Missouri
FRANKLIN COUNTY

Annual Budget
January 1, 2018 Through December 31, 2018

John E. Griesheimer
Presiding Commissioner

Tim Brinker
County Commissioner
First District

Dave Hinson
County Commissioner
Second District

Tambra L. Vemmer
Auditor

How to Use This Document:

Begin by reviewing the table of contents to obtain an understanding of the scope of information included and the manner in which it is organized. The document is divided into sections, which correspond to the table of contents and contains the following information:

Budget Message: The budget message provides the reader with summary information, including an overview of the budgetary process, local economic information, and summaries of revenue and expenditures.

General Information: This section contains information on the history and structure of the County as well as an overview of the County's fiscal policies and fund types.

Financial Summaries: This section contains financial summaries in matrix form and pie charts.

Fund Statements: This section contains schedules showing the changes in fund balances, explanations of the changes in fund balance, consolidated summaries of revenues and expenditures, as well a budget summary.

Capital Outlay - This section contains information pertaining to the purchase of capital items and capital projects.

Operating Budgets: Here the reader will find the operating budgets with detailed information for each organizational unit including a description of the activities of the organizational unit, budget highlights, personnel detail, and operating indicators.

Statistical Section: This section contains statistical information on Franklin County.

Glossary: A glossary is provided for the reader to obtain definitions of unfamiliar terms.

Appropriation Order: A copy of the order whereby the Commission is adopting the 2018 budget.

This document is available on the County's website at www.franklinmo.org. To view, click on the Auditor's tab and click on budgets.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Franklin County

Missouri

For the Fiscal Year Beginning

January 1, 2017

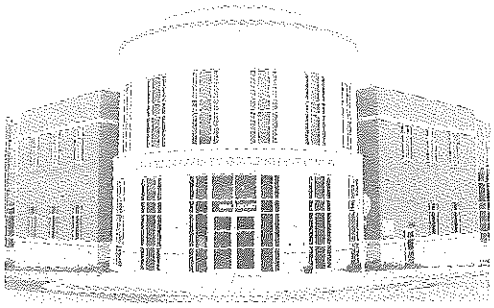
Christopher P. Morrill

Executive Director

OUR MISSION

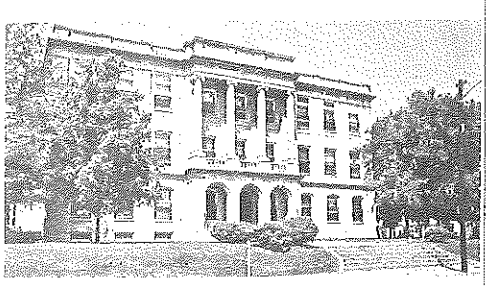
As public servants, entrusted by the citizens, it is the mission of Franklin County to:

- Carry out the statutory duties of our offices.
- Provide responsive, efficient, and ethical government services.
- Serve citizens with respect and dignity.
- Respect taxpayer dollars, using our resources to achieve the highest level of efficiency at the lowest possible cost.
- Continuously strive to improve the delivery of services to the citizens.



TAMBRA VEMMER
AUDITOR
FRANKLIN COUNTY

400 EAST LOCUST STREET, SUITE 203
UNION, MISSOURI 63084
636-583-6350



January 9, 2018

To the Franklin County Commissioners:

This document serves as the fiscal year 2018 adopted budget for Franklin County, Missouri. The annual budget serves as the foundation for Franklin County's financial planning and provides legal spending authority for the County's elected officials and appointed department heads. All of the budgets contained herein are balanced: total resources (i.e., current revenues plus appropriated fund balance) available to a particular fund are sufficient to cover the approved spending plan for that fund.

Organizational Structure and Its Impact on Planning Processes and Long-term Goals

Franklin County's statutory elective form of government impacts the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year. Its' governing body consists of a three-member independent County Commission, which includes a Presiding Commissioner, a First District Commissioner and a Second District Commissioner. They each serve a four-year term. In addition to the County Commission, there are fifteen independent elected officials who are directly accountable to the citizens of the County and are responsible for the operations of their office in accordance with state laws within resources allocated to them by the County Commission. In some instances, elected officials have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of an individual elected official rather than the County Commission. The County Commission has no oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. This structure results in each elected official identifying immediate and long-range goals and then presenting funding requests in the annual budget process. All county property, however, is controlled and managed by the County Commission.

Every two years, there is the possibility of newly-elected officials entering the County's organizational structure. This possible influx of newly- elected officials can make it difficult to form cohesive long-term goals and implement the strategies to achieve them. Despite these unique organizational features and their impact on entity-wide goal setting and planning processes, county officials consistently share a mission to: (1) carry out the statutory duties of our offices, (2) provide responsive, efficient, and ethical government services, (3) serve the citizens with respect and dignity, (3) respect taxpayer dollars, using our resources to achieve the highest level of efficiency at the lowest possible cost, and (4) continuously strive to improve the delivery of services to the citizens. This shared mission is reflected in the following long-term goals:

- Long-term fiscal stability for the County.
- Continuous improvement in service quality to the citizens of Franklin County.
- Continuous application of new technologies.
- Long-term retention of employees through competitive compensation and benefits.

These county-wide, long-term goals are common among all elected officials and are achieved through the careful planning and budgeting of the individual office holders throughout the County.

2018 Budgetary Issues and Solutions

The County's statutory structure significantly influences the annual budgetary process. Individual elected officials engage in planning activities but these processes are generally focused on the respective responsibility areas of each office and are not formally coordinated at the entity level. As noted earlier, additional resources may be available to elected officials through special revenue funds, many of which are under the appropriating authority of an individual elected official rather than the County Commission. As a result, individual departmental goals impact the budget development more so than entity-wide goals. Within this framework and context, the County Auditor and the County Commission evaluate funding requests and establish appropriations in accordance with available resources.

The primary focus in developing the FY 2018 budget consisted of the following:

- Ensuring financial stability
- Providing quality services to citizens
    - Operation of the Judicial Courts
    - Operation of the Prosecuting Attorney's Office
    - Operation of the County Jail and Law Enforcement Services
    - Operation of the Juvenile Office
    - Recording of land transactions, vital statistics, and licenses
    - Tax assessment of all county property
    - Collection of property taxes

- Voter registration and election activity
- Operation of the County Health Department
- Operation of the Public Administrator's Office
- Construction and maintenance of county roads and bridges
- Planning and zoning services
- Construction inspections
- Emergency management services

- Supporting the goals & objectives of Elected Officials and Department Heads
- Maintaining a competitive employee wage & benefits package

Budget Process and Calendar

The County Commission adopts an annual budget for all of its governmental funds. The County's fiscal year is the calendar year and the annual budgetary process and timetable is governed by the County Budget Law (RSMo Sections 50.525 to 50.641). Franklin County is a first class non-charter county where the County Auditor serves as Budget Officer. The process is as follows:

- The annual budget process begins in late June or early July with the Auditor preparing budget packets consisting of instructions for completing the packets, worksheets for budget requests, expenditure detail worksheets for those budget requests, historical data for all revenue and expense line items within each departmental budget, and requests for departmental objectives for the upcoming budget year along with the departmental accomplishment s for the current budget year.
- The County Auditor distributes the budget packets, along with instructions, to the elected officials and department heads by August 1st.
- The County elected officials and department heads prepare departmental revenue and expenditure projections and submit their budgetary requests to the County Auditor on or before September 1st.
- The County Auditor prepares budget requests for offices not submitting requests by September 10th.
- During September and October, the County Auditor holds clarification meetings and then reviews and revises the budgetary requests based upon budgeted revenue projections.
- By November 15th, the County Auditor submits a proposed budget to the County Commission.
- During November and December, the County Commission, along with the County Auditor, holds meetings with each elected official and department head to review the proposed budget.
- The County Commission may alter, modify, or change the proposed budget in any manner, except the Court's budgets which may not be altered without the Court's consent or pursuant to mediation by the Judicial Finance Review Commission.
- The County Commission must comply with the public notice and public hearing requirement. The public hearing is usually held during the month of December.

- The budget must be adopted on or before January 10th. However, in a year in which a County Commissioner's new term of office begins, the statutory deadline is extended to January 31st.
- In the event the County Commission does not adopt the budget, the preceding year's budget remains effective.

Fiscal Year 2017 Budget Calendar

June 19 to July 31, 2017	Auditor prepares budget packets and instructions.
August 1, 2017	Auditor distributes budget packets and instructions to elected officials and department heads.
August 31, 2017	Auditor and Commission to meet with the Presiding Judge to review the judicial budgets.
August 1 to September 1, 2017	Elected officials and department heads prepare departmental revenue and expenditure projections. Auditor assists the department heads and elected officials with their projections.
September 1, 2017	Budgets requests are submitted to the Auditor on or before this date.
September 10, 2017	The Auditor prepares budget requests for offices not submitting requests.
September 11 to September 30, 2017	The Auditor holds clarification meetings and then reviews and revises the budgetary requests.
October 4, 2017	The Auditor submits a proposed budget to the County Commission.
October 30, 2017 to November 8, 2017	The County Commission and Auditor held meetings with each elected official and department head to review the proposed budgets.
December 8, 2017	Proposed budget with Commission changes will be available to the public.
December 16, 2017	Post and advertise public hearing on or before this date.
December 21, 2017	Hold public hearing.
January 10, 2018	Commission to adopt budget by this date.

Budget Amendments

Occasionally, the County will encounter a need to amend the budget to approve increased spending authority of a specific fund. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget.

Current Local Economic Conditions

Due to the County's location in the St. Louis Metropolitan Area, it is attractive to businesses that need affordable land and labor costs to establish or expand their operations. The cities within the County contribute stability to the local economy with the presence of colleges, hospitals, and a variety of stable industrial and commercial concerns. Small farms and wineries also greatly contribute to the economy in Franklin County.

The largest employers in the County include the Washington School District, GDX Automotive, Meramec Valley R-III School District, Parker-Hannifin Sporlan Division, Schatz Underground Cable Inc., Magnet LLC, Union School District, Patients First Health Care, Gerald Industries, and Franklin County Government. As of December 2016, the U.S. Bureau of Labor Statistics reported Franklin County's unemployment rate at 3.6 percent. This is lower than the reported Missouri unemployment rate of 4.4 percent and the national unemployment rate of 4.7 percent. The County's median household income from 2010-2014 was $48,661 compared to Missouri's median household income of $47,764. Per capita money income from 2010-2014 for the County was $24,732 compared to Missouri's per capita money income of $26,006. The County's cost of living index is 90, which is 1.5 percent lower than the Missouri average and 10 percent less than the national average.

According to the U.S. census bureau, Franklin County's population grew 8.2 percent over the last decade from 93,807 in the 2000 to 101,492 in 2010. Franklin County is ranked as the tenth most populous in the state with a population density of 110 people per square mile.

Low interest rates are also the result of the current economic conditions. The 2018 budget reflects the continued low interest rates being paid on fund balances and other reserves. Currently, interest rates are less than 1%.

At the time of writing this budget message, the price of fuel is $2.25 per gallon. Although the price per gallon is lower than we have seen in some time, fuel costs are a part of our current economic climate and have had an impact on County operations. The Sheriff's Department, Highway Department, Building Department and Assessor's Department monitor their operations in an effort to help manage fuel costs.

Despite the economic recession, the County's most significant revenue source, sales tax, remained relatively flat with a slight trend upward from 2009 through 2013. However, sales tax

increased sharply by 8.1 percent from 2013 to 2014. It increased by 5.4% from 2014 to 2015. The increase from 2015 to 2016 was 3.4%. This could be contributed to the increased cost of goods. For the first three quarters of 2017, sales tax is showing a slight decline. This is reflected in the 2018 budgeted sales tax projections. With approximately 46.8% of the County operating revenues being derived from this single revenue source, the County is significantly dependent on the locally-enacted sales tax levies.

As the economic climate changes, the County must adapt when it comes to balancing the budget. Over the past several years, the County has employed a combination of cost reduction and cost containment measures combined with careful use of fund balance resources to balance the budget and avoid significant personnel reductions and/or reductions in services to the citizens. This has proven to be an effective strategy. The County will strive to continue cost reduction and containment measures along with the use of fund balance reserves to balance the 2018 budget.

Emerging Issues Facing the County

Erosion of the County's Primary Tax Base –As more and more people are shifting to remote retails sales (including internet sales) and are seeking more service-based purchases, there is a potential for a significant impact on the County's tax revenue. The County is considering placing a use tax on a ballot.

County 911 Funding Issues – Revenue from the County's 15% landline tax has been declining as people remove their landlines and rely solely on their cellphones. The landline tax provides the bulk of the funding for the County's 911 fund. To offset the decline in this revenue, the County Commission elected to raise the tax from 12% to 15% in 2010. Legislative remedies are under discussion. During the budget year 2016, the County began charging dispatching fees to participating districts based upon assessed valuations.

Crowding Conditions in the County Jail – The County jail was built to house slightly more than 100 inmates. Recently, the County jail has had as many as 150 inmates. Jail deputies are having problems supervising that many prisoners and it has become a safety issue. In response, officials have adopted a pretrial prisoner release plan for jail inmates. In an effort to ease the crowding conditions, the Sheriff's department requested appropriations for the purchase of bunkbeds. The County plans to go to the voters for a tax in 2018 for the construction of an Emergency Operations Center and jail expansion.

Workforce Retention – Competitive wages and benefits, along with generous holiday and personal time, assist the County with employee retention, thereby avoiding the high costs associated with employee turnover. However, some sheriff's office deputies have reportedly left the County for better-paying jobs. As a result, in order for the County's wages to be more competitive with the local municipalities, the County has begun implementing length-of-service increases for the sheriff's office employees. The County strives to provide competitive benefits to its employees at a reasonable cost to taxpayers.

The County began a salary study during 2015 and was expected to be completed by the end of January, 2016. However, the study was not completed until late in 2017. The study was conducted by Public Sector Personnel Consultants of Tempe, Arizona. The firm compiled a pay range for County positions. The Commissioners are taking the study under consideration and are taking steps to accomplish the adjustments given budgetary constraints.

Revenue and Expenditure Assumptions and Projections

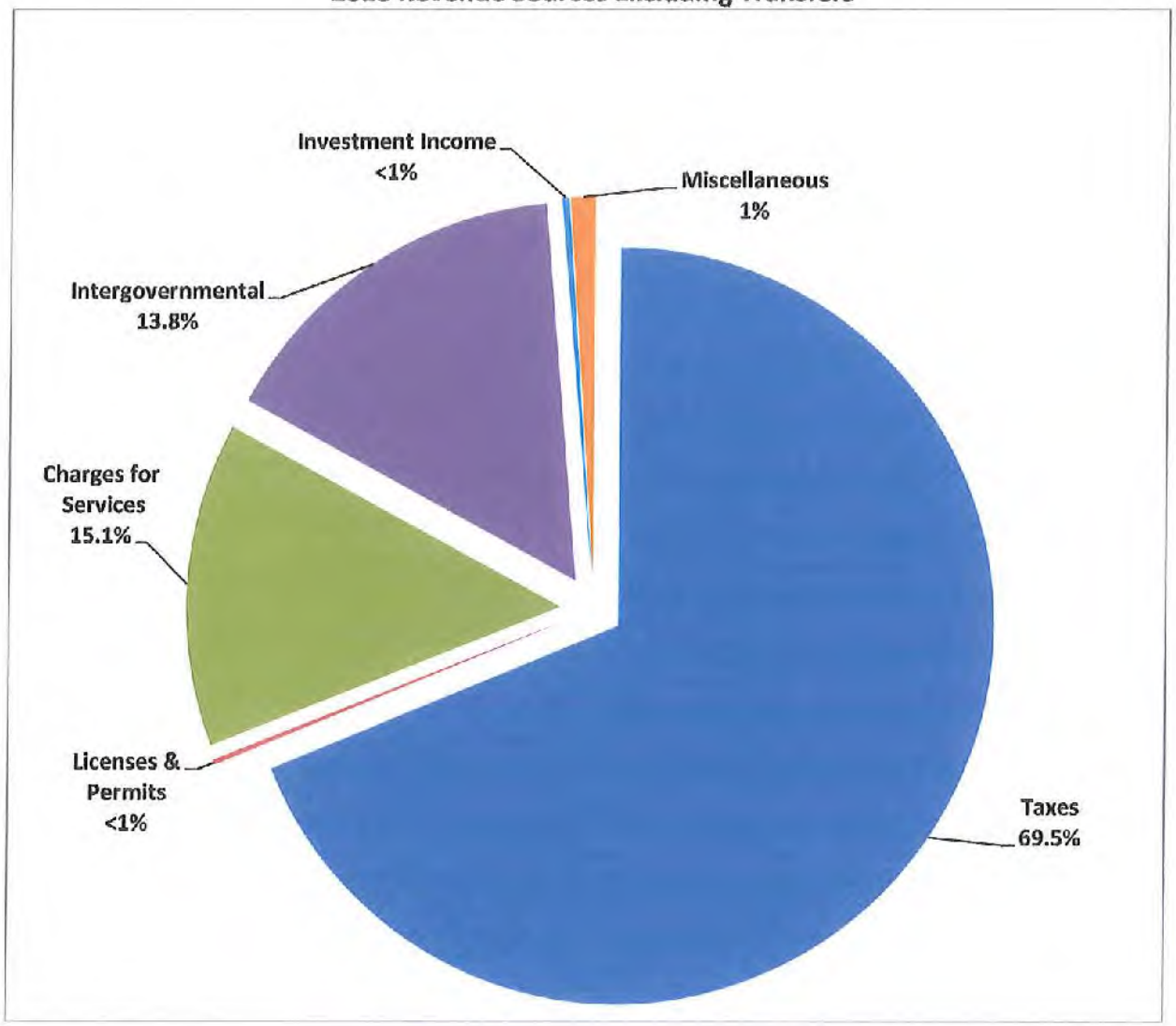
The 2018 budget estimates beginning fund balances totaling $30,060,478 with $39,719,815 in projected revenues for total estimated funds available for appropriation of $69,780,293. The 2018 budget appropriates $55,917,032 for regular operations and $7,289,610 as fund balance appropriations.

Revenue

A multi-year comparison of combined revenues by source, including the enterprise fund, is presented below. The following discussion describes the major sources of revenue for the County and identifies the primary causes for fluctuations between the prior and current budget years.

Revenue	2016 Actual	2017 Adopted Budget	2018 Adopted Budget	Increase/ Decrease Over 2017 Expected
Taxes	$27,098,229	$27,176,739	$27,587,568	$410,829
Charges for Services	5,955,859	5,534,457	5,986,835	452,378
Intergovernmental	3,274,748	6,272,760	5,485,627	(787,133)
Licenses & Permits	78,695	80,955	81,825	870
Investment Income	126,708	116,795	183,010	66,215
Miscellaneous	683,089	626,150	394,950	(231,200)
Total Revenue	$37,217,328	$39,807,856	$39,719,815	$ (88,041)
Sale of Capital Assets	925	0	0	0
Proceeds from Capital Lease	15,545	0	0	0
Transfers In	4,037,773	5,148,456	5,226,678	78,222
Total Other Financing Sources	$4,054,243	$5,148,456	$5,226,678	$78,222
Total Sources of Revenue	$41,271,571	$44,956,312	$44,946,493	(9,819)

Franklin County
Combined Funds
2018 Revenue Sources Excluding Transfers



Sales Tax (46.8% of total revenue)

The County is highly dependent on sales tax revenue to finance the majority of county services. It is the single largest source of revenue for the County and accounts for 46.8% of all regular operating revenues in the County's governmental funds. Compared to other revenue sources, sales tax is inherently volatile and readily impacted by changing economic conditions. Because Franklin County is primarily dependent on sales tax to finance on-going operations, the County is especially vulnerable to this inherent volatility. This is a primary reason for maintaining higher fund balances during periods of economic growth within the County's primary operating funds.

The County receives the following sales tax revenue:

One-half cent permanent sales tax in the General Fund. The County experienced a slight trend upward in sales tax from 2009 through 2013. However, sales tax increased by 8.1 % from 2013 to 2014. It has increased by 5.4% from 2014 to 2015. From 2016 to 2017, sales tax increased by 3.4%. This could be contributed to the increased cost of goods. For the first three quarters of 2017, sales tax is on a slight decline. This is reflected in the 2018 budget projections and is expected to generate $6,200,000 in 2018, which represents approximately 48% of the total revenue sources in the General Fund.

One-half cent permanent sales tax in the Law Enforcement Fund. The County experienced a slight trend upward in sales tax from 2009 through 2013. However, sales tax increased by 8.1 % from 2013 to 2014. It has increased by 5.4% from 2014 to 2015. From 2016 to 2017, sales tax increased by 3.4%. For the first three quarters of 2017, sales tax is on a slight decline. This is reflected in the 2018 budget projections and is expected to generate $6,200,000 in 2018, which represents approximately 52% of the total revenue sources in the Law Enforcement Sales Tax Fund. On October 1, 2007, the law enforcement sales tax was increased from 0.25% to 0.5%.

One-half cent permanent sales tax in the Road and Bridge Fund. The County experienced a slight trend upward in sales tax from 2009 through 2013. However, sales tax increased by 8.1 % from 2013 to 2014. It has increased by 5.4% from 2014 to 2015. From 2016 to 2017, sales tax increased by 3.4%. For the first three quarters of 2017, sales tax is on a slight decline. This is reflected in the 2018 budget projections and is expected to generate $6,200,000 in 2018, which represents approximately 43% of on-going revenue to Road and Bridge operations.

The historical revenue trend for sales tax is shown below:

Sales Tax Revenue
Last Ten Fiscal Years

	General Fund	Road & Bridge Fund	Law Enforcement Sales Tax Fund
2018 Budgeted	$6,200,000	$6,200,000	$6,200,000
2017 Budgeted	$6,300,000	$6,300,000	$6,300,000
2016 Actual	$6,115,738	$6,272,334	$6,256,876
2015 Actual	$5,918,254	$6,066,071	$6,051,860
2014 Actual	$5,620,527	$5,721,766	$5,735,603
2013 Actual	$5,211,620	$5,321,450	$5,292,330
2012 Actual	$5,098,666	$5,215,873	$5,202,611
2011 Actual	$4,993,841	$5,097,397	$5,084,434
2010 Actual	$4,964,148	$5,034,408	$5,020,499
2009 Actual	$4,896,273	$4,973,042	$4,956,172

County Aid Road Trust (CART) Revenue (Road and Bridge Fund). CART funds are apportioned to counties on the basis of two factors: one-half of the funds are credited to the county based on the ratio that its road mileage bears to the total county road mileage in the unincorporated areas of the state, and one-half is credited to the county based on the ratio that its rural land valuation bears to the rural land valuation of the entire state. Gas tax is projected to be $1,629,190 for 2018 and the motor vehicle tax is projected to be $535,840 for 2108.

