.
- Working toward a "paperless" office with all reports being electronically sent from the police departments to this office. All communication from this office to defense attorneys and court will be sent electronically.

OBJECTIVES

To continue to effectively and efficiently prosecute all crimes committed in Franklin County under this jurisdiction, so as to serve and help protect the citizens of Franklin County.

PROSECUTING ATTORNEY

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Prosecuting Attorney	1.0	1.0	1.0	0.0
Assistant Prosecuting Attorney/ Felony Asst	1.0	1.0	1.0	0.0
Assistant Prosecuting Attorney/ Managing	1.0	1.0	1.0	0.0
Asst. Prosecuting Attorney/ Misdemeanor/Felony/Civil	2.0	2.0	2.0	0.0
Asst. Prosecuting Attorney/ Traffic/Misdemeanor/Appeal	2.0	2.0	2.0	0.0
Assistantt Prosecuting Attorney/ Traffic/Misdemeanor/Research	1.0	1.0	1.0	0.0
Chief Investigator	1.0	1.0	1.0	0.0
Criminal Investigator	1.0	1.0	1.0	0.0
Director of Legal Services	1.0	1.0	1.0	0.0
Office Manager	1.0	1.0	1.0	0.0
Victim Advocate	1.0	1.0	1.0	0.0
Bookkeeper/Restitution Assistant	1.0	1.0	1.0	0.0
Legal Secretary	3.0	3.0	3.0	0.0
Legal Secretary Check Collector	1.0	1.0	1.0	0.0
Legal Secretary Division VI Traffic	1.0	1.0	1.0	0.0
Legal Secretary Division VII Traffic	1.0	1.0	1.0	0.0
	20.0	20.0	20.0	0.0

GENERAL FUND EXPENDITURES
PROSECUTING ATTORNEY

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	280	611.100	Regular Wages	845,168	871,925	871,925	858,626
2	100	280	612.100	Part-time Wages	3,778	15,984	15,984	15,984
3	100	280	613.100	FICA	61,428	67,925	67,925	66,908
4	100	280	614.100	Retirement-LAGERS	125,065	142,124	142,124	148,542
5	100	280	617.100	Life Insurance	940	912	912	912
6	100	280	617.200	Health Insurance	142,558	134,990	134,990	146,795
7	100	280	617.300	Dental Insurance	6,420	6,818	6,818	6,818
8	100	280	617.400	Vision Insurance	1,839	2,089	2,089	2,400
9				**Total Personnel Services**	1,187,196	1,242,767	1,242,767	1,246,985
10								
11								
12	100	280	623.100	Telephone	10,009	13,000	13,000	13,000
13	100	280	624.100	Postage & Freight	5,000	5,000	5,000	5,000
14	100	280	626.100	Maintenance & Repairs	7,548	9,500	9,500	11,500
15	100	280	628.110	Bonds	50	300	300	300
16	100	280	629.100	Other Professional Services	112	2,000	2,000	0
17	100	280	632.200	Contractual Services	86,263	80,000	80,000	69,440
18				**Total Services**	108,982	109,800	109,800	99,240
19								
20								
21	100	280	651.100	Office Supplies	7,597	4,500	5,500	5,500
22	100	280	652.100	Mileage	2,424	2,000	2,000	2,000
23	100	280	653.100	Books & Publications	2,216	2,000	2,000	3,000
24	100	280	654.100	Memberships	4,330	4,100	4,300	4,300
25	100	280	655.100	Business Expense	3,073	4,000	4,000	6,000
26				**Total Supplies & Other**	19,640	16,600	17,800	20,800
27								
28								
29	100	280	685.100	Vehicles	0	26,300	26,292	25,000
30	100	280	687.100	Office Equipment	2,356	0	0	0
31				**Total Capital Outlay**	2,356	26,300	26,292	25,000
32								
33								
34				**PROSECUTING ATTORNEY**				
35				**TOTAL EXPENDITURES**	**1,318,174**	**1,395,467**	**1,396,659**	**1,392,025**

CHILD SUPPORT

MISSION

The Child Support office receives cases from the state child support office to prosecute through the court system. These cases include enforcement of an existing child support order or obtaining a paternity and child support order.

2012 ACCOMPLISHMENTS

- Franklin County child support collections should exceed $9.7 million total collected in the year 2012.
- The State of Missouri Child Support Enforcement Division conducts a compliance audit from the MACSS (Missouri Automated Child Support System) computer system and the Franklin County Child Support Division scored 100% compliance percentage rate in the last several audits. The information our staff enters on the computer system on every case handled will determine if we have fully complied with federal and state regulatory performance standards as well as cooperative agreement requirements. The Franklin County Child Support Division has passed every audit in the past and we anticipate similar compliance ratings on future audits. By passing the audit, the County qualifies for allowable incentive and reimbursement monies.
- Due to legislature cuts to the Family Support Division County Reimbursement Budget, we have suffered budget reductions since 2010. As a result of these reductions, the funds are not available to fill several vacant positions. However, the child support staff has handled each case efficiently and effectively, even though there are fewer personnel.

OBJECTIVES

Every child has a right to receive support from both parents even if the parents are divorced, separated or never married. The Child Support Division of the Prosecuting Attorney's Office will continue to help families get the support they need.

CHILD SUPPORT

BUDGET HIGHLIGHTS

The amount budgeted for regular wages for 2103 has been decreased due to the State cutting the County Reimbursement IV-D budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Child Support Administrator	1.0	1.0	1.0	0.0
Child Support Investigator	2.0	2.0	1.0	(1.0)
Legal Secretary	1.0	1.0	0.0	(1.0)
	4.0	4.0	2.0	(2.0)

To address budget cuts, the Missouri Department of Social Services, Family Support Division, took a comparison look at the Level "C" offices workload and staffing patterns.
From this information, they determined that Franklin County's IV-D staff level should be reduced by two support staff.

GENERAL FUND EXPENDITURES
CHILD SUPPORT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	282	611.100	Regular Wages	154,237	157,737	157,737	74,385
2	100	282	613.100	FICA	11,185	12,067	12,067	5,690
3	100	282	614.100	Retirement-LAGERS	22,029	25,711	25,711	12,869
4	100	282	615.100	Unemployment	3,658	0	0	0
5	100	282	617.100	Life Insurance	236	240	240	240
6	100	282	617.200	Health Insurance	26,499	26,335	26,335	33,550
7	100	282	617.300	Dental Insurance	1,612	1,794	1,794	1,794
8	100	282	617.400	Vision Insurance	462	550	550	600
9				**Total Personnel Services**	219,918	224,434	224,434	129,128
10								
11								
12	100	282	623.100	Telephone	3,453	4,000	4,000	4,000
13	100	282	624.100	Postage & Freight	2,660	3,500	3,500	3,500
14	100	282	625.100	Rent & Leases	12,292	14,000	14,000	14,000
15	100	282	626.100	Maintenance & Repairs	0	2,000	2,000	2,000
16	100	282	629.100	Other Professional Services	25	1,000	1,000	1,000
18	100	282	632.200	Contractual Services	49,515	49,500	49,500	49,500
19	100	282	634.100	Training	1,598	2,500	2,500	2,500
20				**Total Services**	69,543	76,500	76,500	76,500
21								
22								
23	100	282	651.100	Office Supplies	2,704	3,000	3,000	3,000
24	100	282	652.100	Mileage	465	450	450	450
25	100	282	653.100	Books & Publications	0	700	700	700
26	100	282	655.100	Business Expense	0	800	800	800
27	100	282	656.100	Printing & Binding	0	400	400	400
28				**Total Supplies & Other**	3,169	5,350	5,350	5,350
29								
30								
31	100	282	687.100	Office Equipment	0	850	850	850
32				**Total Capital Outlay**	0	850	850	850
33								
34								
35				**CHILD SUPPORT**				
36				**TOTAL EXPENDITURES**	**292,630**	**307,134**	**307,134**	**211,828**

JUVENILE OFFICE

MISSION

The Twentieth Judicial Circuit Juvenile Office promotes and protects children and families by providing services and opportunities with empathy, respect and dignity, while at the same time holding the youth and families accountable through our efforts to restore justice to victims and advocate a better and safer community for all families. Staff work with both delinquent and status offenders as well as victims of child abuse and neglect. Services include, but are not limited to: warn and counseling offenders, information supervision, formal supervision, taking protective custody of victims of abuse and neglect and maintaining those cases until such time as Court intervention is no longer needed, filing of termination of parental rights cases when necessary and efforts towards restorative justice.

2012 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Assigned a Deputy Juvenile Officer to work with all truants rather than multiple Deputy Juvenile Officers from multiple areas.
- Reduced the number of youth detained in secure detention.
- Worked with Children's Division to develop a system whereby open Child Abuse and Neglect cases are reviewed more frequently so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.

OBJECTIVES

- Review, revise and update policy manual for the Juvenile Office.
- Continue to work to implement alternatives to secure detention.
- Work to establish a "truancy court".
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases either through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.

JUVENILE OFFICE

BUDGET HIGHLIGHTS

The 2013 budget for this department provides $25,000 for the purchase of a vehicle. There are no other significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Deputy Juvenile Officer	1.0	1.0	1.0	0.0
	1.0	1.0	1.0	0.0

GENERAL FUND EXPENDITURES
JUVENILE OFFICE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	285	611.100	Regular Wages	25,917	27,317	27,317	27,317
2	100	285	613.100	FICA	1,982	2,090	2,090	2,090
3	100	285	614.100	Retirement-LAGERS	3,965	4,453	4,453	4,726
4	100	285	617.100	Life Insurance	48	48	48	48
5	100	285	617.200	Health Insurance	4,653	4,557	4,557	4,620
6	100	285	617.300	Dental Insurance	328	359	359	359
7	100	285	617.400	Vision Insurance	94	110	110	120
8				**Total Personnel Services**	36,987	38,934	38,934	39,280
9								
10								
11	100	285	621.100	Legal Fees	167,639	197,878	197,878	197,878
12	100	285	623.100	Telephone	7,631	10,000	6,900	10,000
13	100	285	624.100	Postage & Freight	544	1,600	1,600	1,600
14	100	285	625.100	Rent & Leases	0	0	0	0
15	100	285	626.100	Maintenance & Repairs	3,568	3,500	3,500	6,000
16	100	285	629.100	Other Professional Services	691	30,000	30,000	30,000
17	100	285	630.100	Utilities	0	0	0	0
18	100	285	632.200	Contractual Services	4,284	0	0	0
19	100	285	634.100	Training	2,519	2,500	2,500	3,000
20				**Total Services**	186,876	245,478	242,378	248,478

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	285	651.100	Office Supplies	3,151	5,500	5,500	5,000
2	100	285	652.100	Mileage	0	2,700	200	200
3	100	285	653.100	Books & Publications	0	700	700	700
4	100	285	654.100	Memberships	515	750	600	900
5	100	285	655.100	Business Expense	421	1,500	1,500	1,500
6	100	285	657.100	Fuel	9,303	15,000	12,000	15,000
7	100	285	658.100	Janitorial Supplies	94	650	650	650
8				**Total Supplies & Other**	13,484	26,800	21,150	23,950
9								
10								
11	100	285	685.100	Vehicles	0	0	0	25,000
12	100	285	686.100	Other Equipment	0	0	0	0
13	100	285	687.100	Office Equipment	0	3,000	3,000	5,000
14				**Total Capital Outlay**	0	3,000	3,000	30,000
15								
16								
17				Maintenance of Effort Transfer				
18	100	285	690.610	To Family Court	0	0	0	0
19				**Total Transfers**	0	0	0	0
20								
21								
22				**JUVENILE OFFICE**				
23				**TOTAL EXPENDITURES**	**237,347**	**314,212**	**305,462**	**341,708**

PUBLIC ADMINISTRATOR

MISSION

Services provided are appointments from the Probate Court at the will of the Probate Judge or orders from Missouri Health Net Claims through the Attorney General's Office. The services provided would be whatever it takes to care for the person named in the estate.

2012 ACCOMPLISHMENTS

- Completing my fifth term as Public Administrator and truly enjoying my job.
- I have been able to help so many people and I have treated them as family. This makes all the difference in the care and outcome of the individual.

OBJECTIVES

I hope the transition to the new Public Administrator will be easy even if the job can be difficult at times. This office has great staff to be an asset in the future.

PUBLIC ADMINISTRATOR

BUDGET HIGHLIGHTS

With a newly-elected Public Administrator entering office in 2013, an increase in bonds is provided in this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Public Administrator	1.0	1.0	1.0	0.0
Deputy Public Administrator	1.0	1.0	1.0	0.0
	2.0	2.0	2.0	0.0

GENERAL FUND EXPENDITURES
PUBLIC ADMINISTRATOR

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	286	611.100	Regular Wages	95,530	96,230	96,230	95,530
2	100	286	613.100	FICA	7,201	7,362	7,362	7,308
3	100	286	614.100	Retirement-LAGERS	14,616	15,685	15,685	16,527
4	100	286	617.100	Life Insurance	79	96	96	96
5	100	286	617.200	Health Insurance	9,305	9,114	9,114	9,240
6	100	286	617.300	Dental Insurance	656	718	718	718
7	100	286	617.400	Vision Insurance	188	220	220	240
8				**Total Personnel Services**	127,575	129,425	129,425	129,659
9								
10								
11	100	286	621.100	Legal Fees	2,603	3,409	3,409	3,000
12	100	286	623.100	Telephone	1,282	1,500	1,500	1,500
13	100	286	624.100	Postage & Freight	836	550	550	850
14	100	286	625.100	Rent & Leases	62	150	150	150
15	100	286	626.100	Maintenance & Repairs	168	0	0	200
16	100	286	628.100	Bonds	50	0	0	3,706
17	100	286	631.100	Advertising	112	0	0	0
18	100	286	632.200	Contractual Services	600	700	700	800
19	100	286	634.100	Training	468	1,000	1,000	1,000
20				**Total Services**	6,181	7,309	7,309	11,206
21								
22								
23	100	286	651.100	Office Supplies	1,265	1,200	1,200	1,200
24	100	286	652.100	Mileage	1,689	750	750	1,000
25	100	286	661.100	Miscellaneous Other	0	0	0	0
26				**Total Supplies & Other**	2,954	1,950	1,950	2,200
27								
28								
29	100	286	687.100	Office Equipment	1,858	291	291	1,500
30				**Total Capital Outlay**	1,858	291	291	1,500
31								
32								
33				**PUBLIC ADMINISTRATOR**				
34				**TOTAL EXPENDITURES**	**138,568**	**138,975**	**138,975**	**144,565**

JUVENILE DETENTION

MISSION

The Missouri Supreme Court's circuit court budget committee recommended the elimination of payroll funding for a total of six detention facilities across the state of Missouri, including Franklin County. This became effective January 1, 2012. Franklin County now transports our juveniles to other juvenile facilities in neighboring counties. The County pays a per diem rate to these facilities. The juvenile detention budget provides for these per diem charges along with transportation charges.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
JUVENILE DETENTION

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	295	621.100	Legal Fees	76,960	70,000	70,000	78,000
2	100	295	623.100	Telephone	2,622	0	0	0
3	100	295	624.100	Postage & Freight	545	1,400	1,400	400
4	100	295	626.100	Maintenance & Repairs	766	0	0	0
5	100	295	629.100	Other Professional Services	14,137	12,000	12,000	12,000
6	100	295	629.150	Detention Per Diem	0	100,000	100,000	100,000
7	100	295	633.100	Medical	4,500	0	0	0
8	100	295	634.100	Training	0	0	0	0
9				**Total Services**	99,530	183,400	183,400	190,400
10								
11								
12	100	295	651.100	Office Supplies	494	0	0	0
13	100	295	652.100	Mileage	0	0	0	0
14	100	295	652.150	Transportaion Cost	0	10,000	10,000	2,000
15	100	295	653.100	Books & Publications	157	0	0	0
16	100	295	654.100	Memberships	0	0	0	0
17	100	295	655.100	Business Expense	0	0	0	0
18	100	295	657.100	Fuel	0	10,000	10,000	10,000
19	100	295	658.100	Janitorial Supplies	163	0	0	0
20	100	295	659.100	Uniforms	168	0	0	0
21	100	295	660.100	Other Supplies	9,039	0	0	0
22				**Total Supplies & Other**	10,021	20,000	20,000	12,000
23								
24								
25	100	295	686.100	Other Equipment	0	0	0	0
26	100	295	687.100	Office Equipment	0	0	0	0
27				**Total Capital Outlay**	0	0	0	0
28								
29								
30				Maintenance of Effort Transfer				
31	100	295	690.610	To Family Court	50,000	110,000	110,000	105,163
32				**Total Transfers**	50,000	110,000	110,000	105,163
33								
34								
35				**JUVENILE DETENTION**				
36				**TOTAL EXPENDITURES**	**159,551**	**313,400**	**313,400**	**307,563**

JUVENILE DIVERSION GRANTS

MISSION

Juvenile Court Diversion was implemented in the late 1970's as a grant-in-aid program to encourage development of services to youth at the local level while diverting at-risk youth from being committed to the Division of Youth Services. Juvenile courts across the state apply for grants from the division to support programs like intensive probation, family therapy and group counseling. Through juvenile court diversion, many local communities around the state are providing services that would otherwise not be available to youths near their homes.

BUDGET HIGHLIGHTS

In previous years a deputy juvenile officer, a state employee, was paid for by the County's payroll. In 2013, the County will no longer support this position through its payroll. Instead, the County has budgeted to reimburse the state for this position.

Source: Department of Social Services

GENERAL FUND EXPENDITURES
JUVENILE DIVERSION GRANTS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	296	611.100	Regular Wages	59,287	26,617	26,617	0
2	100	296	613.100	FICA	4,188	2,036	2,036	0
3	100	296	614.100	Retirement-LAGERS	6,816	4,339	4,339	0
4	100	296	617.100	Life Insurance	88	48	48	0
5	100	296	617.200	Health Insurance	8,537	4,557	4,557	0
6	100	296	617.300	Dental Insurance	599	359	359	0
7	100	296	617.400	Vision Insurance	171	110	110	0
8				**Total Personnel Services**	79,686	38,066	38,066	0
9								
10								
11	100	296	623.100	Telephone	182	0	0	0
12	100	296	632.200	Contractual Services	0	0	0	38,405
13				**Total Services**	182	0	0	38,405
14								
15								
16	100	296	651.100	Office Supplies	0	0	0	0
17	100	296	652.100	Mileage	0	0	0	0
18	100	296	655.100	Business Expense	0	0	0	0
19				**Total Supplies & Other**	0	0	0	0
20								
21								
22	100	296	687.100	Office Equipment	0	0	0	0
23				**Total Capital Outlay**	0	0	0	0
24								
25								
26								
27								
28				**JUVENILE DIVERSION GRANTS**				
29				**TOTAL EXPENDITURES**	**79,868**	**38,066**	**38,066**	**38,405**

TRANSFERS TO LESTF

MISSION

This department was created under the General Fund to account for the transfers from the General Fund to the Sheriff's department in support of their operations.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
TRANSFERS TO LESTF

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	385	690.620	Transfers to LESTF	1,652,653	3,122,765	3,122,765	3,122,765

INDIGENT CARE

MISSION

This budget was established to provide funds for Franklin County's indigent citizens. The County receives requests from the Missouri Division of Family Services to support these individuals in need. The citizens usually receive Nursing Home Cash Grant and have no family members financially able to supplement their long-term care expenses.

BUDGET HIGHLIGHTS

This budget provides for $50 per month per qualified individual.

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
INDIGENT CARE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	410	632.200	Contractual Services	9,900	12,000	12,000	12,000
2				**Total Services**	9,900	12,000	12,000	12,000
3								
4								
5				**INDIGENT CARE**				
6				**TOTAL EXPENDITURES**	**9,900**	**12,000**	**12,000**	**12,000**

HEALTH DEPARTMENT

MISSION

- The mission of the Franklin County Department of Health is to protect the general health of all residents and visitors of Franklin County. Our objective is to improve the health and well-being of our residents, as well as preventing and managing the spread of communicable disease.
- Services offered through the Franklin County Department of Health require a multidisciplinary approach to promote, prevent and protect the health of our population. By promoting healthy behaviors such as healthy eating, smoking cessation, good hand washing, breastfeeding, vaccinations and educational opportunities, we are able to prevent the spread of many contagious diseases.
- We work with state and federally funded projects that focus on enhancing preparedness to large-scale bioterrorist events within 48 hours. The Pandemic and All-Hazards Preparedness Act of 2006 (P.L. 109-417) emphasizes an all-hazards approach to public health preparedness planning. The Bioterrorism planner and the epidemiologist work together to develop and maintain plans to help enable Franklin County prepare and respond to these types of large scale medical emergencies.
- Our environmental health program provides systematic inspection of all food handling establishments. These inspections insure compliance with sanitation standards and practices. In addition, routine inspections of child care establishments and commercial lodging are inspected. All types of environmental complaints for onsite sewage disposal, food and hazardous waste are addressed.
- Other services include registration and printing of all vital records, telephonic nurse consultation and case management, blood pressure checks, pregnancy testing and education, TB testing, case management and treatment, STD testing and treatment, Hepatitis C testing and education, WIC services, breast pump rentals and lactation services.

2012 ACCOMPLISHMENTS

- Instructed educational/consultation classes to a variety of groups throughout Franklin County.
- Licensed service and retail food service facilities in Franklin County.
- Opened new food service establishments.
- Conducted routine and follow-up food service sanitation inspections in Franklin County.
- Licensed school cafeterias in Franklin County.
- Performed facility plan reviews for new construction or extensive remodeling.
- Conducted inspections of municipal swimming pools in Franklin County.
- Conducted food service safe food-handling courses in Franklin County.
- Conducted daycare centers and family day care home inspections.

- Inspected on-site sewage disposal complaints. Conducted sewage inspections.
- Continued to work jointly with the Prosecuting Attorney's office enforcing the Missouri 701 On-Site Sewage Disposal Law.
- Responded to emergencies reported to our office when food, drugs or cosmetics were involved (fires, truck wrecks, etc.).
- Continued to provide technical assistance to increase public health awareness and provide immediate response to the citizens of Franklin County concerning indoor air quality issues, private drinking water issues, environmental lead hazard issues and other issues pertaining to public health.
- Attended online training classes including NIMS training for new staff.
- Attended Epidemiology and Planning meetings locally and regionally in reference to bioterrorism.
- Conducted satellite phone test as well as Ham and 800 mhz radio tests.
- Conducted investigations on all reportable diseases and all reported conditions in Franklin County including the tracking of influenza and non-reportable conditions that affect our county.
- Updated lists of childcares, schools, nursing homes, food establishments, medical providers, manufacturers, as well as EMS, police and fire contact information.
- Followed possible outbreaks and performed follow up investigation on cases linked regionally as well as nationwide.
- Continued to gain knowledge in bioterrorism and participated in emergency activities through state and CDC sponsored training.
- Established and maintained relationships with governmental officials, health care providers, consultants, schools, utility companies, news media and local emergency management, as well as fire, police and EMS.
- Continued to develop response protocols for potential bioterrorist and pandemic scenarios.
- Maintained and expanded existing community based partnerships as well as cooperative efforts with volunteer organizations.
- Developed partnerships among regional entities, private organizations and volunteer organizations .
- Maintained an up-to-date contact list for all key personnel responding from local, state and Federal agencies.
- Conducted Active Surveillance daily.
- Participated in skill building events such as, attending POD training in St. Louis County, Quarterly Call downs and SNS ordering drills.
- Collaborated with other local Public Health Agencies in Region C and other regions in Missouri in regards to a response plan in the event of an emergency.
- Increased public awareness of health issues such as: immunizations, nutrition, lead poisoning, diet, breastfeeding and chronic disease prevention.

