



County Commission

Regular Meeting Agenda

400 East Locust Street, Room 201

Union, MO 63084

<http://www.franklinmo.org/>

Tuesday, June 23, 2020

10:00 AM

Commission Chambers

Opening

I. Call to Order

II. Minutes Approval

III. Public Request for Discussion/Action

IV. Action Items

a. **Commission Order 2020-287** In the Matter of Approving Change Request Number: GBS237552-7.2
From AT&T Network Integration Services

V. Discussion Items and Reports

A. Elected Official and Departmental Reports (as needed)

B. Commission Discussion

VI. Adjournment



COMMISSION ORDER

STATE OF MISSOURI }
County of Franklin } ss.

Thursday, June 18, 2020
Contract/Agreements

**IN THE MATTER OF APPROVING CHANGE
REQUEST NUMBER: GBS237552-7.2 FROM
AT&T NETWORK INTEGRATION SERVICES**

WHEREAS, prior hereto on January 31, 2017 the Franklin County Commission adopted Commission Order No. 2017-46 pertaining to an AT&T Network Integration Services and Equipment Resale Agreement; and

WHEREAS, Franklin County needs to add additional hardware to the original HVS contract due to the additions and renovation to existing Franklin County Sheriff Station, Jail and Communication Center; and

WHEREAS, adding the additional hardware to the original HVS contract causes a revision in the contractual allowance in the amount of a one-time charge of \$45,307.30 and an additional monthly charge of \$1,608.16 which is not to exceed \$19,297.92 annually.

IT IS THEREFORE ORDERED that the proposed Change Order Request# GBS237552-7.2 for AT&T Network Integration Services is hereby accepted and approved and the First District Commissioner, Todd Boland, is authorized to execute any and all necessary documents on behalf of the County of Franklin and such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Order, for and on behalf of and as the act and deed of the County.

IT IS FURTHER ORDERED that a copy of this Order be provided to AT&T Network Integration Services; Ann Struttman, Purchasing Director; Abe Cook, EMA Director; Melissa Dahms, Administrative Assistant to the Franklin County Sheriff; and Steve Pelton, Franklin County Sheriff.

Presiding Commissioner

Commissioner of 1st District

Commissioner of 2nd District



**AT&T Network Integration Services
Change Request Form**

Agreement No.: **201507159256UA**
 AT&T Network Integration Tracking ID: **GBS237552-7.2**
Document Version # 1.2

CUSTOMER Legal Name ("Customer")	AT&T Corp. ("AT&T") (designate other entity if signing entity other than AT&T Corp)	AT&T Branch Sales Contact Name
<i>Franklin County Missouri</i>	AT&T	Name: Peter Vogt
CUSTOMER Address	AT&T Corp. Address and Contact	AT&T Branch Sales Contact Information
Street Address: 400 East Locust City: Union State / Province: Missouri Country: USA Domestic / Intl / Zip Code: 63084	One AT&T Way Bedminster, NJ 07921-0752 Contact: Master Agreement Support Team Email : mast@att.com	Address: 12851 Manchester Road City: Des Peres State / Province: MO Country: USA Domestic / Intl / Zip Code: 63131 Fax: Email: py7245@att.com Sales/Branch Mgr: Steve Gallagher SCVP Name: Jim Gwiazda
CUSTOMER Contact	AT&T Address and Contact	AT&T NI Contact Information
Name: Abraham Cook Title: Director Telephone: 636-583-1679 Email: acook@franklinmo.net	Name: Patrick J. Gant Title: Application Sales Consultant Telephone: 314-210-0125 Street Address: 12851 Manchester Road City: Des Peres State / Province: MO Country: USA Domestic / Intl / Zip Code: 63131	Name: Andrew Magersupp Address: City: State / Province: Country: Domestic / Intl / Zip Code: Telephone: 440-834-0992 Email: am6700@att.com
CUSTOMER Billing Address		
Name: Ann Struttmann Title Chief Deputy County Clerk Street Address: 400 East Locust City: Union State / Province: Missouri Country: USA Domestic / Intl / Zip Code: 63084		

This AT&T Network Integration Services Change Request Form ("Change Request") is an attachment to the contract identified below:

- (1) the AT&T Network Integration Service Order Attachment
- (2) the AT&T Network Integration Addendum to Comprehensive Service Order Attachment dated 02/20/2017

To the extent any terms set forth in this Change Request conflict with those of the Attachment/Addendum or those of the Statement of Work, the order of priority shall be with respect to the AT&T Network Integration Services provided hereunder: (1) this Change Request; (2) the Statement of Work; (3) the Attachment/Addendum.

