



# County Commission

400 East Locust Street, Room 201  
Union, MO 63084

## Working Session

<http://www.franklinmo.org/>

### Minutes

Angela Gibson

Tuesday, October 29, 2019

11:00 AM

Commission Conf. Room

Approved 11/5/19

#### I. Call to Order

Attendee Name	Present	Absent	Late	Arrived
Presiding Commissioner Tim Brinker	<input checked="" type="checkbox"/>			
Second District Commissioner Dave Hinson	<input checked="" type="checkbox"/>			
First District Commissioner Todd Boland	<input checked="" type="checkbox"/>			
Tammy Vemmer, Auditor	<input checked="" type="checkbox"/>			
Jenny Metcalf, Recorder of Deeds	<input checked="" type="checkbox"/>			
Lisa Smart, Deputy Recorder	<input checked="" type="checkbox"/>			
Angela Gibson, Executive Assistant	<input checked="" type="checkbox"/>			

#### II. Recorder of Deeds Department Budget Meeting

Discussion was held with Jenny Metcalf, Recorder, and Lisa Smart, Deputy Recorder. Jenny and Lisa updated the Commission on the Records Preservation fund and their focus project will be on improving historical images. Discussion was held on the record storage software. Jenny informed the Commission the security of having the external record storage vendor, Bastian, protects the County from the liability of having records compromised or from being destroyed. Further discussion was held regarding costs associated with specialty software the Recorder's office utilizes. Brinker requests Recorder review her budget and provide the Commission with further explanation of the proposed expenditure budgeted in the Record Preservation fund prior to the deadline of December 1, 2019. Hinson explains that his position is that everyone is asking for raises and without their due diligence to review budgets, they can't provide a raise if departments aren't willing to do a thorough review of their budgets then funds can't be freed up from General Revenue for such raise requests. Further discussion was held regarding step raises and uncapitalized equipment.

#### III. Adjournment

Meeting adjourned at 11:47 a.m.