- Provided adult and child immunization services to clients.
- Provided lead case management when required.
- Developed a website to serve as a communication tool for the public.
- Developed working rapport with hospitals and physicians.
- Continued to participate in the hepatitis Initiative Program to provide hepatitis vaccinations to high risk individuals.
- Participated in training and educational activities regarding immunization administration, TB testing and treatment, STD prevention and treatment, Hep C testing and treatment.
- Collaborated efforts with private medical providers in Franklin County to coordinate systems development.
- Provided flu vaccine to Franklin County residents.
- Provided TB testing to clients as required by school and employment.
- Provided TB case management and medications to clients with TB disease and infection.
- Screened and treated people through STD clinics.
- Maintained an up-to-date contact list for all key personnel responding from local, state, and federal agencies.
- Nurses and other health department staff provided resources and referral information to clients.
- Continued to enhance communications internally within the Franklin County Public Health Department.
- Developed partnerships among regional entities, private organizations and volunteer organizations.
- Acquired knowledge of state statutes and laws pertaining to Public Health.
- Monitored and provided education regarding lead testing and immunizations through WIC clinics.
- Staff attended WIC training and conferences on breastfeeding, dietetics training and system trainings.
- Continued to enhance MOWINS computer system along with new food package for fiscal year 2012.
- WIC has increased breastfeeding rates and will continue to work with new mothers on breastfeeding concerns.
- Continued to collaborate with the local YMCA to promote an ongoing literacy program, which provided a volunteer reader for children during clinic hours and provided free books for children to take home.
- WIC caseload for contract period 20,880.

OBJECTIVES

- Work with county commission and auditor to increase funding for services.
- Maintain scope of work for seven contracts through the State of Missouri.

- Assist County commission with development of new building.
- Continue existing working relationships with the Franklin County sewer engineer, zoning code officer, building commissioner, planning and zoning commissioners, environmental sanitarians, and prosecuting attorney and staff to develop and implement a comprehensive approach.
- Plan to correct health hazards posed by unlawful open septic discharge and any other public health concern within Franklin County.
- Ongoing development of a comprehensive assessment of the health care needs for the citizens of Franklin County.
- License and conduct routine inspections of retail food service, food service facilities, and school cafeterias in Franklin County.
- Conduct appropriate follow-up inspections of all food service and retail food service facilities.
- Perform plan review of all new food service facilities or remodeled food service facilities to ensure compliance with Franklin County food service regulations.
- Offer at least six ServSafe Certification courses within the County to enhance safe food handling ad sanitation practices.
- Conduct inspections and re-inspections of daycare centers and family daycare homes.
- Promptly investigate all on-site sewage disposal complaints received in our office and issue appropriate notices of violation.
- Work jointly with the Prosecuting Attorney's office enforcing the Missouri 701 On-Site Sewage Disposal Law.
- Respond to emergencies (fire, truck wrecks, floods, etc.) when such incidents involve food, cosmetic or drug items.
- Promptly respond to all inquiries concerning private drinking water, obtain water samples for submission to the State Laboratory, and have available appropriate water bottle test kits for public use.
- Respond to a variety of environmental health complaints received in our office and enforce environmental health laws.
- Provide technical assistance to citizens of Franklin County concerning environmental health issues.
- Participate in public health awareness activities to help promote the need for a strong well-rounded environmental health program.
- Participate in regular inter-agency meetings to ensure that public health planning efforts are integrated with other agencies plans.
- Continue to work with all of the local medical providers and update a list of providers in the County.
- Continue to develop response protocols for potential bioterrorist scenarios.
- Participate in tabletop exercises and drills with representatives from the various medical fields and first responders.
- Increase awareness among local healthcare providers regarding the clinical presentations of likely bioterrorism agents and the importance of reporting diseases.
- Develop contingency plans for calling-up epidemiologic staff to assist in a large-scale epidemiologic investigation.

- Develop pre-prepared questionnaire forms, study protocols and databases for epidemiological investigations.
- Continue to syndromic surveillance program with hospitals, medical clinics, and schools throughout Franklin County.
- Continue to monitor health status to identify and solve health problems in our communities.
- Investigate health problems and health hazards in our communities.
- Continue to inform and educate our citizens about health issues.
- Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
- Attempt to mobilize community partnerships to identify and solve health problems.
- Continue to investigate all the reportable diseases within Franklin County.
- Ensure staff has completed all of the required drills and ICS courses available.
- Continue and enhance immunization services for children and adults.
- Provide childcare consultation services.
- Make need assessment efforts to expand client services provided.
- Attend appropriate training and educational activities to improve staff knowledge.
- Continue to maintain or increase WIC caseload.
- Continue to update the website to enhance Franklin County Health Department.
- Strengthen our relationship with health departments in surrounding counties.
- Participate in educational information meetings with area providers and resources.
- Increase environmental staff to accommodate Franklin County demands.
- More staff to be able to adequately function to fulfill scope of work and provide services to the citizens of Franklin County.
- Increase breastfeeding support, promotion, initiation and duration rates.
- Decrease the rate of overweight and at risk to be overweight children through WIC education and outreach.
- Increase prenatal care in the first trimester through WIC education and by opening up the schedule to service walk-in temporary Medicaid patients.
- Decrease rate of preterm deliveries by getting patients set up for prenatal care, education and referrals to other local agencies.
- Implement the fit WIC program, funded through WIC.
- Implement a breastfeeding peer counselor program funded through WIC.
- Cooperate and assist in school health advisory boards.
- Continue to build positive relationships with local health providers.
- Participate in community outreach projects.

HEALTH DEPARTMENT

BUDGET HIGHLIGHTS

One of the largest grants to the Department of Health, the Bioterriosm Preparedness grant, has decllined from $196,317 in 2005 to an estimated $121,901 in 2013. The County also received notice that the Core Public Health Contract will be decreased by approximately 17.1% in 2013. After September 11, 2001, the Department of Health saw a spike in the requests for vital records such as birth certificates. This was due to the requirement of an embossed certificate in order to get a driver's license renewed or to obtain a passport. As time passed, the Department of Health has experienced a decline in fees collected for vital records from $191,083 in 2006 to an estimated $130,000 in 2013. In order to offset current and potential future cuts in state funding, along with the decline in vital records revenue, the County has updated its fees for medical services.

The budget for office equipment for 2013 has been increased to $40,557 from $9,500 in 2012. This is being funded throught the Missouri Foundation For Health grant, the Bio-terrorism grant, and CRI funds. The Department of Health is scheduled to move to its newly-renovated location in 2013 (the former Prosecuting Attorney building). These funds will be used to purchase furniture and lab equipment for this new location.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Health Services Director	1.0	1.0	1.0	0.0
Administrative Supervisor	1.0	1.0	1.0	0.0
Epidemiology Specialist	1.0	1.0	1.0	0.0
Environmental Public Health Supervisor	1.0	1.0	1.0	0.0
Public Health Regional Planner	1.0	1.0	1.0	0.0
Community Health Nurse II	1.0	2.0	1.5	(0.5)
Licensed Practicing Nurse	1.0	1.0	1.0	0.0
Nutritionist	1.0	1.0	1.0	0.0
Clerk II	1.0	1.0	1.0	0.0
Clerk I	1.0	1.0	1.0	0.0
Clerk I/WIC Program	3.0	3.0	3.0	0.0
	13.0	14.0	13.5	(0.5)

Part-time wages has been decreased from $36,784 in 2012 to $18,500 in 2013 due to a temporary, part-time community health nurse II position not being filled.

GENERAL FUND EXPENDITURES
HEALTH DEPARTMENT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	425	611.100	Regular Wages	446,240	449,556	449,556	424,096
2	100	425	611.200	Overtime	256	0	0	0
3	100	425	612.100	Part-time Wages	20,598	36,784	36,784	18,500
4	100	425	613.100	FICA	33,985	37,970	37,970	33,859
5	100	425	614.100	Retirement-LAGERS	62,720	74,908	74,908	73,369
6	100	425	615.100	Unemployment	2,696	0	0	0
7	100	425	617.100	Life Insurance	544	624	624	624
8	100	425	617.200	Health Insurance	51,884	66,843	66,843	81,560
9	100	425	617.300	Dental Insurance	3,928	4,665	4,665	4,665
10	100	425	617.400	Vision Insurance	1,123	1,430	1,430	1,560
11				**Total Personnel Services**	623,974	672,780	672,780	638,233
12								
13								
14	100	425	623.100	Telephone	9,270	9,500	9,500	9,800
15	100	425	624.100	Postage & Freight	2,131	3,000	3,000	3,000
16	100	425	625.100	Rent & Leases	20,340	22,770	22,770	24,200
17	100	425	626.100	Maintenance & Repairs	1,614	1,000	1,000	1,000
18	100	425	629.110	Other Professional Services	550	500	500	250
19	100	425	630.100	Utilities	5,450	5,500	5,500	5,800
20	100	425	632.200	Contractual Services	14,981	14,000	14,000	13,342
21	100	425	633.100	Medical	49,411	22,700	22,700	19,400
22	100	425	634.100	Training	13,056	7,500	7,500	7,000
23				**Total Services**	116,803	86,470	86,470	83,792
24								
25								
26	100	425	651.100	Office Supplies	32,365	16,500	16,500	15,300
27	100	425	652.100	Mileage	2,215	3,100	3,100	3,000
28	100	425	653.100	Books & Publications	9,975	3,000	3,000	3,000
29	100	425	654.100	Memberships	0	0	0	500
30	100	425	655.100	Business Expense	0	0	0	3,000
31	100	425	661.100	Miscellaneous Other	13,056	11,500	11,500	9,200
32				**Total Supplies & Other**	57,611	34,100	34,100	34,000
33								
34								
35	100	425	686.100	Other Equipment	856	17,100	17,100	14,120
36	100	425	687.100	Office Equipment	9,548	9,500	9,500	40,557
37				**Total Capital Outlay**	10,404	26,600	26,600	54,677
38								
39				**HEALTH DEPARTMENT**				
38				**TOTAL EXPENDITURES**	**808,792**	**819,950**	**819,950**	**810,702**

RECORDER OF DEEDS

MISSION

- The Recorder's office responsible for the recording and preservation of all records pertaining to land, military discharges, and marriage licenses. Additionally, we assist the public in locating real estate records.
- Revenue generated is estimated at $1,000,000.00.
- Current computer system/software is cutting edge for the industry.

2012 ACCOMPLISHMENTS

- 99.9% of surveys scanned and indexed into computer system.
- Upgraded 5 computers in Research Room.
- 99.9% of documents placed in off-site location for disaster recovery.
- Made Cott images available to public via internet (historical records 1819-1970).
- Fully equipped remaining workstations (2).
- 100% of deed images available online 24/7.

OBJECTIVES

- .1% of surveys to be scanned and indexed into computer system.
- Completion of disaster recovery of all records.
- Make credit card payment option available to public (to reduce cash flow).
- Deed images indexed back to 1950 via one software program.
- Facilitate LYNX program to utilize consistency of parcel ID numbers.

RECORDER OF DEEDS

BUDGET HIGHLIGHTS

The budget for contractual services has been increased from $37,000 in 2012 to $80,000 in 2013. Previously, some of this expense was paid for under the Recorder's Records Preservation Fund.

The budget for regular wages for 2013 has been decreased due to the retirement of the Assistant Chief Deputy. The position or Recorder UCC Division will not be filled and that person will then move into the position of Assistant Chief Deputy.

The budget for part-time wages has been increased for 2013 due to the possibility of hiring an additional part-time Records Technician I.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Recorder of Deeds	1.0	1.0	1.0	0.0
Chief Deputy Recorder of Deeds	1.0	1.0	1.0	0.0
Recorder UCC Division	1.0	1.0	0.0	(1.0)
Asstistant Chief Deputy	1.0	1.0	1.0	0.0
Land Records Clerk	4.0	4.0	4.0	0.0
Records Technician I	1.0	0.5	1.0	0.5
	9.0	8.5	8.0	(0.5)

GENERAL FUND EXPENDITURES
RECORDER OF DEEDS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	445	611.100	Regular Wages	261,170	266,071	266,071	249,333
2	100	445	612.100	Part-time Wages	7,149	10,680	10,680	21,810
3	100	445	613.100	FICA	19,436	21,171	21,171	20,742
4	100	445	614.100	Retirement-LAGERS	39,959	43,370	43,370	43,135
5	100	445	617.100	Life Insurance	367	384	384	336
6	100	445	617.200	Health Insurance	44,377	43,051	43,051	63,445
7	100	445	617.300	Dental Insurance	2,622	2,871	2,871	2,512
8	100	445	617.400	Vision Insurance	751	880	880	840
9				**Total Personnel Services**	375,831	388,478	388,478	402,153
10								
11								
12	100	445	623.100	Telephone	8,748	5,275	5,275	5,275
13	100	445	623.150	Office Internet	0	3,650	3650	3,650
14	100	445	624.100	Postage & Freight	1,650	3,000	3,000	2,000
15	100	445	625.100	Rent & Leases	201	0	0	3,600
16	100	445	626.100	Maintenance & Repairs	843	2,000	2,000	200
17	100	445	628.100	Bonds	178	0	0	0
18	100	445	632.200	Contractual Services				
19				(Computer System Exp.)	40,084	37,000	37,000	80,000
20	100	445	634.100	Training	911	1,476	1476	1,500
21				**Total Services**	52,615	52,401	52,401	96,225
22								
23								
24	100	445	651.100	Office Supplies	4,264	4,500	4,500	4,500
25	100	445	652.100	Mileage	0	174	174	1,000
26	100	445	653.100	Books & Publications	1,510	6,040	6,040	9,100
27	100	445	654.100	Memberships	0	0	0	300
28	100	445	661.100	Miscellaneous Other				
29				(Microfilm Expenses)	6,447	17,960	17,960	20,000
30				**Total Supplies & Other**	12,221	28,674	28,674	34,900
31								
32								
33	100	445	687.100	Office Equipment	0	500	500	500
34				**Total Capital Outlay**	0	500	500	500
35								
36								
37				**RECORDER OF DEEDS**				
38				**TOTAL EXPENDITURES**	**440,667**	**470,053**	**470,053**	**533,778**

BUILDING DEPARTMENT

MISSION

Issue permits and inspect new construction of structures within unincorporated Franklin County to establish minimum requirements to safeguard the public safety, health and general welfare per adopted codes.

2012 ACCOMPLISHMENTS

- Adopted the 2009 ICC codes and the 2008 NEC.
- Provided code training to inspectors to maintain certificates.
- With services from the special prosecutor, able to take legal action on code violators.
- Upgraded computers in the office.

OBJECTIVES

- Continue to provide training to employees to be able to provide quality service to the public.
- Utilize the proposed Municipal Court System to act upon code violators in a timely manner.
- Continue to upgrade computers in the office.

BUILDING DEPARTMENT

BUDGET HIGHLIGHTS

Due to the elimination of the office assistnat II position, the 2013 budgeted amount for personnel services is $388,876, down from $430,399 in 2012.

There are no other significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Building Commissioner/ Maintenance Director	1.0	1.0	1.0	0.0
Inspector I	2.0	2.0	2.0	0.0
Inspector II	2.0	2.0	2.0	0.0
Office Manager	1.0	1.0	1.0	0.0
Office Assistant I	1.0	1.0	1.0	0.0
Office Assistant II	1.0	1.0	0.0	(1.0)
	8.0	8.0	7.0	(1.0)

In October, 2012, the office manager retired. The County Commission promoted the office assistant I to office manager. The office assistant II position was replaced with an office assistant I position.

GENERAL FUND EXPENDITURES
BUILDING DEPARTMENT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	450	611.100	Regular Wages	290,783	296,383	296,383	260,484
2	100	450	612.100	Part-time Wages	0	0	0	0
3	100	450	613.100	FICA	20,851	22,673	22,673	19,927
4	100	450	614.100	Retirement-LAGERS	44,774	48,310	48,310	45,064
5	100	450	617.100	Life Insurance	369	384	384	336
6	100	450	617.200	Health Insurance	60,708	58,898	58,898	60,005
7	100	450	617.300	Dental Insurance	2,636	2,871	2,871	2,513
8	100	450	617.400	Vision Insurance	755	880	880	840
9	100	450	618.100	Other Employee Benefits	0	0	0	0
10				**Total Personnel Services**	420,876	430,399	430,399	389,169
11								
12								
13	100	450	623.100	Telephone	6,142	6,600	6,600	6,000
14	100	450	624.100	Postage & Freight	967	1,500	750	1,000
15	100	450	626.100	Maintenance & Repairs	4,657	4,500	3,000	4,500
16	100	450	631.100	Advertising	156	0	0	0
17	100	450	632.200	Contractual Services	5,865	8,500	6,000	700
18	100	450	634.100	Training	0	753	753	2,000
19				**Total Services**	17,787	21,853	17,103	14,200
20								
21								
22	100	450	651.100	Office Supplies	1,485	2,000	1,000	2,500
23	100	450	653.100	Books & Publications	480	1,000	1,000	1,000
24	100	450	654.100	Memberships	330	500	510	515
25	100	450	655.100	Business Expense	0	100	100	100
26	100	450	656.100	Printing & Binding	1,571	2,500	2,000	2,200
27	100	450	657.100	Fuel	15,791	16,247	16,247	15,000
28	100	450	661.100	Miscellaneous Other	1,013	700	700	1,000
29				**Total Supplies & Other**	20,670	23,047	21,557	22,315
30								
31								
32	100	450	685.100	Vehicles	0	0	0	0
33	100	450	687.100	Office Equipment	836	2,500	2,500	1,500
34				**Total Capital Outlay**	836	2,500	2,500	1,500
35								
36								
37				**BUILDING DEPARTMENT**				
38				**TOTAL EXPENDITURES**	**460,169**	**477,799**	**471,559**	**427,184**

VOTER REGISTRATION & ELECTIONS

MISSION

This office is responsible for all voter registration activities in the County, including new registrations, address changes, and name changes; as well as cancellations due to death, incarceration, or the registrant moving out of Franklin County. While taking care of the voter registration activities, we are also helping keep the Missouri state-wide database up-to-date.

This office is also responsible for conducting all public elections held in Franklin County, training approximately 300 election judges, youth participants and additional staff per election, as well as taking filings for candidates for certain entities and all county offices. This office also works with the Ethics Commission and local candidates to insure that campaign disclosure reports get filed, as well as providing regional training with the Ethics Commission and new candidates.

2012 ACCOMPLISHMENTS

- Prepared and executed four major elections and one small election – it was the presidential election year.
- Purchased and put into use new electronic poll books, which are used at each precinct/polling place in the County.
- Trained election judges on how to use the new electronic poll books.
- Verified signatures on four petitions that had been sent to us by the Secretary of State's office.
- Processed a high number of new voter registration applications as well as a high number of change-of-address and name change cards for voter registration.
- Continued working on election/ethics law changes.

OBJECTIVES

- Prepare and execute one major election, with the possibility of four additional elections.
- Work on cleaning voter registration database to comply with Federal Laws.
- Continue working on new election/ethics laws.
- Continue working with IT Department to stream-line our two registration databases.
- Work with the IT Department to get our website updated.
- Continue working with the Secretary of State's Office and our IT Department to better utilize the state-wide database.
- Look into Federal or State aid to help pay for new voting equipment.
- Check and restock inventory.
- Clean and reorganize supply rooms.

VOTER REGISTRATION AND ELECTIONS

BUDGET HIGHLIGHTS

Since 2013 is not a Presidential election year, overtime wages is decreased by $18,000 and contractual services is decreased from $363,500 in 2012 to 226,500 in 2013. Also, postage and freight is decreased from $76,000 in 2012 to $33,000 in 2013.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Director of Elections/ Assistant Chief Deputy	1.0	1.0	1.0	0.0
Assistant Director of Elections	1.0	1.0	1.0	0.0
Voter Registration Clerk	2.0	2.5	2.5	0.0
	4.0	4.5	4.5	0.0

GENERAL FUND EXPENDITURES
VOTER REGISTRATION & ELECTIONS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	550	611.100	Regular Wages	108,350	111,891	111,891	109,091
2	100	550	611.200	Overtime Wages	0	20,000	20,000	2,000
3	100	550	612.100	Part-Time Wages	13,318	25,000	25,000	18,949
4	100	550	613.100	FICA	8,510	12,002	12,002	9,948
5	100	550	614.100	Retirement-LAGERS	18,481	21,498	21,498	19,219
6	100	550	617.100	Life Insurance	191	192	192	192
7	100	550	617.200	Health Insurance	30,562	31,531	31,531	34,720
8	100	550	617.300	Dental Insurance	1,311	1,436	1,436	1,436
9	100	550	617.400	Vision Insurance	375	440	440	480
10				**Total Personnel Services**	181,098	223,990	223,990	196,035
11								
12								
13	100	550	623.100	Telephone	2,708	3,000	2,900	3,000
14	100	550	624.100	Postage & Freight	21,598	76,000	69,000	33,000
15	100	550	625.100	Rent & Leases	4,760	22,600	20,000	9,250
16	100	550	626.100	Maintenance & Repairs	24,772	28,600	26,000	24,600
17	100	550	631.100	Advertising	1,192	7,000	6,500	1,500
18	100	550	632.200	Contractual Services	79,087	363,500	350,000	226,500
19	100	550	634.100	Training	47	2,500	2,000	2,000
20				**Total Services**	134,164	503,200	476,400	299,850
21								
22								
23	100	550	651.100	Office Supplies	8,858	20,000	13,000	11,000
24	100	550	652.100	Mileage	1,982	4,500	5,500	2,500
25	100	550	655.100	Business Expense	405	2,000	1,500	2,000
26	100	550	660.100	Other Supplies	0	0	0	0
27				**Total Supplies & Other**	11,245	26,500	20,000	15,500
28								
29								
30	100	550	686.100	Other Equipment	5,564	11,500	3,000	11,500
31	100	550	687.100	Office Equipment	0	0	0	0
32				**Total Capital Outlay**	5,564	11,500	3,000	11,500
33								
34								
35				**REGISTRATION & ELECTIONS**				
36				**TOTAL EXPENDITURES**	**332,071**	**765,190**	**723,390**	**522,885**

UNIVERSITY OF MISSOURI EXTENSION CENTER

MISSION

As education is a life-long process and a key to community viability, this budget is to support the mission of the University of Missouri Extension Center. Using science-based knowledge, University of Missouri Extension engages people to understand change, solve problems and make informed decisions. Innovative program areas include agriculture, business and economic development, community development, strengthening families, consumer economics, horticulture, enhancing health and nutrition, protecting the environment, youth development and continuing education. The Franklin County University of Missouri Extension Center serves as a doorway to the University of Missouri Land Grant System and it wealth of resources and information.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
UNIVERSITY OF MISSOURI EXTENSION CENTER

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	560	625.100	Rent & Leases	12,000	13,200	13,200	13,200
2	100	560	632.200	Contractual Services	154,169	154,200	154,200	154,200
3				**Total Services**	166,169	167,400	167,400	167,400
4								
5								
6				**UNIV. OF MO EXT. CENTER**				
7				**TOTAL EXPENDITURES**	**166,169**	**167,400**	**167,400**	**167,400**

PLANNING AND ZONING

MISSION

This department is responsible for regulating a variety of planning activities in unincorporated Franklin County, including land divisions, lot-line adjustments, zoning districts, and floodplain administration. Related to these activities, we handle the process of surveys and subdivision plats, rezoning requests, conditional use permits, zoning enforcement, requests for appeals and variances from zoning regulations, and flood plain development permit requests. In the past few years, Planning and Zoning has also been getting more involved with County Wide Tourism and Economic Development.

2012 ACCOMPLISHMENTS

- Passed sign regulations for billboards.
- Continued working on the Master Plan and sent it to Planning and Zoning for a recommendation and the County Commission for approval.
- Replaced a BOZA alternate.
- Served the public through public hearings and administrative procedures.
- Zoning enforcement sent out numerous violations and filed criminal charges against numerous landowners to resolve violations. Closed out multiple violations.
- Provided support to the Planning and Zoning Commission and Board of Zoning Adjustment by providing them with written staff reports for all public meetings as well as other necessary information.
- Implemented a new fee schedule.
- With the help of the IT Department we now have a database that has the current zoning by parcel.

OBJECTIVES

- Start looking at rezoning the County and update our zoning classifications.
- With the help of IT, work to create a mapping system that can have zoning layer.
- Increase the knowledge and skills of the Planning and Zoning staff through training opportunities.
- Begin looking at the possibility of regulations regarding alternative energy sources.
- Continue to close both old and new violation files with the help of the Municipal Court.
- Make more RLF loans and continue to spread the awareness of the program.
- Continue to review current regulations and recommend changes and updates as needed.
- Increase the knowledge and skills of the Planning and Zoning Commission and Board of Zoning Adjustment through training opportunities.