Fifteen percent tax applied to local land line phone tariffs. This tax is expected to generate $775,000 in 2018, which represents 72% of the source of revenue, excluding transfers in, for the Enhanced 911 Fund. This is a $25,000 decline from the 2017 estimated amount of $800,000 and a $102,706 decline from the actual amount received in 2016. As citizens replace land lines with cellular lines, this revenue will continue to decline. To offset the decline in this revenue, the County Commission elected to raise the tax from 12% to 15% in 2010. Legislative remedies are under discussion. Also, during the budget year 2016, the County began charging dispatching fees to participating districts.

Real and Personal Property Tax Including Railroad and Utilities (15% of total revenue)
Property tax comprises a relatively small portion of the County's overall revenues. The County's real estate and personal property tax are calculated based on current assessed valuations and has provided a stable source of revenue for the County. Total assessed value for the County currently exceeds $1.8 billion. The tax rate for the general fund remained unchanged from 2016 at 0.1258. The 2017 tax rate of 0.2156 for road and bridge decreased from 0.2159 in 2016.

ASSESSED VALUATIONS

	January 1, 2016
Real Estate	$ 1,275,216,037
Personal Property	313,787,425
Railroad and Utilities	236,536,230
	$1,825,539,692

TAX RATE PER $100 OF ASSESSED VALUATION

	2016 Tax Levy	2017 Tax Levy
County General Fund	0.1258	0.1258
County Road and Bridge	0.2159	0.2156

Per Commission Order 2017-316, the amount of tax revenue to be produced for 2017 is:

General Fund $2,384,773 Road and Bridge Fund $4,087,100

The County is anticipating similar assessed valuations for 2018. With a collection rate of approximately 92%, this is estimated to generate $2,193,991 in current property tax collections for the General Fund and $3,760,132 in current property tax collections for the Road and Bridge Fund for 2018.

The historical trend for property tax is shown below:

Property Tax Revenue
All Types

	General Fund	Road and Bridge Fund
2018 Budgeted	$2,599,443	$2,852,375
2017 Budgeted	$2,520,140	$2,369,763
2016 Actual	$2,549,706	$2,720,832
2015 Actual	$2,467,701	$2,562,112
2014 Actual	$2,915,688	$2,624,161
2013 Actual	$2,880,967	$2,551,613
2012 Actual	$2,724,432	$2,481,828
2011 Actual	$2,822,085	$2,495,267
2010 Actual	$2,813,620	$2,499,510
2009 Actual	$2,186,811	$2,695,760
2008 Actual	$2,449,275	$2,242,245

Charges for Services (15.1% of total revenue)
This revenue category consists of a wide variety of charges. Many departments throughout the County charge fees or commissions for their services. Examples are: Collector's commission, health services vital records, sanitation inspection fees, recording fees, building inspection fees, planning and zoning fees, and judicial fees. The projected amount to be received from this fee is $5,986,835 for 2018.

Intergovernmental Revenues (13.8% of total revenue)
The County receives substantial revenues from federal and state grants and reimbursements. The FY 2018 budget includes amounts for grants that have been awarded to the County, but only for the current award period. The budget includes estimated amounts for state reimbursements.

The Sheriff's Department relies heavily on state and federal grants. The 2018 Sheriff's budget includes $1,035,011 in federal and state grant revenue. The County receives a prisoner per diem reimbursement from the state when inmates held at the jail are ultimately sentenced to

the Missouri Department of Corrections. Due to the number of inmates, this source of revenue fluctuates from year to year. Prisoner per diem reimbursement is budgeted at $550,000 for 2018.

The County is also reimbursed by the state for property assessment activities. This reimbursement is based upon a per parcel rate. Since 2008, per parcel rate has decreased from $6.00 to $3.00 in 2012, resulting in a decrease in revenue for the County Assessor's office of $200,544 for that time period. Revenue from this source is based upon $3.00 per parcel and a 72,633 parcel count or $217,899 for 2018.

Intergovernmental revenues make up approximately 75% of the Franklin County Department of Health revenues. Grant revenue is budgeted at $666,202 for 2018 for this fund. Since this fund relies heavily upon grants, it is particularly vulnerable to cuts made by the state and federal governments as they struggle to balance their budgets.

The County also receives County Aid Road Trust (CART) revenues. A portion of that revenue is a state-wide gasoline tax. The tax is earmarked for road maintenance and is shared by the state, cities, and counties pursuant to a constitutional formula. The revenues are derived from a per-gallon tax that does not change with fuel prices. Instead, revenues to the County increase only with increases in consumption. Higher fuel prices tend to reduce consumption, which in turn, reduces County revenue. For 2018, the gas tax is projected to generate $1,629,190.

Licenses and Permits (Less Than 1% of total revenue)
The County collects fees for liquor licenses, auctioneer licenses, and merchant and manufacturers licenses. Revenue generated from this source is expected to remain relatively flat and a slight increase is budgeted at $81,825.

Investment Income (Less Than 1% of total revenue)
With current interest rates of below 1% being earned on investments, the County expects to earn approximately $183,010 in interest income on all Governmental Funds combined in FY2018.

Miscellaneous Revenue (1% of total revenue)
Generally, the primary components of miscellaneous revenue are flood control lease revenue, cable franchise revenue, sale of assets, and insurance reimbursements. The total amount budgeted for miscellaneous revenue for 2018 is $394,950.

Transfers (11.6% of total sources of revenue)

- Total intergovernmental transfers for 2018 are $5,226,678.
- The General Fund is budgeted to receive transfers in from the Prosecuting Attorney Bad Check Fund in the amount of $8,000.
- The General Fund is also budgeted to receive $769,218 from the Municipal Court Fund in 2018. This is in support of a part-time clerk currently being paid from the County Counselor's budget as well as support of the General Fund operating costs.

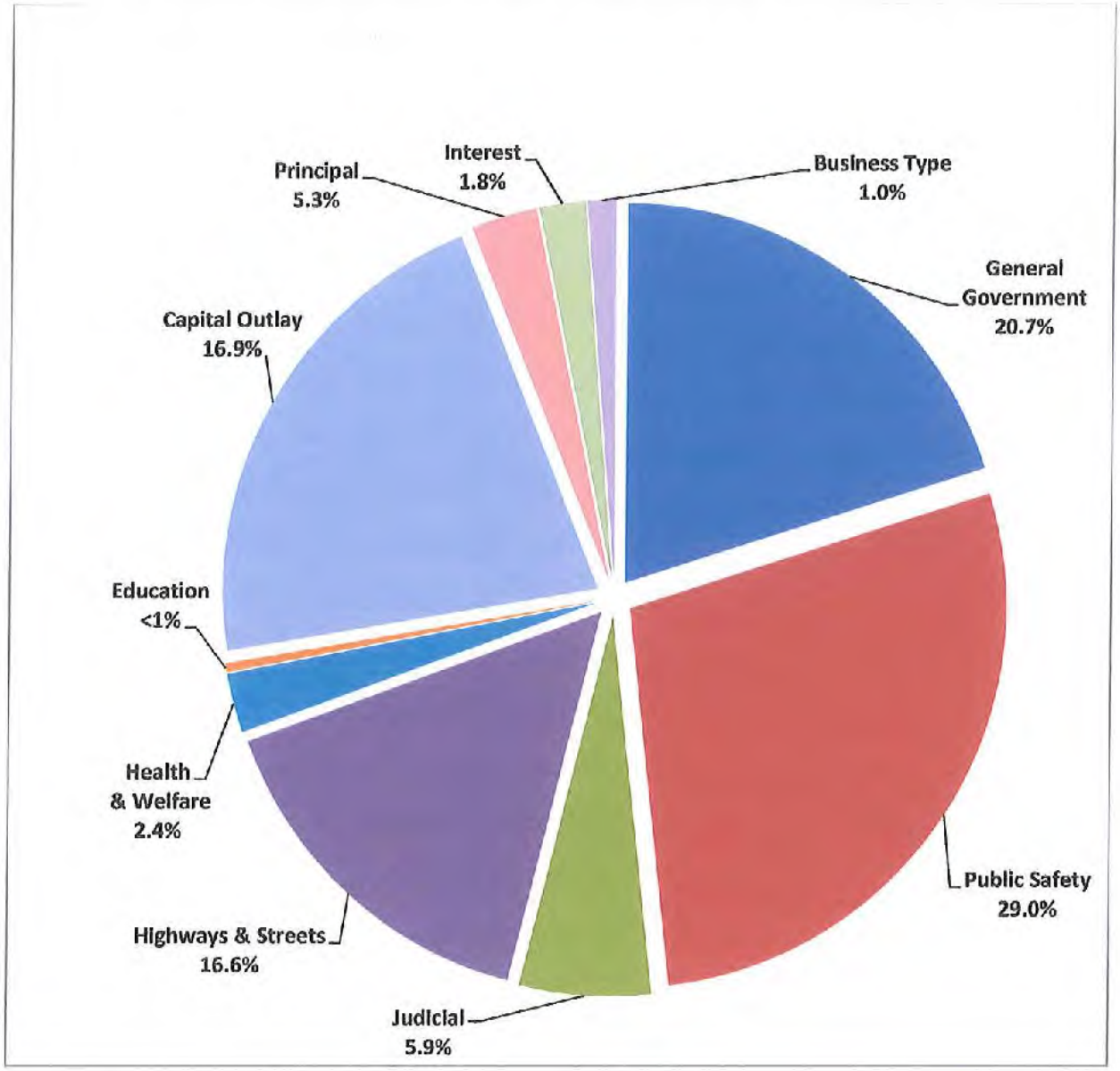
- The Law Enforcement Sales Tax Fund is also budgeted to receive $3,729,763 from the General Fund in the FY2018 budget in support of their operations.
- $559,696 is budgeted to be transferred to the County 911 Fund in 2018.
- $5,000 is to be transferred to the Road and Bridge Fund from the General Fund in 2018 in support of the environmental engineer.
- $70,000 is budgeted for transfers from the General Fund to the Family Court Fund in support of operations.
- $70,000 is budgeted to be transferred to the Assessment Fund from the General Fund in 2018 in support of their operations.
- $15,000 is budgeted to be transferred from the Records Preservation Fund to the General Fund.

Expenditures

A multi-year comparison of combined expenses by functional category, including the Enterprise Fund, is presented below. The totals do not include other financing uses (transfers) or amounts appropriated to emergency reserves in the General Fund, Road and Bridge Fund, and Law Enforcement Sales Tax Fund. The following discussion describes the major expenditures for the County and identifies the primary causes for fluctuations between the prior and current budget years.

Function	2016 Actual	2017 Adopted Budget	2018 Adopted Budget	Increase/ Decrease Over 2017 Expected
General Government	$6,545,768	$10,321,082	$11,579,503	$1,258,421
Public Safety	12,027,682	14,693,854	16,234,260	1,540,406
Judicial	2,543,844	3,047,779	3,292,250	244,471
Highways & Streets	6,837,101	7,970,603	9,305,871	1,335,268
Health & Welfare	1,048,972	1,360,338	1,345,872	(14,466)
Education	194,792	195,751	199,345	3,594
Capital Outlay	4,128,591	11,585,257	9,444,100	(2,141,157)
Principal	1,540,904	1,465,000	2,950,150	1,485,150
Interest	1,061,220	1,031,120	989,219	(41,901)
Sub-Total	$35,928,874	$51,670,784	$55,340,570	$3,669,786
Business-Type Activities	489,748	596,394	576,462	(19,932)
Total	$36,418,622	$52,267,178	$55,917,032	$3,649,854

Combine Funds
2018 Expenditures/Expenses by Function



General Government (20.7% of total expenditures)
The $1,258,421 increase in this category is mainly attributable to personnel services, the costs associated with elections, and $575,000 budgeted for software interfacing to be performed by AQM.

Business-Type (1.0% of total expenditures)
The $19,932 decrease in the 2018 budget is attributable to the decreased costs associated with the Brush Creek Sewer system.

Public Safety (29.0% of total expenditures)
The $1,540,406 increase in spending for public safety is mainly attributable personnel services. This is partially due to additional positions being added to the County 911 Fund as well as the Sheriff's Department Fund. The length-of-service increases, along with a 2% COLA for law enforcement personnel, also contributed to the increase.

Judicial (5.9% of total expenditures)
There is a $244,471 increase budgeted for this category for 2018. This increase is due mainly to additional funding in support of operations of the Prosecuting Attorney's office.

Highways & Streets (16.6% of total expenditures)
While there are budget increases in some categories, this is offset by decreases in other categories within this fund. The result is an overall budget increase of $1,335,268 for highways and streets for 2018. The 2018 budget for personnel services is $4,238,921 which is up from the 2017 budget of $4,310,530. The budget for maintenance and repairs on buildings is budgeted at $50,000 which is up from $0 in 2017. Debt service is budgeted at $1,899,019 for 2018, which is up from $1,397,770 in 2017. This is due to an additional principal payment. The budget for capital outlay is down from the 2017 budgeted amount of $1,720,000 to $1,699,000 in 2018. There is an increase in the amount budgeted for road repair materials for 2018 at $3,274,000, which is up from the 2017 budgeted amount of $2,265,000. The amount for general expenses is budgeted at $404,000 for 2018, up from $229,298 budgeted for 2017. The amount budgeted for capital improvements for 2018 is $6,996,500. This is down from the 2017 budgeted amount of $8,113,000.

Health & Welfare (2.4% of total expenditures)
There is decrease of $14,466 budgeted for this category in 2018. This is attributed to an overall decrease in the budget for the Health Department Fund as well as an increased amount budgeted for medical examiner services.

Education (Less than 1% of total expenditures)
There are no significant budgetary changes in this area.

Capital Outlay (Fixed Assets) (16.9% of total expenditures)
Each year, the County Commission approves funding for investment in new and replacement fixed assets. This category includes appropriations for new and replacement fixed assets and consists primarily of new and replacement machinery and equipment, new and replacement vehicles, and new and replacement computer hardware. This type of capital expenditure is sometimes referred to as "pay-as-you-go" capital, because it is fully incorporated into the annual operating budget for a given department rather than included in a capital improvement plan or in separate capital projects budget. In the capital outlay and capital improvement projects section of the budget, all appropriations relating to fixed assets, across all functional areas, are combined and presented as "capital outlay" rather than as spending within the given functional area. The 2018 budget includes a decrease of $2,141,157 in funding for capital

outlay. The majority is funding for capital outlay within the road and bridge operations budget. $1,528,000 is budgeted for other equipment purchases for road and bridge operations in 2018. An additional $6,996,500 is budgeted for capital improvements, mainly federal bridge projects, for the 2018 budget year. $476,000 is included in the law enforcement budget for capital outlay, primarily for the purchase of vehicles.

Principal (5.3% of total expenditures)
An additional $1,485,150 has been budgeted for the principal payments on the 2012 series of certificates of participation for 2018. This increase in principal payments is due to making pre-payments in order to save on interest charges.

Interest (1.8% of total expenditures)
During the 2018 budget year, the County will pay interest on the 2012 series of certificates of participation.

Personnel Services/Benefits (42.6% of total expenditures)
Personnel services for 2018, including all wages, benefits and pension costs, are projected to be $23,787,394 or 42.6% of the County's total expenditures. In 2017, personnel services were budgeted at $23,150,126 or 44.3% of the County's total expenditures. The County chose to become partially self-insured for 2018. The premiums and benefits are expected to remain similar to that of 2017.

The County fully funds the Missouri L.A.G.E.R.S. retirement program for its employees. The program for its employees is an L-6, which is 2% for life. The program was budgeted at the funding rate of

- General employees – 16.90% of salary
- Police employees – 15.50% of salary

The combined budgetary impact for salaries, taxes, and benefits from the 2017 budgeted amount to the 2018 budget is a net increase of $637,268.

Historically, the County does not spend its total annual appropriations. In any fiscal year, the County expects to realize budget savings from unspent emergency appropriations, competitive procurement, management decisions, and employee turnover and vacancies; however, the amount of such savings cannot be reliably estimated at this time. Consequently, no such savings has been assumed in developing the FY 2018 budget. The County monitors the spending ratio and adjusts appropriation methodologies in light of significant changes or emerging trends.

The General Fund, Road and Bridge Fund, and Law Enforcement Sales Tax Fund are major funds. The FY 2018 General Fund budget includes expenditures of $11,115,322 and transfers out of $4,434,459. Revenue is estimated at $12,216,563 with transfers in of $792,219. The estimated remaining fund balance at year end is $4,242,290.

The FY2018 Road and Bridge Fund budget includes expenditures of $19,900,390. Projected revenue is $14,540,605 with transfers In of $5,000. $5,359,785 of beginning fund balance will be used to offset the current year's expenditures. The ending fund balance for FY2018 is estimated to be $1,535,062.

Total revenues for 2018 for the Law Enforcement Sales Tax Fund are projected to be $8,161,511 with transfers in of $3,729,763. Expenditures are projected at $12,876,840. $985,566 of beginning fund balance will be used to offset the current year's expenditures. The 2018 ending fund balance is projected to be $1,512,258.

SUMMARY OF LONG-TERM DEBT

Revenue Bonds

In March 2007, the County issued $3,700,000 Sewerage System Revenue Bonds, Series A and Series B to pay off the short-term construction loan payable. The interest rate is 4.125% and the maturity date is March 1, 2042.

Certificates of Participation

The County entered into a major capital improvement program starting in 2005. A total of $39,245,000 of certificates of participation was issued. Interest rates ranged from 2.15% through 5.15% and the maturity date is March 1, 2032. This program included the following:

- In 2005, the County issued $6,910,000 of certificates of participation for the construction of a new administration building. The building was completed during 2007.
- In 2007, the County issued $18,450,000 of certificates of participation of which $7,205,000 was for the construction of a new judicial center building, which was completed in 2008. The remaining $11,245,000 was used for converting County gravel roads to hard surface.
- In 2008, the County issued $13,885,000 of certificates of participation for construction projects. $1,412,019 was used for remodeling the historic courthouse, $1,300,000 was used for updating HVAC at the detention facilities, $10,000,000 was used for converting County gravel roads to hard surface, and $1,172,981 was used to set up a reserve fund.
- The historic courthouse renovation was completed in October 2010.

In September of 2012, the County refunded the certificates of participation in the amount of $39,230,000. Interest rates range from 0.7% to 3.5% and the maturity date is April 1, 2032. The payment schedule for the 2012 series is as follows:

PAYMENT SCHEDULE FOR SERIES 2012 CERTIFICATES

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
4/1/2013	745,000	0.700%	590,928.48	1,335,928.48	1,335,928.48
10/1/2013			548,517.50	548,517.50	
4/1/2014	1,385,000	1.000%	548,517.50	1,933,517.50	2,482,035.00
10/1/2014			541,592.50	541,592.50	
4/1/2015	1,420,000	1.250%	541,592.50	1,961,592.50	2,503,185.00
10/1/2015			532,717.50	532,717.50	
4/1/2016	1,440,000	1.500%	532,717.50	1,972,717.50	2,505,435.00
10/1/2016			521,917.50	521,917.50	
4/1/2017	1,465,000	1.750%	521,917.50	1,986,917.50	2,508,835.00
10/1/2017			509,098.75	509,098.75	
4/1/2018	1,495,000	2.000%	509,098.75	2,004,098.75	2,513,197.50
10/1/2018			494,148.75	494,148.75	
4/1/2019	1,530,000	2.250%	494,148.75	2,024,148.75	2,518,297.50
10/1/2019			476,936.25	476,936.25	
4/1/2020	1,585,000	2.450%	476,936.25	2,061,936.25	2,538,872.50
10/1/2020			457,520.00	457,520.00	
4/1/2021	1,905,000	2.650%	457,520.00	2,362,520.00	2,820,040.00
10/1/2021			432,278.75	432,278.75	
4/1/2022	1,960,000	2.800%	432,278.75	2,392,278.75	2,824,557.50
10/1/2022			404,838.75	404,838.75	
4/1/2023	2,020,000	2.900%	404,838.75	2,424,838.75	2,829,677.50
10/1/2023			375,548.75	375,548.75	
4/1/2024	2,080,000	3.050%	375,548.75	2,455,548.75	2,831,097.50
10/1/2024			343,828.75	343,828.75	
4/1/2025	2,160,000	3.200%	343,828.75	2,503,828.75	2,847,657.50
10/1/2025			309,268.75	309,268.75	
4/1/2026	2,235,000	3.300%	309,268.75	2,544,268.75	2,853,537.50
10/1/2026			272,391.25	272,391.25	
4/1/2027	2,310,000	3.350%	272,391.25	2,582,391.25	2,854,782.50
10/1/2027			233,698.75	233,698.75	
4/1/2028	2,400,000	3.400%	233,698.75	2,633,698.75	2,867,397.50
10/1/2028			192,898.75	192,898.75	
4/1/2029	2,480,000	3.450%	192,898.75	2,672,898.75	2,865,797.50
10/1/2029			150,118.75	150,118.75	
4/1/2030	2,575,000	3.450%	150,118.75	2,725,118.75	2,875,237.50
10/1/2030			105,700.00	105,700.00	
4/1/2031	2,665,000	3.500%	105,700.00	2,770,700.00	2,876,400.00
10/1/2031			59,062.50	59,062.50	
4/1/2032	3,375,000	3.500%	59,062.50	3,434,062.50	3,493,125.00
	39,230,000		14,515,093.48	53,745,093.48	53,745,093.48

Current and Future Debt Plans

With the exception of the "Pave the County" program which began in 2007 and funded with certificates of participation, the County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. This eliminates the need for financing infrastructure-related improvement projects.

With the construction of a new administration building, judicial center, and the renovation of the historic courthouse beginning in 2005, these facilities should serve the operations of those County offices well into the future.

For several years, there has been discussion of the crowding conditions in the jail and the need for a jail expansion. In response, the County has adopted a pretrial release plan for the jail inmates. During 2018, the County plans to put a tax on a ballot for the construction of an Emergency Operations Center and jail expansion.

In September, 2012, the County refunded the certificates of participation in an effort to reduce the interest rate and lower the annual payments. Since there is no revenue stream exclusively dedicated to cover the cost of the 2012 series of certificates of participation, the County relies on sales tax revenue and fund reserves for the debt service payments as follows:

Certificate of participation debt service payments for the 2008 HVAC update at the Sheriff's department are being made from the Sheriff's capital improvement fund. During 2018, the Sheriff has budgeted to pay off this fund's portion of the 2012 series of certificates of participation. This will result in substantial savings of interest charges.

Certificate of participation debt service payments are also being paid from the building fund. Interest earned and $70,000 yearly payments from the law library are the only source of revenue for this fund. As yearly debt service payments are made, the balance in this fund is declining and will not sustain the scheduled remaining payments through 2032. In the future, the County will need to find a different source of revenue for the building fund's share of the payments.

Certificate of participation debt service payments are also being made from the general fund and the road and bridge fund. When sales tax revenue declines, this adds stress to these funds and limits revenue available for other services. The 2018 road and bridge budget provides for a $500,000 principal pre-payment in an effort to decrease interest charges.

Legal Debt Limit

State law limits the amount of the County's outstanding bonded debt (exclusive of revenue bonds, special obligation bonds, and balances available in debt service funds) to 10% of the County's assessed valuation. The table below demonstrates the County's legal debt margin.