Franklin County Missouri

AT&T CORP.

By: _____
(Authorized Agent or Representative)

By: _____
(Authorized Agent or Representative)

(Typed or Printed Name)

(Typed or Printed Name)

(Title)

(Title)

(Date)

(Date)

HR-ID: AM6700



AT&T Network Integration Services
Change Request Form

CHANGE REQUEST FORM

Change Request Number: GBS237552-7.2		NI Agreement dated: 02/20/2017		
AT&T Requestor:	<i>Andy Magersupp</i>	NI Tracking #:	GBS237552	
Title:	Franklin County Sheriff's Phase II	Date of Request:	06/17/2020	
Nature of the Change Request: Phase two of the new Franklin County Sheriff's				
Scope of Work				
<p>Scope of work: Franklin County Missouri is adding additional Hardware to their Original HVS contract. Customer performing Self-Installation.</p>				
Ship To:	Franklin County Sheriff' Office			
Address:	3 Bruns Lane, Room A104			
City, State & Zip	Union, MO 63084			
Attn:	Abraham 'Abe' Cook			
Contact Phone:	636-584-1011 acook@franklinmo.net			
Professional Services and One Time Fees				
Part Number	Description	Qty	Price	Ext Price
901 0020 291	Provisioning Service, Basic FXS Gateway Configuration, One-Time	2	\$187.50	\$375.00
901 0020 390	Provisioning Service, Mini Database Workshop for Advanced Services data collection , One Time - Scope Dependent, custom quote or JCO required for additional DB Workshops	1	\$187.50	\$187.50
901 0020 409	Provisioning Service, Overhead Paging, One-Time	1	\$750.00	\$750.00
901 0020 500	Provisioning Service, Mitel Call Recording Enterprise/Group On-Boarding, One-Time (Requires PLM Approval)	1	\$750.00	\$750.00
901 0020 501	Provisioning Service, Call-Recording User, One-Time (Requires PLM Approval)	20	\$37.50	\$750.00
901 0020 259	Labor, Remote Clearspan Technician, per hour rate (Hourly - 4 HR Min) Mon-Fri, 5P-8A	4	\$235.00	\$ 940.00
901 0020 261	Labor, Remote CPE Installation Support, As-Scheduled (4hr block) - Scope Dependent, custom quote or JCO required for additional site installation.	1	\$750.00	\$750.00
901 0020 210	Labor, Post-Install Customer Care, on-site, up to 3 days	1	\$4,700.00	\$4,700.00
900 1600 231	On Site Training - Initial Day (Includes Travel & Expenses)	1	\$4,361.25	\$4,361.25
901 2000 000	Provisioning, Group Service, One-Time	0	\$375.00	\$0.00
901 0020 016	Provisioning, Encryption System Setup	0	\$625.00	\$0.00
HVSD1	"Provisioning Service, Small Auto Attendant, One-Time Configuration of a small (2-3 menu / schedule) level auto attendant. 1 hour AA training / consulting included."	1	\$375.00	\$375.00
	Custom Quoted Engineering Services - Engineering Support - ICE	1	\$590.00	\$590.00
Professional Services and One Time Fees Subtotal				\$14,528.75



**AT&T Network Integration Services
Change Request Form**

HARDWARE, SOFTWARE, MAINTENACE				
Site & Ship To Address: 3 Bruns Lane Union, MO 63084 Abe Cook 636-584-1011 or Melissa Dahms 636-583-2560				
Part Number	Description	Qty	Price	Ext Price
900 0110 003R	VoIP Gateway, including 8 FXS analog lines, single 10/100 BaseT MP-118, with RTCP-XR Reports (APPLIANCE)	1	\$664.32	\$664.32
900 0110 021R	VoIP gateway, including 4 FXO and 4 FXS analog lines, single 100/10 BaseT MP-118, with RTCP-XR Reports (APPLIANCE)	1	\$693.12	\$693.12
909 110 003R 05	Five Years Maintenance for Part Number 900 0110 003R	1	\$685.08	\$685.08
909 110 021R 05	Five Years Maintenance for Part Number 900 0110 021R	1	\$714.79	\$714.79
80C00003AAA-A	6869 SIP Phone, GigE, Color Display / No AC Adapter* - One Time Special Price	12	\$165.59	1,987.08
80C00003AAA-A	6869 SIP Phone, GigE, Color Display / No AC Adapter*	106	\$215.99	22,894.94
80C00007AAA-A	M685i Expansion Module (6865i/6867i)*	2	\$143.99	\$287.98
900 0500 205	Poly Trio 8500 open SIP conference phone, built-in Bluetooth, Power over Ethernet.	4	\$712.81	\$2,851.24
HARDWARE, SOFTWARE, MAINTENACE SUBTOTAL				\$30,778.55