PLANNING AND ZONING

BUDGET HIGHLIGHTS

The budgeted amount for legal fees for 2012 was $18,000. This amount has been eliminated for 2013. This is due to these fees being covered under the Municipal Court budget of contractual services.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Planning & Zoning Director	1.0	1.0	1.0	0.0
Zoning Enforcement Officer	1.0	1.0	1.0	0.0
Administration Assistant	1.0	1.0	1.0	0.0
	3.0	3.0	3.0	0.0

GENERAL FUND EXPENDITURES
PLANNING & ZONING

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	565	611.100	Regular Wages	98,766	113,260	113,260	108,533
2	100	565	612.100	Part-Time Wages	16,312	0	0	0
3	100	565	613.100	FICA	8,079	8,664	8,664	8,303
4	100	565	614.100	Retirement-LAGERS	15,190	18,461	18,461	18,776
5	100	565	617.100	Life Insurance	144	144	144	144
6	100	565	617.200	Health Insurance	26,669	25,831	25,831	33,060
7	100	565	617.300	Dental Insurance	983	1,077	1,077	1,077
8	100	565	617.400	Vision Insurance	282	330	330	360
9	100	565	618.100	Other Employee Benefits	0	0	0	0
10				**Total Personnel Services**	166,425	167,767	167,767	170,253
11								
12								
13	100	565	621.100	Legal Fees	28,260	18,000	18,000	0
14	100	565	623.100	Telephone	1,885	2,000	1,850	2,000
15	100	565	624.100	Postage & Freight	807	1,100	800	1,000
16	100	565	625.100	Rent & Leases	30	30	30	30
17	100	565	626.100	Maintenance & Repairs	244	300	150	150
18	100	565	629.100	Other Professional Services	725	6,500	6,500	0
19	100	565	631.100	Advertising	1,362	1,700	850	1,500
20	100	565	632.200	Contractual Services	16,202	29,000	15,500	19,340
21	100	565	634.100	Training	0	700	0	2,500
22				**Total Services**	49,515	59,330	43,680	26,520
23								
24								
25	100	565	651.100	Office Supplies	455	700	600	700
26	100	565	652.100	Mileage	152	300	200	300
27	100	565	653.100	Books & Publications	0	400	200	200
28	100	565	654.100	Memberships	265	250	100	325
29	100	565	655.100	Business Expense	181	250	130	0
30	100	565	656.100	Printing & Binding	418	4,000	1,000	4,000
31	100	565	657.100	Fuel	796	1,300	1,100	1,300
32	100	565	660.100	Other Supplies	0	200	0	200
33	100	565	661.100	Miscellaneous Other	0	5,000	750	2,500
34				**Total Supplies & Other**	2,267	12,400	4,080	9,525
35								
36								
37	100	565	685.100	Vehicles	0	0	0	0
38	100	565	687.100	Office Equipment	794	2,625	2,625	2,875
39				**Total Capital Outlay**	794	2,625	2,625	2,875
40								
41				**PLANNING & ZONING**				
42				**TOTAL EXPENDITURES**	**219,001**	**242,122**	**218,152**	**209,173**

ECONOMIC DEVELOPMENT

MISSION

Economic Development is managed through Planning and Zoning and is responsible for directing and maintaining aspects of the County's Economic Development and Tourism related activities including all budgetary matters. It develops the County's economic development plans, coordinate and support the County's Community Economic Development Committee and prepare and monitor the County's Loan and Grant program. In addition to the above listed responsibilities, it is also the administrative body for the following:

- Franklin County Industrial Development Authority
- Franklin County Economic Development Council
- Franklin County Revolving Loan Fund Program
- Franklin County Tourism Committee

2012 ACCOMPLISHMENTS

- Completed the second round of our county wide tourism brochure and sending them throughout the state.
- Started an events calendar that lists all the events in Franklin County by month.
- Started a monthly newsletter that lists all the events in the County as well as spotlights different towns and businesses in Franklin County.
- Will host the 4th annual "Franklin County Days" at Meramec Caverns, which has become a large event.
- Had the tourism booth at the Washington Town and Country Fair for the second year, at the State Fair and had great giveaways for both. Also had a booth at the Washington Fine Arts Fair and Wine fest.
- Had one application for the RLF program.
- Sent out letters informing banks and chambers of the Revolving Loan Fund.
- Put out an RFQ for a tourism/economic development website.
- Worked with the cities, ECC and the Ameren Economic Development Department to start work on a new updated labor study in Franklin County.
- Worked with the city of Sullivan to start, and hopefully complete, an application for an Enhanced Enterprise Zone. Also working with city of Pacific and St. Clair to establish EEZs.
- Set up a public hearing for the Sullivan EEZ area regarding the Enhanced Enterprise Zone.

OBJECTIVES

- Continue to spread awareness of the Revolving Loan Fund and make more loans to business owners.
- Continue working with the Tourism Committee to promote Franklin County.
- Continue to look into the possibility of a new project videotaping and interviewing businesses and tourist attractions in Franklin County and put those videos on our website, Facebook page and possibly YouTube.
- Work with local cities, economic developers, business owners, etc. and start the process of updating the CEDS (Community Economic Development Strategy).
- Re-vamp "Ben There" a Facebook campaign promoting county attractions and events.
- Publish and maintain a tourism/economic development website that we can update and maintain.
- Continue working with the Heritage Tourism Committee to help promote the Civil War and other important historical time periods such as the 200th anniversary of Franklin County.
- Work with the Tourism Committee to create a second "Franklin County Day" in the spring.

BUDGET HIGHLIGHTS

The 2013 budget provides for $24,000 in contractual services. $10,000 of this amount will be used for the website and $10,000 will be used for advertisement in Missouri Life Magazine. The County will be reimbursed for the advertisement by participating cities.

GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT/TOURISM

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	567	624.100	Postage & Freight	7	1,750	1,750	2,000
2	100	567	629.100	Other Professional Services	6,415	0	0	0
3	100	567	631.100	Advertising	1,190	1,150	700	400
4	100	567	632.200	Contractual Services	0	0	0	24,000
5	100	567	634.100	Training	0	0	0	1,334
6				**Total Services**	7,612	2,900	2,450	27,734
7								
8	100	567	652.100	Mileage	0	0	0	500
9	100	567	654.100	Memberships	0	0	175	350
10	100	567	655.100	Business Expense	0	0	0	850
11	100	567	656.100	Printing & Binding	0	5,000	500	1,300
12	100	567	660.100	Other Supplies	36	0	0	2,000
13	100	567	660.150	Economic Development/Tourism	0	16,500	16,500	0
14				**Total Supplies & Other**	36	21,500	17,175	5,000
15								
16	100	567	686.100	Other Equipment	319	0	180	200
17	100	567	687.100	Office Equipment	180	0	0	0
18				**Total Capital Outlay**	499	0	180	200
19								
20				**ECONOMIC DEV./TOURISM**				
21				**TOTAL EXPENDITURES**	**8,147**	**24,400**	**19,805**	**32,934**

EMERGENCY MANAGEMENT AGENCY (EMA)

MISSION

The Franklin County Emergency Management Agency (EMA) is responsible for Emergency Management for unincorporated Franklin County and is the second level of assistance for incorporated jurisdictions. We provide support to responding agencies in emergency situations and maintain and operate the Franklin County Emergency Operations Center. We help coordinate emergency planning, response, recovery, mitigation, and prevention activities between all stakeholders throughout the County, Region, and State.

2012 ACCOMPLISHMENTS

During 2012, the Franklin County Emergency Management Agency provided logistical support to the Franklin County Sheriff's Office during extended operations. We have also helped to have the Homeland Security Response Team meet for the first time in a business meeting in four years.

We conducted and participated in over four exercises, including multijurisdictional operations. We provided training opportunities for responding agencies through our State Partners and also provided training to County employees for CPR and AED certification. We tabled many public events including the Washington Town and Country Fair. Franklin County EMA has been part of the Franklin County 911 Team, assisting individuals involved in any way we can. Franklin County has maintained good representation in the region through the attendance and membership of many St. Louis Area Regional Response System Committees including, but not limited to, the STARRS Board of Directors (as Secretary), STARRS Emergency Management Committee, STARRS Citizen Preparedness Committee, STARRS Mass Care Subcommittee, Regional Communications Core Group, and the Regional Communications Operational Group.

OBJECTIVES

The objectives of the Franklin County Emergency Management Agency for 2013 are as follows:

- Conduct four Homeland Security Response Team Business Meetings.
- Table events throughout the County to increase public awareness.
- Update the Franklin County Emergency Operations Plan.
- Coordinate training throughout the County for Hazardous Materials and Emergency Management Events.
- Maintain a regional presence in the regional response community.
- Improve the emergency resource database.
- Implement Departmental Policy Manual.

EMERGENCY MANAGEMENT AGENCY

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
EMA Director	1.0	1.0	1.0	0.0
EMA Program Administrator	1.0	1.0	1.0	0.0
	2.0	2.0	2.0	0.0

GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT AGENCY

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	570	611.100	Regular Wages	72,488	73,816	73,816	72,488
2	100	570	611.200	Overtime	0	0	0	0
3	100	570	613.100	FICA	5,550	5,647	5,647	5,545
4	100	570	614.100	Retirement-LAGERS	11,100	12,032	12,032	12,540
5	100	570	615.100	Unemployment	0	2,500	2,500	2,500
6	100	570	617.100	Life Insurance	92	96	96	96
7	100	570	617.200	Health Insurance	4,264	4,557	4,557	4,620
8	100	570	617.300	Dental Insurance	628	718	718	718
9	100	570	617.400	Vision Insurance	180	220	220	240
10				**Total Personnel Services**	94,302	99,586	99,586	98,747
11								
12								
13	100	570	623.100	Telephone	5,712	7,000	7,000	7,000
14	100	570	624.100	Postage & Freight	527	600	600	150
15	100	570	626.100	Maintenance & Repairs	5,947	11,000	11,000	11,000
16	100	570	632.100	Miscellaneous Other	0	0	0	0
17	100	570	632.200	Contractual Services	3,026	10,060	10,060	10,060
18				**Total Services**	15,212	28,660	28,660	28,210
19								
20								
21	100	570	651.100	Office Supplies	1,544	1,500	1,500	1,000
22	100	570	652.100	Mileage	110	250	250	200
23	100	570	653.100	Books & Publications	210	200	200	200
24	100	570	654.100	Memberships	0	50	50	50
25	100	570	655.100	Business Expense	299	300	300	550
26	100	570	656.100	Printing & Binding	0	1,500	1,500	500
27	100	570	657.100	Fuel	1,116	2,000	2,000	2,600
28	100	570	660.100	Other Supplies	8,951	25,000	25,000	25,000
29				**Total Supplies & Other**	12,230	30,800	30,800	30,100
30								
31								
32	100	570	686.100	Other Equipment (Grants)	29,637	7,500	7,500	7,500
33	100	570	687.100	Office Equipment	0	500	500	500
34				**Total Capital Outlay**	29,637	8,000	8,000	8,000
35								
36				**EMERGENCY MANAGEMENT AGENCY**				
37				**TOTAL EXPENDITURES**	**151,381**	**167,046**	**167,046**	**165,057**

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

MISSION

The Local Emergency Planning Committee is an organization that is required by state statutes. It is a collaboration between public and private community members who may have input in hazardous materials response or general emergency response situations.

It is funded through fees paid by organizations with hazardous materials, which go to the State of Missouri and then are filtered back to the community for training and education.

2012 ACCOMPLISHMENTS

In 2012, the LEPC maintained good attendance to the quarterly meetings. We had many good presentations which increased awareness with those in attendance.

OBJECTIVES

- Complete traffic glow study.
- Conduct an exercise.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
LOCAL EMERGENCY PLANNING

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	571	623.100	Telephone	419	450	450	450
2	100	571	624.100	Postage & Freight	2	200	200	200
3	100	571	626.100	Maintenance & Repairs	11	500	500	500
4	100	571	632.200	Contractual Services	0	500	500	500
5	100	571	632.220	Contractual Services 2	0	60,000	35,000	25,000
6	100	571	634.100	Training	344	5,000	5,000	5,000
7				**Total Services**	776	66,650	41,650	31,650
8								
9								
10	100	571	651.100	Office Supplies	300	300	300	300
11	100	571	652.100	Mileage	139	400	400	400
12	100	571	653.100	Books & Publications	0	100	100	100
13	100	571	656.100	Printing & Binding	0	200	200	200
14	100	571	657.100	Fuel	0	200	200	200
15	100	571	660.100	Other Supplies	0	0	0	3,000
16	100	571	661.100	Miscellaneous Other	6,712	12,000	12,000	12,000
17				**Total Supplies & Other**	7,151	13,200	13,200	16,200
18								
19								
20								
21	100	571	686.100	Other Equipment	0	3,000	3,000	0
22	100	571	687.100	Office Equipment	0	500	500	500
23				**Total Capital Outlay**	0	3,500	3,500	500
24								
25								
26				**LOCAL EMERGENCY**				
27				**PLANNING**				
28				**TOTAL EXPENDITURES**	**7,927**	**83,350**	**58,350**	**48,350**

INFORMATION TECHNOLOGY

GEOGRAPHIC INFORMATION SERVICES

E-911 ADDRESSING

MISSION

The Franklin County Information Technology Department (IT) is responsible for managing computer resources and networks, along with its Geographic Information System (GIS) and E911 Addressing.

IT functions include the maintenance of the county's inventory of servers, workstations, printers, switches, routers, firewalls, scanners, and plotters. The County maintains a network for the buildings located in downtown Union along with remote locations.

IT functions also include the development and maintenance of software applications, along with the support of other third party applications. Help desk support is provided for both hardware and software issues.

IT also maintains the County's intranet and internet websites for the distribution of information and data.

2012 ACCOMPLISHMENTS

- Wireless access points installed on all three floors in the government center.
- Replaced one server due to constraints on mapping software.
- Implemented bridge between Collector and Assessor Personal Property.
- Worked to completely implement 911 ViperCAD software for Dispatch.
- Contract for technician support extended from 2 to 5 days per week.
- Implemented network monitoring software.

OBJECTIVES

- Would like to implement virtual services to enhance services and to provide high availability for all departments.
- Software assurance – latest version of software whenever it is released and also employees can have a copy for home for $10.

INFORMATION TECHNOLOGY

BUDGET HIGHLIGHTS

The 2013 budgeted amount for personnel services has been decreased from $203,317 in 2012 to $164,330 in 2013. This is due to the County anticipating hiring a full-time computer technician in 2012. This did not happen and instead the County contracted with AQM to provide a computer technician. Thus, the increase in contractual services for 2013.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Information Technology Director	1.0	1.0	1.0	0.0
Assistant Information Technology Director	1.0	1.0	1.0	0.0
Computer Technician	0	1.0	0.0	-1.0
	2.0	2.0	2.0	(1.0)

GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	580	611.100	Regular Wages	106,552	133,394	133,394	106,552
2	100	580	613.100	FICA	7,299	10,859	10,859	8,151
3	100	580	614.100	Retirement-LAGERS	16,302	23,138	23,138	18,433
4	100	580	617.100	Life Insurance	96	96	96	96
5	100	580	617.200	Health Insurance	26,887	26,334	26,334	30,140
6	100	580	617.300	Dental Insurance	656	718	718	718
7	100	580	617.400	Vision Insurance	188	220	220	240
8				**Total Personnel Services**	157,980	194,759	194,759	164,330
9								
10								
11	100	580	623.100	Telephone	8,935	9,000	9,000	5,000
12	100	580	624.100	Postage & Freight	26	100	100	100
13	100	580	625.100	Rent & Leases	0	30	30	30
14	100	580	626.100	Maintenance & Repairs	16,224	22,162	22,162	22,162
15	100	580	629.100	Other Professional Services	0	10,000	10,000	10,000
16	100	580	632.200	Contractual Services	20,718	42,182	42,182	55,464
17	100	580	634.100	Training	178	4,000	4000	4,000
18				**Total Services**	46,081	87,474	87,474	96,756
19								
20								
21	100	580	651.100	Office Supplies	4,140	3,500	3,500	3,500
22	100	580	652.100	Mileage	83	500	500	500
23	100	580	655.100	Business Expense	9	250	250	250
24				**Total Supplies & Other**	4,232	4,250	4,250	4,250
25								
26								
27								
28	100	580	686.100	Other Equipment	6,762	61,000	61,000	69,500
29	100	580	687.100	Office Equipment	735	3,000	3,000	3,000
30				**Total Capital Outlay**	7,497	64,000	64,000	72,500
31								
32								
33				**INFORMATION TECHNOLOGY**				
34				**TOTAL EXPENDITURES**	**215,790**	**350,483**	**350,483**	**337,836**

GEOGRAPHIC INFORMATION SERVICES

BUDGET HIGHTLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
GIS Mapping Technician	1.0	1.0	1.0	0.0
GIS Clerk III	0.5	0.5	0.5	0.0
	1.5	1.5	1.5	0.0

GENERAL FUND EXPENDITURES
GEOGRAPHIC INFORMATION SYSTEM

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	581	611.100	Regular Wages	29,438	30,906	30,906	30,206
2	100	581	612.100	Part-Time Wages	13,938	15,345	15,345	15,345
3	100	581	613.100	FICA	3,220	3,538	3,538	3,485
4	100	581	614.100	Retirement-LAGERS	4,622	5,038	5,038	5,226
5	100	581	615.100	Unemployment	0	0	0	0
6	100	581	617.100	Life Insurance	48	48	48	48
7	100	581	617.200	Health Insurance	4,653	4,557	4,557	4,620
8	100	581	617.300	Dental Insurance	328	359	359	359
9	100	581	617.400	Vision Insurance	94	110	110	120
10				**Total Personnel Services**	56,341	59,901	59,901	59,409
11								
12								
13	100	581	623.100	Telephone	0	100	100	100
14	100	581	624.100	Postage & Freight	47	200	200	200
15	100	581	626.100	Maintenance & Repairs	6,904	18,052	18,052	16,482
16	100	581	629.100	Other Professional Services	0	3,000	3,000	3,000
17	100	581	632.200	Contractual Services	1,986	1,430	1,430	3,000
18	100	581	634.100	Training	0	4,000	4,000	4,000
19				**Total Services**	8,937	26,782	26,782	26,782
20								
21								
22	100	581	651.100	Office Supplies	3,418	4,000	4,000	4,000
23	100	581	652.100	Mileage	0	200	200	200
24	100	581	655.100	Business Expense	30	200	200	200
25	100	581	661.100	Miscellaneous Other	0	250	250	250
26				**Total Supplies & Other**	3,448	4,650	4,650	4,650
27								
28								
29								
30	100	581	686.100	Other Equipment	0	2,000	2,000	2,000
31	100	581	687.100	Office Equipment	939	1,500	1,500	1,500
32				**Total Capital Outlay**	939	3,500	3,500	3,500
33								
34								
35				**GEOGRAPHIC INFORMATION**				
36				**SYSTEM**				
37				**TOTAL EXPENDITURES**	**69,665**	**94,833**	**94,833**	**94,341**

MAINTENANCE DEPARTMENT

MISSION

The Maintenance Department maintains building elevators, HVAC, electrical and plumbing systems. Performs or oversees preventive maintenance. Maintain grounds including cutting grass and removing snow. Oversee daily cleaning not performed by other departments. Oversee all contracted repairs. Order supplies and oversee cleaning contractors. Repair, replace and maintain equipment.

2012 ACCOMPLISHMENTS

- Completed demolition in the old Prosecuting Attorney's office.
- Installed hand dryers in the Government Center to reduce paper towel usage.
- Added a welder to our tools to reduce use of outside contractor cost.
- Maintained county facilities.
- Replaced some old and added some new vacuum cleaners.
- Installed water softener in the Government Center.

OBJECTIVES

- Maintain buildings.
- Buy more equipment.
- Repair county parking lots.
- If Commission approves, remodel old Prosecuting Attorney's office for the Health Department.
- Maintain grounds.
- Install a water softener in the Judicial Building.

MAINTENANCE DEPARTMENT

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Facilities Director	1.0	1.0	1.0	0.0
Maintenance Mechanic	2.0	2.0	2.0	0.0
	3.0	3.0	3.0	0.0

GENERAL FUND EXPENDITURES
MAINTENANCE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	585	611.100	Regular Wages	111,015	114,236	114,236	112,136
2	100	585	611.200	Overtime	111	0	0	0
3	100	585	612.100	Part-Time Wages	30,119	30,910	30,910	32,481
4	100	585	613.100	FICA	10,579	11,027	11,027	11,063
5	100	585	614.100	Retirement-LAGERS	13,126	18,620	18,620	19,400
6	100	585	617.100	Life Insurance	144	144	144	144
7	100	585	617.200	Health Insurance	9,445	9,251	9,251	10,410
8	100	585	617.300	Dental Insurance	983	1,077	1,077	1,077
9	100	585	617.400	Vision Insurance	282	330	330	363
10	100	585	618.100	Other Employee Benefits	0	0	0	0
11				**Total Personnel Services**	175,804	185,595	185,595	187,074
12								
13								
14	100	585	623.100	Telephone	10,200	13,700	13,700	12,000
15	100	585	625.100	Rent & Leases	500	500	500	500
16	100	585	626.100	Maintenance & Repairs	58,429	93,000	43,000	100,000
17	100	585	630.100	Utilities	191,834	225,000	225,000	225,000
18	100	585	631.100	Advertising	666	0	0	0
19	100	585	632.200	Contractual Services	98,250	136,300	136,300	135,300
20				**Total Services**	359,879	468,500	418,500	472,800
21								
22								
23	100	585	651.100	Office Supplies	160	450	450	450
24	100	585	657.100	Fuel	2,562	3,000	3,000	4,000
25	100	585	658.100	Janitor Supplies	14,638	20,000	20,000	20,000
26	100	585	660.100	Other Supplies	495	500	500	500
27	100	585	661.100	Miscellaneous Other	500	250	250	250
28				**Total Supplies & Other**	18,355	24,200	24,200	25,200
29								
30								
31								
32	100	585	686.100	Other Equipment	13,349	10,000	10,000	10,000
33	100	585	687.100	Office Equipment	-198	0	0	0
34				**Total Capital Outlay**	13,151	10,000	10,000	10,000
35								
36								
37				**MAINTENANCE DEPARTMENT**				
38				**TOTAL EXPENDITURES**	**567,189**	**688,295**	**638,295**	**695,074**

SOIL CONSERVATION

MISSION

The District works together with city and county agencies, local communities, state and federal agencies, volunteers and associations to get conservation on the land in Franklin County. Working together to help agriculture and urban landowners to protect the natural rescources and to make sure that our children will live in a healthy land in the future is the main goal.

BUDGET HIGHLIGHTS

Franklin County has provided administrative funding to the Franklin County Soil and Water Conservation District for many years. The District's operating budget relies on funds from the County and through 1/10 of 1% state parks and soils' tax.

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
SOIL CONSERVATION

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	595	632.200	Contractual Services	16,000	16,000	16,000	16,000
2								
3								
4				**SOIL CONSERVATION**				
5				**TOTAL EXPENDITURES**	**16,000**	**16,000**	**16,000**	**16,000**

MISCELLANEOUS

MISSION

This budget is for miscellaneous expenditures within the General Fund as well as transfers from the General Fund to other funds.

BUDGT HIGHLIGHTS

In September of 2012, the County refunded the certificates of participation in the amount of $39,230,000. At the end of 2012, the County exercised its prepayment option on the 2005 series. The remaining $33.3 million remains in the certificates of participation bond reserve account. The County plans to exercise the prepayment option on the 2007 and 2008 series as they become callable. The 2007 series is callable in 2013 and the 2008 series is callable in 2014.

The 2013 budget provides for transfers to the Road and Bridge Fund, Capital Improvement Fund, and Office Building Fund of $19,667,796. These funds will be used to pay off the 2007 series of certificates of participation, make the 2013 payments on the 2008 series of certificates of participation and make the 2013 payments on the 2012 series of certificates of participation.