Assessed Value (Per the 2016 Audit)	$ 1,825,539,692
Debit Limit – 10% of Total Assessed Valuation	$ 182,553,969
Less Bonded Debt	$ 0
Less Amounts available in Debt Service Fund	$ 0
Total Amount of Debt Applicable to Debt Limit	$ 0
Legal Debt Margin	$ 182,553,969

Conclusion and Acknowledgements

In conclusion, all budgets contained herein are balanced. This means total resources (i.e., current revenues plus appropriated fund balances) available to a particular fund are sufficient to cover the approved spending plan for that fund. Within these spending plans, the County continues to provide the services necessary to meet the needs of the citizens of Franklin County. This budget is a product of many hours of preparation and a collaborative team effort on all levels of the County government. I would like to thank everyone for your efforts and contributions with special thanks going to the Deputy Auditor, Jan Shocklee.

Respectfully submitted,

s/s Tammy Vemmer

Franklin County Auditor
Budget Officer

GENERAL INFORMATION

HISTORY OF FRANKLIN COUNTY, MISSOURI

Franklin County was organized as a separate county in 1818 out of the western portion of St. Louis County. Its county seat is Union and is named after a founding father, Benjamin Franklin. The first county seat was at Newport located on the Missouri River bluff between New Haven and Washington. In 1826, the county seat was moved to a small log cabin in Union by order of the State Legislature. A larger log building was erected in 1828 and was used until a stone and brick building was erected on the present courthouse square in 1868. This was dismantled in 1920 and the present building as erected in 1923 cost a total of $200,348. After being bombed in November 1969 as a diversion for a bank robbery, it was renovated, an elevator installed, and unused space utilized. In October of 2010, another renovation of the historic courthouse was completed and it now houses a courtroom, the Public Administrator, Prosecuting Attorney, Child Support, Public Defender, and the County Municipal Court is held there. The County achieved First Class status on January 1, 1991.

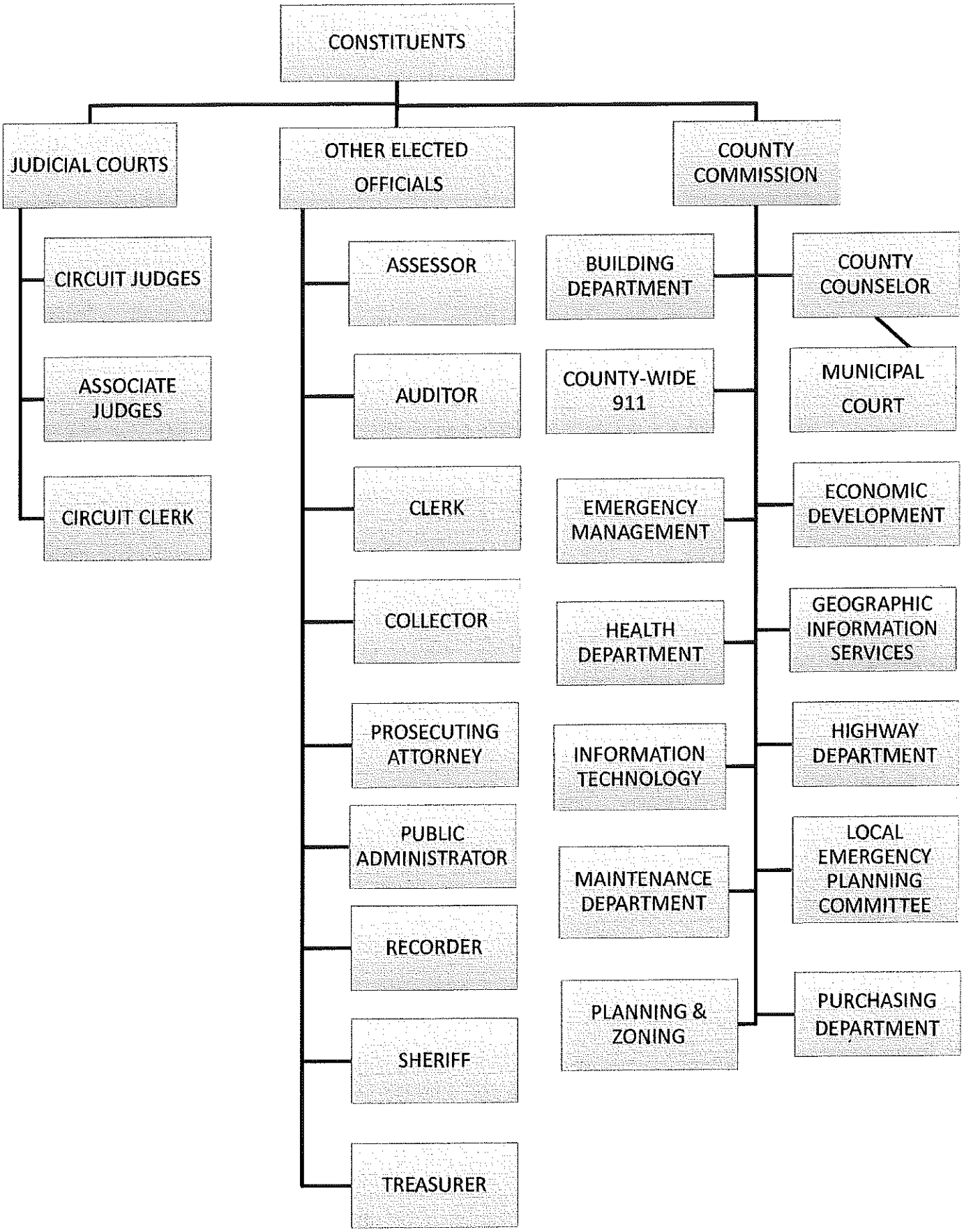
Occupied by succeeding cultures of indigenous peoples, this area was populated by the historic Osage tribe at the time of European encounter. The region was first settled by Europeans during the rule of the Spanish Empire. The Spanish log fort San Juan del Misuri (1796-1803) was built in present-day Washington. After the American Revolutionary War, migrants from the new United States started moving west. Among them were the family and followers of Daniel Boone, an explorer who settled the area starting in 1799. For the next two decades, most settlers came from the Upper South, bringing their slaves with them to work the land.

In 1833 substantial numbers of German immigrant families settled in the area, and soon they outnumbered the slave-owners. The Germans opposed slavery, and their descendants became strong supporters of the Union during the U.S. Civil War. The Confederate General Sterling Price led his troops in ransacking the area during the war.

Before the war, the County was served by steamboats that aided freight traffic and passengers. Later it also became a railroad transportation center. Manufacturing industries were established at the end of the Civil War and successive ones have continued.

Wineries along both sides of the Missouri River are part of the Missouri Rhineland, whose vineyards were started by German immigrants in the mid-19th century. Before Prohibition, Missouri was the second-largest wine-producing state in the nation. Everything was closed down except for limited production of wine allowed for religious purposes. The state's wine industry had to be completely rebuilt, which has been taking place since the 1960s. The local vineyards have produced award-winning wines in recent decades.

FRANKLIN COUNTY, MISSOURI ORGANIZATION CHART



FRANKLIN COUNTY, MISSOURI
LIST OF PRINCIPAL OFFICIALS

Office	Principal Officials At January 1, 2018
Presiding Commissioner	John E. Griesheimer
First District Commissioner	Tim Brinker
Second District Commissioner	Dave Hinson
County Clerk	Debbie K. Door
Circuit Judge, Division I	Craig Hellmann
Circuit Judge, Division II	Ike Lamke
Associate Circuit Judge, Division V	David Tobben
Associate Circuit Judge, Division VI	David L. Hoven
Associate Circuit Judge, Division VII	Stanley D. Williams
Prosecuting Attorney	Robert E. Parks
Circuit Clerk	Bill D. Miller
Recorder of Deeds	Jennifer L. Metcalf
County Treasurer	Debbie Aholt
Sheriff	Steve Pelton
County Auditor	Tambra L. Vemmer
Public Administrator	Mary Jo Straatmann
County Collector	Linda Emmons
Assessor	Tom Copeland

FISCAL AND BUDGET POLICIES

Franklin County operates under a statutory elective form of government in which specific authority and responsibility are granted to each elected official according to state law. The three-member County Commission has limited ordinance-making powers granted by the Missouri state legislature as well as exclusive control of county property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where state law grants final budget authority to individual elected officials.

County officials are expected to manage public funds in a manner that promotes transparency and accountability; ensures fiscal stability; protects and preserves public assets; and reduces risk and uncertainty while maintaining flexibility. The fiscal and budget policies outlined below were adopted through Commission Order 2012-200 and are intended to help guide County Officials in their decision making to ensure that these goals are achieved.

Fiscal Year

The County's fiscal year is the calendar year beginning on the first of January and ending on the last day of December.

Revenues

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base as to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will estimate its annual revenues by an objective, analytical process, wherever practical.
- Revenue trends are examined monthly and are incorporated into the annual revenue forecasts.
- During the budget process, County officials will project revenues applicable to their departments for the next year and will update their projections annually.
- The County will analyze user fees and revise them when needed to reflect the impact of inflation and other cost increases.

Purchasing

The County created a purchasing department and a purchasing manual through Commission Order 2016-513. The following is a summary:

- The County will comply with procurement statutes, which require competitive bidding for single purchases of $4500 or more or where multiple purchases over a 90-day period accumulate to $4500 or more with a single vendor. Single purchases of $6,000 or more or where multiple purchases over a 90-day period accumulate to $6,000 or more with a single vendor require advertised bids.
- Although not required by state law, the County Commission encourages use of an RFP (Request for Proposal) process for procurement of professional services.
- In accordance with state statute, bidding requirements may be waived in an emergency where there exists a threat to life, property, public health or public safety or that

immediate expenditure is necessary to protect against further loss of county property, insure the integrity of county records or minimize serious disruption of county services.

- The County will comply with state statutes when making sole source purchases.
- The County Auditor shall review all pending invoices to ensure that proper documentation exists.
- All purchases must be necessary and are to be used solely for the benefit of the County.
- All purchases must be within total departmental budgets.

Budget Policy

- The County will adopt a balanced budget each year in accordance with state law. The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund. In no event shall the proposed spending for a specific fund exceed the total resources available to the fund.
- All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- The County will establish a budget calendar each year to ensure that budget activities and deadlines comply with state law.
- A copy of the budget will be available for public inspection in the Auditor's office.
- A copy of the budget will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.
- The budget may be amended and revised during the year in accordance with state statutes and local policy.

Fixed Assets

- The County will maintain an inventory of fixed assets in accordance with statutory requirements.
- Physical inventories of the County's fixed assets will be conducted on an annual basis.
- All County property is to be disposed of in the manner authorized by the County Commission.
- County property shall not be used for personal gain.
- Administrative Authorities are responsible for safeguarding the various county assets under their control.

Financial Accounting and Reporting

- The County will establish and maintain an accounting system that allows for identifying, capturing, summarizing, and reporting the financial activities of the County.
- Except in very limited cases, County revenues will be accounted for as "gross revenue" and not netted against expenditures.
- The County's financial statements will be prepared in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- An independent financial audit will be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will annually submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for an independent review and implement applicable recommendations.
- A copy of the CAFR will be available for public inspection in the Auditor's office.
- A copy of the CAFR will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.

Debt Policy

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements (Certificates of Participation).
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County will manage its budget and financial affairs in such a way as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

Fund Balance and Emergency Appropriation

- The fund balance is the equity of a fund. Oftentimes incorrectly referred to as "surplus." Each fund begins each year with a positive or negative fund balance.
- All fund balances will be maintained at levels needed to provide adequate operating flexibility while also reducing the likelihood of cash flow interruptions. Recommended fund balance for the General Fund is to maintain at least two month's operating expenditures. In the event that fund balance is projected to fall below the minimum amount, the County will develop a plan for restoring the minimum fund balance.
- An emergency appropriation equal to at least 3% of General Fund revenue will be included in the annual budget, as required by state law. The emergency appropriation may be used for unforeseen emergencies and requires approval of the County Commission. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

Grant Policy:

- Grant applications should be approved by the County Commission prior to submitting the grant application to the grantor entity/agency.
- For all grants, the County Commission will identify the local match requirement, if any, and ensure that appropriations are sufficient to meet the match requirement.

Investments

- Missouri state statutes authorize the County to invest in obligations or guaranteed obligations of the United States and its agencies, obligations of the State of Missouri and its agencies, bonds of any Missouri city having a population of not less than two thousand, bonds of any Missouri county, approved registered bonds of any Missouri school district or special road district, bonds of any state, obligations of Federal banks, bonds of any political subdivision established under the provisions of Section 30, Article VI of the Constitution of Missouri, and tax anticipation notes issued by any first class county.

DESCRIPTION OF FUNDS AND FUND TYPES

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, fiduciary funds, and proprietary funds.

Governmental Fund Types

Governmental funds - refer to all funds other than proprietary and fiduciary funds. Governmental funds are those through which most governmental functions of the County are financed. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds. The County adopts an annual appropriated budget for all of its governmental funds.

The County reports the following four major governmental funds:

General Fund (Major) – The General Fund is the principal operating fund of the County and accounts for all financial transactions not accounted for in other funds.

Road and Bridge Fund (Major) - The Road and Bridge Fund is a Special Revenue Fund used to account for public works activities for the operations and maintenance of the County highways and bridges.

Law Enforcement Sales Tax Fund (Major) - The Law Enforcement Sales Tax Fund is a Special Revenue Fund used to account for revenues used solely for providing law enforcement services.

Capital Projects Fund (Major) -The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. In the County's budget, the Building Fund and Capital Improvements Fund for the Sheriff's department are budgeted separately. In the County's CAFR, the Building Fund and Capital Improvements Fund for the Sheriff's department are reported under the Capital Projects Fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The County reports the following non-major governmental funds which are special revenue funds:

Assessment – This fund accounts for the activities of the assessor's department.

Community Development – This fund is established for the Various Community Development Block programs and other economic development projects.

Law Enforcement Training – This fund is used to account for revenues which are used for law enforcement training.

Records Preservation – This fund is used to account for fees collected for preservation of the recorder's records.

Domestic Violence - This Fund is used to account for fees collected to provide shelter for victims of domestic violence.

Health Department Fund – This fund accounts for the activities of the health department.

Family Access – This fund is used to account for fees collected to defray the costs associated with family access motions.

Treatment Court Fund - This fund is used to account for Treatment Court fees collected pursuant to 478.001 RSMo.

Prosecuting Attorney Bad Check – This fund is used to account for fees collected for bad checks received by the prosecuting attorney's office.

Collector's Tax Maintenance – This fund is used to account for fees collected for purchases of supplies and equipment or any other collector's office expenses.

Sheriff's Revolving Fund – This fund is used to account for fees collected for processing applications and renewals for certificates of qualification for concealed carry endorsements.

Sheriff's Civil Fees Fund – This fund is used to account for the fees that the Sheriff receives in connection with civil cases pursuant to S7.280 RSMo.

Election Services – This fund is used to account for fees collected for purchases of supplies and equipment and training to improve conduction of elections.

HAVA – This fund was established by law when the Help America Vote Act was enacted by the Federal Government after the 2000 Presidential Election. The Federal Government provided grant funds to purchase new voting equipment.

Election Equipment Replacement Fund – This fund is used to account for fees collected from equipment leases. Fees collected are used for the purchase of replacement election equipment.

Inmate Security – This fund is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

Franklin County Law Enforcement Restitution Fund – This fund is used to account for the court-ordered restitution of up to $300 for any offense with the exception of the charges of speeding, careless and imprudent driving, any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction.

County-wide 911 System Fund – This fund is a Special Revenue Fund used to account for revenues which are used for 911 emergency telephone services.

Municipal Court Fund – This court was established by the County to handle matters such as traffic violations on county roads and planning and zoning violations.

Fiduciary Funds – are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units. Fiduciary funds are not reported in the annual budget because the resources of those funds are not available to support the County's own programs. The County reports the following fiduciary fund type in its CAFR:

Agency Funds are used to account for assets held by the County as an agent for other County funds, individuals, private organization, or other governments. The County's Agency Funds include Treasurer, Collector, Sheriff, County Clerk, Prosecuting Attorney, Recorder of Deeds, Criminal Activity Forfeiture Act, Building Department, and Sheriff Commissary.

Proprietary Funds - are used to account for operations that are financed and operated in a manner similar to private business enterprises. The County reports the following proprietary fund type:

Enterprise Funds account for operations that provide a service to citizens, financed primarily by a user charge for the provision of that service, and activities there the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County has the following major proprietary fund type which is an enterprise fund:

Brush Creek Sewer District Fund – The Brush Creek Sewer District Fund is an Enterprise Fund that is a blended component unit of the County used to account for revenues and expenses of the Brush Creek Sewer District.

BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Franklin County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations, even if no measurable liabilities have arisen from such commitments and obligations, and it must measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

Basis of Accounting used for Financial Reporting Purposes – Franklin County complies with all requirements of Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). As a result, the County's Comprehensive Annual Financial Report (CAFR) includes financial statements prepared on two different bases of accounting: the *government-wide statements,* prepared on the full-accrual basis of accounting, and the *governmental fund financial statements,* prepared on the modified accrual basis of accounting.

The **government-wide financial statements** report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. The government-wide financial statements, as well as the proprietary fund and fiduciary fund financial statements are prepared using the economic resources measurement focus and the full- accrual basis of accounting. Revenues are recorded

when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Also, the liability to other districts is not recorded until money is received.

Property taxes, intergovernmental revenues, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

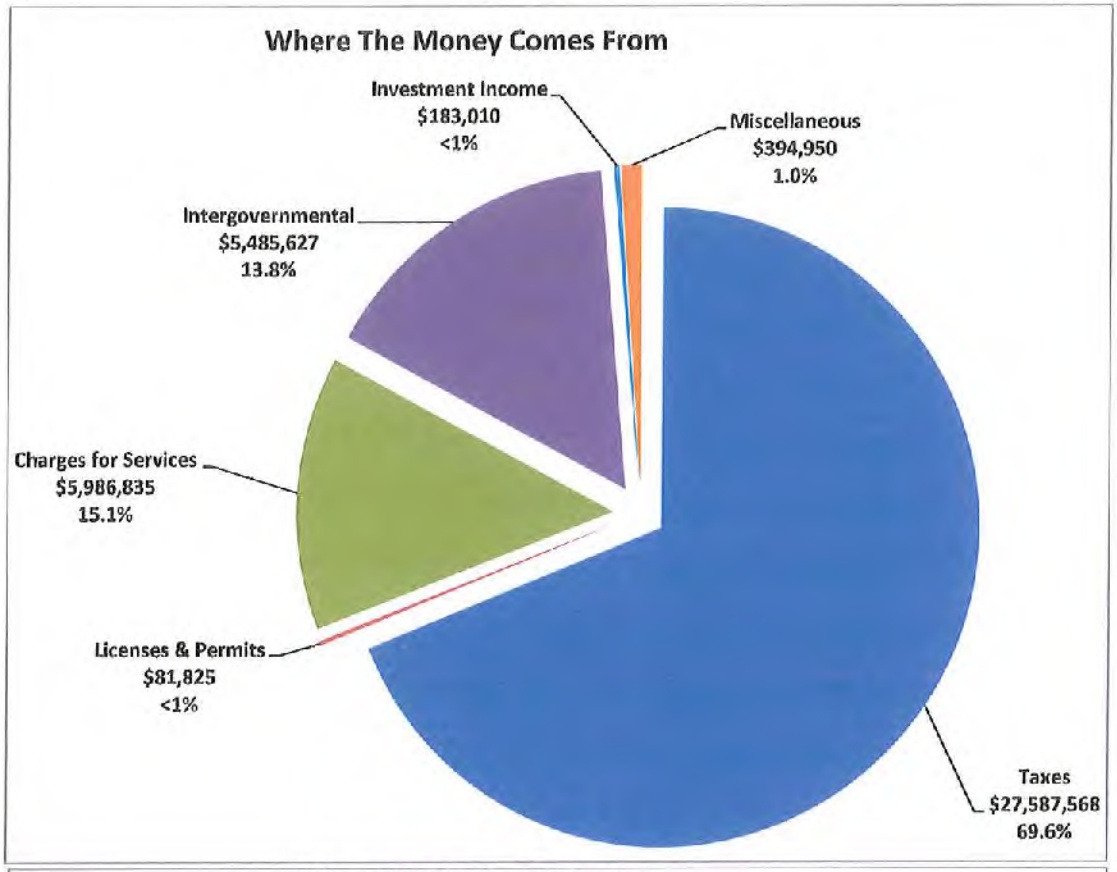
For full disclosure of the County's accounting policies, please refer to the County's Comprehensive Annual Financial Report.

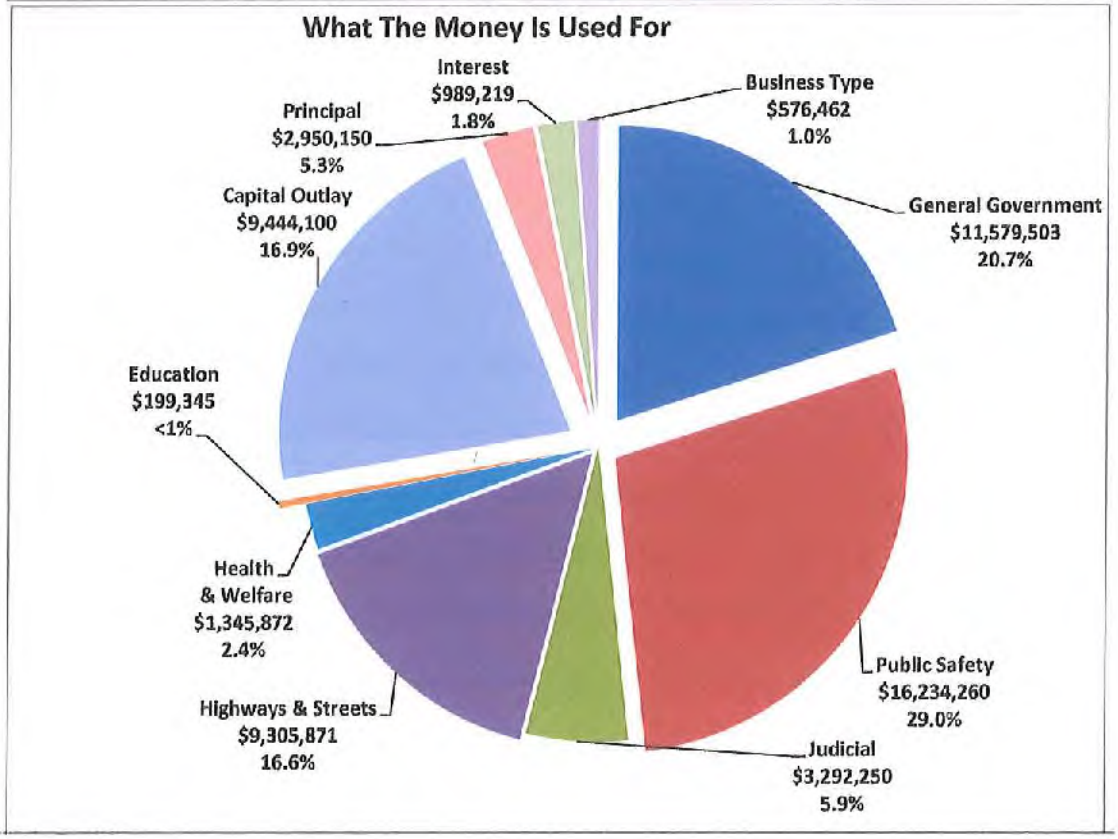
Basis of Accounting used for Budgeting Purposes – The primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. In doing so, the budgetary basis of accounting identifies resources available to the County to provide services for the current fiscal year as well as all expenditures that will be required during the fiscal year. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

For the enterprise fund, full accrual basis of budgeting is used because the County budgets depreciation expense in this fund.

