



**FRANKLIN COUNTY
PURCHASING DEPARTMENT
INVITATION FOR BID (IFB) COVER PAGE**

IFB NO: 2018-02

TITLE: Vehicle Graphics

Bid Schedule & Deadlines:

January 31, 2018	Bid Release Date
January 31, February 3, 7, 2018	Advertising Period
February 9, 2018, 2:00 PM	Deadline for Submitting Questions
February 13, 2018 4:30PM	Deadline to post Addendum
February 20, 2018 at 9:00 AM	Deadline to Submit Bids
February 20, 2018 at 10:00 AM	Bid Opening Date I Time

BID responses must be received no later than "Deadline to Submit Bids"

February 27, 2018 at 9 am

Kathy Hardeman, Purchasing Agent

Ann Struttman, Assistant Purchasing Agent

Phone: 636-584-6274 Email: purchasing@franklinmo.net

Submittal Instructions: Print this BID Packet in its entirety and complete all pages per instructions. Print the SEALED BID LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

BID SUBMISSION CHECKLIST

_____ I have reviewed the bid schedule and deadlines, located on the IFB cover page

_____ I have read ALL Terms and Conditions and Bid documents closely

(Located at www.franklinmo.org/current)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A BID

USE THESE FORMS ONLY

_____ IFB Cover page

_____ Bid Pricing Form completed and signed (page 5)

_____ Contractual Terms and Conditions Acknowledgement (page 6)

_____ Affidavit for Work Authorization is completed and Notarized (page 7&8)

_____ Current, signed W-9 is included in Bid (page 9)

_____ Completed Affidavit of Paid Property Taxes and Notarized (page 10)

_____ Completed Vendor Information Request (page 11)

_____ Proof of Insurance

_____ I have one original and two copies that are labeled accordingly

_____ Envelope is sealed and label attached (page 13)

SCOPE OF WORK

This section of the IFB includes requirements as well as desirable attributes and provisions relating specifically to the scope of work requirements of the Franklin County Entity. The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The bidder is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The bidder's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The bidder must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes by the bidder (if any) in the appropriate section of Pricing, page 5 of IFB.

SPECIFIC REQUIREMENTS

1. Contractor must be able to provide removal and/or installation of decals to the vehicles specified in this IFB.
2. Vehicles included in the fleet for the purpose of this bid are as follows:
Dodge Chargers, Ford Crown Victorians, Ford Explorers, Chevrolet 1500 series trucks,
Dodge 1500 series trucks, Ford F150
3. Decals must be created by vendor and customizable in both color and black and white.
4. Sample graphics that will be used for the listed vehicles, including size, are posted with this bid packet on the website.
4. Proofs to be sent to requesting department and require approval prior to proceeding.
5. Materials to include but are not limited to:
3M Scotchlite Reflective Graphic Film Series 5100R
3M Scotchlite Overlamine 8518 Gloss
6. Three (3) year replacement warranty on materials for "normal wear use" not to include damage from auto accidents or off-road driving.
7. Work is to be done at Contractor location.
8. Method of delivery shall be determined at the time of order and will not exceed Franklin County boundaries.
9. Include proof of liability insurance and if awarded bid, name Franklin County as certificate holder.

BID PRICING FORM
2018-02 VEHICLE GRAPHICS

REQUIRED PRICING

The bidder shall complete the following pricing table and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB.

Pricing per vehicle requested, including a breakdown of materials and labor costs.

1. Dodge Charger _____

2. Ford Crown Vic _____

3. Ford Explorer _____

4. Chevrolet 1500 series _____

5. Dodge 1500 series _____

6. Ford F150 _____

Set up fee: _____

Removal charge: _____

Company Name _____

Authorized Signature _____

Printed name and title _____

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published in the Vendor Information Packet on the Franklin County Official Website located at:

<http://www.franklinmo.org/current>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name and Title

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Authorized Business Entity
Representative's Name
(Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

VENDOR REQUEST FOR INFORMATION

Company Name _____

Mailing Address _____

Phone number _____

Contact Name _____

Contact Name Title _____

Email Address _____

May we send Bid Packet and Bid Information via email? _____

ATTACHMENT 1

SEALED BID LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department
400 East Locust St, Rm 004
Union, MO 63084

