

Franklin County Sign and Building Permit Application Form Off-Premises Advertising

Section A: Applicant Information		
Applicant Name		
Mailing Address		
City, State, Zip +4		
Phone	Fax	Email
Section B: Property Location and Descriptions		
Township <div style="text-align: right; margin-right: 50px;">North</div>	Range	Section
Tax/Parcel ID Number (16 Digits)		
Site Address		
Zoning District	Political Township	
Type of Improvement: <input type="checkbox"/> New Sign <input type="checkbox"/> Sign Attachment <input type="checkbox"/> Sign Modification <input type="checkbox"/> Sign Replacement		Structural Information: <input type="checkbox"/> Wood frame <input type="checkbox"/> Structural Steel <input type="checkbox"/> Other _____
Electric Service (if applicable) Amps _____ Utility Co. _____ Premise #(Ameren UE Only) _____	Dimensions: Total Height: _____ Sign Face: _____ (length by height) Sign Face: _____ (in square feet)	
General Contractor/Builder Name, Address, and Phone: 		
Section C: Required Materials		
Billboards (Mini)(Article 16, Section 335): <input type="checkbox"/> Site Plan (See Section 335 (F)(2)(b)(i)-(iii)) <input type="checkbox"/> Billboard (Mini) Fee - \$60 <input type="checkbox"/> Elevation of the Structure showing the size and height of each billboard (mini)		
Billboards (Large)(Article 16, Section 336): <input type="checkbox"/> Site Plan (See Section 335 (H)(2)(b)(i)-(vi)) <input type="checkbox"/> Elevation of the structure showing the size of each billboard (large) face. <input type="checkbox"/> Billboard (Large) Fee - \$300 (up to 96 sq. ft.) (+\$1 for every sq. ft. over 96 sq. ft.) <input type="checkbox"/> Specifications for construction or display of the sign and for its illumination and mechanical movement, if any, are to be provided. <input type="checkbox"/> 2 sets of construction drawings certified by a registered engineer		

Signature of Applicant: _____

Date: _____

PLANNING & ZONING FILE NUMBER:

BUILDING DEPARTMENT FILE NUMBER:

Section E: Building Department Office Use Only

Use Group: _____

Type of Construction: _____

Permit Cost: _____

Estimated Construction Cost: _____

Date Reviewed: _____

Reviewers Name: _____

Section F: Planning and Zoning Office Use Only

Zoning Office Approval: _____

Date: _____

Paid Date	Check #	Fee	Cash
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