GENERAL FUND EXPENDITURES
MISCELLANEOUS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	596	617.500	Flex Spending	0	25,000	25,000	52,890
2				**Total Personnel Services**	0	25,000	25,000	52,890
3								
4								
5	100	596	629.100	Other Professional Services	31,860	35,000	35,000	35,000
6	100	596	632.100	Local Funding Health Department	23,721	23,721	23,721	23,721
7	100	596	632.200	Contractual Services	61,740	60,000	60,000	60,000
8				**Total Services**	117,321	118,721	118,721	118,721
9								
10								
11	100	596	660.100	Other Supplies	0	0	0	0
12	100	596	661.100	Miscellaneous Other	5,624	20,200	20,200	15,000
13	100	596	661.150	Vets Hall Misc./Records Mangmnt.	3,669	5,000	5,000	1,389
14				**Total Supplies & Other**	9,293	25,200	25,200	16,389
15								
16	100	596	686.150	Vets Hall Equip./Acquisitions	10,602	15,000	15,000	5,000
17				**Total Capital Outlay**	10,602	15,000	15,000	5,000
18								
19	100	596	690.150	Transfers To Emergency Fund	0	0	0	0
20	100	596	690.200	Transfers To Road & Bridge Fund	0	0	0	12,143,572
21	100	596	690.400	Transfers To Capital Improvement	0	0	0	84,543
22	100	596	690.450	Transfers To Office Building Fund	0	0	0	7,439,681
23	100	596	690.640	Transfers To 911 Fund	500,000	0	0	0
24	100	596	690.685	Transfers To Municipal Court	0	75,000	75,000	0
25				**Total Transfers Out**	500,000	75,000	75,000	19,667,796
26								
27	100	596	696.800	Bond Issue Fees	0	852,033	852,033	0
28								
29				**MISCELLANEOUS**				
30				**TOTAL EXPENDITURES**	**637,216**	**1,110,954**	**1,110,954**	**19,860,796**

GENERAL FUND
CAPITAL IMPROVEMENTS

MISSION

This budget provides for the acquisition or construction of major capital facilities.

BUDGET HIGHLIGHTS

The 2012 budget amount not only reflects the payments made on the 2005 series of certificates of participation for 2012 but also reflects the prepayment of the 2005 series of certificates of participation. The 2013 budget provides for the General Fund portion of the 2013 payments on the new 2012 series of certificates of participation.

GENERAL FUND EXPENDITURES
CAPITAL IMPROVEMENTS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	597	671.100	Capital Improvement Principal	135,000	6,295,000	6,295,000	134,100
2	100	597	672.100	Interest Series 2005	260,607	352,156	255,803	205,150
3				**Total Debt Service**	395,607	6,647,156	6,550,803	339,250
4								
5	100	597	682.100	Capital Improvements	0	0	0	0
6	100	597	683.100	Building Improvements	0	0	0	0
7				**Total Capital Outlay**	0	0	0	0
8								
9	100	597	690.450	Transfers to Office Building Fund	0	0	0	0
10				**Total Transfers Out**	0	0	0	0
11								
12				**CAPITAL IMPROVEMENTS**				
13				**TOTAL EXPENDITURES**	**395,607**	**6,647,156**	**6,550,803**	**339,250**

MEDICAL EXAMINER

MISSION

The County contracts with St. Louis University for Medical Examiner services. The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Franklin County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
MEDICAL EXAMINER

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	100	641	632.200	Contractual Services	227,654	237,000	237,000	246,231
2								
3								
4				**MEDICAL EXAMINER**				
5				**TOTAL EXPENDITURES**	**227,654**	**237,000**	**237,000**	**246,231**

GRAND TOTAL GENERAL FUND EXPENDITURES	**10,553,069**	**20,349,587**	**20,039,412**	**32,448,674**
EMERGENCY APPROPRIATIONS				**4,239,314**
				36,687,988

EMERGENCY FUND

MISSION

The County Commission administers this budget. Missouri Revised Statutes, Chapter 50, Section 50.540 states that the County Commission shall provide in its appropriation order, that an amount equal to not less than three percent of the total estimated general fund revenue shall be appropriated each year as an emergency fund. This appropriation is to be used for unforeseen emergencies.

BUDGET HIGHLIGHTS

This budget exceeds the statutorily-mandated emergency appropriation. This fund was established by a transfer of $3,000,000 from the Building Fund.

EMERGENCY FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$0
Estimated Revenue	0	0	0	15,000
Estimated Expenditures	0	0	0	(3,000,000)
Revenues Over (Under) Expenditures	0	0	0	(2,985,000)
Interfund Transfers In (Out)				
Transfers In	0	0	0	3,000,000
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	3,000,000
Fund Balance, December 31	$0	$0	$0	$15,000

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
150	000	492.100	Interest	0	0	0	15,000
			Total Misc. Revenue	0	0	0	15,000
150	000	498.100	Transfer From General Fund	0	0	0	0
150	000	498.450	Transfer From Bldg. Fund	0	0	0	3,000,000
			Total Transfers	0	0	0	3,000,000

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
150	150	632.200	Contractual Services	0	0	0	3,000,000
			Total Services	0	0	0	3,000,000
			EMERGENCY FUND TOTAL EXPENDITURES	**0**	**0**	**0**	**3,000,000**

ROAD AND BRIDGE FUND

This fund is established and governed by RSMo 137.555 and 137.560. It accounts for the Road and Bridge Administration Department as well as the Road and Bridge Operations Department. The County Commission approves the budget and administers the fund. The County's road and bridge maintenance activities are funded with appropriations from this fund.

ROAD AND BRIDGE FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$8,607,543	$6,021,960	$6,021,960	$4,585,639
Projected Revenues	11,684,556	13,071,759	13,631,610	12,909,977
Operating Expenditures	(14,270,139)	(15,145,012)	(15,067,931)	(27,719,320)
Revenues Over (under) Expenditures	(2,585,583)	(2,073,253)	(1,436,321)	(14,809,343)
Interfund Transfers In (Out)				
Transfers In	0	0	0	12,143,572
Transfers Out	0	0	0	0
Net Transfres In (Out)	0	0	0	12,143,572
Fund Balance, December 31	$6,021,960	$3,948,707	$4,585,639	$1,919,868

Appropriated Regular Operations	$15,145,012	$15,067,931	$27,719,320
Appropriated Emergency Reserve	1,233,040	0	1,919,868
Total Appropriations	$16,378,052	$15,067,931	$29,639,188

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
200	000	411.100	Property Tax Current	3,432,689	3,434,913	3,434,913	3,546,562
200	000	411.150	Pay In Lieu Of Taxes	64	10,000	10,000	0
200	000	411.200	Property Tax Deliquent	259,674	190,000	190,000	190,000
200	000	411.300	Contra Tax Credit	17,126	0	5,244	0
200	000	411.310	Contra Washington TIF 1	6,660	0	413	0
200	000	412.100	Financial Institution Tax	956	600	600	600
200	000	415.100	Surtax	29,432	25,000	25,000	25,000
200	000	419.100	Gas Tax	1,692,740	1,600,000	1,600,000	1,600,000
200	000	420.100	Motor Vehicle Tax	549,034	500,000	500,000	500,000
200	000	420.150	Conservation Commission	377	400	400	400
200	000	421.100	Capital Improvement Sales Tax	5,097,397	5,200,000	5,200,000	5,200,000
			Total Taxes	11,086,149	10,960,913	10,966,570	11,062,562
200	000	441.208	Labadie Path Revenue	7,202	0	0	0
200	000	442.100	Federal Projects	1,629,163	3,380,000	3,380,000	3,144,000
200	000	444.215	MODOT STP5489 (603) Revenue	38,619	0	482,928	0
			Total Inter Gov. Revenue	1,674,984	3,380,000	3,862,928	3,144,000

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	000	491.100	Interest-Taxes	42,576	15,000	44,000	40,000
2	200	000	492.151	R&B Restricted Interest	17	0	26	0
3	200	000	492.154	Series 08 Restricted Interest	4,497	0	1,155	0
4				**Total Interest Revenue**	47,090	15,000	45,181	40,000
5								
6								
7	200	000	493.050	Insurance Reimbursement	9,083	53,091	64,419	0
8	200	000	494.050	Flood Control Lease Revenue	23	0	23	0
9	200	000	496.100	Sale of Assets	14,491	0	0	0
10	200	000	497.100	Miscellaneous	59,397	340	30,074	1,000
11	200	000	498.100	Transfers From General Fund	0	0	0	12,143,572
12				**Total Other Revenue**	82,994	53,431	94,516	12,144,572
13								
14								
15	200	000	429.100	Collector's Commission Adjust.	-37,517	-34,477	-34,477	-34,477
16	200	000	429.101	Assessor's WH Adjustment	-23,128	-28,108	-28,108	-28,108
17	200	000	429.200	Special Road District Adjust.	-749,387	-825,000	-825,000	-825,000
18	200	000	429.201	Cities Share Adjustment	-396,629	-450,000	-450,000	-450,000
19				**Total Adjustments**				
20				**to Revenue**	-1,206,661	-1,337,585	-1,337,585	-1,337,585
21								
22								
23				**Total Road & Bridge Revenue**	**11,684,556**	**13,071,759**	**13,631,610**	**25,053,549**

ROAD & BRIDGE ADMINISTRATION

MISSION

Manages Road & Bridge budget, applies for and manages federal grants and contracts to replace bridges, road relocations and reconstruction. Responsible for equipment specifications and purchases. Manages a department governed by both a union contract and personnel policy. Manages/directs 61 full time employees and six temporary employees.

2012 ACCOMPLISHMENTS

- Hired an engineer.
- Hired an office assistant.
- Certified Highway Administrator and Engineer under new LPA guidelines.
- Awarded a construction contract for Labadie Great Streets (completed 2012), Highway 30 & Bardot (completed 2012), Enoch's Knob Bridge replacement (completed 2012), Wild Plum Valley Bridge replacement (completed 2012), Boeuf Low Water Crossing (completed 2012), Country Club Road Bridge replacement (completed 2012), Herbst Road Bridge replacement (for completion 2013), Bucklick School Bridge replacement (for completion 2013).
- Awarded a construction contract for consulting contract with BFA Engineering – Circle Drive, ABNA Engineering – Herbst Road, BFA Engineering – Labadie Great Streets, Cochran Engineering – Boeuf Lutheran, SCI – Bend Road Environmental impact.
- Upgraded five county roads functional classification.
- Applied for BRO funds to replace Shawnee Ford Road (for completion 2014).

OBJECTIVES

- To oversee the objectives in Road & Bridge Operations.

ROAD AND BRIDGE ADMINISTRATION

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Highway Administrator	1.0	1.0	1.0	0.0
Highway Engineer	1.0	1.0	1.0	0.0
West District Highway Supervisor	1.0	1.0	1.0	0.0
East District Highway Supervisor	1.0	1.0	1.0	0.0
Highway Shop Supervisor	1.0	1.0	1.0	0.0
Highway Records Clerk	1.0	1.0	1.0	0.0
Office Assistant	1.0	1.0	1.0	0.0
	7.0	7.0	7.0	0.0

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE ADMINISTRATION

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	627	611.100	Regular Wages	333,061	329,954	329,954	325,100
2	200	627	612.100	Part-Time Wages	11,689	0	0	0
3	200	627	613.100	FICA	25,146	25,241	25,241	24,870
4	200	627	614.100	Retirement-LAGERS	49,255	53,783	53,783	56,242
5	200	627	617.100	Life Insurance	332	336	336	336
6	200	627	617.200	Health Insurance	47,589	51,158	51,158	63,405
7	200	627	617.300	Dental Insurance	2,264	2,512	2,512	2,512
8	200	627	617.400	Vision Insurance	648	770	770	720
9	200	627	618.100	Other Employee Benefits	0	0	0	0
10				**Total Personnel Services**	469,984	463,754	463,754	473,185
11								
12								
13	200	627	623.100	Telephone	3,106	3,948	3,948	3,600
14	200	627	624.100	Postage & Freight	1,098	1,000	1,000	1,000
15	200	627	626.100	Maintenance & Repairs	187	400	400	400
16	200	627	632.200	Contractual Services	1,976	500	500	500
17	200	627	634.100	Training	125	202	202	1,000
18				**Total Services**	6,492	6,050	6,050	6,500
19								
20								
21	200	627	651.100	Office Supplies	1,755	1,500	1,500	2,900
22	200	627	653.100	Books & Publications	110	200	200	200
23	200	627	654.100	Memberships	180	200	200	200
24	200	627	655.100	Business Expense	0	1,000	1,000	1,000
25	200	627	661.100	Miscellaneous Other	0	1,000	1,000	500
26				**Total Supplies & Other**	2,045	3,900	3,900	4,800
27								
28								
29	200	627	687.100	Office Equipment	958	500	500	1,200
30				**Total Capital Outlay**	958	500	500	1,200
31								
32	200	627	697.300	Consultant Fees	4,203	9,250	9,250	0
33				**Total Capital Improvement**	4,203	9,250	9,250	0
34								
35								
36				**ROAD & BRIDGE**				
37				**ADMINISTRATION**				
38				**TOTAL EXPENDITURES**	**483,682**	**483,454**	**483,454**	**485,685**

ROAD & BRIDGE OPERATIONS

MISSION

- Responsible for the repair, maintenance, upgrade and snow removal of 835 miles of roadway and 1,670 miles of road right of way
- The department maintains 160 bridges and 3,000 non-bridge structures
- Crews construct new roads (chip seal surfacing) and apply hot mix overlay
- The Highway Department shops maintain a fleet of 95 vehicles including heavy equipment

2012 ACCOMPLISHMENTS

- Hired a veteran as an equipment operator.
- Purchased two new motor graders, two new skid steers, one new vibratory compactor, one new chip spreader (lease/purchase), one used planer, one used utility truck from Missouri Surplus, one new trailer for chip spreader*, one new trailer for skid steer, two new portable generators, one new portable welder for West District service truck.
- Rewired both district maintenance buildings for generators.
- Installed portable generators at both shops.
- Poured concrete on the south side of the East District maintenance shop along bay approaches.
- Hot mix overlaid parking/service area East District shop.*
- Built a spreader shed in the West District.
- Installed a carport for pressure washer storage in the West District.
- Installed a walled carport for the new chip spreader in the West District.*
- Built connecting walkway between office and shop in the West District.
- Hot mix overlaid 6.5 miles of existing roadway.
- Converted 3.5 miles to new chip seal surface.*
- Marked (striped) 86.5 miles.

OBJECTIVES

- Organize the East District maintenance shop.
- Establish a computerized fleet maintenance program.
- Establish a road maintenance program in each district.
- Traffic counts on all roads.
- Replace/repair five box culverts and low water crossings.
- Complete Union contract negotiations for contract renewal January 2014.

*Scheduled for completion/purchase by December 2012

ROAD AND BRIDGE OPERATIONS

BUDGET HIGHLIGHTS

This budget provides for $13,193,872 in debt services. This amount includes the Road and Bridge portion of payments for the 2008 and 2012 series of certificates of participation. It also includes the Road and Bridge portion of the prepayment of the 2007 series of certificates of participation. This prepayment is supported by a transfer from the General Fund in the amount of $12,143,572.

As the Pave the County project was completed in 2012, $1,900,000 is budgeted for hot mix overlays and chip and seal for 2013. $704,242 is budgeted for the Franklin County Grant Program for 2013, up from $430,000 in 2012.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Leadperson 1	1.0	1.0	1.0	0.0
Leadperson 5	8.0	8.0	8.0	0.0
Operator 1	1.0	1.0	1.0	0.0
Operator 1- Asphalt Crew	1.0	1.0	1.0	0.0
Operator 2	1.0	1.0	1.0	0.0
Operator 3	1.0	1.0	1.0	0.0
Operator 4	5.0	5.0	5.0	0.0
Operator 5	12.0	12.0	12.0	0.0
T Crewperson 1	1.0	1.0	1.0	0.0
T Crewperson 2	2.0	2.0	2.0	0.0
T Crewperson 3	1.0	1.0	1.0	0.0
T Crewperson 5	2.0	2.0	2.0	0.0
T Laborer 1	1.0	1.0	1.0	0.0
T Mechanic 1	2.0	2.0	2.0	0.0
T Mechanic 3	1.0	1.0	1.0	0.0
Truck Driver 1	2.0	2.0	2.0	0.0
Truck Driver 3	1.0	1.0	1.0	0.0
Truck Driver 4	2.0	2.0	2.0	0.0
Truck Driver 5	6.0	6.0	6.0	0.0
	51.0	51.0	51.0	0.0

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE OPERATIONS

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	901	611.100	Regular Wages	2,090,090	2,129,934	2,129,934	2,145,934
2	200	901	611.200	Overtime Wages	23,031	60,000	60,000	60,000
3	200	901	612.100	Part-time Wages	98,426	60,000	60,000	60,000
4	200	901	613.100	FICA	158,553	172,120	172,120	173,344
5	200	901	614.100	Retirement-LAGERS	313,572	356,959	356,959	381,627
6	200	901	615.100	Unemployment	7,171	30,000	12,000	25,000
7	200	901	616.100	Workman's Compensation	144,297	205,744	146,663	160,000
8	200	901	617.100	Life Insurance	2,516	2,544	2,544	2,544
9	200	901	617.200	Health Insurance	410,200	415,983	415,983	478,245
10	200	901	617.300	Dental Insurance	17,237	19,017	19,017	19,017
11	200	901	617.400	Vision Insurance	4,936	5,826	5,826	6,360
12	200	901	618.100	Other Employee Benefits	0	0	0	0
13				**Total Personnel Services**	3,270,029	3,458,127	3,381,046	3,512,071
14								
15								
16	200	901	623.100	Telephone	4,679	5,000	5,000	4,800
17	200	901	632.100	Miscellaneous Other	0	1,000	1,000	0
18	200	901	632.200	Contractual Services	6,219	9,000	9,000	0
19	200	901	634.100	Training	0	0	0	5,000
20				**Total Services**	10,898	15,000	15,000	9,800
21								
22	200	901	655.100	Business Expense	0	0	0	150
23	200	901	659.100	Uniforms	36,238	41,000	41,000	30,000
24				**Total Supplies & Other**	36,238	41,000	41,000	30,150
25								
26	200	901	671.100	Capital Improvement Principal	124,787	125,000	125,000	11,118,698
27	200	901	672.100	Interest	999,699	995,500	995,500	2,075,174
28				**Total Debt Service**	1,124,486	1,120,500	1,120,500	13,193,872
29								
30								
31	200	901	681.100	Land	308	2,000	2,000	2,000
32	200	901	681.120	Federal Bridge Land Acquisition	0	50,000	50,000	30,000
33	200	901	682.100	Buildings	4,472	40,000	40,000	50,000
34	200	901	682.150	Salt Shed-Sullivan	62,310	0	0	0
35	200	901	685.100	Vehicles	32,400	42,000	42,000	95,000
36	200	901	686.100	Other Equipment	650,035	341,000	341,000	450,000
37	200	901	687.100	Office Equipment	0	1,000	1,000	2,000
38				**Total Capital Outlay**	749,525	476,000	476,000	629,000

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	901	692.100	Rock - West	407,439	250,000	250,000	250,000
2	200	901	692.101	Rock - East	4,893	100,000	100,000	125,000
3	200	901	692.110	Pea Gravel - West	0	7,473	7,473	50,000
4	200	901	692.111	Pea Gravel - East	0	19,851	19,851	40,000
5	200	901	692.200	Asphalt Patching - West	1,038,083	350,000	350,000	360,000
6	200	901	692.201	Asphalt Patching - East	0	413,000	413,000	390,000
7	200	901	692.300	Liquid Asphalt - West	92,358	139,000	139,000	90,000
8	200	901	692.301	Liquid Asphalt - East	0	155,000	155,000	160,000
9	200	901	692.400	Herbicide	20,203	30,000	30,000	30,000
10	200	901	692.500	Salt	221,288	100,000	100,000	100,000
11	200	901	692.510	Cinders	13,592	0	0	0
12	200	901	692.600	Striping	85,572	90,000	90,000	90,000
13	200	901	692.700	Culverts	19,376	65,000	65,000	30,000
14	200	901	692.800	Miscellaneous Road Repairs	-1,683	25,000	25,000	35,000
15	200	901	692.850	Bike Trail Maintenance	0	0	0	1,000
16	200	901	692.900	Contractual Serv.-Maintenance	31,583	20,000	20,000	10,000
17				**Total Road Repair Materials**	1,932,704	1,764,324	1,764,324	1,761,000
18								
19								
20	200	901	693.100	Regular Operations	10,028	50,000	50,000	40,000
21	200	901	693.900	Contractual Services-Bridge	3,563	10,000	10,000	10,000
22				**Total Bridge & Culvert Repairs**	13,591	60,000	60,000	50,000
23								
24								
25	200	901	694.100	Fuel	642,508	562,676	562,676	500,000
26	200	901	694.200	Tires	56,748	65,000	65,000	60,000
27	200	901	694.300	Grease & Oil	14,004	10,000	10,000	10,000
28	200	901	694.400	Antifreeze/Deicer/Washer Fluid	3,082	1,500	1,500	1,500
29	200	901	694.500	Cutting Edges	58,668	5,000	5,000	25,000
30				**Total Equipment Operations**	775,010	644,176	644,176	596,500
31								
32								
33	200	901	695.100	Equipment Repair & Maintenance	328,560	353,431	353,431	300,000
34	200	901	695.200	Equipment Rental	47,218	80,000	80,000	50,000
35				**Total Equip. Repair & Maint.**	375,778	433,431	433,431	350,000
36								
37								
38	200	901	696.100	Sign Supplies	27,815	45,000	45,000	40,000
39	200	901	696.200	Tools	7,361	12,000	12,000	12,000
40	200	901	696.300	Hwy. Garage Maint. & Operations	31,154	35,000	35,000	30,000
41	200	901	696.400	Boiler Maintenance	0	2,000	2,000	2,000
42	200	901	696.500	Radio Maintenance	8,085	60,000	60,000	60,000
43	200	901	696.600	Miscellaneous General Expense	31,499	25,000	25,000	25,000
44	200	901	696.650	Site Development	0	40,000	40000	30,000
45	200	901	696.700	Insurance	86,220	95,000	95,000	95,000
46				**Total General Expenses**	192,134	314,000	314,000	294,000

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	901	697.200	Hot Mix Overlays	300	460,000	460,000	1,000,000
2	200	901	697.250	Chip and Seal	0	0	0	900,000
3	200	901	697.300	Consultant Fees	39,749	0	0	10,000
4	200	901	697.400	County Bridge Projects	0	200,000	200,000	250,000
5	200	901	697.410	County Bridge Consultant Fees	11,244	30,000	30,000	10,000
6	200	901	697.600	Federal Bridge Projects	1,604,860	3,700,000	3,700,000	3,500,000
7	200	901	697.610	Federal Bridge Consultant Fees	364,059	525,000	525,000	430,000
8	200	901	697.700	Miscellaneous Capital Projects	93,516	0	0	0
9	200	901	697.800	Consultant Fees Pave The Count	24,065	0	0	0
10	200	901	697.810	Road Projects Pave The County	3,052,508	990,000	990,000	0
11	200	901	697.900	Contractual Services-Conversion	3,312	0	0	0
12	200	901	697.910	Franklin County Grant Program	112,451	430,000	430,000	707,242
13				**Total Capital Improvements**	5,306,064	6,335,000	6,335,000	6,807,242
14								
15								
16				**ROAD & BRIDGE OPERATIONS**				
17				**TOTAL EXPENDITURES**	**13,786,457**	**14,661,558**	**14,584,477**	**27,233,635**

ROAD AND BRIDGE EMERGENCY RESERVE

MISSION

This budget was created to appropriate the estimated remaining fund balance in the Road and Bridge Fund as emergency reserves.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Road and Bridge Fund. The estimated remaining fund balance for 2013 for the Road and Bridge Fund is $1,919,868. It is unlikely that these funds will be used.

ROAD AND BRIDGE
EMERGENCY RESERVE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	200	142	632.200	Contractual Services	0	1,233,040	0	1,919,868

ASSESSMENT FUND

This fund is established and governed by RSMo 137.750. It accounts for the operations of the Franklin County Assessor's Office. This includes the Real Estate Department and the Personal Property Department. The Assessor administers the fund.

