

# FRANKLIN COUNTY BUILDING DEPARTMENT

## Manufactured Home Permit Application

**INSTRUCTIONS:** Complete and submit this application, along with the required information as outlined in "Building in Franklin County" booklet, plus the "Non-Refundable" \$25.00 DEPOSIT; OR Mail information to the: Franklin County Building Dept., 400 E. Locust Room 006, Union, MO 63084; 636-583-6384.

**Information on Property Owner:**

Property Owner \_\_\_\_\_  
 Current Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone # \_\_\_\_\_ Work # \_\_\_\_\_  
 Cell Number: \_\_\_\_\_  
 Email Address \_\_\_\_\_

**Information on Building Site:**

Subdivision Name \_\_\_\_\_  
 Site Address \_\_\_\_\_  
 \_\_\_\_\_  
 Tax I.D. Parcel # \_\_\_\_\_

1] Is there a M/H on the property currently?  Yes  No

2] If yes, what year was M/H placed? \_\_\_\_\_

3] Who was the property owner at the time the existing M/H was placed? \_\_\_\_\_

**Information on Manufactured Home:**

MH Year:	Electric Service Amperage:	HVAC/Mechanical:
MH Size:	Utility Co:	<input type="checkbox"/> Gas <input type="checkbox"/> Electric
MH Make:	Premise # <small>(Ameren UE Only):</small>	<input type="checkbox"/> Fireplace <input type="checkbox"/> Central Air
MH VIN # (required):	# Bedrooms:	# Bathrooms:
Type of Setup: <input type="checkbox"/> Piers <input type="checkbox"/> Pad/Slab <input type="checkbox"/> Runners <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement <input type="checkbox"/> Finished Basement		

<b><u>Water Supply:</u></b>
<input type="checkbox"/> Individual Well
<input type="checkbox"/> Central System/District Name:
<input type="checkbox"/> Approval Letter from District Received

**OFFICE USE ONLY**

**Date Application Received:**

Call For Permit P/U:  Owner  Contractor  
 Mail Permit To:  Owner  Contractor

Office Use Only

Permit # \_\_\_\_\_

  
  
  
  
  
  
  
  
  
  

Deposit Fee: \$25.00 (NON-REFUNDABLE)  
 Call for Permit P/U:  Owner  Contractor  
 Mail Permit to:  Owner  Contractor

AMOUNT PAID: \_\_\_\_\_ RECEIPT# \_\_\_\_\_

General Contractor's Name, Address & Phone #:

**DRIVEWAYS:** Will You Be Modifying An *Existing* Driveway?  Yes  No  
Will You Be Installing A New Driveway?  Yes  No

**SEWAGE DISPOSAL SYSTEM**

Central System/District Name: \_\_\_\_\_

Approval Letter from Sewer District Received

Individual On-Site System:

Percolation Rate: \_\_\_\_\_ Recommendation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Soil Evaluation/Recommendation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONDITIONS OF APPLICATION FOR PERMIT:**

I agree to connect to a publicly - or governmentally - owned and operated water supply and/or sewer line if located within 300 ft. of my property, as required by the "County of Franklin On-Site Sewage Disposal Systems Ordinance & Regulations." I agree that my sewage construction work shall be performed in accordance with the "County of Franklin On-Site Sewage Disposal Systems Ordinance & Regulations" and if I contract an installer to perform the work, s/he must be certified/registered installer. \*\*\*Percolation Test results/Soil Evaluation results, complete sewer design, detailed plot plan and choice of installer is mandatory at time of application.\*\*\*

**INDIVIDUAL PERFORMING SEWAGE INSTALLATION WORK:**

Certified/Registered Installer Name & # : \_\_\_\_\_

\*\*\*If homeowner is the on-site sewage disposal installer, an affidavit - available at the Building Department Office - *must* be signed by he/she at time of application and/or prior to permit being issued.

Homeowner as Installer Signature: **X** \_\_\_\_\_

**X** \_\_\_\_\_

Signature of Applicant/Agent

\_\_\_\_\_ Date of Application

Building Department *** Office Use Only *** Building Department				
Use Group _____	Type of Construction _____	House SF _____	FB _____	UFB _____
Garage _____	Estimated Construction Cost _____		Permit Cost _____	
Date Reviewed _____	Reviewers Name _____			

Planning & Zoning Dept *** Office Use Only *** Planning & Zoning Dept			
Front Yard Setback _____	Side Yard Setback _____	Rear Setback _____	P/Spaces _____
Zoning Office Approval			