

# Franklin County Seasonal Consumer Fireworks Outlet Permit Application Instructions

## General Info

Fireworks Sales will be permitted in Franklin County from June 20<sup>th</sup> to July 10<sup>th</sup>. Applications must be submitted by June 15<sup>th</sup> to allow time for the necessary inspections. A separate permit is required for each stand and must be obtained each year.

## Application

The following items must be submitted with the application:

- Fee:
  - \$300 prior to June 1
  - \$600 between June 1 and June 8
  - \$1000 between June 9 and June 15
  
- Proof of Franklin County Business License
  
- Letter from owner authorizing application (or copy of Lease between the owner and applicant)
  
- A cash deposit, irrevocable letter of credit, or surety bond in the amount of \$3,000 to guarantee that the site will be cleaned and restored after the stand is no longer in operation (only required during the 1<sup>st</sup> through 5<sup>th</sup> years of operation with a permit)
  
- A site plan showing the following:
  - site location (should show surrounding properties and roads – GIS Map is preferred),
  - size of the lot and tent,
  - location of the tent, storage units, trailers, signs, and any other structures on the site,
  - location of driveway entrances and parking lot areas with identification of the surface material of parking lots and driveways,
  - location and number of parking spaces,
  - location of restroom facilities
  - location of dumpsters,
  - location of nearest fire hydrant
  
- Proof of valid Missouri State sales tax number
  
- Approval of driveway entrance from MoDOT if entrance is on state right-of-way, **OR** approval from Franklin County Highway Department if entrance is on county right-of-way, **OR** a signed statement that a new driveway will not be installed or an existing driveway modified and that the entrance being used has previously been approved for commercial use.

**Procedures**

**Planning and Zoning Department Review**

Applications with all the required information should be submitted to the Planning and Zoning Department. Planning and Zoning will check that all the required materials have been received and that the zoning and site plan meets the regulations. Planning and Zoning will check the following items:

*Prior to June 20<sup>th</sup>*

- All required materials have been submitted
- Site plan meets requirements (dumpsters, parking spaces, restroom facilities, etc.)

*After the fireworks stand has opened*

- No more than two semi truck storage trailers (or the equivalent) are located on the site.
- Parking surface is adequate to serve the vehicular and foot traffic on the site
- No portion of county-owned right-of-way is affected by parking area
- Signage meets the regulations for fireworks stand signage, reflects what was shown on the site plan, and does not block sight distance
- Premises is free of trash and debris
- Employees are not flagging vehicles or otherwise obstructing the flow of traffic

*Comments*

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*After July 15<sup>th</sup>*

- Site has been restored and cleaned to its original condition

*Comments*

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**Building Department Review**

The Building Department will approve the structure and site used for the fireworks stand prior to opening. The Building Department will check the following items:

- Signs (larger than 32’ sq ft) have been reviewed by Building Commissioner
- Actual site reflects what was proposed on the site plan
- Parking lot is paved or surfaced with material that is stable and will help to reduce dust and erosion  
Surface material \_\_\_\_\_
- Structure complies with the ICC Building Code relative to Temporary Structures and is safe and approved for use as a commercial structure.
- Each outlet has at least two exits. All exits will open without a key or other special effort or knowledge.
- Stand shall have no less than two fire extinguishers, one of which must be a 2A rated water-pressure type fire extinguisher. Such extinguishers are in good working order and easily accessible.
- Flame retardant certificate is located on tent or other location on the site
- Restroom facilities are on site
- “No Smoking” signs posted (at least 2)
- Approval from local fire department
- Permit from Missouri State Fire Marshal
- Fireworks Building Permit posted on site

*Comments*

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