

# **We cannot accept incomplete building plans**

**Please make sure your plans are complete and include the following information:**

## **Footing & Foundation Plan**

-Show footings and foundation wall with dimensions and placement of steel. Show frost walls and crawlspaces where applicable.

## **Basement Floor Plan**

-Show overview of basement; placement of posts, beam size and pound, basement stairs, windows, doors, furnace and hot water heater, label any finished areas and show fixtures where applicable.

## **Floor Plan**

-Show dimensions for all rooms, identify all rooms, show bedroom window sizes and manufacturer's name, and show all fixtures in kitchen and bathroom.

## **Wall Section**

-Show typical wall section; footing and foundation with steel and foundation drain system, floor joists, stud walls, insulation factor and roof specifications.

## **Truss Plans**

-If trusses are used, you MUST submit the truss detail provided by the truss manufacturer. These are obtained from wherever you are ordering your trusses.

## **Stair Section**

-Show head room, rise and tread on steps.

## **Four Exterior Walls**

-Show elevation of each side of house.

## **Fireplace Plan and Section**

-Flue type; if prefab, must have specifications.

## **Miscellaneous Information**

-Show location of attic access, smoke detectors, vent fans, electrical outlets, furnace, water heater, and kitchen, bathroom, and laundry fixtures.

## **Electric Service**

-Size of service and utility company. If location is in an Ameren MO service area, please contact them at [1-800-552-7583](tel:1-800-552-7583) for a nine-digit premise number and inform this department of that number at the time of application. \*SHOW LOCATION OF ELECTRIC METER AND SERVICE PANEL ON BUILDING PLANS.

## **NOTE:**

-**Suspended Floor(s)** – requires a Missouri Registered Design Professional's seal on the building plans; or Franklin County Typical Suspended Concrete Porch Slab Design if qualifies.

-**Steel Frame Construction**- requires a Missouri Registered Design Professional's seal on the building plans.

-**Log Homes**- requires B.O.C.A. Approval # or a Missouri Registered Design Professional's seal on the building plans.