ASSESSMENT FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$370,163	$361,379	$361,379	$199,611
Estimated Revenue	946,143	900,073	872,061	870,818
Estimated Expenditures	(954,927)	(1,033,829)	(1,033,829)	(1,009,559)
Revenues Over (Under) Expenditures	(8,784)	(133,756)	(161,768)	(138,741)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers	0	0	0	0
Fund Balance, December 31	$361,379	$227,623	$199,611	$60,870
Appropriated Regular Operations		$1,033,829	$1,033,829	$1,009,559
Appropriated Emergency Reserve		59,397	0	60,870
Total Appropriations		$1,093,226	$1,033,829	$1,070,429

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
300	000	418.100	Taxing Entities Commission on Taxes	666,643	655,000	655,000	655,000
			Total Taxes	666,643	655,000	655,000	655,000
300	000	443.001	State Reimbursement	243,324	243,323	214,068	214,068
			Total Intergovernmental Revenue	243,324	243,323	214,068	214,068
300	000	492.100	Interest-Investments	0	0	0	0
300	000	492.300	Restricted Cash Earnings	865	750	750	750
300	000	497.100	Miscellaneous	35,311	1,000	2,243	1,000
			Total Miscellaneous Revenue	36,176	1,750	2,993	1,750
300	000	498.100	Transfers From General Revenue	0	0	0	0
300	000	498.150	Transfers From Emergency Fund	0	0	0	0
			Total Transfers	0	0	0	0
			TOTAL ASSESSMENT FUND REVENUE	**946,143**	**900,073**	**872,061**	**870,818**

REAL ESTATE

MISSION

The Real Estate department reviews and valuates all real property in Franklin County with the aid of a state approved mass appraisal software system. A percentage, which is based on the property's current use, is applied to the value. The resulting calculation is the Assessed Value. This assessment is used by taxing entities located within the County to determine property taxes on approximately 72,000 parcels. The Assessor's office also provides information to the general public through the means of personal interaction in both informal meetings as well as formal appeal settings.

2012 ACCOMPLISHMENTS

The Assessor's office has successfully maintained and updated real estate data, analyzed sales data and other supporting information for valuation despite 50% reduction in funding from state and 30% reduction in staff during increased economic uncertainty.

OBJECTIVES

- To continue improving efficiency and service to citizens of Franklin County.
- To maintain honest and fair assessments for all property within the County.
- Plan to continue to maintain current technology as well as proper training and education.

REAL ESTATE

BUDGET HIGHLIGHTS

The State of Missouri significantly reduced the reimbursement revenue to counties in 2002, dropping the per parcel rate from $6.20 to $5.50 and then reducing it again in FY 2003 to $5.00. In addition, the state "froze" the parcel counts. In FY 2005, the state began an effort to restore the funding, reaching $6.00 per parcel in 2008.

During 2009, the Govenor reduced the state reimbursement to $4.00 per parcel in an attempt to respond to the state's budget difficulties. During FY 2011, the state further reduced the per parcel rate to $3.41 and then again during FY 2012 reduced it to $3.00 per parcel. The reduction in per parcel rates from $6.00 in 2008 to $3.00 per parcel in 2102 has resulted in a $200,544 loss in revenue for this fund.

The 2013 budget assumes no further decrease in per parcel rates.

The 2013 budgeted amount for personnel services is $497,608, down $80,425 from the 2012 budget. This is due to the retirement of the chief deputy assessor and the transfer of a real property technician to Personal Property.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Chief Deputy Assessor	1.0	1.0	0.0	(1.0)
Res/Agricultural Supervisor	1.0	1.0	1.0	0.0
Field Appraiser I	5.0	5.0	2.0	(3.0)
Field Appraiser II	1.0	1.0	2.0	1.0
Field Appraiser III	0.0	0.0	1.0	1.0
Commercial/Industrial Appraiser	0.0	0.0	1.0	1.0
Real Estate Coordinator	1.0	1.0	1.0	0.0
Real Property Technician	1.0	1.0	1.0	0.0
Data Entry Clerk	1.0	1.0	1.0	0.0
	11.0	11.0	10.0	(1.0)

The chief deputy assessor retired in 2012. This position will not be filled for 2013.

The real property technician was transferred to Personal Property and has the title of personal property records clerk.

Three field appraiser I positions were re-classified as field appraiser II, field appraiser III, and commercial/industrial appraiser.

ASSESSMENT FUND EXPENDITURES
ASSESSOR-REAL ESTATE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	300	204	611.100	Regular Wages	382,063	401,709	401,709	333,656
2	300	204	613.100	FICA	27,473	30,731	30,731	25,525
3	300	204	614.100	Retirement-LAGERS	57,125	65,479	65,479	57,722
4	300	204	615.100	Unemployment	574	13,000	13,000	13,000
5	300	204	617.100	Life Insurance	538	576	576	528
6	300	204	617.200	Health Insurance	63,999	60,912	60,912	61,910
7	300	204	617.300	Dental Insurance	3,676	4,306	4,306	3,947
8	300	204	617.400	Vision Insurance	1,053	1,320	1,320	1,320
9				**Total Personnel Services**	536,501	578,033	578,033	497,608
10								
11								
12	300	204	623.100	Telephone	6,214	7,000	7,000	6,500
13	300	204	624.100	Postage & Freight	7,495	3,380	3,380	10,000
14	300	204	626.100	Maintenance & Repairs	5,118	3,500	3,500	3,500
15	300	204	629.100	Other Professional Services	21,756	17,000	17,000	20,000
16	300	204	632.200	Contractual Services	6,626	16,000	16,000	20,000
17	300	204	634.100	Training	5,008	5,120	5,120	5,000
18				**Total Services**	52,217	52,000	52,000	65,000
19								
20								
21	300	204	651.100	Office Supplies	16,318	7,000	7,000	7,000
22	300	204	652.100	Mileage	8,095	15,000	15,000	10,000
23	300	204	653.100	Books & Publications	364	750	750	750
24	300	204	654.100	Memberships	175	400	400	400
25	300	204	655.100	Business Expense	76	700	700	700
26	300	204	656.100	Printing & Binding	1,442	2,000	2,000	3,000
27				**Total Supplies & Other**	26,470	25,850	25,850	21,850
28								
29								
30								
31	300	204	685.100	Vehicles	8,218	0	0	0
32	300	204	687.100	Office Equipment	6,494	12,000	12,000	12,000
33				**Total Capital Outlay**	14,712	12,000	12,000	12,000
34								
35								
36				**ASSESSOR-REAL ESTATE**				
37				**TOTAL EXPENDITURES**	**629,900**	**667,883**	**667,883**	**596,458**

PERSONAL PROPERTY

MISSION

Personal Property is assessed each year and includes cars, trucks, motorcycles, tractors, etc. We mail approximately 48,000 personal and 3,500 business forms each year. The forms are then returned to us and processed.

2012 ACCOMPLISHMENTS

2012 was an exciting year for the Personal Property office. We switched to the new Vanguard computer program and are still currently learning the new system.

OBJECTIVES

For 2013 we hope to have a much easier year. All the hard work of 2012 will be paying off and make this year much more efficient.

PERSONAL PROPERTY

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - Assessor	1.0	1.0	1.0	0.0
Personal Property Supervisor	1.0	1.0	1.0	0.0
Personal Property Research/ Lease Accounts	1.0	1.0	1.0	0.0
Personal Property Research/ Business Accounts	1.0	1.0	1.0	0.0
Personal Property Records Clerk	1.0	1.0	2.0	1.0
	5.0	5.0	6.0	1.0

A real property technician position was removed from the Real Estate department and replaced with a personal property records clerk in the Personal Property department.

BUDGET HIGHLIGHTS

The 2013 budgeted amount for personnel services is $310,801, up $46,555 from the 2012 budget amount of $264,246. This is mainly due to a real property technician position being moved from the Real Estate Department and being replaced with a personal property records clerk in the Personal Property Department.

ASSESSMENT FUND EXPENDITURES
ASSESSOR-PERSONAL PROPERTY

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	300	205	611.100	Regular Wages	187,671	183,259	183,259	210,650
2	300	205	612.100	Part-Time Wages	10,872	15,000	15,000	15,000
3	300	205	613.100	FICA	14,760	15,167	15,167	17,262
4	300	205	614.100	Retirement-LAGERS	26,202	29,871	29,871	36,442
5	300	205	615.100	Unemployment	0	0	0	0
6	300	205	617.100	Life Insurance	240	240	240	288
7	300	205	617.200	Health Insurance	20,304	18,365	18,365	28,645
8	300	205	617.300	Dental Insurance	1,639	1,794	1,794	1,794
9	300	205	617.400	Vision Insurance	469	550	550	720
10				**Total Personnel Services**	262,157	264,246	264,246	310,801
11								
12								
13	300	205	623.100	Telephone	2,694	2,800	2,800	2,800
14	300	205	624.100	Postage & Freight	20,201	27,000	27,000	28,000
15	300	205	626.100	Maintenance & Repairs	962	1,700	1,700	700
16	300	205	628.100	Bonds	0	100	100	100
17	300	205	629.100	Other Professional Services	18,045	20,000	20,000	20,000
18	300	205	632.200	Contractual Services	0	0	0	0
19	300	205	634.100	Training	0	1,000	1,000	1,000
20				**Total Services**	41,902	52,600	52,600	52,600
21								
22								
23	300	205	651.100	Office Supplies	874	2,200	2,200	2,200
24	300	205	653.100	Books & Publications	1,405	1,200	1,200	1,800
25	300	205	655.100	Business Expense	245	700	700	700
26	300	205	656.100	Printing & Binding	12,406	35,000	35,000	35,000
27				**Total Supplies & Other**	14,930	39,100	39,100	39,700
28								
29								
30								
31	300	205	687.100	Office Equipment	6,038	10,000	10,000	10,000
32				**Total Capital Outlay**	6,038	10,000	10,000	10,000
33								
34								
35				**ASSESSOR-**				
36				**PERSONAL PROPERTY**				
37				**TOTAL EXPENDITURES**	**325,027**	**365,946**	**365,946**	**413,101**

ASSESSMENT EMERGENCY RESERVE

MISSION

This budget was created to appropriate the estimated remaining fund balance in the Assessment Fund as emergency reserves.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Assessment Fund. The estimated remaining fund balance for 2013 for the Assessment Fund is $60,870. It is unlikely that these funds will be spent.

ASSESSMENT
EMERGENCY RESERVE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	300	142	632.200	Contractual Services	0	59,397	0	60,870

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

MISSION

This budget is under the direction of the Franklin County Sheriff.

In the mid 1980's voters approved a half-cent capital improvement sales tax for the construction of a new law enforcement building and jail. This tax provided sufficient funds to allow the County to pay for the jail before the tax expired.

Upon completion of the jail in 1986, there was approximately $2,000,000 remaining. These funds were restricted for capital improvement projects for the Sheriff's department.

BUDGET HIGHLIGHTS

In 2008, the County borrowed $13,885,000 in certificates of participation. Of that amount, $1,527,350 was used to update the HVAC at the Sheriff's department. In 2012, the County refunded the 2005, 2007, and 2008 series of certificates of participation. This budget provides a transfer from the General Fund (funds received through the refunding process) to cover the cost of the 2008 series principal and interest payments for 2013. Total debt services are budgeted at $141,093 which includes the principal and interest payments on the 2008 and 2012 series for 2013.

Interest earned is the only source of revenue for this fund. As payments are made on the certificates of participation, the fund balance is declining.

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$1,869,132	$1,800,308	$1,800,308	$1,703,135
Projected Revenues	10,353	6,000	6,500	6,500
Estimated Expenditures	(79,177)	(103,673)	(103,673)	(166,093)
Revenues Over (Under) Expenditures	(68,824)	(97,673)	(97,173)	(159,593)
Interfund Transfers In (Out)				
Transfers In	0	0	0	84,543
Transfers Out	0	0	0	0
Net Transfers	0	0	0	84,543
Fund Balance, December 31	$1,800,308	$1,702,635	$1,703,135	$1,628,085

REVENUE

				2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
400	000	492.100	Interest	10,155	6,000	6,500	6,500
400	000	492.155	Series 08 Restricted Interest	198	0	0	0
400	000	498.100	Transfers From General Fund	0	0	0	84,543
400	000	498.150	Transfers From Emergency Fund	0	0	0	0
400	000	498.400	Transfers From Capital Improv.	0	0	0	0
			Total Revenue	10,353	6,000	6,500	91,043

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

EXPENSES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	400	317	626.100	Maintenance & Repairs	0	24,850	24,850	25,000
2	400	317	632.200	Contractual Services	143	0	0	0
3				**Total Services**	143	24,850	24,850	25,000
4								
5	400	317	671.100	Principal	6,600	6,600	6,600	35,000
6	400	317	672.100	Interest	72,434	72,223	72,223	106,093
7				**Total Debt Service**	79,034	78,823	78,823	141,093
8								
9	400	317	682.100	Buildings	0	0	0	0
10	400	317	686.100	Equipment	0	0	0	0
11				**Total Capital Outlay**	0	0	0	0
12								
13	400	317	690.450	Transfers To Office Building	0	0	0	0
14	400	317	690.620	Transfers To LESTF	0	0	0	0
15				**Total Transfers Out**	0	0	0	0
16								
17				**CAPITAL IMPROVEMENTS**				
18				**TOTAL EXPENDITURES**	**79,177**	**103,673**	**103,673**	**166,093**

BUILDING FUND

MISSION

This budget is under the direction of the County Commission.

This budget is established to provide for the acquisition, construction or renovation of capital facilities.

BUDGET HIGHLIGHTS

In 2013, the County will be paying off the 2007 series of certificates of participation. This budget provides a transfer from the General Fund of $7,439,681 (funds received through the 2012 refunding process) to pay this fund's portion.

Total debt services is budgeted at $7,873,131 which includes this funds portion of the 2007 series of certificates of participation payoff and the 2012 series principal and interest payments for 2013.

This budget also includes $500,000 for the renovation of the building which previously housed the Prosecuting Attorney. This building will be renovated to accommodate the County's health department.

This budget also includes a $3,000,000 transfer to the Emergency Fund.

BUILDING FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$10,671,932	$8,316,629	$8,316,629	$8,011,745
Projected Revenues	122,561	100,000	105,326	100,000
Operating Expenditures	(407,752)	(7,884,329)	(410,210)	(8,374,131)
Revenues Over (Under) Expenditures	(285,191)	(7,784,329)	(304,884)	(8,274,131)
Interfund Transfers In (Out)				
Transfers In	0	0	0	7,439,681
Transfers Out	(2,070,112)	0	0	(3,000,000)
Net Transfers In (Out)	(2,070,112)	0	0	4,439,681
Fund Balance, December 31	$8,316,629	$532,300	$8,011,745	$4,177,295

REVENUE

				2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
450	000	492.100	Interest	47,353	25,000	30,253	25,000
450	000	492.152	Office Bldg. Restricted Interest	11	0	0	0
450	000	492.156	Series 08 Restricted Interest	144	0	73	0
450	000	497.100	Miscellaneous	75,053	75,000	75,000	75,000
			Total Miscellaneous Revenue	122,561	100,000	105,326	100,000
450	000	498.100	Transfers From Gen. Fund	0	0	0	7,439,681
450	000	498.150	Transfers From Emergency Fund	0	0	0	0
450	000	498.400	Transfers From Capital Improv.	0	0	0	0
			Total Transfers	0	0	0	7,439,681

BUILDING FUND

EXPENSES

	Fund	Dept.	No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	450	320	632.200	Contractual Services	612	7,471,298	679	1,000
2				**Total Services**	612	7,471,298	679	1,000
3								
4	450	320	660.100	Other Supplies	0	0	0	0
5				**Total Supplies & Other**	0	0	0	0
6								
7	450	320	671.100	Principal Series 07 & 08	53,613	53,613	53,613	6,977,203
8	450	320	672.100	Interest Series 07 & 08	350,927	349,418	349,418	895,928
9				**Total Debt Service**	404,540	403,031	403,031	7,873,131
10								
11	450	320	682.100	Buildings	0	0	0	0
12	450	320	682.300	Buildings Courthouse	0	0	0	0
13	450	320	682.500	Buildings Health Department	2,600	10,000	6,500	500,000
14	450	320	682.600	Sheriff's Office Capital Outlay	0	0	0	0
15	450	320	686.100	Equipment	0	0	0	0
16	450	320	687.100	Office Equipment	0	0	0	0
17				**Total Capital Outlay**	2,600	10,000	6,500	500,000
18								
19	450	320	690.150	Transfers To Emergency Fund	0	0	0	3,000,000
20	450	320	690.620	Transfers To LESTF	2,070,112	0	0	0
21				**Total Transfers Out**	2,070,112	0	0	3,000,000
22								
23				**TOTAL BUILDING FUND**				
24				**EXPENDITURES**	**2,477,864**	**7,884,329**	**410,210**	**11,374,131**

COMMUNITY DEVELOPMENT FUND

MISSION

This budget is under the direction of the County Commission.

This budget is established for the various Community Development Block programs and other economic development projects.

The Franklin County Revolving Loan Program is also administered from this fund. In 1984, the County received a grant from the Missouri Department of Economic Development to loan funds to area individuals and businesses to promote economic development. The purpose of this program is to provide short and long-term financing to individuals and companies within Franklin County to promote overall economic development by achieving public policy goals and creating new employment opportunities.

BUDGET HIGHLIGHTS

The County can only be the applicant for two projects at any given time for the Community Development Block Grant. For 2103, the County is the applicant for the ECC project along with the Beauty View Sewer District project. The amount left on these two projects is $201,191.

$208,737 is budgeted for potential loans to be granted under the Franklin County Revolving Loan Program.

COMMUNITY DEVELOPMENT FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$552,433	$542,769	$542,769	$550,035
Projected Revenues	492,573	20,700	71,169	207,391
Operating Expenditures	(502,237)	(405,017)	(63,903)	(462,428)
Revenues Over (Under) Expenditures	(9,664)	(384,317)	7,266	(255,037)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$542,769	$158,452	$550,035	$294,998

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
500	000	443.416	Crestview BL Grant	179,147	0	48,903	0
500	000	443.417	ECC CDBG Grant Revenue	287,520	0	0	31,191
500	000	443.418	Beauty View Sewer District	0	0	0	170,000
500	000	450.020	Bailey Loan Filing Fee	650	0	0	0
500	000	450.020	FEDA Loan File/Close Fee	1,650	0	0	0
			Total Intergovernmental Revenue	468,967	0	48,903	201,191
500	000	491.105	Interest on Bailey Loans	2,179	1,500	2,291	2,000
500	000	491.110	Interest on FEDA Loans	4,648	3,000	3,600	3,000
500	000	492.100	Investment Interest	1,621	1,200	1,200	1,200
500	000	492.110	Franklin County EDA Interest	8	0	0	0
			Total Interest	8,456	5,700	7,091	6,200
500	000	497.100	Miscellaneous	150	0	175	0
500	000	497.250	Verizon Tower Rent	15,000	15,000	15,000	0
			Total Other Revenue	15,150	15,000	15,175	0
			TOTAL COMMUNITY DEVELOPMENT REVENUE	**492,573**	**20,700**	**71,169**	**207,391**

COMMUNITY DEVELOPMENT FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	500	630	696.600	Miscellaneous General Expenses	0	2,000	0	0
2				**Total Marketing Match Expenses**	0	2,000	0	0
3								
4	500	631	632.200	Contractual Services	287,520	0	0	31,191
5				**Total ECC CDBG Expenses**	287,520	0	0	31,191
6								
7	500	632	632.200	Beauty View Sewer District	0	0	0	170,000
8				**Total Beauty View S.D.**	0	0	0	170,000
9								
10								
11	500	633	696.600	Miscellaneous Expenses	158	100	100	2,000
12				**Total Miscellaneous Expenses**	158	100	100	2,000
13								
14	500	638	632.200	Contractual Services	35,200	20,000	14,800	50,000
15				**Total Brush Creek Sewer Exp.**	35,200	20,000	14,800	50,000
16								
17	500	642	632.200	Contractual Services	179,146	50,000	48,903	0
18				**Total Crestview Sewer Exp.**	179,146	50,000	48,903	0
19								
20								
21	500	649	632.200	Contractual Services	1	0	0	0
22				**Total FEMA Flood Expenses**	1	0	0	0
23								
24								
25	500	650	632.050	Loans Granted	0	332,417	0	208,737
26				**Total Community**				
27				**Development Loans**	0	332,417	0	208,737
28								
29	500	650	632.210	Administrative Expenses	212	500	100	500
30				**Total Administrative Expenses**	212	500	100	500
31								
32								
33				**TOTAL COMMUNITY**				
34				**DEVELOPMENT EXPENDITURES**	**502,237**	**405,017**	**63,903**	**462,428**

HAVA SERVICES

MISSION

This budget is under the direction of the County Clerk.

The HAVA Service Fund was established by law when the Help America Vote Act was enacted by the Federal Government after the 2000 Presidential Election. The Federal Government provided grant funds to purchase new voting equipment. This fund is different than the Election Services Fund, which may also be used for election expenses or other uses as approved by the election authority.

Part of the provision was also a section that allows each election authority to charge a fee to any entity using the new election equipment purchased with grant funds. These funds can be used for any expenses associated with the election process. Some counties have actually built equipment and other major things like that with funds that have been collected over the years.

2012 ACCOMPLISHMENTS

Began collecting rental fees on our equipment January 1, 2012, $300 per machine.

OBJECTIVES

To save money in the fund to be used toward the purchase of new equipment in the next few years.

BUDGET HIGHLIGH TS

Since 2013 is not a Presidential election year, miscellaneous revenue is budgeted at $15,900 for estimated election income, which is down from $53,400 in 2012.

For 2013, $10,000 is budgeted for maintenance and repairs. In order to achieve the above-mentioned objective, no funds were budgeted for equipment purchases in 2013.

There are no other significant changes to this budget.

HAVA SERVICES

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$28,150
Projected Revenues	0	53,400	53,400	15,900
Operating Expendiures	$0	(25,250)	(25,250)	(10,000)
Revenues Over (Under) Expenditures	$0	28,150	28,150	5,900
Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$0	$28,150	$28,150	$34,050

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
550	000	492.100	Investment Interest	0	0	0	0
550	000	497.100	Miscellaneous	0	53,400	53,400	15,900
			TOTAL HAVA SERVICES REVENUE	0	53,400	53,400	15,900

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
550	551	626.100	Maintenance and Repairs	0	0	0	10,000
550	551	632.200	Contractual Services	0	0	25,250	0
550	551	687.100	Office Equipment	0	25,250	0	0
			HAVA SERVICES TOTAL EXPENDITURES	0	25,250	25,250	10,000

LAW ENFORCEMENT TRAINING FUND

MISSION

This fund is under the direction of the Franklin County Sheriff.

This budget is used to account for revenues which are used for law enforcement training.

BUDGET HIGHLLIGHTS

There are no significant changes to this budget.

LAW ENFORCEMENT TRAINING FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January	$28,875	$27,477	$27,477	$15,274
Projected Revenues	41,777	34,150	34,150	37,650
Operating Expenditures	(43,175)	(46,353)	(46,353)	(46,385)
Revenues Over (Under) Expenditures	(1,398)	(12,203)	(12,203)	(8,735)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$27,477	$15,274	$15,274	$6,539

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
600	000	444.100	Post Commission Fees	13,586	10,000	10,000	13,500
600	000	455.100	Court Fees	27,726	24,000	24,000	24,000
600	000	492.100	Investment Interest	140	150	150	150
600	000	497.100	Miscellaneous	325	0	0	0
			Total Revenue	41,777	34,150	34,150	37,650

LAW ENFORCEMENT TRAINING FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	600	750	626.100	Maintenance & Repairs	3,603	10,000	10,000	10,000
2	600	750	629.100	Other Professional Services	22,251	36,353	36,353	36,385
3	600	750	632.200	Post Commission Expense	0	0	0	0
4	600	750	634.100	Training	14,686	0	0	0
5				**Total Services**	40,540	46,353	46,353	46,385
6								
7								
8	600	750	660.100	Other Supplies	2,635	0	0	0
9				**Total Supplies & Other**	2,635	0	0	0
10								
11								
12	600	750	686.100	Other Equipment	0	0	0	0
13				**Total Capital Outlay**	0	0	0	0
14								
15				**LAW ENFORCEMENT TRAINING**				
16				**TOTAL EXPENDITURES**	**43,175**	**46,353**	**46,353**	**46,385**

FAMILY COURT FUND

MISSION

Due to legislation, all Juvenile Court employees became Missouri State employees as of July 1, 1999. As mandated by State Statute, the portion of the Franklin County budget which would have used for salaries has been given a new title called "Maintenance of Effort Funding." Under the new State Statute, the amount of "Maintenance of Effort Funding" is based upon the salaries for 1997, less the State reimbursement, in accordance with legislation. The "Maintenance of Effort Funding" is being budgeted to fund a Family Court, as requested by the 20th Judicial Circuit Court.

