



# County Commission

## Regular Meeting Minutes

400 East Locust Street, Room 201

Union, MO 63084

<http://www.franklinmo.org/>

Tuesday, June 16, 2020

10:00 AM

Commission Chambers

### Opening

#### I. Call to Order

Attendee Name	Present	Arrived	Left
Presiding Commissioner Tim Brinker	<input checked="" type="checkbox"/>		
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		
Mark Piontek, County Counselor	<input checked="" type="checkbox"/>		
Elizabeth Hellmann, Administrative Assistant	<input checked="" type="checkbox"/>		
Jen Kissinger, Navigate Building Solutions	<input checked="" type="checkbox"/>		
Monte Miller, Missourian	<input checked="" type="checkbox"/>		
Jenny Metcalf, Recorder of Deeds	<input checked="" type="checkbox"/>		
Angela Gibson, Auditor	<input checked="" type="checkbox"/>		
John Griesheimer, former Commissioner	<input checked="" type="checkbox"/>		
Dorris Meyer, former Administrative Assistant	<input checked="" type="checkbox"/>		
Steve Pelton, Sheriff	<input checked="" type="checkbox"/>		
Doug Trentmann, Collector	<input checked="" type="checkbox"/>		
Rhonda Parks, Human Resources	<input checked="" type="checkbox"/>		
Michelle Patke, Highway Department	<input checked="" type="checkbox"/>		
Karen Haley, Child Support	<input checked="" type="checkbox"/>		
Jim Grutsch, Highway Administrator	<input checked="" type="checkbox"/>		
Lori Wright, Deputy Assessor	<input checked="" type="checkbox"/>		
Tom Copeland, Assessor	<input checked="" type="checkbox"/>		
Keith Sanders, Assessor's Office	<input checked="" type="checkbox"/>		
Ron Williams, former Highway Engineer	<input checked="" type="checkbox"/>		
Tim Hoeing, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Lisa Smart, Recorder's Office	<input checked="" type="checkbox"/>		
Nichole Zielke, Planning & Zoning	<input checked="" type="checkbox"/>		
Mary Jo Straatmann, Public Administrator	<input checked="" type="checkbox"/>		
Dawn Mentz, Assessor's Office	<input checked="" type="checkbox"/>		
Donald Dodd, Assessor's Office	<input checked="" type="checkbox"/>		
Melinda Cash, Assessor's Office	<input checked="" type="checkbox"/>		
Carol Erisman, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Lauri Crum, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Angie Stanton, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Kari Nieters, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Matt Becker, Prosecuting Attorney	<input checked="" type="checkbox"/>		
Chris Maune, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Jennifer Smith, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Luke Stobie, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Tim Geisert, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		

Louis Sandt, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Abbie Shaw, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Laurel Camden, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Michele Briggs, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Brianne Barr, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		
Nicole Lam, Prosecuting Attorney's Office	<input checked="" type="checkbox"/>		

**II. Navigate Building Solutions Presentation**

**III. Minutes Approval**

1. Tuesday, June 09, 2020

2. Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

3. Tuesday, June 09, 2020

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

4. Thursday, June 11, 2020

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**IV. Public Request for Discussion/Action**

**V. Action Items**

**a. Commission Order 2020-165** In the Matter of Adopting an Employee Personnel Policy for Designated Employees of the County of Franklin, Missouri

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Jennifer Metcalf, Recorder of Deeds, voiced concerns regarding the Personnel Policy Manual. Tim Brinker, Presiding Commissioner, thanked Metcalf for her input and made aware that the Commissioners and the Human Resources Department were trying to do what was best for the employees and fair for everyone with this Employee Personnel Policy Manual. Brinker also stated that the Personnel Policy Manual had been made available to employees for months. Dave Hinson, Second District Commissioner, noted that this Personnel Policy was not an end-all, but that it would be amended over the years, and that with this new Personnel Policy Manual the old Personnel Policy Manual is not being thrown out.