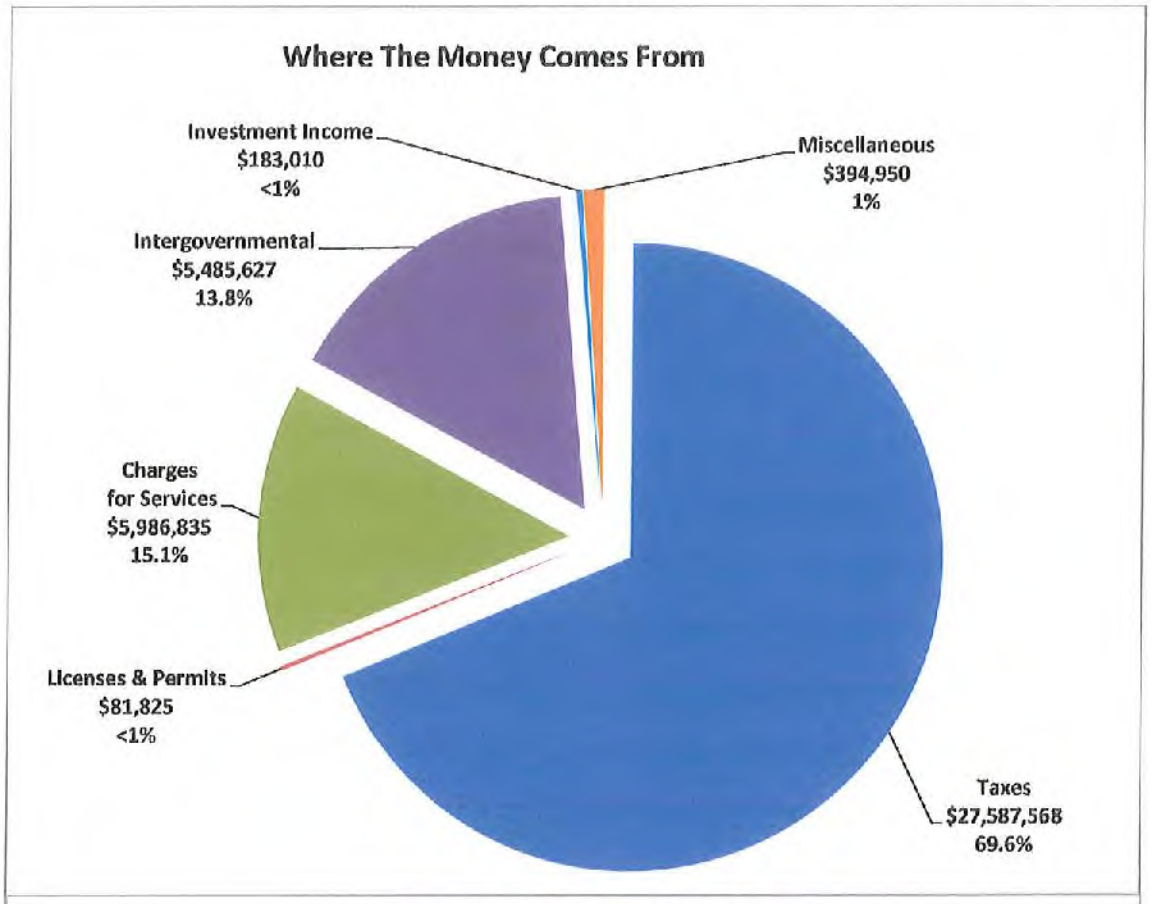
FINANCIAL SUMMARIES

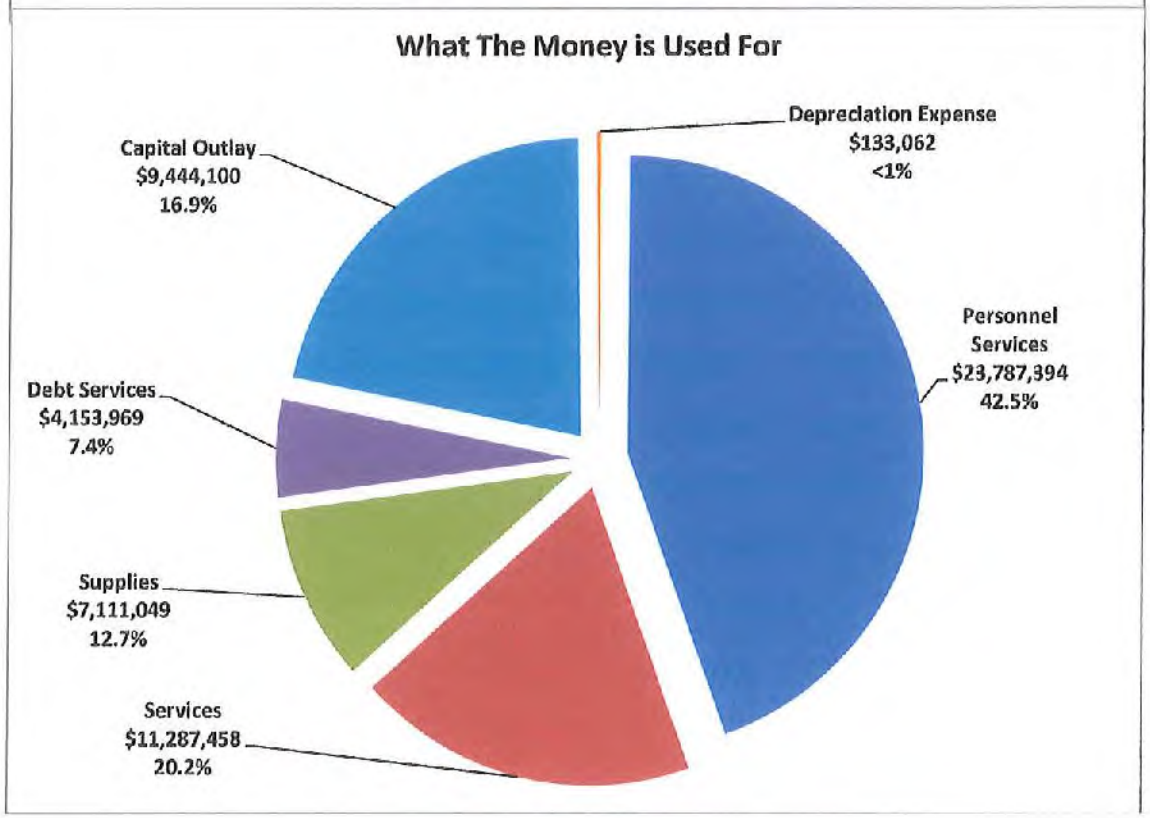
COMBINED FUNDS BY FUNCTION
2018 BUDGET



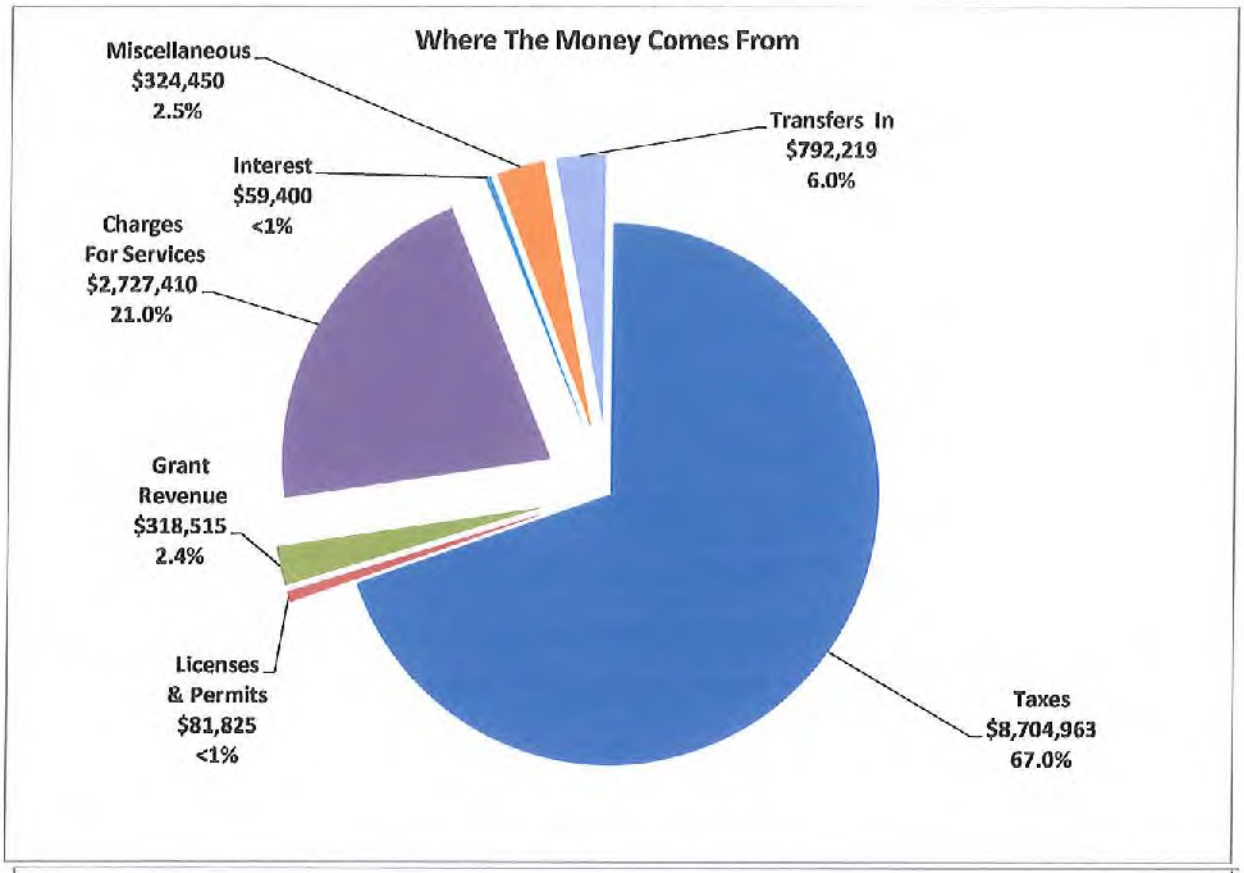


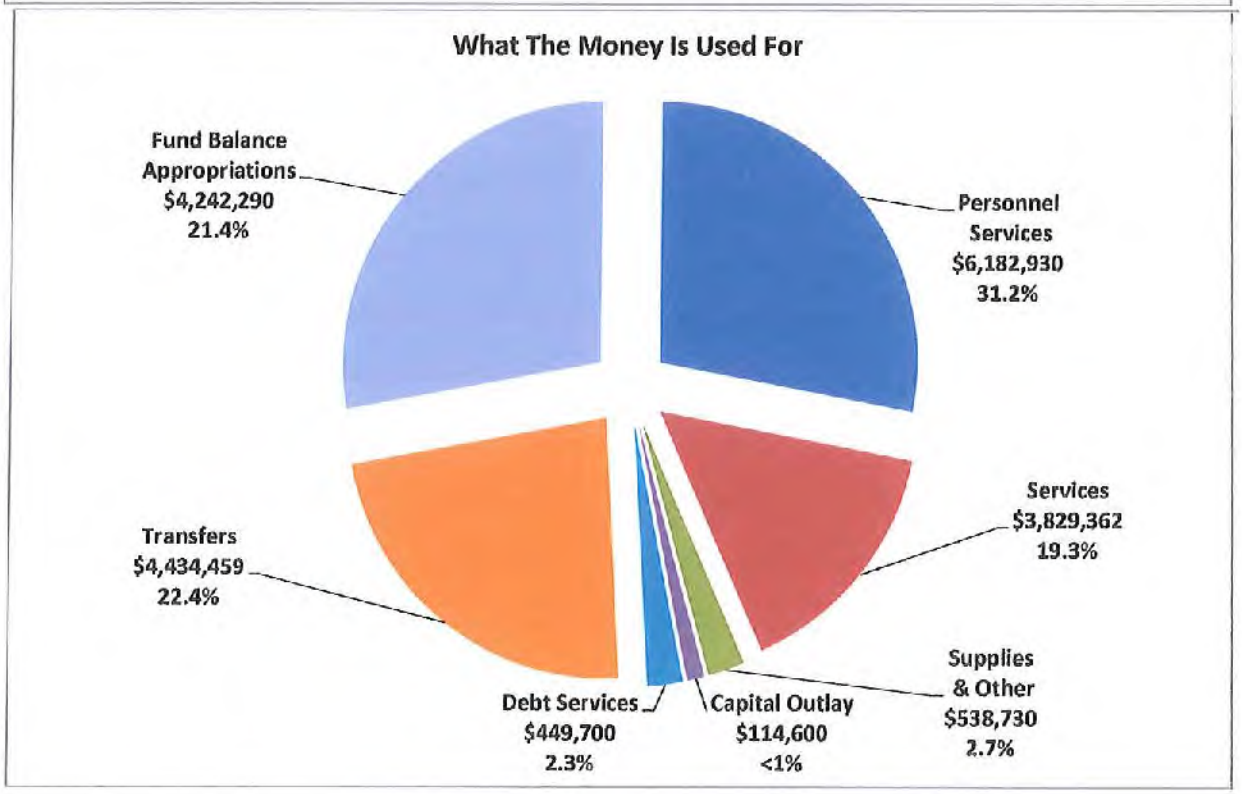
COMBINED FUNDS BY OBJECT
2018 BUDGET



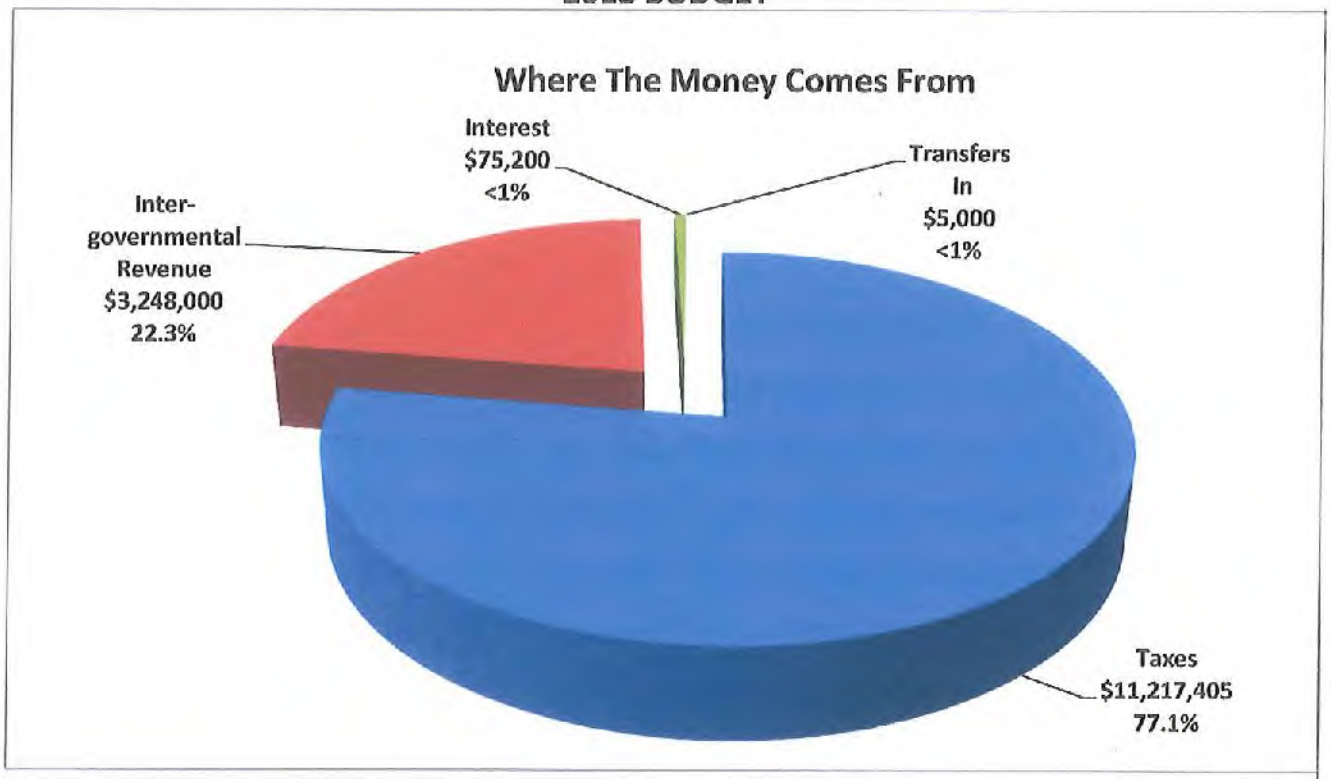


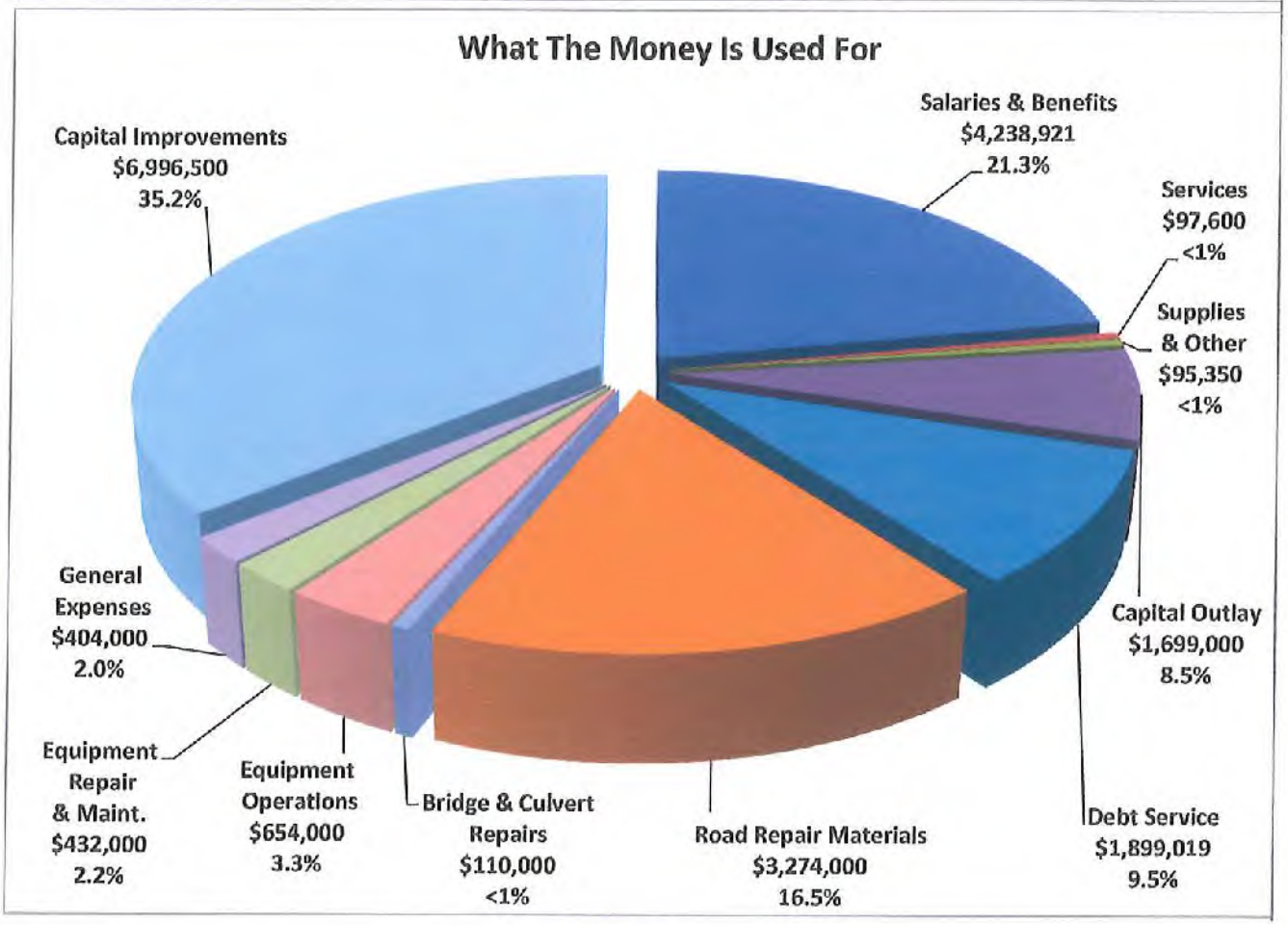
GENERAL FUND (MAJOR FUND)
2018 BUDGET



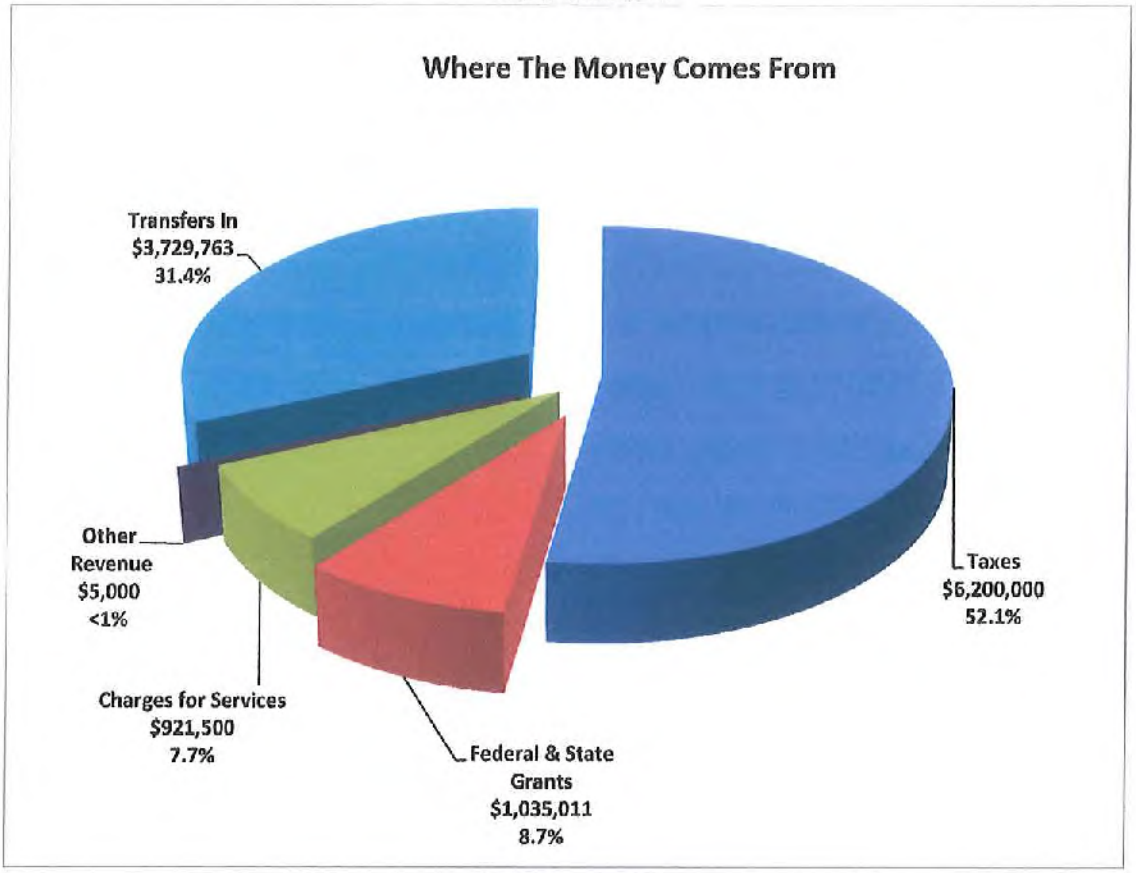


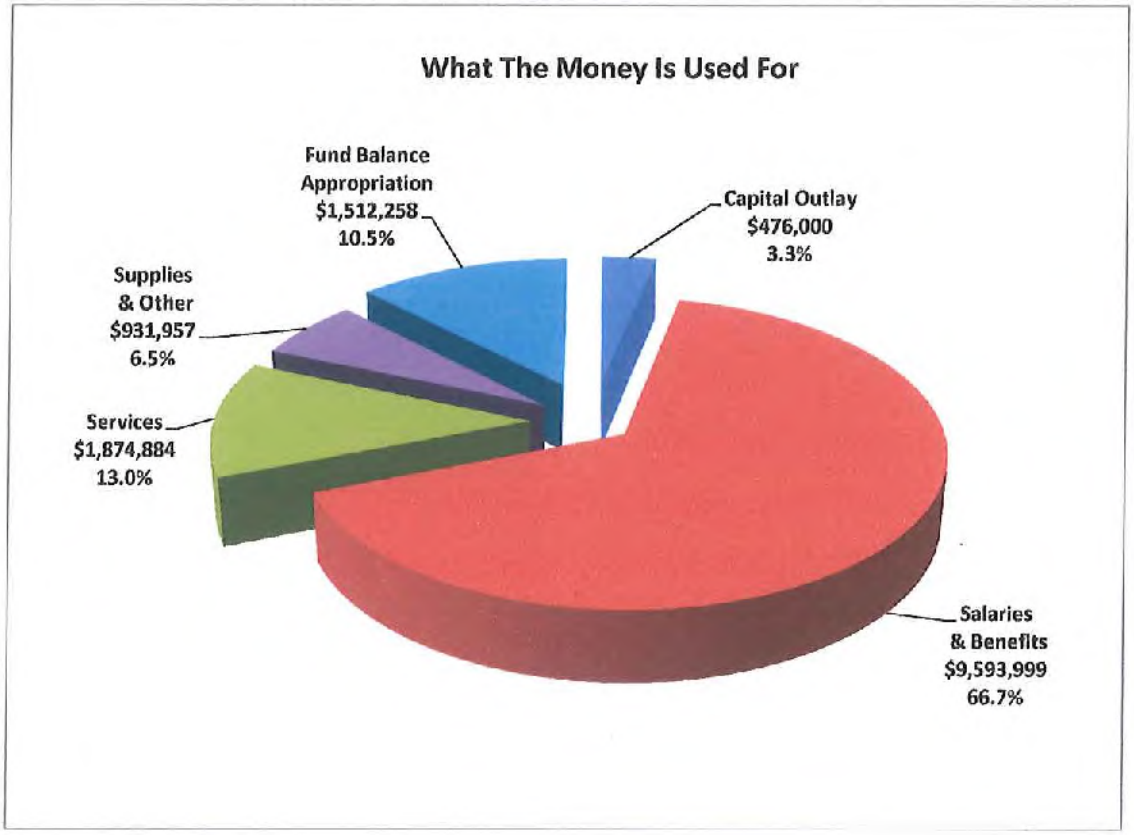
ROAD AND BRIDGE FUND (MAJOR FUND)
2018 BUDGET





LAW ENFORCEMENT SALES TAX FUND (MAJOR FUND)
2018 BUDGET





FRANKLIN COUNTY, MISSOURI
MAJOR REVENUE SOURCES - TAXES
LAST TEN FISCAL YEARS

	2018 Budgeted	2017 Budgeted	2016	2015	2014	2013	2012	2011	2010	2009
Property Taxes (All Types)										
General Fund	2,193,991	2,520,140	2,549,706	2,467,701	2,915,688	2,880,967	2,724,432	2,822,085	2,813,620	2,186,811
Road and Bridge Fund	3,760,132	2,369,763	2,720,832	2,562,112	2,624,161	2,551,613	2,481,828	2,495,267	2,499,510	2,695,760
Total Property Taxes Revenues	$ 5,954,123	$ 4,889,903	$ 5,270,538	$ 5,029,813	$ 5,539,849	$ 5,432,580	$ 5,206,260	$ 5,317,352	$ 5,313,130	$ 4,882,571
Sales and Use Tax										
General Fund	6,200,000	6,300,000	6,115,738	5,918,254	5,620,527	5,211,620	5,098,666	4,993,841	4,964,148	4,896,273
Road and Bridge Fund	6,200,000	6,300,000	6,272,334	6,066,071	5,751,766	5,321,450	5,215,873	5,097,397	5,034,408	4,973,042
Law enforcement sales tax	6,200,000	6,300,000	6,256,876	6,051,860	5,735,603	5,292,330	5,202,611	5,084,434	5,020,499	4,956,172
Total Sales Taxes Revenues	$ 18,600,000	$ 18,900,000	$ 18,644,948	$ 18,036,185	$ 17,107,896	$ 15,825,400	$ 15,517,150	$ 15,175,672	$ 15,019,055	$ 14,825,487

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS - REVENUES BY SOURCE
LAST TEN FISCAL YEARS

For The Years Ended December 31		Taxes	Licenses And Permits	Charges For Services	Intergovern-mental	Investment Income	Miscellaneous	Total
2018	Budgeted	$ 27,587,568	$ 81,825	$ 5,986,835	$ 5,485,627	$ 183,010	$ 394,950	39,719,815
2017	Budgeted	27,176,739	80,955	5,534,457	6,272,760	116,795	626,150	39,807,856
2016		27,098,229	78,695	5,955,859	3,274,748	126,708	683,089	37,217,328
2015		26,318,725	83,297	5,576,742	2,460,559	95,873	563,784	35,098,980
2014		25,827,516	80,566	5,436,377	2,044,544	96,300	835,147	34,320,450
2013		24,488,012	75,801	5,921,847	3,724,366	144,553	687,621	35,042,200
2012		23,962,798	78,190	5,365,524	4,422,947	190,077	798,971	34,818,507
2011		23,888,703	77,626	5,253,299	3,772,445	173,616	527,323	33,693,012
2010		22,712,364	77,397	5,514,376	3,156,987	185,107	702,522	32,348,753
2009		22,083,244	74,814	5,594,977	3,033,951	263,332	396,425	31,446,743
2008		22,761,881	76,204	5,259,018	3,165,888	916,954	538,202	32,718,147

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS - EXPENDITURES BY FUNCTION
LAST TEN FISCAL YEARS

For The Years Ended December 31	General Government	Public Safety	Judicial	Highway and Streets	Health and Welfare	Education	Capital Outlay	Principal	Interest	Bond Issuance Cost	Refunding Escrow	Sub-Total	Enterprise Fund	Total
2018 - Budgeted	$ 11,579,503	$ 16,234,260	$ 3,292,250	$ 9,305,871	$ 1,345,872	$ 199,345	$ 9,444,100	$ 2,950,150	$ 989,219	-	-	55,340,570	$ 576,462	$ 55,917,032
2017 - Budgeted	10,321,082	14,639,865	3,047,779	7,970,603	1,358,130	195,751	11,476,127	1,465,000	1,031,120	-	-	51,505,457	596,394	52,101,851
2016	6,545,768	12,027,682	2,543,844	6,837,101	1,048,972	194,792	4,128,591	1,540,904	1,061,220	-	-	35,928,874	800,623	36,729,497
2015	6,100,461	11,425,308	2,487,673	6,542,479	1,031,000	194,047	2,754,675	1,518,512	1,084,513	-	-	33,138,668	418,294	33,556,962
2014	5,794,672	10,473,541	2,392,065	7,782,919	978,324	181,123	2,360,928	1,747,077	1,100,235	-	-	32,810,884	550,643	33,361,527
2013	6,075,156	10,142,081	2,366,174	7,282,659	963,684	178,886	5,597,934	969,895	1,149,538	-	-	34,726,007	507,693	35,233,700
2012	6,411,461	10,094,509	2,483,072	7,175,458	965,519	183,381	6,226,426	421,896	1,546,067	852,033	1,173,058	37,532,880	280,463	37,813,343
2011	5,763,075	10,191,470	2,457,668	7,529,942	1,035,942	182,169	6,352,171	378,578	1,683,667	-	-	35,574,682	490,350	36,065,032
2010	5,842,272	9,729,881	2,414,136	6,661,827	967,607	181,972	9,257,333	346,069	1,693,417	-	-	37,094,514	490,492	37,585,006
2009	5,915,543	9,746,445	2,459,637	6,697,614	902,543	181,970	8,153,184	270,000	1,709,255	-	-	36,036,191	532,878	36,569,069
2008	5,898,413	9,363,961	2,443,721	6,595,944	1,000,888	181,586	14,270,400	180,001	886,668	382,200	-	41,203,782	333,887	41,537,669

FUND STATEMENTS

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS
STATEMENT OF PROJECTED REVENUES, APPROPRIATIONS AND CHANGES IN ESTIMATED FUND BALANCES
2018- ALL FUNDS

	General Fund	Road & Bridge Fund	Law Enforcement Sales Tax Trust	Capital Improvements Fund (Sheriff)	Building Fund	Emergency Fund	Assessment Fund	Community Development Fund	Law Enforcement Training Fund	Family Court Fund	Inmate Security Fund	HAVA Services Fund
Beginning Fund Balance - estimated	6,783,289	6,889,847	2,497,824	1,400,201	2,463,494	2,973,258	804,173	307,976	57,540	11,614	192,297	2,217
Projected Revenues	12,216,563	14,540,605	8,161,511	2,500	90,200	28,250	889,574	250	47,950	23,000	38,500	0
Operating Expenditures	(11,115,322)	(19,900,390)	(12,876,840)	(1,402,701)	(576,650)	(3,001,508)	(1,079,545)	(308,226)	(45,000)	(101,450)	(145,000)	0
Difference: Revenue to Expenditures	1,101,241	(5,359,785)	(4,715,329)	(1,400,201)	(486,450)	(2,973,258)	(189,971)	(307,976)	2,950	(78,450)	(106,500)	0
Interfund Transfers In (Out)												
Transfers In	792,219	5,000	3,729,763	0	0	0	70,000	0	0	70,000	0	0
Transfers Out	(4,434,459)	0	0	0	0	0	0	0	0	0	0	0
Net Transfers In (Out)	(3,642,240)	5,000	3,729,763	0	0	0	70,000	0	0	70,000	0	0
Ending Fund Balance	4,242,290	1,535,062	1,512,258	0	1,977,044	0	684,202	0	60,490	3,164	85,797	2,217
Percent Change in Fund Balance	-37.46%	-77.72%	-39.46%	-100.00%	-19.75%	-100.00%	-14.92%	-100.00%	5.13%	-72.76%	-55.38%	0.00%
Dollar Change in Fund Balance	(2,540,999)	(5,354,785)	(985,566)	(1,400,201)	(486,450)	(2,973,258)	(119,971)	(307,976)	2,950	(8,450)	(106,500)	0

Continued

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS
STATEMENT OF PROJECTED REVENUES, APPROPRIATIONS AND CHANGES IN ESTIMATED FUND BALANCES
2018 - ALL FUNDS

	Collector's Tax Maintenance Fund	County Wide 911 Fund	Prosecuting Attorney Training	Election Services Fund	Domestic Violence Fund	Records Preservation Fund	Prosecuting Attorney Administrative Handling Cost Fund	Municipal Court Fund	Sheriff Revolving Fund	Health Department Fund	Franklin County Law Enforcement Restitution Fund	Election Equipment Replacement Fund
Beginning Fund Balance - estimated	80,775	1,328,243	6,625	87,103	3,375	226,961	15,686	193,464	418,268	637,839	703	112,911
Projected Revenues	180,285	1,071,900	5,220	10,400	3,185	62,200	10,100	805,000	36,650	884,742	1,005	0
