



## **FRANKLIN COUNTY, MISSOURI**

### **REQUEST FOR QUALIFICATIONS**

**RFP NO: 201816 FINANCIAL ADVISOR SERVICES**  
**PROJECT: Public Safety Facility**  
**DUE: Thursday, June 21, 2018 at 10:00 A.M.**

#### **Introduction**

For the benefit of the Franklin County Taxpayers, the County will be constructing a Public Safety Facility with a cost of approximately \$30 million. The project will include but is not limited to an addition to the existing detention facility, remodel of the current building and construction of a Public Safety Facility.

Franklin County, Missouri is now seeking qualification proposals from interested individuals, firms, teams or other legal entities duly licensed and authorized to provide independent Financial Advisory Services to assist in determining and recommending financing options for this capital improvement project mentioned in the previous paragraph.

Franklin County, Missouri intends to utilize a portion of the Proposition P ½% Sales Tax, which was passed by voters on April 3, 2018 for this capital improvement project. The tax is expected to generate approximately \$3.1 million annually.

Franklin County, Missouri currently holds an A+ rating with Standard & Poor's. Information regarding the County's current (Series 2012) Certificates of Participation can be obtained through the Electronic Municipal Market Access system (EMMA). The most current audit of the County finances, 2016, can be viewed at the County web site: [www.franklinmo.org](http://www.franklinmo.org).

Gilmore & Bell, P.C. will serve as Bond Counsel and assist the County with the preparation of the preliminary and final official statements.

## **Inquiries and deadlines**

All questions concerning this RFQ shall be made in writing to the Franklin County Purchasing Department, [purchasing@franklinmo.net](mailto:purchasing@franklinmo.net) no later than **Wednesday, June 13, 2018 at 8:00 AM.** Addendums, if required, will be posted to the County website, [www.franklinmo.org](http://www.franklinmo.org), by Wednesday, June 13, 2018 at 4:30 PM.

Interested parties must submit **one (1) original and four (4) copies** in their qualifications package.

All responses must be received in a sealed envelope by **Thursday, June 21, 2018 at 10:00 AM.** Late responses will not be considered. A label is supplied in Attachment 1.

Interviews will be scheduled on an individual basis to determine a final awarding of Professional Services. The selected Financial Advisor will be ineligible to serve as underwriter for the County during the term of this agreement.

## **Qualifications**

1. Provide three references for whom you have served as financial advisor providing similar services in Missouri in the most recent 3 years. Please include name of entity with point of contact information.
2. Provide qualifications of the firm and training in this type of work citing specific certifications and or accreditations.
3. Disclose any professional or personal financial interest which could be a possible conflict of interest in representing Franklin County.
4. Provide resumes of the members of your firm that will primarily manage the County account if your firm is awarded the contract.
5. Provide a description of services to be provided in connection with the transaction.
6. Provide a list of all current municipal clients of the individual who will have primary responsibility for the County's account.
7. Provide a sample contract.
8. Identify any SCE, IRS, MSRB, NASD or state law enforcement action in which your firm is currently involved or has been involved in the last 5 years.
9. Provide your fee for the transaction and any expenses for which you wish to be reimbursed.