**b. Commission Order 2020-279** In the Matter of Authorizing Acceptance of a Grant for the July 4<sup>th</sup> DWI Enforcement Campaign and Authorizing Execution Thereof

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

**c. Commission Order 2020-280** In the Matter of Approving and Authorizing Execution of an Agreement with the Missouri Department of Health and Senior Services Pertaining to Public Health Preparedness

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**d. Commission Order 2020-281** In the Matter of Approving an Amendment to Sale Contract for the Sale of Certain Real Property Located on South Point Road in the City of Washington, Missouri

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

**e. Commission Order 2020-282** In the Matter of Authorizing Renewal of a Maintenance Agreement with Spatial Data Research

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**f. Commission Order 2020-283** In the Matter of Authorizing Execution of a Certification of Capacity to Store Vaccine and Provider Participation Agreement for the Vaccines for Children Program

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**g. Commission Order 2020-284** In the Matter of Approving a Limited License Agreement with Gasconade County E-911 for the Use of GIS Data Developed by Franklin County

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

Presiding Commissioner, Tim Brinker, noted that B&M Properties had requested an extension due to COVID-19.

**h. Commission Order 2020-285** In the Matter of Accepting the Proposal of Schmanke Law Office for Treatment Court Criminal Defense Attorney Services and Approving and Authorizing Execution of an Agreement for Legal Services with Paul Schmanke, Attorney at Law

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**i. Commission Order 2020-286** In the Matter of Approving the Consent Agenda and all the Items Listed Thereon

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

**VI. Discussion Items and Reports**

**A.** Elected Official and Departmental Reports (as needed)

**B.** Commission Discussion

**VII. Retirement Recognition**

Tim Brinker, Presiding Commissioner, noted that the combined amount of service Ron Williams, Tim Hoeing, and Keith Sells equated to 47+ years of dedication to the citizens of Franklin County. Brinker thanked Williams, Hoeing, and Sells for their service and asked each to share a story of their experience working for Franklin County.

**a)** Ron Williams – 5+ Years

**b)** Tim Hoeing – 30+ Years

**c)** Keith Sells – 12+ Years

**VIII. Adjournment**

Meeting Adjourned at 10:36 a.m.

Voter Name	Motion	Second	Aye
Second District Commissioner Dave Hinson		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Presiding Commissioner Tim Brinker			<input checked="" type="checkbox"/>
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>



# Franklin County, Missouri Public Safety Facility Update June 16, 2020

# Project Update

- Budget Update
- Schedule Update
- Next Steps/Misc. Efforts
- Construction Progress Photos

# BUDGET UPDATE

Original Budget  
\$30,863,220

Current Forecasted  
Construction Costs  
\$30,492,611\*

\*Includes forecasted \$27,000  
additional rock/soil costs and  
\$107,000 floor moisture mitigation.