Operating Expenditures	(164,800)	(2,621,516)	(7,000)	(38,500)	(6,560)	(274,000)	(2,000)	(179,245)	(270,426)	(1,022,331)	(1,500)	(26,000)
Difference: Revenue to Expenditures	15,485	(1,549,616)	(1,780)	(28,100)	(3,375)	(211,800)	8,100	625,755	(233,776)	(137,589)	-495	(26,000)
Interfund Transfers In (Out)												
Transfers In	0	559,696	0	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	(15,000)	(8,000)	(769,219)	0	0	0	0
Net Transfers In (Out)	0	559,696	0	0	0	(15,000)	(8,000)	(769,219)	0	0	0	0
Ending Fund Balance	96,260	338,323	4,845	59,003	0	161	15,786	50,000	184,492	500,249	208	86,911
Percent Change in Fund Balance	19.17%	-74.53%	-26.87%	-32.26%	-100.00%	-99.93%	0.64%	-74.16%	-55.89%	-21.57%	-70.41%	-23.03%
Dollar Change in Fund Balance	15,485	(989,919)	(1,780)	(28,100)	(3,375)	(226,800)	100	(143,464)	(233,776)	(137,588)	(495)	(26,000)

Continued

FRANKLIN COUNTY, MISSOURI
COMBINED FUNDS
STATEMENT OF PROJECTED REVENUES, APPROPRIATIONS AND CHANGES IN ESTIMATED FUND BALANCES
2018 - ALL FUNDS

	Treatment Court Fund	Sheriff's Civil Fees Fund	Total Governmental Funds	Enterprise Fund Brush Creek Sewer	Grand Total
Beginning Fund Balance - estimated	0	34,575	27,530,258	2,530,220	30,060,478
Projected Revenues	99,060	50,075	39,258,725	461,090	39,719,815
Operating Expenditures	(99,060)	(75,000)	(55,340,570)	(576,462)	(55,917,032)
Difference: Revenue to Expenditures	0	(24,925)	(16,081,845)	(115,372)	(16,197,217)
Interfund Transfers In (Out)					
Transfers In	0	0	5,226,678	0	5,226,678
Transfers Out	0	0	(5,226,678)	0	(5,226,678)
Net Transfers In (Out)	0	0	0	0	0
Ending Fund Balance	0	9,650	11,448,413	2,414,848	13,863,261
Percent Change in Fund Balance	0	-72.09%	-58.42%	-4.56%	-53.88%
Dollar Change in Fund Balance	0	(24,925)	(16,081,845)	(115,372)	(16,197,217)

The chart above depicts the estimated budgeted fund balance at January 1, 2018, the budgeted revenues and expenditures for FY 2018 and the projected ending fund balance at December 31, 2018.

Please see the following page for an explanation of changes in fund balance greater than 10%.

EXPLANATION OF
CHANGES IN FUND BALANCE

General Fund:
Projected revenues exceed projected operating expenses by $1,101,241. However, net transfers in/out were ($3,642,240). Therefore, the transfers out have resulted in the decrease in fund balance.

Road and Bridge Fund:
Projected expenditures exceed projected revenues by $5,359,785 resulting in the need to use beginning fund balance. The 2018 budget for capital improvements has been decreased to $6,996,500, which is down from $8,113,000 in 2017.

Law Enforcement Sales Tax Trust:
Projected operating expenses exceed projected revenue by $4,715,329. This is offset by transfers from the general fund of $3,729,763. This results in a decline in fund balance of $985,566.
The Sheriff's Office employs over 100 employees; therefore, personnel services greatly impacts this budget.

Capital Improvements Fund (Sheriff):
During 2018, the Sheriff budgeted to pay off this funds's portion of the 2012 series of certificates of participation. This will result in a decline in fund balance.

Building Fund:
The $486,450 decline in fund balance is due to debt service payments. As the amount of debt service payments exceed the amount of revenue each year, the fund balance will continue to decline.

Emergency Fund:
The decline in fund balance is due to all estimated available funds being appropriated. The County does not anticipate spending the $3,001,508 budgeted for contractual services. This is budgeted for emergency purposes.

Assessment Fund:
Expenditures are projected to be $189,971 over revenue for 2018. This decline will be offset by a transfer in from the general fund of $70,000. The result is a decline in fund balance of $119,971.

Community Development Fund:
On August 8, 2017, the County Commissioners adopted Commission Order 2017-279. This order terminated Franklin County's involvement in the Revolving Loan Program. In order to terminate the revolving loan fund grant award, it is necessary to repay to the Economic Development Administration the federal share of the capital base in the sum of $204,988.94. This results in a decline of fund balance.

Family Court Fund:
The fluctuation in fund balance is dependent upon the amount transferred from the general fund. The County is required to supplement this fund under the state statute covering maintenance of effort funding.

Inmate Security Fund:
Projected revenue is budgeted at $38,500 while $145,000 is budgeted for expenditures relating to inmate security, thus resulting in a decrease of fund balance.

EXPLANATION OF
CHANGES IN FUND BALANCE
CONTINUED

Collector's Tax Maintenance Fund:
An increase in fund balance of $15,485 is projected for 2018. In past years, the Collector has budgeted $80,000 in transfers to the general fund. There are no transfers budgeted for 2018.

County Wide 911 Fund: Expendiures are budgeted to exceed the revenues by $1,549,616 for 2018. This is offset by a transfer in from the general fund of $559,696. The final result is a decline in fund balance of $989,919.

Prosecuting Attorney Training Fund:
Expenditures are budgeted to exceed revenues by $1,780 for 2018. This results in a decline in fund balance.

Election Services Fund:
Expenditures are budgeted to exceed revenues by $28,100 for 2018. This results in a decline in fund balance.

Domestic Violence Fund:
The decline in fund balance is due to all estimated available funds being appropriated to be dispersed to local shelters for victims of domestic violence.

Records Preservation Fund:
The decline in fund balance is due to nearly all estimated available funds being appropriated for services and equipment necessary for the preservation of records.

Municipal Court Fund:
The decline in fund balance is the result of the $769,219 transfer out to the general fund.

Sheriff's Revolving Fund:
Expenditures are budgeted to exceed the revenues for 2018 by $233,776. This is due to a one-time appropriation for a 911 project.

Health Department Fund:
For the 2018 budget year, expenditures are projected to exceed revenue by $137,589. While the majority of expenditures are covered by grants, this along with revenue generated from fees, is not enough to cover all anticipated operating expenditures.

Franklin County Law Enforcement Restitution Fund:
This fund was established in 2017 and has had very little activity. For 2018, expenditures are projected to exceed revenues by $495.

Election Equipment Replacement Fund:
The $26,000 decline in fund balance is a result of no revenues being anticipated for 2018.

Sheriff's Civil Fees Fund:
According to state statute, this fund is allowed to accumulate $50,000 in civil fee revenue per year. The remainder of the revenue goes to the general fund. Expenditures are projected to exceed the revenue by $24,925 for 2018, thus the decline in fund balance.