BUDGET HIGHLIGHTS

There are no significant changes to this Budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Circuit Court Services Specialist	1.0	1.0	1.0	0.0
	1.0	1.0	1.0	0.0

FAMILY COURT FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$18,664	$5,538	$5,538	$18,577
Projected Revenues	58,192	56,300	65,824	66,548
Operating Expenditures	(121,318)	(162,785)	(162,785)	(163,109)
Revenues Over (Under) Expenditures	(63,126)	(106,485)	(96,961)	(96,561)
Interfund Transfers In (Out)				
Transfers In	50,000	110,000	110,000	105,163
Transfers Out	0	0	0	0
Net Transfers In (Out)	50,000	110,000	110,000	105,163
Fund Balance, December 31	$5,538	$9,053	$18,577	$27,179

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
610	000	443.101	Gasconade & Osaage Counties Reimbursement	0	6,300	6,300	0
			Tota Grant Revenue	0	6,300	6,300	0
610	000	458.201	Family Court Surcharge	26,239	27,000	27,000	27,000
610	000	458.203	Parenting Education Costs	18,639	23,000	23,000	20,000
			Total Fees/Services Revenue	44,878	50,000	50,000	47,000
610	000	493.025	Salary Reimbursement-Family Ct.	13,314	0	9,524	19,048
610	000	493.027	State Postage Reimbursement	0	0	0	500
			Total Miscellaneous Revenue	13,314	0	9,524	19,548
610	000	498.100	Transfers From General Revenue Maintenance of Effort	50,000	110,000	110,000	105,163
			Total Transfers In	50,000	110,000	110,000	105,163

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	610	010	624.100	Postage & Freight	0	0	0	0
2	610	010	632.200	Contractual Services	19,620	73,000	73,000	73,000
3	610	010	634.100	Training	0	0	0	0
4				**Total Services**	19,620	73,000	73,000	73,000
5								
6								
7	610	010	651.100	Office Supplies	0	0	0	0
8	610	010	653.100	Books & Publications	-77	0	0	0
9	610	010	656.100	Printing & Binding	0	0	0	0
10				**Total Supplies & Other**	-77	0	0	0
11								
12				**FAMILY COURT**				
13				**TOTAL EXPENDITURES**	**19,543**	**73,000**	**73,000**	**73,000**

FAMILY COURT FUND
JUVENILE MAINTENANCE OF EFFORT

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	610	283	611.100	Regular Wages	32,428	25,140	25,140	25,140
2	610	283	612.100	Part-Time Wages	10,618	0	0	0
3	610	283	613.100	FICA	3,275	1,923	1,923	1,923
4	610	283	614.100	Retirement-LAGERS	3,617	4,098	4,098	4,349
5	610	283	615.100	Unemployment	0	0	0	0
6	610	283	617.100	Life Insurance	52	48	48	48
7	610	283	617.200	Health Insurance	4,653	4,557	4,557	4,620
8	610	283	617.300	Dental Insurance	355	359	359	359
9	610	283	617.400	Vision Insurance	102	110	110	120
10				**Total Personnel Services**	55,100	36,235	36,235	36,559
11								
12								
13	610	283	621.100	Legal Fees	0	0	0	0
14	610	283	623.100	Telephone	667	850	850	1,000
15	610	283	624.100	Postage & Freight	1,323	1,900	1,900	1,600
16	610	283	626.100	Maintenance & Repairs	0	650	650	650
17	610	283	632.200	Contractual Services	39,263	39,400	39,400	40,000
18	610	283	634.100	Training	0	800	800	800
19				**Total Services**	41,253	43,600	43,600	44,050
20								
21								
22	610	283	651.100	Office Supplies	1,513	1,700	1,700	1,700
23	610	283	652.100	Mileage	400	1,600	1,600	1,600
24	610	283	653.100	Books & Publications	916	950	950	950
25	610	283	655.100	Business Expense	802	1,400	1,400	1,400
26	610	283	656.100	Printing & Binding	185	300	300	300
27				**Total Supplies & Other**	3,816	5,950	5,950	5,950
28								
29								
30								
31	610	283	687.100	Office Equipment	1,606	4,000	4,000	3,550
32				**Total Capital Outlay**	1,606	4,000	4,000	3,550
33								
34								
35				**FAMILY COURT-JUVENILE**				
36				**MAINTENANCE OF EFFORT**				
37				**TOTAL EXPENDITURES**	**101,775**	**89,785**	**89,785**	**90,109**
38								
39								
40				**TOTAL FAMILY COURT**				
41				**FUND EXPENDITURES**	**121,318**	**162,785**	**162,785**	**163,109**

LAW ENFORCEMENT SALES TAX TRUST FUND

This fund is established and governed by RSMo 67.582. It accounts for the revenues of two voter-approved one-quarter cent sales taxes for law enforcement services. The Sheriff administers this fund. It includes expenditures for the Law Enforcement Grant Department, the Sheriff's Department, as well as the Jail and Penal Department.

LAW ENFORCEMENT SALES TAX TRUST

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$986,016	$1,554,636	$1,554,636	$1,446,406
Projected Revenues	6,710,182	6,799,258	6,928,054	6,636,956
Operating Expenditures	(9,864,327)	(10,317,491)	(10,159,049)	(10,531,730)
Revenues Over (Under) Expenditures	(3,154,145)	(3,518,233)	(3,230,995)	(3,894,774)
Interfund Transfers In (Out)				
Transfers In	3,722,765	3,122,765	3,122,765	3,122,765
Transfers Out	0	0	0	0
Net Transfers In (Out)	3,722,765	3,122,765	3,122,765	3,122,765
Fund Balance, December 31	$1,554,636	1,159,168	1,446,406	674,397

Appropriated Regular Operations	$10,317,491	$10,159,049	$10,531,730
Appropriated Emergency Reserve	1,216,518	0	674,397
Total Appropriations	$11,534,009	$10,159,049	$11,206,127

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
620	000	411.310	Contra Washington TIF 1	-12,255	0	0	0
620	000	417.150	Law Enforcement Sales Tax	5,096,689	5,200,000	5,200,000	5,200,000
			Total Tax Revenue	5,084,434	5,200,000	5,200,000	5,200,000
620	000	441.041	Chem Grant	9,715	0	0	0
620	000	441.042	DWI Traffic Unit Grant	88,887	93,600	93,600	95,000
620	000	441.043	09 Recovery Act Grant	22,018	20,142	20,142	0
620	000	441.045	Byrne Grant Narc Unit	74,343	103,736	103,736	90,000
620	000	441.046	DWI Enforcement Grant	10,714	0	0	0
620	000	441.047	Youth Alcohol Grant	17,007	10,000	16,448	43,000
620	000	441.048	Sobriety Check Grant	8,777	15,000	15,000	0
620	000	441.049	Speed Enforcement Grant	8,601	10,000	10,000	21,980
620	000	441.052	HIDTA Grant	143,033	129,500	157,159	125,000
620	000	441.057	DWI Crackdown	3,065	15,000	15,000	3,000
			Total Federal Grants	386,160	396,978	431,085	377,980

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	000	441.299	MOICAC Revenue	11,894	0	23,788	48,476
2	620	000	441.300	Computer Crime OT	887	0	5,717	0
3	620	000	441.301	Enforcement OT Reimbursement	9,666	0	0	0
4	620	000	441.303	OCDEFT Overtime	0	5,000	5,000	5,000
5	620	000	441.304	DEA OT	10,188	17,500	17,500	17,500
6				**Total Federal Reimbursement**	32,635	22,500	28,217	70,976
7								
8	620	000	443.055	Meth Hot Spot Grant	50,184	0	0	0
9				**Total State Grants**	50,184	0	0	0
10								
11	620	000	444.998	MODOT Workzone	0	0	1,156	20,000
12				**Total State Reimbursement**	0	0	1,156	20,000
13								
14	620	000	463.300	Sheriff Fees	299,974	264,000	264,000	270,000
15	620	000	463.320	Sheriff SSA Inc. Payments	6,600	0	4,600	0
16	620	000	463.500	Sheriff SB 869 Fees	15,525	23,000	23,000	23,000
17	620	000	464.300	Prisoner Per Diem Federal	130	1,000	1,000	0
18	620	000	465.300	Prisoner Per Diem Other	640,691	800,000	800,000	650,000
19	620	000	465.310	Inmate Medical	494	0	0	0
20	620	000	465.350	Prisoner Phone Call Commission	28,900	42,000	42,000	0
21				**Total Charges For Services**	992,314	1,130,000	1,134,600	943,000
22								
23	620	000	493.050	Insurance Reimbursement	24,206	0	43,908	0
24	620	000	493.120	Computer Crime Education	35,682	40,780	40,780	0
25	620	000	494.060	Law Enf. Blk Gr./Bullet Proof Vest	0	9,000	9000	25,000
26	620	000	496.100	Sale of Asset	33,273	0	0	0
27	620	000	497.100	Miscellaneous Revenue	14,649	0	39,308	0
28				**Total Other Revenue**	107,810	49,780	132,996	25,000
29								
30	620	000	498.000	Proceeds From Capital Lease	56,645	0	0	0
31	620	000	498.100	Transfers From General Fund	1,652,653	3,122,765	3,122,765	3,122,765
32	620	000	498.150	Transfers From Emergency Fund	0	0	0	0
33	620	000	498.450	Transfers From Office Building	2,070,112	0	0	0
34				**Total Transfers In**	3,779,410	3,122,765	3,122,765	3,122,765
35								
36				**TOTAL LAW ENFORCEMENT**				
37				**REVENUE**	**10,432,947**	**9,922,023**	**10,050,819**	**9,759,721**

LAW ENFORCEMENT GRANT EXPENDITURES

MISSION

This budget is under the direction of the Sheriff.

This budget is established to account for the expenditures associated with the Franklin County Narcotics Enforcement Unit which operates mostly on grants.

BUDGET HIGHLIGHTS

Grants covering contractual service type expenditures are estimated to be $12,000 for 2012 and are budgeted at $8,000 for 2013.

There are no other significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Detective Clerk	2.0	1.0	1.0	0.0
Detective Deputy	2.0	2.0	2.0	0.0
Road Corporal	1.0	1.0	1.0	0.0
Road Patrol Deputy	1.0	1.0	1.0	0.0
Road Sergeant	1.0	1.0	1.0	0.0
	7.0	6.0	6.0	0.0

LAW ENFORCEMENT GRANT EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	020	611.100	Regular Wages	225,326	238,632	238,632	229,000
2	620	020	611.200	Overtime	17,888	10,517	10,517	22,500
3	620	020	612.100	Part-Time Wages	26,075	24,975	24,975	24,975
4	620	020	613.100	FICA	19,019	20,195	20,195	21,150
5	620	020	614.100	Retirement-LAGERS	34,054	36,331	36,331	40,743
6	620	020	615.100	Unemployment	0	0	0	0
7	620	020	616.100	Workman's Compensation	0	0	0	0
8	620	020	617.100	Life Insurance	288	288	288	288
9	620	020	617.200	Health Insurance	38,950	37,487	37,487	51,050
10	620	020	617.300	Dental Insurance	1,967	2,153	2,153	2,153
11	620	020	617.400	Vision Insurance	563	660	660	720
12				**Total Personnel Services**	364,130	371,238	371,238	392,579
13								
14								
15	620	020	623.100	Telephone	19,798	19,500	19,500	23,940
16	620	020	624.100	Postage & Freight	0	100	100	0
17	620	020	625.100	Rent & Leases	36,000	27,000	27,000	27,000
18	620	020	626.100	Maintenance & Repairs	9,624	10,000	10,000	10,000
19	620	020	627.100	Insurance	0	0	0	0
20	620	020	630.100	Utilities	4,329	5,000	5,000	5,000
21	620	020	630.200	Other Utilities	9,068	10,000	10,000	0
22	620	020	632.200	Contractual Services	13,425	83,500	12,000	8,000
23	620	020	634.100	Training/Travel	3,320	1,000	1,000	0
24				**Total Services**	95,564	156,100	84,600	73,940
25								
26								
27	620	020	651.100	Office Supplies	0	0	0	0
28	620	020	656.100	Printing & Binding	0	0	0	0
29	620	020	657.100	Fuel	44,101	44,500	44,500	36,000
30	620	020	661.100	Miscellaneous Other	3,079	13,500	13,500	0
31				**Total Supplies & Other**	47,180	58,000	58,000	36,000
32								
33								
34	620	020	685.100	Vehicles	105,422	48,000	48,000	37,500
35	620	020	686.100	Other Equipment	1,349	5,000	5,000	0
36	620	020	687.100	Office Equipment	0	0	0	0
37				**Total Capital Outlay**	106,771	53,000	53,000	37,500
38								
39								
40				**LAW ENFORCEMENT GRANT**				
41				**TOTAL EXPENDITURES**	**613,645**	**638,338**	**566,838**	**540,019**

LAW ENFORCEMENT EMERGENCY RESERVE

MISSION

This budget was created to appropriate the estimated remaining fund balance in the Law Enforcement Sales Tax Trust Fund as emergency reserves.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Law Enforcement Sales Tax Trust Fund. The estimated remaining fund balance for 2013 for the Law Enforcement Sales Tax Trust Fund is $674,397.

LAW ENFORCEMENT EMERGENCY RESERVE

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	142	632.200	Contractual Services	0	1,216,518	0	674,397

FRANKLIN COUNTY SHERIFF

MISSION

The Franklin County Sheriff's Office is a law enforcement agency responsible for operations of a Detention Center, Civil Process, Court Security, Road Patrol, Emergency Response Team, Detective Division, Traffic Division, Computer Crimes, Dispatch Center for law enforcement, fire and emergency services, Fleet Management, Public Relations and Administration. The Franklin County Sheriff's Office also participates in the Franklin County Narcotics Enforcement Unit.

2012 ACCOMPLISHMENTS

- Replaced 52 desktop computers to meet requirements of ITI.
- Acquired an armored personnel carrier at no cost except travel expenses.
- Communications is now narrow band compliant, working toward becoming 700 MHz compliant.
- The Jail housed on average between 100 to 110 inmates daily.
- Replaced kitchen dish machine.
- Replaced old CVSA (lie detector).
- Franklin County Task Force recognized nationally for their work.
- Purchased nine cars and two SUVs.
- In-car cameras and new narrow band radios have been installed in vehicles.
- Deputies can now access records management software from their vehicles.
- Emergency equipment for one of the new SUVs was donated and installed at no cost and used in a promotional video.
- Applied for and received a 50% match grant for replacing bullet proof vests (grant extended to August 2013).

OBJECTIVES

Continue to keep up with the ever-changing technology and investigative techniques in the law enforcement profession. To enforce the laws and serve the citizens of Franklin County and the Great State of Missouri.

SHERIFF

BUDGET HIGHLIGHTS

The FY2013 budget for this department includes $658,375 for capital outlay. Of this amount $314,055 is for the purchase of vehicles. $244,320 is budgeted for other equipment. These funds will be used for the following:

Replace the non-kenwood mobile radios in patrol vehicles
Replace the Icom portables with something more reliable
Walk through scanner/metal detector jor the jail
Jail mattresses
Two-drawer file cabinet
Tasers
Electronic ticket writers
Radar units
Evidence drying system
Bullet proof vests
Jail camera for surveillance
Portable breath analyzer for the jail
Microphones for inside vehicles
Lapel microphones
DVD/CD multiple disc duplicator with built-in burners
Tools to tone test cables
In-car cameras

In addition $100,000 has been budgeted for replacement of in-car computers.

The amount budgeted for telephone for 2013 has been increased to $220,000 up from $206,000 in 2012. This is due to the increased costs associated with the circuits for the analog system used for dispatching.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Elected Official - Sheriff	1.0	1.0	1.0	0.0
Administration Major	1.0	1.0	1.0	0.0
Administration Captain	1.0	1.0	1.0	0.0
Administration Clerk	2.0	2.0	2.0	0.0
Civil Clerk	1.0	1.0	1.0	0.0
Civil Corporal	2.0	2.0	2.0	0.0
Civil Deputy	6.0	6.0	6.0	0.0
Civil Lieutenant	1.0	1.0	1.0	0.0
Detective Clerk	1.0	1.0	1.0	0.0
Detective Corporal	1.0	1.0	1.0	0.0
Detective Deputy	9.0	9.0	9.0	0.0
Detective Lieutenant	1.0	1.0	1.0	0.0
Detective Sergeant	2.0	2.0	2.0	0.0
Records Clerk	1.0	1.0	1.0	0.0
Road Corporal	3.0	3.0	3.0	0.0
Road Lieutenant	1.0	1.0	1.0	0.0
Road Patrol Corporal	1.0	1.0	1.0	0.0
Road Patrol Deputy	30.0	30.0	30.0	0.0
Road Patrol Public Relations Deputy	2.0	2.0	2.0	0.0
Road Sergeant	5.0	5.0	5.0	0.0
	72.0	72.0	72.0	0.0

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	385	611.100	Regular Wages	3,309,246	3,406,000	3,406,000	3,345,800
2	620	385	611.200	Overtime Wages	88,314	90,000	90,000	90,000
3	620	385	612.100	Part Time Wages	0	0	0	0
4	620	385	613.100	FICA	241,908	267,444	267,444	262,839
5	620	385	614.100	Retirement-LAGERS	479,353	531,392	531,392	556,600
6	620	385	615.100	Unemployment	1,352	0	0	0
7	620	385	616.100	Workman's Compensation	105,463	200,000	108,611	200,000
8	620	385	617.100	Life Insurance	4,182	4,272	4,272	4,272
9	620	385	617.200	Health Insurance	663,088	683,216	683,216	747,555
10	620	385	617.300	Dental Insurance	28,555	31,934	31,934	31,934
11	620	385	617.400	Vision Insurance	8,176	9,783	9,783	10,680
12				**Total Personnel Services**	4,929,637	5,224,041	5,132,652	5,249,680
13								
14								
15	620	385	623.100	Telephone	155,330	206,000	206,000	220,000
16	620	385	624.100	Postage & Freight	5,197	6,000	6,000	6,300
17	620	385	625.100	Rent & Leases	0	1,000	1000	6,000
18	620	385	626.100	Maintenance & Repairs	153,899	131,000	131,000	127,400
19	620	385	627.100	Insurance	136,643	150,000	150,000	150,000
20	620	385	628.100	Bonds	100	0	0	850
21	620	385	629.100	Other Professional Services	0	850	850	850
22	620	385	630.100	Utilities	143,806	150,000	150,000	150,000
23	620	385	632.200	Contractual Services	204,697	220,000	220,000	228,425
24				**Total Services**	799,672	864,850	864,850	889,825

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	385	651.100	Office Supplies	18,461	15,000	15,000	15,000
2	620	385	653.100	Books & Publications	415	1,000	1,000	2,000
3	620	385	654.100	Memberships	2,195	3,000	3,000	3,800
4	620	385	655.100	Business Expense	0	0	0	0
5	620	385	656.100	Printing & Binding	3,971	4,000	4,000	4,000
6	620	385	657.100	Fuel	324,618	350,000	350,000	350,000
7	620	385	659.100	Uniforms	29,337	26,000	26,000	28,000
8	620	385	660.100	Other Supplies	17,541	31,000	31,000	31,000
9	620	385	661.100	Misc. Other/Grant Supplies	579	28,000	28,000	28,000
10				**Total Supplies & Other**	397,117	458,000	458,000	461,800
11								
12								
13	620	385	685.100	Vehicles	260,175	314,055	314,055	314,055
14	620	385	686.100	Other Equipment/Grant	244,319	77,000	77,000	244,320
15	620	385	687.100	Office Equipment	27,355	54,000	54,000	100,000
16				**Total Capital Outlay**	531,849	445,055	445,055	658,375
17								
18	620	385	690.600	Transfers To Law				
19				Enforcement Training	0	0	0	0
20				**Total Transfers Out**	0	0	0	0
21								
22				**LAW ENFORCEMENT SHERIFF**				
23				**TOTAL EXPENDITURES**	**6,658,275**	**6,991,946**	**6,900,557**	**7,259,680**

JAIL AND PENAL

MISSION

This budget is established to support the operations of the adult detention facilities.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Adult Detention Lieutenant	1.00	1.00	1.00	0.00
Adult Detention Administration Deputy	1.00	1.00	1.00	0.00
Adult Detention Sergeant	4.00	4.00	4.00	0.00
Adult Detention Corporal	4.00	4.00	4.00	0.00
Adult Detention Deputy	20.00	20.00	20.00	0.00
Adult Detention Kitchen Supervisor	1.00	1.00	1.00	0.00
Adult Detention Kitchen Food Worker	1.00	1.00	1.00	0.00
Adult Detention Administration Clerk	0.00	0.00	0.00	0.00
Adult Detention Janitor	0.00	0.75	0.75	0.00
Detention Nurse	1.00	1.00	1.00	0.00
	33.00	33.75	33.75	0.00

LAW ENFORCEMENT
JAIL & PENAL EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	620	390	611.100	Regular Wages	1,276,079	1,317,230	1,294,130	1,294,130
2	620	390	611.200	Overtime Wages	9,162	17,500	17,500	15,000
3	620	390	612.100	Part-Time Wages	10,040	0	32,826	32,826
4	620	390	613.100	FICA	91,969	102,107	100,340	102,107
5	620	390	614.100	Retirement-LAGERS	178,832	202,879	199,368	212,079
6	620	390	615.100	Unemployment	0	0	0	0
7	620	390	616.100	Workman's Compensation	40,204	75,000	75,000	57,721
8	620	390	617.100	Life Insurance	1,687	1,728	1,728	1,728
9	620	390	617.200	Health Insurance	285,539	286,788	286,788	308,160
10	620	390	617.300	Dental Insurance	11,529	12,917	12,917	12,200
11	620	390	617.400	Vision Insurance	3,302	3,958	3,958	4,080
12				**Total Personnel Services**	1,908,343	2,020,107	2,024,554	2,040,031
13								
14								
15	620	390	623.100	Telephone	0	0	0	0
16	620	390	624.100	Postage & Freight	0	100	100	0
17	620	390	626.100	Maintenance & Repairs	159,868	155,000	155,000	175,000
18	620	390	627.100	Insurance	31,126	65,000	65,000	65,000
19	620	390	629.100	Other Professional Services	489	12,000	12,000	12,000
20	620	390	630.100	Utilities	0	0	0	0
21	620	390	632.200	Contractual Services	284,282	250,000	250,000	250,000
22	620	390	633.100	Medical	184,964	160,000	160,000	170,000
23				**Total Services**	660,729	642,100	642,100	672,000
24								
25								
26	620	390	651.100	Office Supplies	4,116	4,500	4,500	4,500
27	620	390	653.100	Books & Publications	554	2,000	2,000	2,000
28	620	390	658.100	Janitor Supplies	11,323	8,000	8,000	7,000
29	620	390	659.100	Uniforms	5,311	5,500	5,500	6,500
30	620	390	660.100	Other Supplies	0	0	0	0
31				**Total Supplies & Other**	21,304	20,000	20,000	20,000
32								
33								
34								
35	620	390	685.100	Vehicles	0	0	0	0
36	620	390	686.100	Other Equipment	2,031	5,000	5,000	0
37				**Total Capital Outlay**	2,031	5,000	5,000	0
38								
39								
40				**JAIL AND PENAL**				
41				**TOTAL EXPENDITURES**	**2,592,407**	**2,687,207**	**2,691,654**	**2,732,031**

INMATE SECURITY FUND

MISSION

This budget is under the direction of the Franklin County Sheriff.