# BUDGET UPDATE

## Latest Budget Updates:

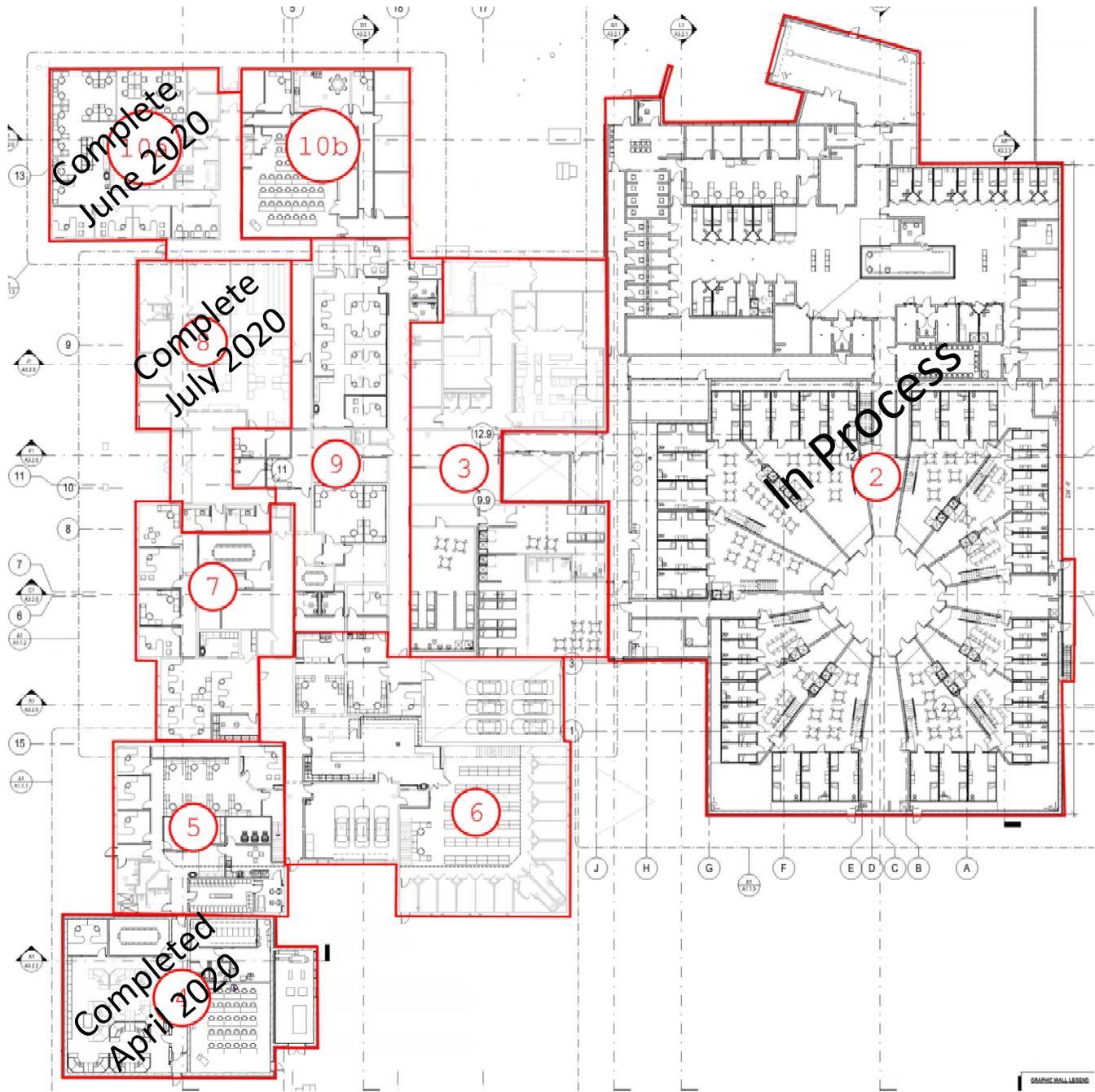
- Reduced abatement budget by \$15,000
- On track to record another \$10,000 savings in the Materials Testing budget
- Current projections show approximately \$80,000+ savings in Furniture budget

# Project Timeline...



# SCHEDULE UPDATE

- As of today, we are in Day 385 of construction (52%)
- Used 51 of 30 contractual weather days as of 5/31/20.
- On track to complete Jail addition by Fall 2020.
- Have started some interior renovation phases in:
  - Road Patrol
  - Existing lobby
  - Sheriff's Administration suite



- Masonry wall ongoing
- Cell mezzanines installation
- Detention frames/doors installation
- MEPFP cell connections
- Sitework
- Renovation Phases

## In Process Construction Activities – Jail Addition

# CONSTRUCTION PROGRESS PHOTOS



View from Control Center to South Rec Room



Intake/Booking

# CONSTRUCTION PROGRESS PHOTOS



Dayroom Construction Ongoing



Dayroom Mezzanine Installation

# CONSTRUCTION PROGRESS PHOTOS



Sitework at Retaining Wall



Sidewalk at Main Entrance

# CONSTRUCTION PROGRESS PHOTOS



Sitework at Main Entrance



Demolition at Existing Detention Area

# CONSTRUCTION PROGRESS PHOTOS



Road Patrol Renovation



Road Patrol Renovation

# CONSTRUCTION PROGRESS PHOTOS



Aerial Photograph Courtesy of River City Construction

# CONSTRUCTION PROGRESS PHOTOS



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# CONSTRUCTION PROGRESS PHOTOS



Aerial Photograph Courtesy of River City Construction

## Miscellaneous Efforts:

- Issuing RFP for Air Purification System for the HVAC
- Purchasing Kitchen and Laundry Equipment
- Audio/Visual Equipment Purchases
- Completing Signage Selections

Questions?