CONSOLIDATED SUMMARY OF REVENUES AND EXPENDITURES - GOVERNMENTAL FUNDS

	2016 Actual	2017 Adopted Budget	2017 Estimated Budget	2018 Adopted Budget
Revenues				
Taxes	$ 27,098,229	27,176,739	27,430,045	27,587,568
Licenses and Permits	78,695	80,955	81,825	81,825
Charges for Services	5,955,859	5,045,735	5,550,623	5,526,835
Intergovernmental	3,274,748	6,272,760	5,202,303	5,485,627
Investment Income	126,708	116,300	233,183	181,920
Miscellaneous	683,089	626,149	946,490	394,950
Total Revenues	37,217,328	39,318,638	39,444,469	39,258,725
Expenditures				
General Government	6,545,768	10,321,082	6,798,670	11,579,503
Public Safety	12,027,682	14,693,854	13,479,973	16,234,260
Judicial	2,543,844	3,047,779	2,873,623	3,292,250
Highways and Streets	6,837,101	7,970,603	7,675,808	9,305,871
Health and Welfare	1,048,972	1,360,338	1,206,360	1,345,872
Education	194,792	195,751	195,751	199,345
Capital Outlay	4,128,591	11,585,257	7,636,202	9,444,100
Debt Service:				
Principal	1,540,904	1,465,000	1,465,000	2,950,150
Interest	1,061,220	1,031,120	1,031,037	989,219
Total Expenditures	35,928,874	51,670,784	42,362,423	55,340,570
Revenue Over (Under) Expenditures	1,288,454	(12,352,146)	(2,917,954)	(16,081,845)
Other Financing Sources (Uses)				
Sale of Capital Assets	925	0	7,595	0
Issuance of Capital Lease	15,545	0	0	0
Transfers In	4,037,773	5,148,456	5,176,860	5,226,678
Transfers Out	(4,037,773)	(5,148,456)	(5,126,860)	(5,226,678)
Total Other Financing Sources (Uses)	16,470	0	57,595	-
Net Changes in Fund Balance	1,304,924	(12,352,146)	(2,860,359)	(16,081,845)
Fund Balance, January 1	29,085,693	27,699,157	30,390,617	27,530,258
Fund Balance, December 31	$ 30,390,617	15,347,011	27,530,258	11,448,413

CONSOLIDATED SUMMARY OF REVENUES AND EXPENDITURES - ENTERPRISE FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated Budget	2018 Adopted Budget
Revenues				
Charges for Services	$ 496,262	$ 488,722	$ 460,000	$ 460,000
Investment Income	503	495	1,090	1,090
Total Revenues	496,765	489,217	461,090	461,090
Expenditures				
Services	198,749	214,893	198,135	218,500
Supplies and Other	12,738	10,278	10,224	10,300
Capital Outlay	0	0	0	0
Debt Service:				
Principal	0	72,500	57,925	58,500
Interest	145,199	145,280	158,380	156,100
Improvements/Not Buildings	0	25,000	0	0
Depreciation Expense	133,062	128,443	133,062	133,062
Total Expenditures	489,748	596,394	557,726	576,462
Revenue Over (Under) Expenditures	7,017	(107,177)	(96,636)	(115,372)
Other Financing Sources (Uses)				
Loan Revenue	0	0	100	0
Transfers In	0	0	0	0
Transfers Out	0	0	(50,000)	0
Total Other Financing Sources (Uses)	0	0	(49,900)	0
Net Changes in Fund Balance	7,017	(107,177)	(146,536)	(115,372)
Net Position, January	2,669,739	2,459,232	2,676,756	2,530,220
Net Position, December 31	$ 2,676,756	$ 2,352,055	$ 2,530,220	$ 2,414,848

FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2018
SUMMARY

	ESTIMATED FUND BALANCE JANUARY 1, 2018	PROJECTED REVENUE 2018	ESTIMATED FUNDS AVAILABLE 2018
GENERAL FUND	$6,783,289	$13,008,782	$19,792,071
EMERGENCY FUND	2,973,258	28,250	3,001,508
ROAD & BRIDGE FUND	6,889,847	14,545,605	21,435,452
ASSESSMENT FUND	804,173	959,574	1,763,747
CAPITAL IMPROVEMENTS FUND (SHERIFF)	1,400,201	2,500	1,402,701
BUILDING FUND	2,463,494	90,200	2,553,694
COMMUNITY DEVELOPMENT FUND	307,976	250	308,226
HAVA ELECTION SERVICES FUND	2,217	0	2,217
ELECTION EQUIPMENT REPLACEMENT FUND	112911	0	112,911
COUNTY LAW ENFORCEMENT TRAINING FUND	57,540	47,950	105,490
FAMILY COURT FUND	11,614	93,000	104,614
TREATMENT COURT FUND	0	99,060	99,060
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	703	1,006	1,708
LAW ENFORCEMENT SALES TAX FUND	2,497,824	11,891,274	14,389,098
INMATE SECURITY FUND	192,297	38,500	230,797
COLLECTOR'S TAX MAINTENANCE FUND	80,775	180,285	261,060
SHERIFF REVOLVING FUND	418,268	36,650	454,918
SHERIFF CIVIL FEES FUND	34,575	50,075	84,650
COUNTY WIDE 911 FUND	1,328,243	1,631,596	2,959,839
PROSECUTING ATTORNEY TRAINING	6,625	5,220	11,845
ELECTION SERVICES FUND	87,103	10,400	97,503
DOMESTIC VIOLENCE FUND	3,375	3,185	6,560
HEALTH DEPARTMENT FUND	637,839	884,742	1,522,581
RECORDS PRESERVATION FUND	226,961	62,200	289,161
PROSECUTING ATTNY. ADMIN. HANDLING COST FUND	15,686	10,100	25,786
MUNICIPAL COURT	193,464	805,000	998,464
BRUSH CREEK SEWER FUND	2,530,220	461,090	2,991,310
TRANSFERS BETWEEN FUNDS	0	(5,226,678)	(5,226,678)
	$30,060,478	$39,719,815	$69,780,293

FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2018
SUMMARY CONTINUED

	APPROPRIATED REGULAR OPERATIONS 2018	APPROPRIATED FUND BALANCES 2018	TOTAL APPROPRIATIONS 2018
GENERAL FUND	$15,549,781	$4,242,290	$19,792,071
EMERGENCY FUND	3,001,508	0	3,001,508
ROAD & BRIDGE FUND	19,900,390	1,535,062	21,435,452
ASSESSMENT FUND	1,079,545	0	1,079,545
CAPITAL IMPROVEMENTS FUND (SHERIFF)	1,402,701	0	1,402,701
BUILDING FUND	576,650	0	576,650
COMMUNITY DEVELOPMENT FUND	308,226	0	308,226
HAVA ELECTION SERVICES FUND	0	0	0
ELECTION EQUIPMENT REPLACEMENT FUND	26,000	0	26,000
LAW ENFORCEMENT TRAINING FUND	45,000	0	45,000
FAMILY COURT FUND	101,450	0	101,450
TREATMENT COURT FUND	99,060	0	99,060
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	1,500	0	1,500
LAW ENFORCEMENT SALES TAX FUND	12,876,840	1,512,258	14,389,098
INMATE SECURITY FUND	145,000	0	145,000
COLLECTOR'S TAX MAINTENANCE FUND	164,800	0	164,800
SHERIFF REVOLVING FUND	270,426	0	270,426
SHERIFF CIVIL FEES FUND	75,000	0	75,000
COUNTY WIDE 911	2,621,516	0	2,621,516
PROSECUTING ATTORNEY TRAINING	7,000	0	7,000
ELECTION SERVICES FUND	38,500	0	38,500
DOMESTIC VIOLENCE FUND	6,560	0	6,560
HEALTH DEPARTMENT FUND	1,022,331	0	1,022,331
RECORDS PRESERVATION FUND	289,000	0	289,000
PROSECUTING ATTNY. ADMIN. HANDLING COST FUND	10,000	0	10,000
MUNICIPAL COURT FUND	948,464	0	948,464
BRUSH CREEK SEWER FUND	576,462	0	576,462
TRANSFERS BETWEEN FUNDS	(5,226,678)	0	(5,226,678)
	$55,917,032	$7,289,610	$63,206,642

TRANSFERS BETWEEN FUNDS

Transfers include the following:

GENERAL FUND TO LAW ENFORCEMENT SALES TAX FUND	$3,729,763
GENERAL FUND TO FAMILY COURT FUND	70,000
GENERAL FUND TO ASSESSMENT FUND	70,000
GENERAL FUND TO ROAD AND BRIDGE FUND	5,000
GENERAL FUND TO COUNTY 911 FUND	659,696
RECORDS PRESERVATION FUND TO GENERAL FUND	15,000
PA BAD CHECK FUND TO GENERAL FUND	8,000
MUNICIPAL COURT FUND TO LAW ENFORCEMENT SALES TAX FUND	0
MUNICIPAL COURT FUND TO GENERAL FUND	769,219
TOTAL FUNDS TRANSFERRED	$5,226,678

Note: Used for internal purposes

CAPITAL OUTLAY
&
CAPITAL IMPROVEMENTS PROJECTS

CAPITAL EXPENDITURES

Capital Outlay – Fixed assets which have a value of $5,000 or more and have a useful economic lifetime of more than a year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset. Examples include vehicles, equipment, furniture, land, buildings, etc.

Capital Assets – include land, right-of-way, permanent easements, machinery or equipment, buildings and infrastructure (roads, bridges, and similar items). They are defined by the County as assets with an initial cost of more than $5,000 and have a useful economic lifetime in excess of one year.

Capital Improvement Projects – The County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. They are budgeted and accounted for within the Road and Bridge Operations annual operating budget. In 2007, the County started the "Pave the County" project and issued $21,245,000 of certificates of participation to finance this project. This project was completed in 2012. Payments on the certificates of participation are budgeted annually in the Road and Bridge Operations budget. As it is more costly to maintain a paved road rather than a gravel road, the County anticipates increased costs in road maintenance as these paved roads age and begin to reach the end of their useful lives.

Large-scale capital improvement projects occur infrequently and consist primarily of facility-related projects and are budgeted and accounted for within one or more capital project funds. Projects of this nature typically require several years to complete and are financed with special revenues dedicated to the project or through purchases of certificates of participation.

In 2005, the County entered a major capital improvement program. All projects within this program were completed by the end of 2012. Certificates of participation were issued to help finance this program (see summary of long-term debt). Through this program, the County began construction on a new administration building in 2005 which was completed during 2007 at a cost of $7,427,541. In 2007, the County began construction on a new judicial center which was completed in 2008 at a cost of $8,225,869. Also, $1,527,350 of funds was used to update the HVAC system at the adult detention facility during 2007. In 2010, renovation of the historic courthouse was completed for a total cost of $3,336,777. Payments on these certificates of participation are budgeted annually in the General Fund Capital Improvements budget (Administration Building), Building Fund budget (Judicial Center) and the Sheriff's Capital Improvement budget (HVAC Update). Due to this major capital improvement program, the County was able to realize lower maintenance costs. As these buildings age, maintenance and repair expenses are expected to increase.

In 2013, the renovation of the building which previously housed the Prosecuting Attorney was completed. This building was renovated to accommodate Health Services at a total cost of $598,349. The County previously paid $19,200 annually in rent for the former Health Services facility. This renovation project relieved the County of future rent payments. This project also provided for additional space which will allow for new services to be offered.

With the purchase of more fuel efficient vehicle and equipment purchases, the County will realize operational savings such as gas and oil savings. Due to the fact that repair expenses increase as equipment ages, replacing the equipment periodically lowers the expenses.

Some capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and are evaluated individually during the process of assessing project feasibility. Non-operational financial impacts such as safety, appearance and functionality are also evaluated on a project by project basis.

On the next few pages is a detailed listing of capital items that are budgeted for 2018 shown with the following information:

- The fund responsible for the purchase
- The department responsible for the purchase
- Description of the capital asset
- Budgeted cost
- Total budgeted cost of capital assets to be purchased by each department
- Total capital assets to be purchased by all funds
- Budgetary impact

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	IMPACT ON CURRENT BUDGET	IMPACT ON FUTURE BUDGETS
100 - General Fund	Circuit Court	Security Equipment	$ 32,000	Impact may consist of maintenance agreements and other repair. The annual security equipment maintenance agreement is estimated at $S,000.
100 - General Fund	Circuit Clerk	FTR Gold System	$ 8,000	There is minimal to no impact on future budgets expected, less than $100 yearly.
		Polycom Video Conferencing Equipment	6,600	There is minimal to no impact on future budgets expected, less than $100 yearly.
			$ 14,600	
100 - General Fund	Voter Registration & Electons	Machine That Folds Letters & Stuffs Envelopes	$ 8,000	There is minimal to no impact on future budgets expected, less than $100 yearly.
100 - General Fund	Local Emergency Planning	Bullex Simulator	$ 20,000	There is minimal to no impact on future budgets expected, less than $S00 yearly.
100 - General Fund	Information Technology	Sql Server 2016	$ 25,000	Impact on future budgets is unknown. Depends upon equipment purchased.
100 - General Fund	Maintenance	Truck	$ 1S,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $S00 each.
200 - Road & Bridge Fund	Road & Bridge Operations	Land	$ 1,000	There is minimal to no impact on future budgets expected.
		Federal Bridge Land Aqusitions	6S,000	There is minimal to no impact on future budgets expected.
		(3) 1/2 Ton Extended Cab 4X4 Pickups	105,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $S00 each.
		(4)) Tandem Trucks	7S0,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $S00 each.
		(2) Brush Hogs	260,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $500 each.
		30 Ft. Bucket Truck	12S,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $500 each.
		(3) 3/4 Ton Extended Cab 4X4 W/Utility Bed	13S,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $S00 each.
		Wood Chipper	48,000	There is minimal to no impact on future budgets expected.
		Asphalt Saw	18,000	There is minimal to no impact on future budgets expected.
		(2) Electronic Message Boards	34,000	There is minimal to no impact on future budgets expected.
		Small Skid Steer	43,000	Impact will consist of lower maintenance while under warranty.

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	IMPACT ON CURRENT BUDGET	IMPACT ON FUTURE BUDGETS
200 - Road & Bridge Fund	Road & Bridge Operations	Salt Brine Spreaders	60,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be approximately $500 each.
		Brine Making Equipment	S0,000	Impact will consist of lower maintenance while under warranty.
		A/C Machine	S,000	There is minimal to no impact on future budgets expected.
		Hot Mix Overlays:		Impact on future budgets will consist of maintenance and repair expenses as the hot mix overlay surfaces reach the end of their useful lives. $1,667,640 was spent on road repair materials in 2016 and $2,265,000 was budgeted for 2017. The 2018 budgeted amount is $3,274,000. Similar amounts are expected for future budgets.
		St. Louis Rock Road (Contracted)	275,000	
		Stuesse Road (Contracted)	2S0,000	
		Fox Creek Road (Contracted)	300,000	
		Hendricks Road - Materials Only	14S,000	
		East Linda Road - Materials Only	132,000	
		Woods Creek Road - Materials Only	132,000	
		Aitch Road - Materials Only	12S,000	
		Bend Road - Materials Only	178,000	
		Reclamite Treatment	12S,000	
		Consultant Fees:		There is no impact on future budgets expected.
		GI5 Based Road Rating System	80,000	
		As Needed Surveying and Design	20,000	
		Project Road Repairs	40,000	
		Federal Bridge Projects:		Impact on budgets in the near future will consist of lower maintenance costs. However, as the bridges age, increased cost of maintenace is expected. The County spent $6,404 on bridge and culvert repairs in 2016. The budgeted amount for 2017 is $90,000 and $110,000 for 2018. Similar amounts are expected for future budgets.
		Possum Hollow Bridge	400,000	
		Bend Road; Bridge Replacement	1,100,000	
		5hawnee Ford; Bridge Replacement	1,600,000	
		Fiddle Creek; Bridge Replacement	400,000	
		Federal Bridge Consultant Fees:		There is no impact on future budgets expected.
		Bend Road Bridge	70,000	
		Shawnee Ford Bridge	170,000	
		Possum Hollow Bridge	80,000	
		Fiddle Creek Bridge	90,000	
		Ridge Road Bridge	110,000	
		Beouf Creek Bridge	40,000	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	IMPACT ON CURRENT BUDGET	IMPACT ON FUTURE BUDGETS
200 - Road & Bridge Fund	Road & Bridge Operations	Franklin County Grant Program: By Commission Order, 5% of the capital improvement sales tax is reserved for this program. Franklin County communities may submit application for financial assistance for projects in July. Awards are granted in August.	800,000	In 2016, the County spent $426,264 on this program. Impact on future budgets will vary depending upon which projects are completed within the allotted three-year time period. To provide for all potential project completions, $700,000 was budgeted in 2017 and $800,000 in 2018 for this program. 5imilar amounts are expected to be budgeted in the future.
		County Bridge Projects:		
		American Inn Culvert	40,000	There is no impact on future budgets expected.
		Wheeler Road Culvert	10,000	
		Beemond Road Culvert	6,000	
		Little Boone Culvert	5,000	
		West Casco Road Culvert	4,000	
		Shawnee Ford Culvert	4,500	
		Rye Creek Culvert	15,000	
		Rock Bridge Culvert	20,000	
		Huff Road Culvert	15,000	
		Miscellaneous Capital Projects:		
		Project Road Repairs	100,000	
		Miscellaneous As Needed	30,000	
		County Bridge Consultant Fees:		There is no impact on future budgets expected.
		Miscellaneous As Needed	25,000	
		Little Indian Low Water Slab	20,000	
		Schoenberg Road Culvert	40,000	
			$ 8,695,500	
575 - Election Equipment Replacement Fund	Election Equipment Replacement	Election Equipment	$ 26,000	There is minimal to no impact on future budgets expected, less than $100 yearly.

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

FUND	DEPARTMENT NAME	ASSET DESCRIPTION	IMPACT ON CURRENT BUDGET	IMPACT ON FUTURE BUDGETS
620 - Law Enforcement Sales Tax Fund	Sheriff	Vehicles (Dept. 38S)	$ 405,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be $8,000.
		Vehicles (Dept. 020, Grant)	40,000	Impact will consist of lower maintenance while under warranty. Annual insurance is estimated to be $1,200.
		Watchguard	7,000	There is no impact on future budgets expected.
		SWAT Shields	24,000	There is no impact on future budgets expected.
			$ 476,000	
62S - Inmate Security		Other Equipment	$ 10,000	Impact on future budgets is unknown, depends on type of equipment purchased.
630 - Collector's Tax Maintenance	Collector's Tax Maintenance	Technology Equipment/Office Equipment	$ 20,000	Impact on future budgets is unknown, depends on type of equipment purchased.
65S - Election Services Fund	Election Services	Election Eqipment	$ 5,000	Impact on future budgets is unknown, depends on type of equipment purchased.
670 - Records Preservation Fund	Records Preservation	Technology Equipment	$ 87,000	Impact on future budgets is unknown, depends on type of equipment purchased.
68S - Municipal Court Fund	Municipal Court	Video Court Terminal	10,000	
	TOTAL CAPITAL ASSETS ALL FUNDS		**$ 9,444,100**	

FRANKLIN COUNTY, MISSOURI
CAPITAL ASSET DETAIL
BY FUND AND DEPARTMENT
2018

OPERATING BUDGETS

GENERAL FUND

The General Fund is used to account for all transactions of Franklin County government that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County.

Departments which operate under the General Fund include:

- County Commission
- County Clerk
- Treasurer
- Auditor
- Collector
- County Counselor
- Memberships
- County Insurance
- Circuit Clerk
- Circuit Court
- Drug Court
- Court Reporters
- Prosecuting Attorney
- Child Support
- Juvenile Office & Detention Services
- Public Administrator
- Indigent Care
- Recorder of Deeds
- Building Department
- Purchasing Department
- Registration & Elections
- University of Missouri Extension Center
- Planning & Zoning
- Economic Development
- Emergency Management Agency
- Local Emergency Planning
- Information Technology
- Geographic Information System
- Custodial
- Soil Conservation
- Miscellaneous
- Medical Examiner

GENERAL FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated	2018 Adopted Budget
Fund Balance, January 1	$7,684,411	$7,420,156	$8,009,350	$6,783,289
Projected Revenues	12,373,900	12,265,806	12,289,490	12,216,563
Operating Expenditures	(8,972,524)	(9,862,361)	(9,218,601)	(11,115,322)
Revenues Over (Under) Expendiures	3,401,377	2,403,445	3,070,889	1,101,241
Other Financing Sources (Uses)				
Issuance of Long-term Debt	0	0	0	0
Refunding of Long-term Debt	0	0	0	0
Transfers In	455,623	366,253	366,253	792,219
Transfers Out	(3,532,060)	(4,663,203)	(4,663,203)	(4,434,459)
Net Transfers In (Out)	(3,076,437)	(4,296,950)	(4,296,950)	(3,642,240)
Fund Balance, December 31	$8,009,350	$5,526,651	$6,783,289	$4,242,290

Appropriated Regular Operations	$15,549,781
Appropriated Fund Balance	4,242,290
Total Appropriations	$19,792,071

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
100	000	411.100	Property Tax Current	2,209,938	2,121,466	2,193,991	2,193,991
100	000	411.200	Property Tax Delinquent	121,433	184,476	190,782	190,782
100	000	411.300	Contra Tax Credit	25	0	0	0
100	000	411.310	Contra Washington TIF 1	5,499	5,536	5,536	5,520
100	000	411.311	Contra Washington TIF 2	(3,356)	0	0	0
100	000	411.320	Contra Phoenix 2	(156,493)	(147,000)	(110,252)	(100,000)
100	000	412.100	Financial Institution Tax	3,890	2,000	2,325	2,325
100	000	412.200	Private Railcar Tax	26,106	23,400	24,500	24,500
100	000	415.100	Surtax	45,152	40,000	40,000	40,000
100	000	416.100	Collectors Commission/Penalty	192,852	180,000	180,000	180,000
100	000	417.100	County Sales Tax	6,272,231	6,300,000	6,200,000	6,200,000
100	000	420.150	Conservation Commission	2,280	2,700	2,600	2,600
100	000	420.160	Forest Cropland	3,045	3,045	3,045	3,045
			Total Taxes	8,722,602	8,715,623	8,732,527	8,742,763
100	000	431.100	Liquor Licenses	75,251	73,000	75,000	75,000
100	000	432.100	Auctioneer Licenses	595	850	825	825
100	000	433.100	M & M Business Licenses	2,849	7,105	6,000	6,000
			Total Licenses	78,695	80,955	81,825	81,825

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	000	441.002	FEMA	54,524	49,000	55,313	57,000
2	100	000	441.100	LEPC (HMEP) Revenue	900	0	0	0
3	100	000	441.210	FEMA Flood Damage Reimbursement	2,640	0	0	0
4	100	000	441.212	PA VOCA Revenue	9,162	0	15,287	12,250
5	100	000	442.205	School Safety Director Reimburse	25,691	0	0	0
6	100	000	443.101	Juvenile Diversion Grant	37,134	37,090	37,090	37,090
7	100	000	443.153	Pros. Attny. Victim Asst. Grant	14,056	13,500	12,082	8,935
8	100	000	443.154	Pros. Attny. Violence Grant	36,267	36,600	36,600	36,600
9	100	000	443.500	MERC Training Grant Revenue	5,372	15,000	0	10,000
10	100	000	443.501	MERC Funding LEPC	2,500	46,720	16,992	74,060
11	100	000	443.612	State Election Grant Revenue	25,001	0	0	0
12	100	000	444.035	Courts Over/Under Revenue	151	0	54	0
13	100	000	444.040	Fines	39,064	42,000	29,000	29,000
14	100	000	444.050	Jury Fee Reimbursement	1,434	2,000	2,000	2,000
15	100	000	445.101	Juvenile Office Gas/Osage Reimb.	49,655	50,000	50,000	50,000
16	100	000	445.102	Juvenile Det. DYS & Other Reimb.	2,632	680	680	680
17	100	000	445.201	County Jury Fee Reimbursement	4,831	1,000	900	900
18	100	000	446.100	Public Defender Office Reimb.	9,369	0	0	0
19				**Total Grant Revenue**	320,383	293,590	257,998	318,515
20								
21								
22	100	000	451.100	County Clerk Fees	6,673	2,400	3,900	3,900
23	100	000	454.100	Collector's 1% Commission	1,185,828	1,125,000	1,125,000	1,125,000
24	100	000	454.101	Collector's Fees/Abstracts	51,647	65,000	65,000	65,000
25	100	000	455.075	Crime Victime 5% Comp. Rev.	1,254	1,200	1,550	1,550
26	100	000	458.200	Circuit Clerk Fees	1,402	1,402	1,402	1,402
27	100	000	459.200	Judicial Fees	50,745	53,899	78,114	81,239
28	100	000	461.200	Prosecuting Attorney Fees	71,814	83,576	48,886	50,841
29	100	000	461.201	Pros. Attny. Tax Collection Fees	2,956	1,950	6,130	6,000
30	100	000	462.200	Child Support IV-D Reimb.	171,931	172,108	172,108	172,108
31	100	000	462.700	Public Administrator Fees	40,397	50,000	50,000	20,000
32	100	000	466.401	Health Department Fees	(453)	0	0	0
33	100	000	467.400	Recorder of Deeds Fees	476,768	445,000	470,000	470,000
34	100	000	467.450	Recorder of Deeds Computer	69,616	71,000	71,000	71,000
35	100	000	468.400	Building Department Fees	365,582	315,000	375,000	400,000
36	100	000	469.500	Special Elections	183,111	117,000	102,317	150,000
37	100	000	469.600	Election Salary Reimbursement	33,566	13,000	8,737	17,500
38	100	000	470.500	Planning & Zoning Fees	33,276	43,000	37,000	40,000
39	100	000	470.600	P & Z Recording Fees	3,867	5,000	3,000	4,000
40	100	000	471.500	EMA Misc. Charges For Services	0	0	368	370
41	100	000	472.500	GIS Subscriptions	30,536	25,000	23,500	23,500
42	100	000	473.500	Cities Payments For Tax Services	24,212	24,000	24,000	24,000
43				**Total Fees/Services Revenue**	2,804,728	2,614,535	2,667,012	2,727,410