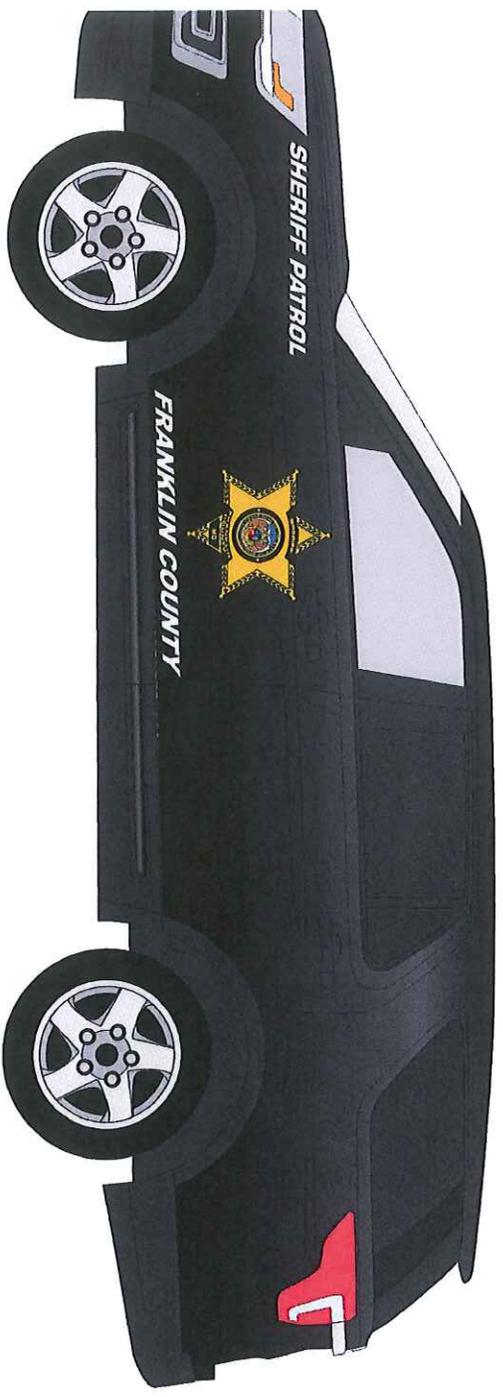
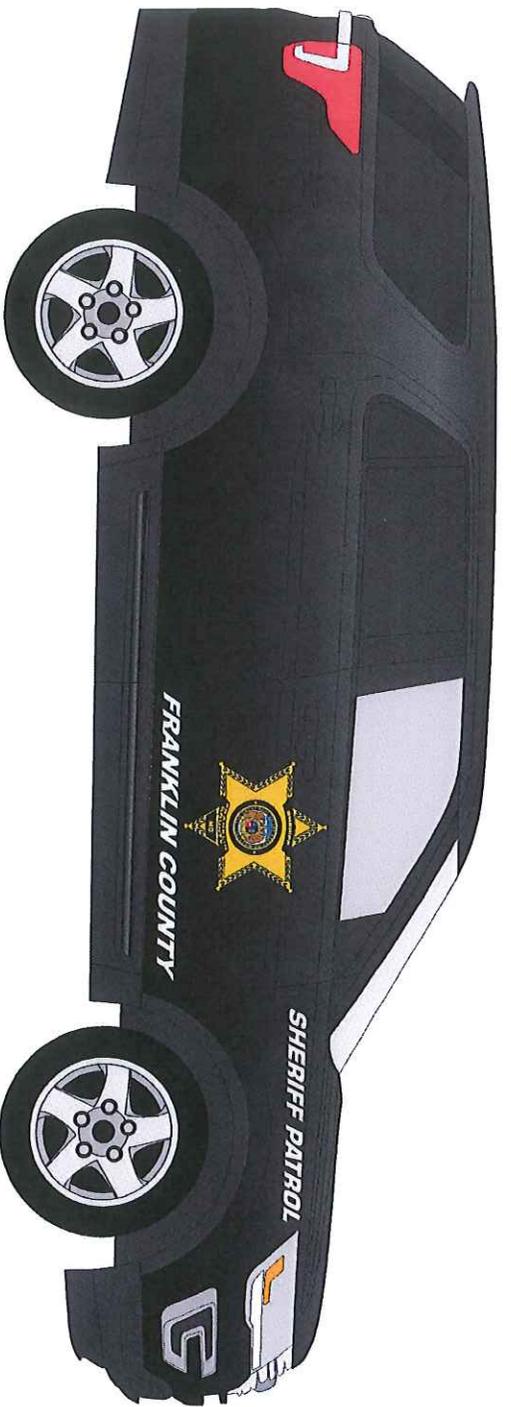
BID # 2018-02 DATE: 02/27/2018

DESCRIPTION: Vehicle Graphics

Vendor Name: _____

Vendor Address: _____

Franklin County Sheriff 2018 Ford Explorer Graphics - 2018 8 car design

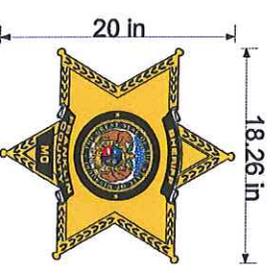


17.89 in

44.38 in

SHERIFF PATROL
FRANKLIN COUNTY
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FRANKLIN COUNTY
SHERIFF PATROL

Cut RTA Reflective white vinyl (3M 5100R)
7MM Engineer grade reflective



Digital Print Reflective white vinyl (3M 5100I)
7MM Engineer grade reflective
3M 8518 Gloss Overlaminate on printed sur
for increased durability