



**FRANKLIN COUNTY  
PURCHASING DEPARTMENT  
INVITATION FOR BID (IFB)**

IFB NO: 201810 – **ADDENDUM** changes in red

TITLE: Printing and Mailing of Personal Property Declaration Forms

Bid Schedule & Deadlines:

August 15, 2018	Bid Release Date
August 15, 22, 29, 2018	Advertising Period
August 24, 2018, 8:00 A.M.	Deadline for Submitting Questions
August 27, 2018 4:30 pm	Deadline to post Addendum
September 10, 2018 at 9:00 AM	Deadline to Submit Response
September 10, 2018 at 10:00 AM	Opening

RFP responses must be received no later than "Deadline to BID"

September 10, 2018 at 9 am

*\*Awarding is good for one year from awarding date, subject to annual appropriation. \**

Kathy Hardeman, Purchasing Agent

Ann Struttman, Assistant Purchasing Agent

Phone: 636-584-6274    Email: [purchasing@franklinmo.net](mailto:purchasing@franklinmo.net)

Submittal Instructions: Print this BID Packet in its entirety and complete all pages per instructions. Print the SEALED BID LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

# PRICING FORM

## 201810 Printing and Mailing of Personal Property Declaration Forms

### REQUIRED PRICING

The vendor shall complete the following pricing table and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

All invoices must reflect discounts applied to final order.

Printing to reflect cost per 1,000/total

2018 Assessment List – “Exhibit A” (est. 65,000) \_\_\_\_\_

2018 Business Assessment List – “Exhibit B” (est. 4,000) \_\_\_\_\_

2018 Assessment List – “Exhibit C” (est. 9,000) \_\_\_\_\_

2018 Business Assessment List – “Exhibit D” (est. 1,000) \_\_\_\_\_

Reply Envelopes – “Exhibit E” (est. 75,000) \_\_\_\_\_

Mailing Envelopes – “Exhibit F” (est. 75,000) \_\_\_\_\_

Inserting, Processing \_\_\_\_\_

Additional fees/explain \_\_\_\_\_

Total Proposed Pricing \_\_\_\_\_

Postage Estimate \_\_\_\_\_

Company Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed name and title \_\_\_\_\_

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder’s expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.