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	000	491.100	Interest-Taxes	24,576	27,000	21,500	21,500
2	100	000	492.100	Interest-Investments	14,755	15,000	37,900	37,900
3	100	000	493.050	Insurance Reimbursement	58,623	0	4,877	0
4	100	000	494.050	Flood Control Lease Revenue	900	800	700	700
5	100	000	494.100	Cable Franchise	219,370	213,000	181,500	181,500
6	100	000	494.150	Verizon Tower Lease Revenue	17,250	17,250	17,250	17,250
7	100	000	494.285	Potters Field Revenue	0	0	0	0
8	100	000	496.100	Sale of Asset	0	0	2,455	0
9	100	000	495.180	Utility Waste Application	102,692	100,000	95,893	100,000
10	100	000	497.100	Miscellaneous Revenue	47,118	225,000	225,000	25,000
11				**Total Miscellaneous Revenue**	485,284	598,050	587,075	383,850
12								
13								
14	100	000	498.630	Transfer From Tax Maintenance	80,000	0	0	0
15	100	000	498.640	Transfer From County Wide 911	0	0	0	0
16	100	000	498.655	Transfer From Election Services	4,200	4,200	4,200	0
17	100	000	498.670	Transfer From Records Preservation	30,000	0	0	15,000
18	100	000	498.680	Transfer From PA Admin. Cost Fund	0	8,000	8,000	8,000
19	100	000	498.685	Transfer From Municipal Court	341,423	354,053	354,053	769,219
20				**Total Transfers**	455,623	366,253	366,253	792,219
21								
22								
23	100	000	429.100	Collector's Commission Adjust.	(23,497)	(22,900)	(22,900)	(23,500)
24	100	000	429.101	Assessor's WH Adjustment	(14,295)	(14,047)	(14,047)	(14,300)
25				**Total Adjustments To Revenue**	(37,792)	(36,947)	(36,947)	(37,800)
26								
27								
28				**Total General Fund Revenue**	**12,829,523**	**12,632,059**	**12,656,743**	**13,008,782**

COUNTY COMMISSION

DEPARTMENTAL FUNCTIONS

The Franklin County Commission is an elected three-member governing body consisting of a First District Commissioner, a Second District Commissioner, and a Presiding Commissioner. The Commission is an executive body of Franklin County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; approves actual expenditures for each spending agency; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Planning and Zoning, Building Department, Grounds and Building Maintenance, Road and Bridge, Economic Development, Health Service, Information Technology, Geographic Information Systems and the Municipal Court. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

COUNTY COMMISSION

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Presiding Commissioner	1.0	1.0	1.0	0.0
2nd District Commissioner	1.0	1.0	1.0	0.0
1st District Commissioner	1.0	1.0	1.0	0.0
	3.0	3.0	3.0	0.0

GENERAL FUND EXPENDITURES
COUNTY COMMISSION

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	105	611.100	Regular Wages	210,612	214,002	214,002	218,282
2	100	105	613.100	FICA	14,405	16,371	16,371	16,699
3	100	105	614.100	Retirement-LAGERS	32,987	35,524	35,524	36,890
4	100	105	617.100	Life Insurance	154	159	159	180
5	100	105	617.200	Health Insurance	26,379	34,149	34,149	30,735
6	100	105	617.300	Dental Insurance	1,078	1,109	1,109	1,176
7	100	105	617.400	Vision Insurance	344	355	355	366
8				**Total Personnel Services**	285,959	301,669	301,669	304,328
9								
10								
11	100	105	623.100	Telephone	1,848	2,000	2,000	2,000
12	100	105	626.100	Maintenance & Repairs	886	1,000	1,000	1,000
13	100	105	632.200	Contractual Services	27	0	0	0
14				**Total Services**	2,761	3,000	3,000	3,000
15								
16								
17	100	105	651.100	Office Supplies	752	1,000	1,000	1,000
18	100	105	651.104	Uncapitalized Equipment	0	0	0	1,000
19	100	105	652.100	Mileage/Fuel (Presiding)	322	1,000	1,000	1,000
20	100	105	652.101	Mileage/Fuel (1st District)	652	1,000	1,000	2,000
21	100	105	652.102	Mileage/Fuel (2nd District)	551	1,000	1,000	2,000
22	100	105	655.100	Business Expense	2,900	2,500	3,500	6,000
23				**Total Supplies & Other**	5,177	6,500	7,500	13,000
24								
25								
26	100	105	686.100	Other Equipment	0	9,130	0	0
27	100	105	687.100	Office Equipment	0	1,000	0	0
28				**Total Capital Outlay**	0	10,130	0	0
29								
30								
31				**COUNTY COMMISSION**				
32				**TOTAL EXPENDITURES**	**293,897**	**321,299**	**312,169**	**320,328**

COUNTY CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Clerk is an elected official with many responsibilities. The administrative side of the position has six employees and is secretary to the Commission, as well as custodian of records. As secretary to the Commission, we attend all commission meetings and general working sessions. The office warehouses all accounts payable invoices and approximately 500 commission orders annually, as well as other county documents. In 2016there were approximately 6,200 checks issued by the accounts payable clerk and approximately 4,000 through September 2017. Our office also processes approximately 325 notaries each year and hundreds of liquor licenses and auctioneer licenses. The office also handles all Sunshine Law requests.

The accounts receivable clerk receives information from county departments regarding billings for service grants and any other revenue due to the County. The department makes entries to record revenue and corresponding receivables into the computer accounting system and supplies information to the County Treasurer regarding incoming payments. We also work closely with all 58 taxing entities within Franklin County regarding tax rates and forward information on to the State Auditor's office. All of the county's vehicle inventory is maintained by the accounts payable clerk as well as any insurance claims on any county vehicle. The office coordinates information from the County Collector and Treasurer on money paid to taxing districts and balances with those offices monthly. The office routinely works with all 58 taxing entities, the State Auditor's office, other county offices, the Department of Revenue, the IRS and the Department of Elementary and Secondary Education.

The office is also acting secretary for the Board of Equalization and works with the assessor's office and state tax commission to insure all are in balance. The office also manages the general ledger and makes hundreds of journal entries each year.

Our office works closely with the external auditor in compilation of the annual audit. A short summary of the documentation would be all accounts payable and receivable, copy of budget, reconciliation of 941 wages, FICA and Medicare tax to general ledger, copies of new federal grant agreements and copies of unpaid balance of real estate and personal property tax and valuations. We also prepare and publish the annual financial statement. The office also manages 33 federal and state grants for various departments throughout the County.

Human resources and payroll is also a department in the Clerk's office. The staff of two processes all payroll for approximately 350 employees. County employees are paid every other week. The staff reconciles monthly premium invoices and submits to accounts payable for payment. Benefits include health, dental, vision and life insurance, LAGERS, CERF, CERF 457 and Nationwide Savings Plans, AFLAC, Backstoppers, United Way, prepaid legal and union dues. The department works with the commissioners in determining the annual health insurance for

county employees. All workers compensation injuries are handled through the HR Department and coordination of benefits with a third party administrator. The HR Department also works closely with the annual external audit by providing copies of personal and medical leave statuses for all departments in the county and a completed compensated absence spreadsheet. Part of HR is working with retirees in completing all exit documents and providing benefit statements. They routinely have contact with current and retired employees, elected officials, department heads, retirement agencies, US Department of Labor, Child Support agencies, Division of Employment Security, Circuit Court and outside employees.

There are many other responsibilities of the department too numerous to list.

The Department of Voter Registration is also the responsibility of the County Clerk. See the mission statement listed under Voter Registration.

BUDGET HIGHLIGHTS

During 2017, a full-time employee was added back to this budget. This is the primary source of the $48,040 increase in personnel services over the 2017 adopted budget amount. The contractual services budget for 2018 is $89,652. This is a $19,350 increase over the 2017 adopted budget amount. This increase is due to costs associated with payroll processing and the County's minutes programs.

COUNTY CLERK

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - County Clerk	1.0	1.0	1.0	0.0
Chief Deputy Clerk	1.0	0.0	0.0	0.0
Chief Deputy/ Accounts Receivable Clerk	1.0	1.0	1.0	0.0
Human Resource Administrator	1.0	1.0	1.0	0.0
Accounts Payable Clerk	1.0	1.0	1.0	0.0
Payroll Clerk	1.0	1.0	1.0	0.0
Clerk/Receptionist	0.0	0.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	0.0
	7.0	6.0	7.0	1.0

During 2017, the Assistant Chief Deputy/Account Receivable Clerk was promoted to Chief Deputy/Accounts Receivable Clerk. A Clerk/Receptionist was hired instead of filling the Assistant Chief Deputy position.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Checks Issued	5,644	6,588	6,588	6,588
Liquor Licenses Issued	250	256	256	256

GENERAL FUND EXPENDITURES
COUNTY CLERK

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	110	611.100	Regular Wages	285,373	240,149	253,980	277,469
2	100	110	611.200	Overtime Wages	464	500	500	3,000
3	100	110	613.100	FICA	19,317	18,410	19,468	21,456
4	100	110	614.100	Retirement-LAGERS	41,816	39,948	42,244	47,399
5	100	110	617.100	Life Insurance	328	317	317	420
6	100	110	617.200	Health Insurance	70,598	58,957	53,273	55,910
7	100	110	617.300	Dental Insurance	2,526	2,218	2,218	2,742
8	100	110	617.400	Vision Insurance	807	709	709	852
9				**Total Personnel Services**	421,229	361,208	372,709	409,248
10								
11								
12	100	110	623.100	Telephone	2,081	2,000	2,173	2,500
13	100	110	624.100	Postage & Freight	4,454	4,500	4,500	3,000
14	100	110	625.100	Rent & Leases	1,668	7,200	7,195	8,500
15	100	110	626.100	Maintenance & Repairs	13,845	14,400	14,084	13,364
16	100	110	628.100	Bonds	0	0	0	50
17	100	110	631.100	Advertising	5,742	1,000	1,000	2,000
18	100	110	632.200	Contractual Services	68,748	70,302	74,285	89,652
19	100	110	634.100	Training	0	0	0	1,000
20				**Total Services**	96,538	99,402	103,237	120,066
21								
22								
23	100	110	651.100	Office Supplies	2,592	4,000	4,000	4,000
24	100	110	651.104	Uncapitalized Equipment	0	0	0	1,000
25	100	110	652.100	Mileage	91	250	50	300
26	100	110	653.100	Books & Publications	0	300	0	300
27	100	110	655.100	Business Expense	95	100	100	2,500
28	100	110	656.100	Printing & Binding	676	1,500	1,500	1,500
29				**Total Supplies & Other**	3,454	6,150	5,650	9,600
30								
31	100	110	687.100	Office Equipment	0	0	0	0
32				**Total Capital Outlay**	0	0	0	0
33								
34								
35				**COUNTY CLERK**				
36				**TOTAL EXPENDITURES**	**521,221**	**466,760**	**481,596**	**538,914**

TREASURER

DEPARTMENTAL FUNCTIONS

- To receive and safely keep the revenues and other public monies of the County.
- To invest surplus funds.
- To distribute the monies collected to the proper recipients.
- To report balanced books.

2017 ACCOMPLISHMENTS

- Accurately processed numerous grant award payments and applied them to the correct departments and funds. When an award is not immediately recognizable, much time is spent identifying and then reaching out to the awardee for the necessary documentation.
- Issued an estimated 3,785 receipts totaling in excess of $76.1 million dollars.
- Processed ACH tax payments to 32 entities to the sum of $25.6 million.
- Processed an estimated 8,300 items through Remote Deposit Capture.
- Identified and prevented several attempts to defraud the county.
- Processed an estimated 5,800 items through Positive Pay and resolved any issues with them when needed.
- Made ourselves available to and worked closely with other departments. Including making ourselves immediately available to the accounts payable and human resources clerks.
- Monthly shared our working papers with numerous departments so they could keep a watchful eye on their fund balances.
- Turned over balanced reports to Auditor and Clerk several times per week and balanced with those offices monthly.
- Made ourselves available to external auditor and gathered documentation as and when asked by them.
- Continually updated Cash Collections software which is used exclusively by the Treasurer's office. Also ensured updates to receipting program communicated effectively with the financial software.
- Routinely monitored roughly 25 funds and alerted Auditor of low balance concerns.
- Kept abreast of the ever changing Purchasing Policy procedures.
- Balanced roughly 2,700 credit card payments totaling approx. $216,000.00 and receipted income to the correct departments.
- Calculated roughly 4,500 Municipal Court tickets and remitted monthly payments to 9 separate state agencies as required by law.

- Made monthly state remittance payments for the Sheriff's and Prosecutor's offices as required by law.
- Responded immediately to CPA firms who were auditing taxing entities.
- Reconciled 13 bank statements each month.
- Several times daily, closely monitored each bank account to identify incoming payments, returned items, and that a sufficient balance was kept in the appropriate account to meet obligations. Daily reviewed discrepancies with positive pay items.
- Oversaw 7 agency funds and remitted payments as and when required by law.
- Followed up on checks returned to the county as insufficient and forwarded them to the Prosecutor's office when unable to resolve.
- Paid the balance of the county school fund to 14 school districts.
- Routinely contacted the Dept. of Corrections regarding late per diem payments. In 2017, Franklin Co. reimbursements were typically $250,000.00 behind.

2018 OBJECTIVES

- To continue to ensure the safe keeping of public funds.
- To continue to safely invest surplus funds and distribute monies to the proper recipients.
- To report balanced books.

BUDGET HIGHLIGHTS

No bond will need to be acquired in 2018, so the appropriation for bonds has been reduced by $5,000.

TREASURER

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - Treasurer	1.0	1.0	1.0	0.0
Deputy Treasurer	0.5	0.5	0.5	0.0
	1.5	1.5	1.5	0.0

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Interest Earned	25,123	66,184	170,000	170,000

GENERAL FUND EXPENDITURES
TREASURER

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	115	611.100	Regular Wages	71,583	72,735	72,735	74,190
2	100	115	612.100	Part-time Wages	20,515	20,845	20,845	22,397
3	100	115	613.100	FICA	6,705	7,159	7,159	7,389
4	100	115	614.100	Retirement-LAGERS	14,312	15,534	15,534	16,323
5	100	115	617.100	Life Insurance	53	53	53	60
6	100	115	617.200	Health Insurance	9,903	8,850	8,850	7,965
7	100	115	617.300	Dental Insurance	370	370	370	392
8	100	115	617.400	Vision Insurance	118	119	119	122
9				**Total Personnel Services**	123,559	125,665	125,665	128,838
10								
11								
12	100	115	623.100	Telephone	416	600	600	600
13	100	115	624.100	Postage & Freight	113	140	98	140
14	100	115	626.100	Maintenance & Repairs	483	1,000	585	1,000
15	100	115	628.100	Bonds	0	5,000	4,884	0
16	100	115	632.200	Contractual Services	0	0	0	0
17	100	115	634.100	Training	644	1,100	850	1,100
18				**Total Services**	1,656	7,840	7,017	2,840
19								
20								
21	100	115	651.100	Office Supplies	394	600	300	600
22	100	115	651.104	Uncapitalized Equipment	0	0	600	1,000
23	100	115	652.100	Mileage	182	1,000	250	1,000
24	100	115	656.100	Printing & Binding	250	300	0	300
25				**Total Supplies & Other**	826	1,900	1,150	2,900
26								
27	100	115	687.100	Office Equipment	0	1,000	0	0
28				**Total Capital Outlay**	0	1,000	0	0
29								
30								
31				**TREASURER**				
32				**TOTAL EXPENDITURES**	**126,041**	**136,405**	**133,832**	**134,578**

AUDITOR

DEPARTMENTAL FUNCTIONS

The Franklin County Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission. In addition, the County Auditor reviews and certifies financial payment transactions ensuring budgetary compliance as well as compliance with internal control procedures, local purchasing policies, and state statutes. The Auditor certifies contracts as to the appropriation and the cash balance in the treasury. The Auditor's office audits daily receipts and deposits along with monthly reports from various departments. Throughout the year, this office compiles information for the external audit and works closely with the external auditing group when preparing the Comprehensive Annual Financial Report. The office conducts an annual physical inventory of the County assets and maintains the fixed asset ledger.

2017 ACCOMPLISHMENTS

- Achieved the Distinguished Budget Presentation Award for the 2017 budget.
- Achieved the Certificate of Achievement for Excellence in Financial Reporting for the 2016 Comprehensive Annual Financial Report.
- Conducted yearly inventory of county property with a values over $100.
- Maintained the fixed asset ledger of over 10,000 assets with a total historical cost of nearly $181,500,000 and book value of nearly $65,300,000.
- Maintained depreciation schedules on over 10,000 assets.
- Countersigned all licenses for sale of liquor and kept a record of such licenses issued.
- Countersigned all warrants issued by the County Commission.
- Kept accounts of all appropriations and expenditures made by the County Commission.
- Monitored 74 fund and departmental budgets for compliance.
- Audited, examined, and adjusted all accounts, demands and claims of every kind presented for payment to the Commission. This consisted of over 8,700 purchase orders and invoices.
- Certified all warrants and commission orders for budgetary and financial compliance.
- Prepared and filed with the County Clerk monthly reports showing the condition of the accounts of each county officer.
- Audited daily and monthly reports of the revenue-generating departments.
- Audited the monies to be disbursed to the school districts.
- Audited monies to be disbursed for library, hospital, and public health purposes.
- Performed an annual audit of the Health Department and reported to the Commission.
- Performed an annual audit of the Planning and Zoning Department and reported to the Commission.
- Performed an annual audit of the Building Department and reported to the Commission.

2018 OBJECTIVES

- Achieve the Distinguished Budget Presentation Award for the 2018 budget.
- Achieve the Certificate of Achievement for Excellence in Financial Reporting for the 2017 Comprehensive Annual Financial Report.
- Perform all the duties required of the Franklin County Auditor in accordance with Missouri state statutes.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

COUNTY AUDITOR

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - Auditor	1.0	1.0	1.0	0.0
Deputy Auditor	1.0	1.0	1.0	0.0
	2.0	2.0	2.0	0.0

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
County Budgets Monitored:				
Number of Funds Monitored	23	24	25	27
Number of Departments Monitored	47	46	47	47
Purchase Orders Audited & Approved	8,656	8,717	8,700	8,700
Departments Inventoried	31	31	31	31
Number of Assets Inventoried	9,838	9,900	10,000	10,000
Value of Inventoried Assets, Net of Depreciation	$69,634,908	$66,000,000	$65,300,000	$65,000,000
Receipt of GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes

GENERAL FUND EXPENDITURES
AUDITOR

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	120	611.100	Regular Wages	110,618	112,376	112,376	114,625
2	100	120	611.200	Overtime Wages	0	4,000	229	0
3	100	120	613.100	FICA	7,884	8,903	8,624	8,769
4	100	120	614.100	Retirement-LAGERS	17,187	19,318	18,713	19,372
5	100	120	617.100	Life Insurance	106	106	106	120
6	100	120	617.200	Health Insurance	16,536	19,091	19,091	17,182
7	100	120	617.300	Dental Insurance	739	740	740	784
8	100	120	617.400	Vision Insurance	236	237	237	244
9				**Total Personnel Services**	153,306	164,771	160,116	161,096
10								
11								
12	100	120	623.100	Telephone	568	1,000	800	1,000
13	100	120	624.100	Postage & Freight	23	50	50	50
14	100	120	626.100	Maintenance & Repairs	191	600	200	200
15	100	120	628.100	Bonds	0	0	0	250
16	100	120	632.200	Contractual Services	860	860	860	860
17	100	120	634.100	Training	809	1,400	850	1,680
18				**Total Services**	2,451	3,910	2,760	4,040
19								
20								
21	100	120	651.100	Office Supplies	305	1,200	1,200	1,200
22	100	120	651.104	Uncapitalized Equipment	0	0	2,000	1,300
23	100	120	652.100	Mileage	0	150	200	485
24	100	120	654.100	Memberships	640	650	650	650
25	100	120	656.100	Printing & Binding	1,167	2,500	2,500	2,500
26				**Total Supplies & Other**	2,112	4,500	6,550	6,135
27								
28	100	120	687.100	Office Equipment	986	2,000	0	0
29				**Total Capital Outlay**	986	2,000	0	0
30								
31								
32				**AUDITOR**				
33				**TOTAL EXPENDITURES**	**158,855**	**175,181**	**169,426**	**171,271**

TRANSFERS TO ASSESSMENT

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Assessment Fund in support of their operations.

BUDGET HIGHLIGHTS

$600,000 was transferred from the General Fund to the Assessment Fund in 2015. This transfer established an adequate fund balance. $70,000 has been appropriated to be transferred from the General Fund to the Assessment Fund for 2018.

GENERAL FUND EXPENDITURES
TRANSFERS TO
ASSESSOR REAL ESTATE

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	125	690.300	Transfers	0	9,881	9,881	70,000

COUNTY COLLECTOR

DEPARTMENTAL FUNCTIONS

This office is responsible for billing, collecting, and disbursement of Real Estate, Personal Property, Railroad and Utility Taxes, Merchants and Manufacturer Licenses, Auctioneer Licenses, Berger and Labadie Levee Districts, Forest Crop Lands, and Missouri Department of Conservation.

Other responsibilities include protested taxes, TIFs, CIDS, Class Action Suits, BOEs, Court Orders, NPB's, additions, abatements, refunds, surtax disbursement. Collecting up to five years of delinquent taxes, calculating interest and penalties, assessor's and collector's commissions, assessor's fund, collector's funds, retirement funds, clerk fees, collector fees, tax sale fees, bankruptcies, reinstatements for bad checks, and sending certified letters to anyone paying taxes with a bad check. The Collector's office balances all cash drawers at windows for collections, and credit card transactions on a daily basis. This office works up deposits on checks and money collected, running daily journals and submitting daily reports to the auditor. All of this is part of the collection and disbursement of taxes which is done monthly. Customer service for taxpayers entails waiting on hundreds of taxpayers at the windows and by telephone, answering hundreds of questions and complaints daily pertaining to their values, the amount of their tax bills, deeds, why they are being taxed, questions too numerous to mention. Issue non-assessment cards for new purchases on vehicles. We also make hundreds of duplicate copies of paid personal property tax receipts monthly.