This budget is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

BUDGET HIGHLIGHTS

Total estimated funds available for 2013 of $58,932 have been appropriated to miscellaneous other.

INMATE SECURITY FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$0	$20,812	$20,812	$38,932
Projected Revenues	20,812	15,000	18,120	20,000
Estimated Expenditures	0	(30,000)	0	(58,932)
Revenues Over (Under) Expenditures	20,812	(15,000)	18,120	(38,932)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$20,812	$5,812	$38,932	$0

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
625	000	459.177	Inmate Security Revenue	20,812	15,000	18,120	20,000
			INMATE SECURITY TOTAL REVENUE	**20,812**	**15,000**	**18,120**	**20,000**

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
625	395	661.100	Miscellaneous Other	0	30,000	0	58,932
			Total Supplies & Other	0	30,000	0	58,932
			INMATE SECURITY TOTAL EXPENDITURES	**0**	**30,000**	**0**	**58,932**

COLLECTOR'S TAX MAINTENANCE FUND

MISSION

This budget is under the direction of the County Collector.

This budget is established to account for fees collected for purchases of supplies and equipment or any other collector's office expenses.

BUDGET HIGHLIGHTS

Projected Collector's Tax Maintenance Fees for 2013 are $200,000, which is up from $175,000 in 2012.

$100,000 has been budgeted for office equipment for 2103, which is up from $39,603 in 2012.

Transfers to the General Fund are budgeted for $80,000 for 2013. This amount is to cover the salary and benefits of two employees for the Collector's office.

COLLECTOR'S TAX MAINTENANCE FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$236,493	$270,061	$270,061	$164,658
Projected Revenues	203,102	176,200	176,200	201,200
Operating Expenditures	(119,534)	(211,603)	(156,603)	(285,858)
Revenues Over (Under) Expenditures	83,568	(35,403)	19,597	(84,658)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(50,000)	(125,000)	(125,000)	(80,000)
Net Transfers In (Out)	(50,000)	(125,000)	(125,000)	(80,000)
Fund Balance, December 31	$270,061	$109,658	$164,658	$0

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
630	000	454.150	Collector's Tax Maint. Fees	201,462	175,000	175,000	200,000
630	000	492.100	Investment Interest	1,640	1,200	1,200	1,200
			Total Revenue	203,102	176,200	176,200	201,200

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	630	030	626.100	Maintenance & Repairs	9,413	12,000	12,000	12,000
2	630	030	629.100	Other Professional Services	0	0	0	13,858
3	630	030	632.200	Contractual Services	82,267	100,000	85,000	100,000
4	630	030	634.100	Training	1,765	50,000	10,000	50,000
5				**Total Services**	93,446	162,000	107,000	175,858
6								
7								
8	630	030	651.100	Office Supplies	3,568	10,000	10,000	10,000
9				**Total Supplies & Other**	3,568	10,000	10,000	10,000
10								
11								
12	630	030	686.100	Other Equipment	0	0	0	0
13	630	030	687.100	Office Equipment	22,520	39,603	39,603	100,000
14				**Total Capital Outlay**	22,520	39,603	39,603	100,000
15								
16								
17	630	030	690.100	Transfers To General Fund	50,000	125,000	125,000	80,000
18				**Total Transfers**	50,000	125,000	125,000	80,000
19								
20				**COLLECTOR'S TAX MAINTENANCE**				
21				**TOTAL EXPENDITURES**	**169,534**	**336,603**	**281,603**	**365,858**

COUNTY-WIDE 911 FUND

MISSION

- Franklin County 911 is an informal department of the Franklin County Commission.
- There are four Public Safety Access Points (PSAPs) that take 911 calls for the County.
- The primary PSAP for Franklin County is located at the Sheriff's building.
- The secondary PSAPs are located at Washington, Sullivan and Pacific.
- Calls originate from both landlines and cell phones and the primary source of funding is the landline use tax which has diminished greatly over the past 10 years.
- Direction is provided to the 911 department by the Emergency Communications Management Board, the Franklin County Sheriff, and the various public safety agencies throughout the County.

2012 ACCOMPLISHMENTS

- Narrow banding of the VHF radio network throughout the entire county.
- Integration of the Tiburon CAD system which became a monumental task.
- Completed Cellular Phase II project to locate cell originated 911 calls to within 15 meters.
- Finished grant application process to attain a $45,000 sum to cover system enhancement costs.
- Reduced telecom budget for the 911 area by over $10,000 over the course of the last 18 months.
- Resolved several radio tower lease issues that have been open ended for years.
- Worked with Sheriff to develop a strategic plan for 911 communications for the future of Franklin County.
- Facilitated tornado siren upgrade in Parkway Village to operate in tandem with City of St. Clair.
- Engaged IT team to provide support of 911 systems and broke down old barriers.
- Worked with Pacific to move PSAP workstations to new area of redeveloped building.

OBJECTIVES

- Improve radio coverage in remote areas of the County where service needs improvement.
- Support passing of sales tax initiative to provide funding for future technology upgrades.
- Bring 911 PSAPs closer by developing improved communications and decision making.
- Continue to develop strategic plan with Sheriff and ECMB to integrate system with county neighbors.
- Evolve use of GIS technology to provide better data to dispatchers for use during emergency calls.
- Replace aged wired circuits to remote sites with microwave system to connect towers.
- Review phone services to various departments and agencies to reduce costs.

COUNTY WIDE 911 FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	-$135,224	$661,095	$661,095	$669,932
Projected Revenues	1,097,917	737,950	801,500	641,500
Operating Expenditures	(801,598)	(792,662)	(792,663)	(972,927)
Revenues Over (Under) Expenditures	296,319	(54,712)	8,837	(331,427)
Interfund Transfers In (Out)				
Transfers In	500,000	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	500,000	0	0	0
Fund Balance, December 31	$661,095	$606,383	$669,932	$338,505

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
640	000	417.300	Telephone Tax Revenue	1,091,117	736,450	800,000	640,000
			Total Taxes	1,091,117	736,450	800,000	640,000
640	000	470.000	Private Road Signs	1,800	1,500	1,500	1,500
			Total Fees/Services Revenue	1,800	1,500	1,500	1,500
640	000	492.100	Investment Interest	0	0	0	0
640	000	497.100	Miscellaneous Revenue	5,000	0	0	0
			Total Miscellaneous Revenue	5,000	0	0	0
640	000	498.100	Transfers From General	500,000	0	0	0
640	000	498.150	Transfers From Emergency Fund	0	0	0	0
			Total Transfers In	500,000	0	0	0
			Total Revenue	1,597,917	737,950	801,500	641,500

COUNTY 911 ADDRESSING

MISSION

This budget is under the direction of the County Commission.

This budget is established to support the operations of the 911 addressing department.

BUDGET HIGHLIGHTS

Telephone tax revenue is projected to be $640,000 for FY2013, which is down from the 2012 budgeted amount of $736,450.

$210,000 is budgeted for other equipment for FY2013. This will be used to purchase the following:

Microwave Network

Server Equipment

Radio Network

Computer Systems

Tower Generators

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
GIS Mapping Technician	1.0	1.0	1.0	0.0
GIS Addressing Clerk/Verifier	2.0	2.0	2.0	0.0
	3.0	3.0	3.0	0.0

COUNTY WIDE 911 ADDRESSING EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	640	040	611.100	Regular Wages	86,190	88,290	88,290	86,190
2	640	040	613.100	FICA	6,252	6,754	6,754	6,594
3	640	040	614.100	Retirement-LAGERS	13,187	14,391	14,391	14,911
4	640	040	615.100	Unemployment	0	0	0	0
5	640	040	617.100	Life Insurance	144	144	144	144
6	640	040	617.200	Health Insurance	14,254	13,671	13,671	22,855
7	640	040	617.300	Dental Insurance	983	1,077	1,077	1,077
8	640	040	617.400	Vision Insurance	282	330	330	360
9				**Total Personnel Services**	121,291	124,657	124,657	132,131
10								
11								
12	640	040	623.100	Telephone	159,745	162,000	162,000	141,575
13	640	040	624.100	Postage & Freight	191	600	600	400
14	640	040	626.100	Maintenance & Repairs	27,212	75,000	75,000	80,000
15	640	040	631.100	Advertising	737	500	500	500
16	640	040	632.200	Contractual Services	239,920	124,240	124,240	102,000
17	640	040	634.100	Training	9,644	18,000	18,000	50,000
18				**Total Services**	437,447	380,340	380,340	374,475
19								
20								
21	640	040	651.100	Office Supplies	444	500	500	500
22	640	040	652.100	Mileage	0	200	200	250
23	640	040	653.100	Books & Publications	0	100	100	0
24	640	040	654.100	Memberships	0	0	0	0
25	640	040	655.100	Business Expense	0	500	500	250
26	640	040	656.100	Printing & Binding	0	500	500	0
27	640	040	657.100	Fuel	91	250	250	250
28	640	040	660.100	Other Supplies	12,069	10,000	10,000	10,000
29				**Total Supplies & Other**	12,604	12,050	12,050	11,250
30								
31								
32	640	040	686.100	Other Equipment	6,650	40,000	40,000	210,000
33	640	040	687.100	Office Equipment	641	1,000	1,000	0
34				**Total Capital Outlay**	7,291	41,000	41,000	210,000
35								
36								
37				**TOTAL COUNTY WIDE 911**				
38				**ADDRESSING EXPENDITURES**	**578,634**	**558,047**	**558,047**	**727,856**

COUNTY 911 DISPATCHING

MISSION

This budget is under the direction of the Franklin County Sheriff.

This budget provides for 911 communications personnel.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Communication Public Relations Deputy	1.0	1.0	1.0	0.0
Communications Corporal	1.0	1.0	1.0	0.0
Communications Corporal Deputy	2.0	2.0	2.0	0.0
Communications Corporal Officer	1.0	1.0	1.0	0.0
Communications Lieutenant	1.0	1.0	1.0	0.0
Communication Officer	14.0	15.0	15.0	0.0
	20.0	21.0	21.0	0.0

COUNTY WIDE 911 DISPATCHING EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	640	045	611.100	Regular Wages	157,072	164,180	164,180	160,680
2	640	045	611.200	Overtime	2,126	3,000	3,000	3,000
3	640	045	613.100	FICA	11,447	12,789	12,789	12,522
4	640	045	614.100	Retirement-LAGERS	19,357	27,250	27,250	28,317
5	640	045	615.100	Unemployment	0	0	0	0
6	640	045	617.100	Life Insurance	214	192	192	233
7	640	045	617.200	Health Insurance	30,870	25,328	25,328	37,925
8	640	045	617.300	Dental Insurance	1,460	1,436	1,436	1,794
9	640	045	617.400	Vision Insurance	418	440	440	600
10				**Total Personnel Services**	222,964	234,615	234,616	245,071
11								
12								
13				**TOTAL COUNTY WIDE 911**				
14				**DISPATCHING EXPENDITURES**	**222,964**	**234,615**	**234,616**	**245,071**
15								
16								
17								
18	640	142	632.200	Contractual Services	0	0	0	0
19				**Total Emergency Fund**	0	0	0	0
20								
21								
22				**TOTAL COUNTY WIDE 911**				
23				**FUND EXPENDITURES**	**801,598**	**792,662**	**792,663**	**972,927**

PROSECUTING ATTORNEY TRAINING FUND

MISSION

This budget is under the direction of the Prosecuting Attorney.

This budget is established to account for the fees collected to support training for the Prosecuting Attorney's office.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PROSECUTING ATTORNEY TRAINING FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$2,580	$3,434	$3,434	$3,434
Projected Revenues	6,941	7,000	7,000	7,000
Operating Expenditures	(6,087)	(7,000)	(7,000)	(8,750)
Revenues Over (Under) Expenditures	854	0	0	(1,750)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$3,434	$3,434	$3,434	$1,684

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
650	000	450.650	Court Costs Reimbursement	6,941	7,000	7,000	7,000
			Total Revenue	6,941	7,000	7,000	7,000

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
650	050	634.100	Training	6,087	7,000	7,000	8,750
			Total Services	6,087	7,000	7,000	8,750
			PROSECUTING TRAINING FUND TOTAL EXPENDITURES	**6,087**	**7,000**	**7,000**	**8,750**

ELECTION SERVICES

MISSION

This budget is under the direction of the Franklin County Clerk.

The Election Services Fund is funded by charging 5% fee to any entity having an issue on the ballot. The purpose of these funds is to provide additional funding for equipment replacement or any other purposes as approved by the election authority.

2012 ACCOMPLISHMENTS

Prepared and executed four major elections and one small election – it was the Presidential election year.

OBJECTIVES

Prepare and execute one major election, with the possibility of four additional elections.

BUDGET HIGHLIGHTS

Since 2013 is not a Presidential election year, the amount of election services fees is budgeted at $6,000 for 2013. This amount is down from the budgeted amount of $13,000 and the estimated amount of $19,613 for 2012.

Contractual services are budgeted at $4,200 for 2103, down from the 2012 budgeted amount of $30,500. This is also due to the non-presidential election year.

Less is budgeted for equipment in 2013 at $15,000 which is down from the estimated amount of $46,762 for 2012.

ELECTION SERVICES FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$85,689	$81,925	$81,925	$23,904
Projected Revenues	6,136	13,100	19,741	6,130
Operating Expenditures	(9,900)	(93,840)	(77,762)	(27,400)
Revenues Over (Under) Expenditures	(3,764)	(80,740)	(58,021)	(21,270)
Interfund Transfers In (Out)	0	0	0	0
Balance December 31	$81,925	$1,185	$23,904	$2,634

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
655	000	440.100	HAVA Election Reform	0	0	0	0
655	000	451.300	Election Services Fees	5,693	13,000	19,613	6,000
655	000	492.100	Investment Interest	443	100	128	130
			Total Revenue	6,136	13,100	19,741	6,130

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
655	055	632.200	Contractual Services	0	30,500	31,000	4,200
			Total Services	0	30,500	31,000	4,200
655	055	651.100	Office Supplies	1,752	5,000	0	5,000
655	055	654.100	Memberships	185	0	0	200
655	055	655.100	Business Expense	6,951	2,500	0	3,000
655	055	661.100	Miscellaneous Other	1,012	0	0	0
			Total Supplies & Other	9,900	7,500	0	8,200
655	055	686.100	Other Equipment	0	55,840	46,762	15,000
655	055	687.100	Office Equipment	0	0	0	0
			Total Capital Outlay	0	55,840	46,762	15,000
			ELECTION SERVICES TOTAL EXPENDITURES	**9,900**	**93,840**	**77,762**	**27,400**

DOMESTIC VIOLENCE

MISSION

The Domestic Violence budget accounts for fees collected under RSMo 451.151, 455.200-205, and 479.261. The fees are to be used to provide shelter for victims of domestic violence. The County Commission administers the budget for the Domestic Violence Fund and authorizes the distribution of monies to local shelters.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

DOMESTIC VIOLENCE FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Balance, January 1	$5,394	$7,484	$7,484	$5,400
Projected Revenues	3,840	3,645	3,645	3,420
Operating Expenditures	(1,750)	(5,729)	(5,729)	(3,420)
Revenues Over (Under) Expenditures	2,090	(2,084)	(2,084)	0
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$7,484	$5,400	$5,400	$5,400

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
660	000	467.400	Recorder of Deeds Marriage Fees	3,840	3,645	3,645	3,420
660	000	492.100	Investment Interest	0	0	0	0
660	000	497.100	Miscellaneous	0	0	0	0
			Total Revenue	3,840	3,645	3,645	3,420

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
660	060	632.100	Miscellaneous Other	0	0	0	0
660	060	632.200	Contractual Services	1,750	5,729	5,729	3,420
			Total Services	1,750	5,729	5,729	3,420
			DOMESTIC VIOLENCE TOTAL EXPENDITURES	**1,750**	**5,729**	**5,729**	**3,420**

RECORDS PRESERVATION FUND

MISSION

This budget is under the direction of the Recorder of Deeds.

This budget is established to account for fees collected for preservation of the recorder's records.

BUDGET HIGHLIGHTS

The amount budgeted for contractual services for FY2013 is $20,000 which is down from $72,555 in 2012. The difference has been budgeted under the General Fund Recorder of Deeds.

The amount budgeted for capital outlay for FY2013 is $18,000 which is down from the estimated budgeted amount of $76,727 for 2012.

RECORDS PRESERVATION FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$82,480	$107,199	$107,199	$48,572
Projected Revenues	62,941	75,100	75,100	71,600
Operating Expenditures	(38,222)	(206,282)	(133,727)	(45,000)
Revenues Over (Under) Expenditures	24,719	(131,182)	(58,627)	26,600
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$107,199	-$23,983	$48,572	$75,172

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
670	000	467.410	Recorder of Deeds User Fees	40,511	50,000	50,000	46,000
670	000	467.420	Recorder of Deeds Technology Fees	21,914	25,000	25,000	25,500
670	000	492.100	Investment Interest	516	100	100	100
670	000	497.100	Miscellaneous	0	0	0	0
			Total Revenue	62,941	75,100	75,100	71,600

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
670	070	632.100	Miscellanous Other Services	0	0	0	0
670	070	632.200	Contractual Services	26,107	72,555	50,000	20,000
670	070	634.100	Training	6,523	7,000	7,000	7,000
			Total Services	32,630	79,555	57,000	27,000
670	070	686.100	Other Equipment	668	80,000	30,000	10,000
670	070	687.100	Office Equipment	4,924	46,727	46,727	8,000
			Total Capital Outlay	5,592	126,727	76,727	18,000
			RECORDS PRESERVATION TOTAL EXPENDITURES	**38,222**	**206,282**	**133,727**	**45,000**

PROSECUTING ATTORNEY BAD CHECK FUND

MISSION

This budget is under the direction of the Prosecuting Attorney.

This budget is established to account for fees collected for bad checks received by the Prosecuting Attorney's office.

BUDGET HIGHLIGHTS

As more people are using debit cards, the number of bad checks is declining. Therefore, revenue for this fund is also declining.

$30,000 is budgeted to be transferred to the General Fund to support the salary and benefits of one employee in the Prosecuting Attorney's office.

PROSECUTING ATTORNEY BAD CHECK FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$60,868	$42,724	$42,724	$17,839
Projected Revenues	24,691	15,827	15,827	15,100
Operating Expenditures	(4,123)	(10,000)	(2,000)	(2,000)
Revenues Over (Under) Expenditures	20,568	5,827	13,827	13,100
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(38,712)	(40,000)	(38,712)	(30,000)
Net Transfers In (Out)	(38,712)	(40,000)	(38,712)	(30,000)
Fund Balance, December 31	$42,724	$8,551	$17,839	$939

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
680	000	461.202	Bad Check Fees	24,287	15,677	15,677	15,000
680	000	492.100	Investment Interest	404	150	150	100
680	000	497.100	Miscellaneous	0	0	0	0
			Total Revenue	24,691	15,827	15,827	15,100

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	680	080	624.100	Postage & Freight	3,658	5,000	1,000	1,000
2				**Total Services**	3,658	5,000	1,000	1,000
3								
4								
5	680	080	651.100	Office Supplies	465	5,000	1,000	1,000
6				**Total Supplies & Other**	465	5,000	1,000	1,000
7								
8								
9	680	080	685.100	Vehicles	0	0	0	0
10	680	080	687.100	Office Equipment	0	0	0	0
11				**Total Capital Outlay**	0	0	0	0
12								
13								
14	680	080	690.100	Transfers to General Fund/Payroll	38,712	40,000	38,712	30,000
15	680	080	690.650	Transfers For PA Training Fund	0	0	0	0
16				**Total Transfers**	38,712	40,000	38,712	30,000
17								
18				**PROSECUTING ATTORNEY**				
19				**BAD CHECK FUND**				
20				**TOTAL EXPENDITURES**	**42,835**	**50,000**	**40,712**	**32,000**

MUNICIPAL COURT

MISSION

The Franklin County Municipal Court handles violations of the Franklin County Code in the areas of traffic, building and health. All cases begin by the County Prosecuting Attorney filing a traffic ticket or a charge of the violation of the building or health code. Cases are opened by the clerk who accepts guilty pleas and collects fines and court costs. Defendants who plead not guilty are tried by the judge. If found not guilty the defendant is discharged; if found guilty the clerk collects the fine and costs. All fines and costs are paid to the Franklin County Treasurer for distribution.

2012 ACCOMPLISHMENTS

- The Court has literally started from nothing. The Franklin County Commission appointed a new judge who began on September 1st. The judge interviewed and selected a clerk. Office furniture and supplies were purchased. The IT department helped select computer hardware. The judge, with the help of others, interviewed software providers, bids were sought, selected by the Franklin County Commission and installed.
- The first court session was held on November 1st. In two months the court has gone from nothing to a fully working court.

OBJECTIVES

- The objective in 2013 will be to provide fair and impartial justice to all those who come before the court. Disposition of all cases will be handled as quickly as justice allows.
- While it is not the primary purpose of a court, there is a reasonable expectation that fines and costs received from guilty defendants will produce sufficient revenue to pay the cost of the court and to provide additional funds for the County's general revenue fund.

MUNICIPAL COURT

BUDGET HIGHLIGHTS

The municipal court was started at the end of 2012. It is under the direction of the County Commission.

This budget provides for the operations of the municipal court including a part-time judge, and one full-time clerk. Transfers to the General Fund of $4,500 is to support an additional part-time clerk which is being paid from the County Counselor's budget. The prosecutor will be paid from contractual services.