AT&T Product	Description	Per Seat Price Per Month	Qty	Extended Charge Per Month
Monthly Premium License Package Per Seat	The AT&T HVS Premium License Package includes the features included with AT&T HVS Basic License Package features. The AT&T HVS Premium License Package also includes voice mail as well as SIP trunking with unlimited local and domestic long distance. AT&T HVS per seat price DOES NOT include Fixed Mobile Convergence, Presence, or Contact Center. The features shown in the HVS Feature Matrix Table below that are listed under the Premium License Column are included in the Premium License	\$9.44	92	\$868.48
Monthly Basic License Package Per Seat	HVS service Basic features, unlimited local and domestic US long distance, defined as within the 48 contiguous states.	\$7.84	27	\$211.68
Receptionist Seat	The Receptionist is an optional chargeable feature that is an attendant console client for receptionists or telephone attendants who manage and screen inbound calls for enterprises. The interface is designed to follow the natural work 'flow' of a call from the top to the bottom of the screen	\$40.00	4	\$160.00
Unified Communications License Package Per Seat	The AT&T Unified Communications License Package includes the features included with AT&T HVS Premium License Package features. The AT&T HVS Unified Communications License Package also includes two BroadTouch Business Communicator Client software licenses. One for the desktop and one for a Mobile device.	\$2.00	4	\$8.00
Monthly Call Recording-per seat	HVS Features / Call Recording / Per Seat / 157113 / NA	\$18.00	20	\$360.00
Monthly Encryption – per seat	HVS Encryption License	\$3.00	0	\$0.00
TOTAL MRC				\$1,608.16



AT&T Network Integration Services
Change Request Form

Summary of Charges	One Time fees	MRC
Professional Services and One Time Fees	\$14,528.75	
Hardware, Software, Maintenance	\$30,778.55	
Monthly Recurring Charges		\$1,608.16
Total	\$45,307.30	\$1,608.16

Pricing does not include tax or shipping fees

1. Scope of Work

1.1 AT&T Business Field Services shall provide the following Services:

With remote access provided by the Customer, AT&T will validate/document the existing network under the following parameters:

1. One (1) 30-minute introduction call with Customer
2. Review of IP address and VLAN structure
 - a. review of routing posture
 - b. review of QoS / CoS posture
3. Review of AT&T circuit inventory
4. Review of Customer's LAN hardware and configurations
5. Review of Customer's layer 3 devices - to include firewalls
6. Document IP information for AT&T AVPN team up to and including
 - a. 1) AT&T Router LAN Ethernet Interface IP address and its mask
 - b. 2) AT&T Router LAN segment speed/duplex: Auto/Auto
 - c. 3) IP Helper-address
 - d. 4) DHCP-Service
 - e. 5) Local routing protocol
 - f. 6) Local static subnet and next-hop IP address
 - g. 7) Local Default Gateway for Internet
 - h. 8) Any other routing related instructions
7. Develop future-state network diagram (current state, future state, if needed transitory state)
8. Develop remediation plan (task-bullet oriented without CLI commands) (if needed)
9. Customer call to review all documentation (60 - 90 minutes)

Note: No reconfiguration or remediation work will be covered/provided under this engagement – Customer may engage AT&T under separate engagement for remediation work



AT&T Network Integration Services
Change Request Form

Goal: Ensure Customer's network infrastructure is properly prepared for HVS services and VOIP ready.

Assumption:

- All work will be remote, provided during normal business hours
- Work required to be performed on weekends, after normal business hours, or holidays will be charged an uplift in cost per hour
- Customer will provide secured remote access to all required network devices
- AT&T will provide remediation/documentation plan within ten (10) business days of completion of remote evaluation

1.2 Customer Site(s) to be evaluated: (Internal note - Please list below or imbed spreadsheet)

1.3 Associated Material/Equipment

AT&T Business Field Services has provided this SOW for professional services ONLY.

1.4 Service Hours

The Services provided hereunder shall be performed Monday through Friday, 9:00 a.m. to 5:00 p.m., local time, excluding designated AT&T holidays ("Normal Business Hours" or "NBH"), unless otherwise noted herein.