PERSONNEL DETAIL

Position Title	2011 Full-time Equivalent	Budgeted 2012 Full-time Equivalent	Budgeted 2013 Full-time Equivalent	2012-2013 Change
Municipal Court Judge	0.0	0.5	0.5	0.0
Clerk	0.0	1.0	1.0	0.0
	0.0	1.0	1.5	0.0

MUNICIPAL COURT

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$9,012
Projected Revenues	0	12,000	12,000	257,100
Estimated Expenditures	0	(77,988)	(77,988)	(152,383)
Revenues Over (Under) Expenditures	0	(65,988)	(65,988)	104,717
Interfund Transfers In (Out)				
Transfers In	0	75,000	75,000	0
Transfers Out	0	0	0	(4,500)
Net Transfers In (Out)	0	75,000	75,000	(4,500)
Fund Balance, December 31	$0	$9,012	$9,012	$109,229

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
685	000	450.500	Municipal Court Costs	0	2,000	2,000	125,000
685	000	450.550	Municipal Court Fines	0	10,000	10,000	125,000
685	000	450.575	Municipal Court Bonds	0	0	0	5,000
685	000	450.580	Judicial Education	0	0	0	1,000
685	000	450.585	Court Clerk $10	0	0	0	1,000
			Total Fees Revenue	0	12,000	12,000	257,000
685	000	492.100	Interest	0	0	0	100
			Total Investment Revenue	0	0	0	100
685	000	498.100	Transfer from General	0	75,000	75,000	0
			Total Transfers In	0	75,000	75,000	0

EXPENDITURES

	Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
1	685	685	611.100	Regular Wages	0	6,850	6,850	23,328
2	685	685	612.100	Part-Time Wages	0	8,900	8,900	24,000
3	685	685	613.100	FICA	0	980	980	3,621
4	685	685	614.100	Retirement-LAGERS	0	1,200	1,200	4,036
5	685	685	617.100	Life Insurance	0	48	48	48
6	685	685	617.200	Health Insurance	0	3,100	3,100	15,070
7	685	685	617.300	Dental Insurance	0	120	120	360
8	685	685	617.400	Vision Insurance	0	40	40	120
9				**Total Personnel Services**	0	21,238	21,238	70,583
10								
11								
12	685	685	623.100	Telephone	0	750	750	3,000
13	685	685	624.100	Postage & Freight	0	0	0	2,500
14	685	685	626.100	Maintenance & Repairs	0	0	0	0
15	685	685	632.200	Contractual Services	0	35,000	35,000	70,800
16	685	685	634.100	Training	0	0	0	500
17				**Total Services**	0	35,750	35,750	76,800
18								
19								
20	685	685	651.100	Office Supplies	0	18,000	18,000	4,000
21	685	685	656.100	Printing & Binding	0	0	0	0
22				**Total Supplies & Other**	0	18,000	18,000	4,000
23								
24	685	685	687.100	Office Equipment	0	3,000	3,000	1,000
25				**Total Capital Outlay**	0	3,000	3,000	1,000
26								
27	685	685	690.100	Transfers to General Fund	0	0	0	4,500
28								
29								
30								
31				**MUNICIPAL COURT FUND**				
32				**TOTAL EXPENDITURES**	**0**	**77,988**	**77,988**	**156,883**

BRUSH CREEK SEWER FUND

MISSION

Franklin County developed its first sewer district under the "first Class" County statutes. Loans and grants were obtained from the U.S. Department of Agriculture and Missouri Department of Natural Resources for a total of $6,225,951. The sewer system was finished and placed into operation during 2007. The project serves approximately 960 people between Gray Summit and Pacific. The County transferred the management of the sewer district to Franklin County Water District #3 in 2012.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

BRUSH CREEK SEWER FUND

	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
Fund Balance, January 1	$2,894,820	$2,740,620	$2,740,620	$2,578,236
Projected Revenues	336,150	330,600	330,700	330,700
Estimated Expenditures	(490,350)	(493,143)	(493,084)	(493,643)
Revenues Over (Under) Expenditures	(154,200)	(162,543)	(162,384)	(162,943)
Interfund Transfers In (Out)	0	0	0	0
Balance December 31	$2,740,620	$2,578,077	$2,578,236	$2,415,293

REVENUE

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
800	000	485.200	Service Fees	335,327	330,000	330,000	330,000
800	000	492.153	Restricted Interest	823	600	700	700
			Total Revenue	336,150	330,600	330,700	330,700

EXPENDITURES

Fund	Dept.	Account No.	Description	2011 Actual	2012 Budget Revised	2012 Estimated By Dept.	2013 Adopted Budget
800	638	622.100	Accounting Fees	8,309	8,400	8,400	8,400
800	638	626.100	Maintenance & Repairs	11,819	18,000	18,000	18,000
800	638	627.100	Insurance	3,241	3,300	3,241	3,300
800	638	629.100	Other Professional Services	2,203	85,000	85,000	85,000
800	638	630.100	Utilities	175,536	5,000	5,000	5,500
800	638	632.200	Contractual Services	12,917	25,000	25,000	25,000
			Total Services	214,026	144,700	144,641	145,200
800	638	655.100	Business Expense	1,444	5,000	5,000	5,000
			Total Supplies & Other	1,444	5,000	5,000	5,000
800	638	671.100	Principal Payments	0	55,000	55,000	55,000
800	638	672.100	Interest	146,438	160,000	160,000	160,000
			Total Debt Service	146,438	215,000	215,000	215,000
800	638	699.998	Depreciation Expense	128,443	128,443	128,443	128,443
			Total Other Expenses	128,443	128,443	128,443	128,443
			BRUSH CREEK SEWER FUND TOTAL EXPENDITURES	**490,350**	**493,143**	**493,084**	**493,643**

STATISTICAL SECTION

FRANKLIN COUNTY, MISSOURI
MISCELLANEOUS STATISTICS

Date of incorporation	1818
Form of government	Commission
Area	922 square miles
Persons per square mile	102
Fire protections (six districts):	
Number of stations	22
Number of firefighters, exclusive of volunteers	59
Ambulance services:	
Number of stations	9
Number of EMTs, exclusive of volunteers	127
(includes EMT's and Medic's full- and part-time)	
Public education:	
Elementary and Secondary Schools	
Number of elementary schools	28
Number of middle schools	7
Number of high schools	6
Number of teachers	1,434
Number of students	16,872
East Central Community College enrollment	2,096
Public recreation (non-County ownership):	
Number of parks	28
Number of swimming pools	5
Number of tennis courts	12
Number of golf courses	4
Library branches	5

Source: Various entities

Verification for fire protection, ambulance services and public recreation was verified directly with cities throughout the County.

FRANKLIN COUNTY, MISSOURI
DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS

For The Years Ended December 31	Population (1)	Per Capita Income (2)	Personal Income (5)	Public School Enrollment (3)	Un-employment Rate (4)
2011	101,938	$ 23,365	N/A	16,491	7.3 %
2010	101,492	21,449	$ 3,529,850,000	18,371	8.4
2009	101,263	23,469	3,472,141,000	16,731	6.6
2008	100,898	20,847	3,611,348,000	16,946	5.0
2007	100,045	32,407	3,408,674,000	16,911	4.9
2006	100,067	31,303	3,210,395,000	16,408	5.2
2005	99,090	29,392	3,005,136,000	16,323	5.6
2004	98,234	28,130	2,757,570,000	16,352	5.8
2003	96,905	22,585	2,691,432,000	16,480	5.5
2002	95,890	26,783	2,643,484,000	16,709	5.3

POPULATION BREAKDOWN

Political Subidivision	Decade Growth	2000 Census	1990 Census
Berger	-16.6%	206	247
Gerald	31.9	1,171	888
Gray Summit	5.4	2,640	2,505
Leslie	-35.1	87	134
New Haven	6.3	1,867	1,757
Pacific	26.0	5,482	4,350
St. Clair	12.0	4,390	3,917
Sullivan	12.2	6,351	5,661
Union	31.3	7,757	5,909
Villa Ridge	29.6	2,417	1,865
Washington	23.7	13,243	10,704
Subtotal Incorporated Areas	20.2	45,611	37,937
Unicorporated Areas	13.0	48,196	42,666
Total Population (1)	16.4	93,807	80,603

Sources:
(1) Median income figures are not available annually for the County
(2) Regional Commerce and Growth Figures
(3) Missouri Department of Elemenatary and Secondary Education
(4) U.S. Department of Labor Statistics (not seasonally adjusted)
(5) U.S. Department of Commerce Bureau of Economic Analysis

FRANKLIN COUNTY, MISSOURI
PRINCIPAL PRIVATE EMPLOYERS
DECEMBER 31, 2012

Employer	Number Of Employees	Percent Of Total County Employment	Location
Washington School District	250+	N/A	Washington
Parker-Hannifin Sporlan Division	250+	N/A	Washington
Meramec Valley School R-III School District	250+	N/A	New Haven
Schatz Underground Cable Inc.	250+	N/A	Pacific
Esselte Corp.	250+	N/A	Union
Magnet LLC	250+	N/A	Washington
Union School District	250+	N/A	Union
Patients First Health Care	250+	N/A	Washington
Gerald Industries	250+	N/A	Gerald
Franklin County	250+	N/A	Union

Employment and Earnings by Industry

Industry	Average Employment	Average Monthly Earnings
Food Services and Drinking Places	2,802	1,115
Machinery Manufacturing	1,836	3,918
Administrative and Support Services	1,829	2,764
Ambulatory Health Care Services	1,364	3,002
General Merchandise Stores	1,238	1,670
Specialty Trade Contractors	1,235	3,003
Fabricated Metal Product Manufacturing	1,190	2,720
Plastics and Rubber Products Manufacturing	1,057	3,375
Nursing and Residential Care Facilities	948	1,741
Professional, Scientific and Technical Services	893	3,563
Total All NAICS Subsectors	29,950	2,735

Source:

Note: Information for nine years ago not available

TOP TEN PROPERTY OWNERS
FISCAL YEARS 2012 AND 2002

Rank	Property Owner	2012 Assessed Value
1	Mercy Health East Communities	$ 13,979,001
2	Missouri Natural Gas	5,934,311
3	Wal Mart Real Estate Business	5,719,446
4	Bank of Washington	5,111,332
5	Lowes Home Centers Inc.	5,014,285
6	Esselte Business Corporation	3,624,642
7	Parker-Hannifin Corporation	3,491,535
8	USR-DESCO Washington Crossings	3,030,725
9	Walmart Real Estate Business	2,923,034
10	CG Power Systems USA Inc.	2,664,285
	Subtotal Top Ten Property Owners	51,492,596
	Remaining property owners	$ 1,309,034,522
	Total Assessed Value	**$ 1,360,527,118**

Rank	Property Owner	2002 Assessed Value
1	Ameren	$ 5,356,469
2	Southwestern Bell	1,126,991
3	Missouri Natural Gas	372,138
4	Esselte Pendaflex	314,760
5	Sporlan Valve Company	285,363
6	Union Pacific	256,273
7	Gen Corp Inc.	248,392
8	U.S. Sprint Communications	237,993
9	Fidelity Telephone	213,172
10	Country Club of St. Albans	206,022
	Subtotal Top Ten Property Owners	8,617,573
	Remaining property owners	58,656,268
	Total Assessed Value	**$ 67,273,841**

This schedule notes the top ten property taxpayers. The other major revenue source, sales taxes, cannot be presented since the payers are not known and the remitter's activity is proprietary information which cannot be disclosed.

Source: Franklin County Collector's office

FRANKLIN COUNTY, MISSOURI
OPERATING INDICATORS
LAST TEN FISCAL YEARS

	2013 Projected	2012	2011	2010	2009	2008	2007	2006	2005	2004
Government Operations										
County Counselor:										
Commission orders	351	351	379	355	399	349	388	390	475	338
County Clerk:										
Checks issued	7,535	7,535	6,592	7,542	6,411	8,191	7,076	7,264	6,096	7,095
Liquor licenses issued	258	258	251	225	247	251	248	240	240	245
County Clerk Elections:										
Registered voters	69,684	69,684	67,988	68,743	67,523	67,335	63,637	65,619	64,642	65,556
Elections held	1	5	2	4	2	4	4	4	2	4
County Treasurer:										
Interest earned	134,500	134,328	114,873	121,476	205,148	423,822	1,036,324	1,119,882	792,205	657,774
County Auditor:										
Purchase orders approved	9,227	9,227	7,973	8,671	7,336	7,116	7,082	6,878	6,710	6,707
County Collector:										
Accounts collected	94,332	94,332	117,151	109,626	115,119	105,972	91,042	95,454	99,346	101,906
County Recorder of Deeds:										
Marriage Licenses	718	718	768	767	735	775	826	843	821	830
Document filings	23,234	23,234	20,300	22,541	24,698	23,616	28,416	29,612	31,916	32,647
County Assessor:										
Real estate parcels assessed	72,070	72,070	71,937	71,868	71,761	71,516	70,040	69,102	68,444	67,544
Personal Property accounts assessed	44,640	44,640	48,847	46,353	44,484	42,265	41,157	41,403	42,494	40,812
Building Code Enforcement:										
Building permits	696	696	721	734	752	839	1,092	1,114	1,211	1,257
Inspections	3,521	3,521	3,762	7,499	4,813	5,476	6,384	7,268	8,345	8,326
Planning and Zoning:										
Zoning applications	231	231	248	317	319	342	338	331	338	382

FRANKLIN COUNTY, MISSOURI
OPERATING INDICATORS
LAST TEN FISCAL YEARS (Continued)

	2013 Projected	2012	2011	2010	2009	2008	2007	2006	2005	2004
Public Safety										
Sheriff calls for service	18,067	18,067	17,703	19,043	18,752	18,829	17,362	17,195	15,230	14,424
Sheriff civil process service	9,540	9,540	9,521	10,274	10,654	11,894	10,746	9,865	9,640	NA
Jail and penal bookings	4,785	4,785	4,711	4,389	4,761	4,841	4,612	4,542	4,587	4,641
Countywide 911 communication calls	49,937	49,937	36,636	45,623	29,665	29,037	35,760	31,831	29,506	26,917
Judicial										
Prosecuting Attorney:										
Felony cases filed	920	920	806	642	796	810	752	735	716	719
Misdemeanor cases filed	5,360	5,360	5,606	3,724	2,070	2,134	2,247	1,911	2,177	2,142
Child Support 4-D:										
Open cases	275	275	279	225	270	269	216	210	217	229
Collections for children	9,343,261	9,343,261	9,232,333	9,053,931	9,242,330	9,626,795	8,844,207	8,298,512	7,729,937	7,320,250
Public Administrator:										
Open cases	113	113	105	101	104	104	110	101	110	104
Health and Welfare:										
Birth and death certificates issued	8812	8,812	6,162	7,396	10,565	11,800	12,188	14,194	10,563	8,601
Immunizations administered	3491	3,491	4,030	7,167	5,314	3,158	4,100	5,500	5,800	3,132
Food service inspections	486	486	213	693	632	573	554	608	700	894
Road and Bridge:										
Bridges constructed	3	3	3	1	2	2	3	3	4	3
Miles of roads paved	7	7	29	15	9	82	96	38	45	36

Source: Various County Departments

GLOSSARY

Accounting Period – A period at the end of which, and for which, financial statements are prepared. See also Fiscal Period.

Accounting System – The total structure of records and procedures that identify, record, classify and report information on the financial position and operations of a governmental entity or any of its funds.

Accrual Basis – A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Accrue – To record revenues when earned and to record expenditures (or expenses) as soon as they result in a liability for benefits received, even though the cash receipt or cash disbursement may not take place, in whole or part, until a later accounting period.

Ad Valorem Tax – A tax in proportion to value. A tax levied on the assessed value of the real and personal property, also known as property tax.

Adoption – Formal process by which a final budget is approved by the governing body.

Agency Fund – A fund consisting of resources received and held by the governmental unit as an agent for others; for example, property taxes collected and held by the County on behalf of the various taxing jurisdictions within the County.

Appropriation – Expenditure authority approved by the governing body with specific limitations as to amount, purpose and time.

Assessed Valuation – The official value placed on real estate, personal property, and utilities as a basis for levying taxes. The value is determined by applying a factor to the appraised value, depending on property classification.

Available (Unreserved and undesignated) Fund Balance – This refers to the funds remaining from the prior year(s) which are available for appropriation and expenditure in the current year.

Budget – A plan of financial operation including an estimate of proposed revenue and expenditures for a given period. Formal budgets constitute a legal spending limit for local governments in Missouri. They are the means by which most government activities are controlled.

Budget Amendment – Legal means by which an adopted budget may be increased. The process involves the same legal steps as the original adoption of the budget.

Glossary cont'd

Budget Revision – Authorization to reallocate existing budgetary resources between classes within a given department or to reallocate existing budgetary resources between departments.

Budget Timetable (or Budget Calendar) – The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of the available appropriations and resources.

CAFR – Comprehensive Annual Financial Report.

Capital Improvement – Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant (land, building or equipment) or infrastructure (roads and drainage structures).

Capital Outlay – Fixed assets which have a value of $100 or more and have a useful economic lifetime of more than a year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset. Examples include vehicles, equipment, furniture, land, buildings, etc.

Capital Project – Major construction, acquisition or renovation activities which add value to a government's physical or capital assets or significantly increases their useful life. Also called Capital Improvements.

Capital Project Funds – A governmental fund used to account for the revenues and expenditures associated with acquisition, construction or renovation of specific assets.

Component Unit – A designation established by the Governmental Accounting Standards Board used to identify entities that are financially accountable to another governmental entity or there is the potential for an entity to provide specific benefits or impose certain financial burdens on the governing entity. Entities that meet the established criteria as a component unit must be included as part of the reporting entity for the governmental entity.

Comprehensive Annual Financial Report (CAFR) – A governmental entity's official annual report prepared and published as a matter of public record. In addition to the required financial statements, the CAFR contains introductory material, schedules to demonstrate legal compliance, and statistical tables specified by the GASB.

Glossary cont'd

Contractual Services – Services rendered to a government by private firms, individuals or other governmental agencies. Examples include utilities, rent, maintenance agreements and professional consulting services.

Cost-of-living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Current Assets – Those assets that are available or can be made readily available to meet the cost of operations or to pay current liabilities. Examples include cash, temporary investments and taxes receivable.

Current Liabilities – Liabilities payable within a relatively short period of time, usually no longer than a year.

Debt Limit – The maximum amount of gross net debt that is legally permitted.

Debt Service – Payments of interest and repayment of principal on borrowed money.

Department – The basic County organizational unit, functionally unique in delivery of services.

Depreciation – The systematic allocation of a capital or fixed asset's historical cost to the future periods benefited by the asset's use. For example: a vehicle costing $20,000 and having an estimated useful life of 5 years and an estimated re-sell value of $5,000 at the end of 5 years, will have annual depreciation of $3,000.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share for Social Security and the various pension, medical, dental, disability, and life insurance plans.

Encumbrance – A commitment of appropriated funds to purchase an item or service, though actual disbursement has not yet occurred. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Fund – A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges (for instance, a governmental utility).

Glossary cont'd

Expenditure – An outlay of cash or the incurrence of a liability for the purpose of acquiring an asset, service or settling a loss.

Fiduciary Fund – Funds that are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units.

Fiscal Policy – A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Period or Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The County's fiscal year coincides with the calendar year.

Fixed Asset – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Accrual Basis of Accounting – The basis of accounting that recognizes revenues when earned and expenses when incurred, regardless of the timing of collection of the revenues or the payments of the expense.

Function – A group of related activities aimed at accomplishing a major service of responsibility for which the government is responsible. (For instance, Law Enforcement or Public Health and Welfare)

Fund – An accounting entity for recording expenditures and revenues, comparable to a separate bank account. Funds are established to account for specific activities, subject to special limitations. The County maintains numerous funds, each required for a specific purpose. A detailed description of the County's funds is contained in the "Description of the Accounting and Budgeting System" section.

Fund Accounting – An accounting system organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses), as appropriate.

Fund Balance – The excess of a fund's assets over its liabilities which is *available for appropriation*.

Glossary cont'd

Fund Equity – The excess of a fund's assets over it liabilities. Portions of Fund Equity may be *reserved* and are therefore not available for appropriation.

Fund Type – A classification of funds that are similar in purpose and character. For instance, special revenue fund type or capital project fund type.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB – Governmental Accounting Standards Board. The authoritative standard-setting body for governmental accounting and reporting.

GASB 34 – Refers to a particular pronouncement, statement number 34, issued by the GASB. This particular statement contains broad and sweeping changes for governmental financial reporting.

General Fund or General Revenue Fund – A fund used to account for all transactions of a governmental entity that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County. Operations funded in the General Fund are frequently augmented with resources accounted for in a special revenue fund. For instance, law enforcement services are primarily financed with appropriations from the General Fund, but are supplemented with appropriations from the Sheriff's Training Fund (a special revenue fund).

GFOA – Government Finance Office Association

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Governmental Fund – A generic classification used by the GASB to refer to all funds other than proprietary and fiduciary funds. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds.

Grant – A contribution by a government or other organization to support a particular function or purpose.

HAVA – Help Americans Vote Act.

Glossary cont'd

Infrastructure Assets – Refers to roads, bridges, curbs, gutters, streets, drainage systems installed for the common good.

Inter-fund Transfers – The movement of moneys between funds of the same governmental entity.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LAGERS – Local Government Employees Retirement System

Levy – (noun) The total amount of taxes or assessments imposed by a governmental entity. The property tax levy is usually expressed as a rate equivalent to one-hundredth of a dollar and it is applied against assessed value. For instance, a $.12 levy represents a tax of $.12 per $100 of assessed valuation. (verb) To impose taxes, special assessments, or a service charge for the operation of a governmental entity.

Line Item – The most detailed unit of budgetary expenditures listed in the Franklin County Budgets. Line items are tracked by twelve digit 'object codes'; the first group of three digits denotes the fund, the second group of three digits denotes the department and the remaining group of six digits denotes the expenditure.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Measurable and Available – A criteria established for purposes of recognizing (recording) revenues for financial purposes in governmental funds, according to the requirements of modified accrual accounting. 'Measurable' refers to the ability to quantify the revenue and 'Available' is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period.

Modified Accrual Basis of Accounting – The basis of accounting whereby revenues are recognized in the period in which they become measurable and available, and expenditures are recognized at the time the liability is incurred in accordance with appropriation authority.

Object – As used in expenditure classification, this term applies to the article purchased or the service obtained. Examples are personal services, supplies, training or contractual services.

Object Classification – A grouping of expenditures on the basis of goods or services purchased, for example, personal services, supplies, training or contractual services.

Operating Budget – A budget that applies to all outlays other than capital outlays.

Glossary cont'd

Other Financing Sources – An operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Personal Services – Expenditures for salaries, wages and fringe benefits of a government's employees.

Prior-Year Encumbrances – Obligations from a previous fiscal year in the form of purchase orders or contract commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Property Taxes – Taxes levied by a legislative body against agricultural, commercial, residential or personal property pursuant to law and in proportion to the assessed valuation of such property. See Ad Valorem.

Proprietary Funds – Funds that are used to account for activities that are similar to those found in the private sector. Examples include internal service funds and enterprise funds.

Publication – A legal step toward formal budget adoption. The public must be notified of budget proposals via local print media.

Recognized (Recorded) – The act of recording an event or transaction for accounting purposes. For instance, an unrecognized gain on the trade-in of equipment is an unrecorded gain.

Reserves – That portion of Fund Equity which has been set aside for a specific purpose and *is not available for appropriation.*

Resources – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

Revenue – A source of income to finance government operations.

Revenue Classes – A grouping of similar revenues.

RSMo – Revised Statutes of Missouri

Short-Term Debt – Debt with a maturity of one year or less after the date of issuance. For instance, see Tax Anticipation Notes.

Special Revenue Fund – A fund used to account for revenues from specific taxes or other earmarked revenue sources that by law (or local policy) are designated to finance particular functions or activities of government.

Glossary cont'd

Statute – A written law enacted by a duly organized and constituted legislative body.

Supplemental Appropriation – An additional appropriation made by the governing body after the budget year has started.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base. See also Levy.

Tax Rate – The amount of tax stated in terms of a unity of the tax base.

Taxes – Compulsory charges levied by a governmental unit for purpose of financing services performed for the common benefit of citizens. (Note: the term does not refer to specific charges made against a person or property for specific benefits, such as special assessments, nor does it refer to charges for services such as for utilities.)

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is the amount of money that is still available for future purposes.

Unreserved (and Undesignated) Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

COMMISSION ORDER

STATE OF MISSOURI
County of Franklin } ss.

Tuesday,January,29,2013
Budget

BUDGET FOR FISCAL YEAR 2013
APPROPRIATION ORDER

WHEREAS, the County Commission is advised that the budget for the year 2013 has been prepared and adopted and made available for public inspection in accordance with the County Budget Law (RSMo sections 50.525 to 50.745), and that a public hearing was held on the 29th day of January, 2013, preceded by a public notice set forth on the 23rd day of January, 2013.

This Commission being advised in the premises, doth order that said budget estimated be spread upon the records of this Commission, and recorded on the records of this Commission, and that the same as above set out, be and hereby is approved and adopted this 29th day of January, 2013.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $36,687,988 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the GENERAL REVENUE FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $3,000,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the EMERGENCY FUND for 2013, an amount equal to not less than three percent of the total estimated General Fund Revenues, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $29,639,188 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ROAD AND BRIDGE FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $1,070,429 be and hereby is appropriated, and set aside for the payment of proposed expenditures of the ASSESSMENT FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $166,093 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the CAPITAL IMPROVEMENT FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECCREED that $11,374,131 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures for the BUILDING FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $462,428 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COMMUNITY DEVELOPMENT FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $10,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the HAVA ELECTION SERVICES FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $46,385 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT TRAINING FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $163,109 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the FAMILY COURT FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $11,206,127 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT SALES TAX TRUST for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $58,932 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the INMATE SECURITY FUND FOR 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $365,858 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COLLECTOR'S TAX MAINTENANCE FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $972,927 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COUNTY WIDE 911 SYSTEM FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $8,750 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY TRAINING FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $27,400 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ELECTION SERVICES FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $3,420 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the DOMESTIC VIOLENCE FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $45,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the RECORDS PRESERVATION FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $32,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY BAD CHECK FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $156,883 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the MUNICIPAL COURT FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $493,643 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the BRUSH CREEK SEWER FUND for 2013, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that the tentative tax rate of General Revenue Fund be $0.1308 per $100 assessed valuation (levy subject to change by sales tax reduction) and the tentative tax rate of Road and Bridge Fund be, $0.1986 and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that copies of this budget be printed and made available for public distribution and that a copy of this order be included therein and considered a public statement of this Commission.

ORDER MADE THIS 29TH OF JANUARY, 2013.

John E Gunshuner
Presiding Commissioner

Tim Brinker
Commissioner of 1st District

Michael Schad
Commissioner of 2nd District