AT&T Designated Holiday	Date Observed
New Year's Day	January 1
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	1st Monday in September
Thanksgiving Day	4th Thursday in November
Day after Thanksgiving	4th Friday in November
Christmas Day	December 25

After Normal Business Hours ("aNBH") refers to after 5:00 p.m. Monday through Friday local time and all day Saturday and Sunday, excluding AT&T Designated Holidays.

2. AT&T Business Field Services Responsibilities

AT&T will be responsible for executing the following activities. Activities not expressly included in this SOW are outside the scope of this SOW.

2.1 Customer Coordination

In support of the Services provided to Customer, AT&T will:

- (a) Assign a designated AT&T resource to interface directly with the local Customer resource and serve as the primary interface to Customer organization.
- (b) Work with AT&T and Customer personnel to determine readiness of each facility for receipt of Services.
- (c) Coordinate remote access activities and coordination of network service providers and Equipment provider(s) associated with the Equipment and the network connectivity.

2.2 Deliverables

AT&T shall provide to Customer the following Deliverables:

Event	Deliverables
Engagement Kickoff Meeting	Communications Plan Review Project Timelines and Schedule
Project Status Report	Status reports and meetings will be held as mutually agreed by the parties.
Project Closeout	Final document summarizing the project.



AT&T Network Integration Services
Change Request Form

3. Customer Responsibilities

For AT&T to successfully implement the activities outlined within this SOW, Customer is responsible for providing the following to ensure the Project is completed on time and within financial limitations:

- (a) Provide Customer contact information. This is the Single Point of Contact ("SPOC") and shall act as the primary interface for the AT&T Project Manager.
- (b) Provide **supporting personnel onsite** during the engagement, as may be requested
- (c) Keep AT&T informed of any information or changes, which may affect AT&T's performance of Services or require a change request in the scope.
- (d) Provide AT&T with reasonable access to Customer network, as needed.
- (e) Provide local site contact name, telephone number, address, and email for both a primary and backup local site contact.
- (f) Provide a signature sign-off (see Site Acceptance Form, Appendix A) as concurrence of Site completion for each Site where AT&T has provided Services under this SOW.
- (g) The **Customer Single Point of Contact (SPOC)** shall have decision-making authority. The Customer SPOC will also designate a technical point-of-contact that has detailed knowledge of the Customer's network as well as policies utilized.
- (h) Provide AT&T Project Manager a minimum of **ten (10) business day notice for scheduling** Equipment Installations. **Cancellation or rescheduling** with less than five (5) business day notice may be subject to AT&T's Reschedule/Cancellation Charge set forth in Section 6, Fees and Charges.
- (i) Customer assumes sole responsibility for the condition and/or readiness of Cable Plant or its ability to transport or sustain proper electrical and optical data signals as required by the operational specification requirements for the Equipment. Verify all distance and interference limitations of interface cables to be used.
- (j) Provide **remote** dial up **access** or VPN access to the Customer network.
- (k) Assume sole responsibility for all existing **data files and/or file structures**, their storage, backup, and recoverability.
- (l) Provide AT&T with **login and password** information to all equipment related to the Services provided hereunder, including both basic access and modification access.
- (m) Once the final dial plan design is delivered and agreed upon, **Customer will freeze any changes** to user information a minimum five (5) days prior to a Voice Server configuration. All changes made to the dial plan after Voice Server configuration shall be defined as MAC (Move, Add or Change) and additional charges may apply.
- (n) **Provide information relative to the legacy phone system**, circuits and data equipment including network diagrams listing existing size, capacity, utilization, and busy-hour voice and data traffic requirements for all current network facilities to be utilized in the IP Telephony solution.
- (o) The Customer will also identify **firewalls** expected to pass IP telephony traffic and to identify class of services, toll, station and phone restrictions and requirements for all users. Provide information to AT&T necessary for **QoS configurations** for review
- (p) Provide a list of **users, security levels and access privileges**. Define the VoIP solution system administration, security policies and any other special requirements to be implemented.

Notes or Additional Information:

- (a) Defined Scope. Pricing is based on the currently defined Scope of Work. Any additions or changes to this Change Order will necessitate changes in pricing. No project delays occur that would require AT&T to stop work. AT&T will not be held financially responsible for project delays outside of its control.
- (b) Invoicing. AT&T will invoice the Fees as defined herein.
- (c) Expiration Date. Prices quoted herein are valid for thirty (30) days from the date this Change Order is presented to Customer for execution.