2018 OBJECTIVES

- We are continuing to make updates to computer systems in order to comply with all of the statutory requirements placed on our office.
- Continuing to update processes on the computer systems keeps expenses to a minimum.
- Stay current with changes to tax sale procedures imposed by changes to state statutes.
- Apply the recommendations of the job study.
- Keep up with the ever changing purchasing policy procedures.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

COUNTY COLLECTOR

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - Collector of Revenue	1.0	1.0	1.0	0.0
Chief Deputy Collector	1.0	1.0	1.0	0.0
Assistant Chief Deputy Collector	0.0	0.0	1.0	1.0
Collections/Billing Clerk	3.0	3.0	2.0	(1.0)
Seasonal Collections/Billing Clerks	1.0	1.0	1.0	0.0
Collector Specialist/Tax Sale Bidders	2.0	2.0	2.0	0.0
	8.0	8.0	8.0	0.0

A Collections/Billing Clerk position was replaced with an Assistant Chief Deputy Collector position in 2018.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Accounts Collected	93,107	94,083	94,083	94,083

GENERAL FUND EXPENDITURES
COLLECTOR

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	135	611.100	Regular Wages	241,489	271,170	270,660	282,299
2	100	135	611.200	Overtime	43	0	0	0
3	100	135	612.100	Part-time Wages	25,353	33,329	33,329	33,329
4	100	135	613.100	FICA	18,925	23,294	23,255	24,146
5	100	135	614.100	Retirement-LAGERS	35,012	45,014	44,930	47,709
6	100	135	615.100	Unemployment	0	2,500	0	2,500
7	100	135	617.100	Life Insurance	296	370	370	420
8	100	135	617.200	Health Insurance	43,224	52,144	52,144	51,940
9	100	135	617.300	Dental Insurance	2,233	2,588	2,588	2,742
10	100	135	617.400	Vision Insurance	713	827	827	852
11				**Total Personnel Services**	367,288	431,236	428,103	445,937
12								
13								
14	100	135	623.100	Telephone	6,759	10,000	10,000	10,000
15	100	135	624.100	Postage & Freight	73,075	80,000	80,000	80,000
16	100	135	625.100	Rent & Leases	1,173	1,140	1,140	1,140
17	100	135	626.100	Maintenance & Repairs	1,936	2,000	2,891	2,000
18	100	135	628.100	Bonds	3,770	10,500	10,500	10,500
19	100	135	629.100	Other Professional Services	30,023	36,900	36,900	36,900
20	100	135	631.100	Advertising	6,784	8,800	8,800	8,800
21	100	135	632.200	Contractual Services	0	8,500	8,500	10,000
22	100	135	634.100	Training	600	600	600	600
23				**Total Services**	124,120	158,440	159,331	159,940
24								
25								
26	100	135	651.100	Office Supplies	4,814	5,000	5,000	5,000
27	100	135	651.104	Uncapitalized Equipment	0	0	0	0
28	100	135	652.100	Mileage	0	1,400	200	200
29	100	135	653.100	Books & Publications	0	150	425	150
30	100	135	655.100	Business Expense	933	3,020	3,020	3,020
31	100	135	656.100	Printing & Binding	42,159	55,000	55,000	40,000
32				**Total Supplies & Other**	47,906	64,570	63,645	48,370
33								
34								
35				**COLLECTOR**				
36				**TOTAL EXPENDITURES**	**539,314**	**654,246**	**651,079**	**654,247**

COUNTY COUNSELOR

DEPARTMENTAL FUNCTIONS

The office of the County Counselor represents and advises all departments of County government on matters pertaining to civil law. County Counselor provides advice and opinions on all matters referred to it by the County Commission or other County offices.

2017 ACCOMPLISHMENTS

- Successfully resolved all pending litigation with LeBeau and Reichardt. They filed seven lawsuits in total and lost all seven.
- Successfully resolved City of Pacific v. Brush Creek Sewer District.

2017 OBJECTIVES

- Need to discuss goals with the Commission in order to obtain direction.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

COUNTY COUNSELOR

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
County Counselor	1.0	1.0	1.0	0.0
Counselor Secretary	0.5	0.5	0.5	0.0
	1.5	1.5	1.5	0.0

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Commission Orders Prepared	544	529	525	525

GENERAL FUND EXPENDITURES
COUNTY COUNSELOR

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	140	611.100	Regular Wages	126,147	128,177	128,177	130,741
2	100	140	612.100	Part-time Wages	18,251	18,546	18,546	18,916
3	100	140	613.100	FICA	10,457	11,224	11,224	11,449
4	100	140	614.100	Retirement-LAGERS	22,440	21,277	21,277	21,703
5	100	140	617.100	Life Insurance	53	53	53	60
6	100	140	617.200	Health Insurance	11,461	10,242	10,242	9,217
7	100	140	617.300	Dental Insurance	369	370	370	392
8	100	140	617.400	Vision Insurance	118	119	119	122
9				**Total Personnel Services**	189,296	190,008	190,008	192,600
10								
11								
12	100	140	623.100	Telephone	172	200	200	200
13	100	140	624.100	Postage & Freight	0	50	50	50
14	100	140	632.200	Contractual Services	11,987	15,000	10,000	10,000
15	100	140	634.100	Training	799	1,000	1,017	1,025
16				**Total Services**	12,958	16,250	11,267	11,275
17								
18								
19	100	140	651.100	Office Supplies	872	1,000	1,000	1,500
20	100	140	651.104	Uncapitalized Equipment	0		228	0
21				**Total Supplies & Other**	872	1,000	1,228	1,500
22								
23								
24								
25				**COUNTY COUNSELOR**				
26				**TOTAL EXPENDITURES**	**203,126**	**207,258**	**202,503**	**205,375**

MEMBERSHIPS

DEPARTMENTAL FUNCTIONS

This budget was created for payment of the various membership dues for the County. The 2018 budget provides for memberships to National Association of Counties, East-West Gateway Coordinating Council, Regional Chamber and Growth Association, Mid East Area Agency on Aging and Missouri Association of Counties.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
MEMBERSHIPS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	141	654.100	Memberships	44,740	47,500	45,534	47,500

GENERAL FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated unassigned fund balance in the General Fund.

BUDGET HIGHTLIGHTS

Appropriations to this department fluctuate from year to year depending on the estimated unassigned fund balance for the General Fund. The amount appropriated for 2018 is $4,242,290. It is unlikely that these funds will be used.

GENERAL FUND EXPENDITURES
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	142	632.200	Contractual Services	131,523	5,526,651	0	4,242,290

COUNTY INSURANCE

DEPARTMENTAL FUNCTIONS

This budget was created to pay for the County's insurance premiums for workman's compensation and MOPERM.

BUDGET HIGHLIGHTS

The estimated amount to be spent in 2017 for premiums is $289,426 up $2,690 over the 2016 actual amount. The amount budgeted for premiums for 2018 is $350,000.

GENERAL FUND EXPENDITURES
COUNTY INSURANCE

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	144	616.100	Workman's Compensation	89,643	125,000	94,550	125,000
2	100	144	627.100	Insurance	197,093	225,000	194,876	225,000
3								
4				**COUNTY INSURANCE**				
5				**TOTAL EXPENDITURES**	**286,736**	**350,000**	**289,426**	**350,000**

CIRCUIT COURT

DEPARTMENTAL FUNCTIONS

Duties of the Judicial Staff include handling all types of litigation, including felony cases, traffic and misdemeanor cases, domestic and civil lawsuits and landlord/tenant cases. We also summon and qualify prospective jurors and grand jurors, schedule courtrooms and dockets.

2017 ACCOMPLISHMENTS

Presided over cases and rendered judgments in various types of cases, disposing of thousands of cases.

2018 OBJECTIVES

- Continue to render fair and just decisions in suits brought before the court.
- Continue processing the many cases in a timely manner.

BUDGET HIGHLIGHTS

The amount appropriated for office equipment for 2018 has been reduced by $45,000. However, $3,000 of that was appropriated for un-capitalized equipment. This overall reduction in capital outlay is being appropriated within the Juvenile Office budget.

GENERAL FUND EXPENDITURES
CIRCUIT COURT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	250	621.100	Legal Fees	0	2,500	0	2,500
2	100	250	623.100	Telephone	3,104	5,000	3,550	5,000
3	100	250	624.100	Postage & Freight	3,242	3,675	3,675	3,675
4	100	250	626.100	Maintenance & Repairs	5,592	10,000	8,000	10,000
5	100	250	632.200	Contractual Services	26,404	38,625	35,000	38,625
6	100	250	634.100	Training	0	4,200	2,000	4,200
7				**Total Services**	38,342	64,000	52,225	64,000
8								
9								
10	100	250	651.100	Office Supplies	1,086	1,900	1,500	1,900
11	100	250	651.104	Uncapitalized Equipment	0	0	3,000	3,000
12	100	250	652.100	Mileage	0	650	600	650
13	100	250	653.100	Books & Publications	1,074	2,400	2,400	2,400
14	100	250	654.100	Memberships	2,050	2,050	2,050	2,050
15	100	250	655.100	Business Expense	1,530	2,500	1,000	2,500
16	100	250	656.100	Printing & Binding	650	900	900	900
17				**Total Supplies & Other**	6,390	10,400	11,450	13,400
18								
19	100	250	687.100	Office Equipment	3,559	77,000	0	32,000
20				**Total Capital Outlay**	3,559	77,000	0	32,000
21								
22								
23				**CIRCUIT COURT**				
24				**TOTAL EXPENDITURES**	**48,291**	**151,400**	**63,675**	**109,400**

DRUG COURT/DWI COURT

DEPARTMENTAL FUNCTIONS

The Court Alternative Program (Drug Court/DWI Court) is a court-supervised, comprehensive, treatment program for non-violent felony offenders. The main focus of CAP is to assist the participant in becoming a sober, productive member of society. Regular court appearances, attendance at treatment sessions and meetings with the probation case manager are required. In addition, the program requires: random drug/alcohol testing, attendance at support group meetings, stable employment, and financial responsibility.

2017 ACCOMPLISHMENTS

- Team participated in continuing education and training.
- Maintained participant numbers.
- Continued to build upon four quadrant drug court program model.

2018 OBJECTIVES

- Secure additional outside funding sources.
- Maintain and improve graduation rate and recidivism rate.
- Develop additional protocols to address opiate dependency issues.

BUDGET HIGHLIGHTS

A $6,500 increase in contractual services has been budgeted for 2018 for u.a. observation/collection services. County funding is requested for the first time for these services due to an 11% ($21,581.14) reduction in state drug court funding this fiscal year (July 1, 2017 – June 30, 2018). In FY 2017, the collection service costs for the Franklin County Drug Court participants as $26,677.

GENERAL FUND EXPENDITURES
DRUG COURT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	253	623.100	Telephone	291	300	300	300
2	100	253	624.100	Postage & Freight	141	200	100	150
3	100	253	626.100	Maintenance & Repairs	0	150	0	150
4	100	253	632.200	Contractual Services	0	0	0	6,500
5	100	253	634.100	Training	500	700	700	800
6				**Total Services**	932	1,350	1,100	7,900
7								
8								
9	100	253	651.100	Office Supplies	318	400	350	350
10	100	253	651.104	Uncapitalized Equipment	0	0	385	900
11	100	253	652.100	Mileage	96	300	438	400
12	100	253	653.100	Books & Publications	88	200	200	200
13	100	253	654.100	Memberships	0	0	0	0
14	100	253	655.100	Business Expense	0	0	0	0
15	100	253	656.100	Printing & Binding	31	350	250	250
16	100	253	661.100	Miscellaneous Other	0	0	0	0
17				**Total Supplies & Other**	533	1,250	1,623	2,100
18								
19	100	253	687.100	Office Equipment	213	900	0	0
20				**Total Capital Outlay**	213	900	0	0
21								
22								
23				**DRUG COURT**				
24				**TOTAL EXPENDITURES**	**1,678**	**3,500**	**2,723**	**10,000**

CIRCUIT CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Circuit Clerk's Office provides services to the general public regarding the filing of civil lawsuits, case processing of civil lawsuits, case processing of criminal lawsuits, the collection of fines and court costs, record preservation and any other service related to the cases filed in the Franklin County Circuit Court.

2017 ACCOMPLISHMENTS

- Provided courteous and efficient service to the general public, litigants, including pro se litigants, attorneys, and policing entities we serve.
- Began processing continuous wage garnishments, per updated statute.
- Completed scanning, quality checking and making the official record of two years of criminal disposed, paper files.
- Began assessing and collecting the Law Enforcement Recoupment Fund (LERF) in applicable criminal cases.

2018 OBJECTIVES

- Continue scanning, quality checking and making the official record of disposed, paper cases.
- Continue providing excellent public service to the general public, litigants, attorneys and policing entities we serve.
- Encouragement of frequent, applicable training for all clerks in order to maintain efficient processing of court cases/records.

BUDGET HIGHLIGHTS

There is a $5,000 overall reduction in appropriations for the 2018 budget. This is due to less being budgeted for capital outlay and an increase in the budget for the supplies and other category.

GENERAL FUND EXPENDITURES
CIRCUIT CLERK

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	270	611.100	Regular Wages	0	0	0	0
2	100	270	612.100	Part-time Wages	0	0	0	0
3	100	270	613.100	FICA	0	0	0	0
4	100	270	614.100	Retirement-LAGERS	0	0	0	0
5	100	270	615.100	Unemployment	0	0	0	0
6	100	270	617.100	Life Insurance	0	0	0	0
7	100	270	617.200	Health Insurance	0	0	0	0
8	100	270	617.300	Dental Insurance	0	0	0	0
9	100	270	617.400	Vision Insurance	0	0	0	0
10				**Total Personnel Services**	0	0	0	0
11								
12								
13	100	270	623.100	Telephone	8,706	11,000	12,500	13,000
14	100	270	624.100	Postage & Freight	13,986	18,000	14,800	16,000
15	100	270	626.100	Maintenance & Repairs	3,763	8,500	3,100	7,100
16	100	270	629.100	Other Professional Services	0	0	0	500
17	100	270	634.100	Training	0	0	0	0
18				**Total Services**	26,455	37,500	30,400	36,600
19								
20								
21	100	270	651.100	Office Supplies	13,261	20,000	11,500	16,650
22	100	270	651.104	Uncapitalized Equipment	0	0	12,320	8,400
23	100	270	652.100	Mileage	840	650	850	900
24	100	270	653.100	Books & Publications	289	500	200	500
25				**Total Supplies & Other**	14,390	21,150	24,870	26,450
26								
27	100	270	687.100	Office Equipment	1,739	24,000	0	14,600
28				**Total Capital Outlay**	1,739	24,000	0	14,600
29								
30				**CIRCUIT CLERK**				
31				**TOTAL EXPENDITURES**	**42,584**	**82,650**	**55,270**	**77,650**

COURT REPORTERS

DEPARTMENTAL FUNCTIONS

The official court reporters are responsible for preserving the record of all cases for the information of the court, jury and parties for the division to which they are assigned. The court reporter is an officer of the court and provides transcripts upon request to the judges, the attorneys, the parties and the general public.

2017 ACCOMPLISHMENTS

- The members of this department have attended all sessions of their court, preserving the record.
- The members of this department have prepared and delivered all requested transcripts in a timely manner.
- The members of this department have maintained the requisite number of hours of continuing education to maintain their state license.
- The members of this department have provided all other support duties requested by the judge to whom they are assigned.

2018 OBJECTIVES

The members of this department will:

- Attend all sessions of their court.
- Fill in for one another when needed.
- Maintain the requisite number of hours of continuing education to maintain their state license.
- Preserve the record in accordance with all applicable statutes and court rules.
- Prepare and deliver all requested transcripts in a timely manner.
- Provide any support/administrative duties requested by their judge.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
COURT REPORTERS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	275	623.100	Telephone	220	400	400	400
2	100	275	624.100	Postage & Freight	0	100	100	100
3	100	275	626.100	Maintenance & Repairs	699	1,550	1,550	1,550
4	100	275	634.100	Training	190	450	450	450
5				**Total Services**	1,109	2,500	2,500	2,500
6								
7								
8	100	275	651.100	Office Supplies	272	800	800	800
9	100	275	651.104	Uncapitalized Equipment	0	0	0	600
10	100	275	654.100	Memberships	585	860	860	860
11				**Total Supplies & Other**	857	1,660	1,660	2,260
12								
13	100	275	687.100	Office Equipment	0	0	0	0
14				**Total Capital Outlay**	0	0	0	0
15								
16								
17				**COURT REPORTERS**				
18				**TOTAL EXPENDITURES**	**1,966**	**4,160**	**4,160**	**4,760**

PROSECUTING ATTORNEY

DEPARTMENTAL FUNCTIONS

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Franklin County. The Prosecuting Attorney is also responsible for child support enforcement within the County.

2017 ACCOMPLISHMENTS

- Prosecuted a 35% increase in felony and 12.5% increase in misdemeanor caseloads in 2017 versus the previous year (71% increase in felony and 42.5% increase in misdemeanor caseloads in FY 2015).
- Processed and reviewed over 7,300 reports submitted to this office by Franklin County Law Enforcement Agencies between September 1, 2016 and August 31, 2017.
- Will provide victim services to over 1,500 victims this year.
- Received for the fourteenth year the STOP Violence Against Women Grant that has allowed our office to continue to enhance our ability to successfully prosecute domestic violence cases.
- Implemented a twenty-first Franklin County Grand Jury.
- Continued and expanded the Regional Child Advocacy Center for the interviewing of child victims in abuse cases.
- Participated in monthly review of all children that are interviewed through the Child Advocacy Center.
- Continued and expanded the Franklin County Drug Court. This program equips participants with the tools to maintain a drug-free life and saves the State over $90,000 in incarceration fees without any cost to the County. The cost of a defendant being in Drug Court is one-third of the cost compared to the person being in the Department of Corrections.
- Participated in Drug Court graduations which are held 4 times a year with an average of 8-12 people graduating in each.
- Implemented DWI Court for the ninth year. This program helps to get felony DWI offenders out of the County jail, saving the County thousands of dollars. Similar to Drug Court, this program also provides offenders the opportunity to obtain a hardship driver's license, allowing them to be more productive citizens.
- The Prosecuting Attorney's office is responsible for supplying the books to the participants of the Moral Recognition Therapy program – which is a required program of all Treatment Court participants.
- Continued to offer the MIP program which is intended to reduce the underage drinking that occurs in Franklin County. In the MIP program, the offender is required to complete a Youth Alcohol and Drug Education Seminar and complete ten (10) hours of community service along with several other stipulations.

- Prepared and presented training seminars to law enforcement agencies to keep them updated on case law and legal procedures.
- Continue to implement a supervisory treatment program for persons charged with Class A misdemeanor DWIs. This need for this program was recognized after learning that the majority of persons charged with a DWI will never get a subsequent DWI. However, of those individuals that are charged with a second, a large majority continue to drive while intoxicated. The Prosecuting Attorney's office recognizes the extreme danger the offenders pose to the community. By intervening and providing treatment at the critical phase of the second DWI, we are attempting to prevent any further contact between the offender and the criminal justice system and keep the community safe. The Prosecuting Attorney's office works closely with the designated treatment provider and supervising agency to ensure program quality.
- Continued to receive and send all documentation through an email system with the courts and defense attorneys, which in turn saves tradition "office costs".

2018 OBJECTIVES

- To effectively, efficiently and fairly prosecute all crimes committed in Franklin County.
- To continue the process of converting to a completely paperless office.
- To continue to offer drug and alcohol treatment to offenders who are residents of Franklin County through various programs (Franklin County drug court, DWI court, and MIP program, etc.)
- To provide training and guidance for law enforcement officers on various legal matters.
- To ensure attorneys and support staff receive required training.
- To maintain a competent and effective workforce set to deal with an ever-increasing workload.

In 2016-2017, this office issued 1,074 felony cases, which is 35% higher than the previous year, and 71% higher than the year before that. During the same time period, the office issued 5,752 misdemeanor cases, which is an increase of 12.5% over the last year and 42.5% higher than 2015. In the previous four years, we experienced a 24.8% increase in misdemeanor applications and a 67.4% increase in felony applications. It is safe to assume that as the County continues to grow, so will the number of criminals (and hence, the number of crimes and victims of crimes).

(The 2016-2017 numbers above cover September 1, 2016-August 31, 2017. These totals are based on actual cases issued, and do not include the warrant applications submitted to our office in which prosecution was refused. There were 236 misdemeanor and 524 felony referrals which were refused during that year.)

The use of the Grand Jury has remained restricted this year. Our office presented 396 cases to the Grand Jury in 2014-2015. This number was reduced to 157 in 2015-2016 and further reduced to 105 in 2016-2017. The restriction has substantially increased the number of preliminary hearing settings, slowed the case closure rate (the time from initial case filing until it is closed) and has resulted in a case

backlog, putting additional strain on my present staff of attorneys and support staff. This restriction continues as of this date and the increased workload looks to continue into the immediate future.

BUDGET HIGHLIGHTS

The 2018 overall budget has increased by $57,921 from the 2017 adopted budget. This increase is mainly attributable to the $73,624 increase in personnel services due to the partial implementation of the salary study along with a 2% COLA.

PROSECUTING ATTORNEY

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Prosecuting Attorney	1.0	1.0	1.0	0.0
Assistant Prosecuting Attorney	7.0	8.0	8.0	0.0
Chief Investigator	1.0	1.0	1.0	0.0
Criminal Investigator	1.0	1.0	1.0	0.0
Director of Legal Services	1.0	1.0	1.0	0.0
Assistant Director of Legal Services	0.0	0.0	0.0	0.0
Restitution Director & Assistant Office Manager	1.0	1.0	1.0	0.0
Office Manager	1.0	1.0	1.0	0.0
Victim Advocate	1.0	2.0	2.0	0.0
Bookkeeper/Restitution Assistant	0.0	0.0	0.0	0.0
Legal Secretary	6.0	7.0	7.0	0.0
	20.0	23.0	23.0	0.0

During 2016, a second victim advocate position was filled. For the 2017 budget year, an additional assistant prosecuting attorney position and an additional legal secretary position were added.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Felony Cases Filed	842	835	835	835
Misdemeanor Cases Filed	5,465	4,822	4,822	4,822

GENERAL FUND EXPENDITURES
PROSECUTING ATTORNEY

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	280	611.100	Regular Wages	964,449	1,078,496	1,078,496	1,165,007
2	100	280	612.100	Part-time Wages	0	0	0	0
3	100	280	613.100	FICA	67,457	82,505	82,505	89,123
4	100	280	614.100	Retirement-LAGERS	143,000	179,030	179,030	196,886
5	100	280	615.100	Unemployment	0	0	0	0
6	100	280	617.100	Life Insurance	1,042	1,215	1,215	1,380
7	100	280	617.200	Health Insurance	137,584	157,650	157,650	119,533
8	100	280	617.300	Dental Insurance	7,423	8,501	8,501	9,009
9	100	280	617.400	Vision Insurance	2,372	2,716	2,716	2,799
10				**Total Personnel Services**	1,323,327	1,510,113	1,510,113	1,583,737
11								
12								
13	100	280	623.100	Telephone	9,062	8,650	8,650	8,700
14	100	280	624.100	Postage & Freight	3,000	3,600	3,600	4,000
15	100	280	626.100	Maintenance & Repairs	8,811	5,000	725	5,116
16	100	280	628.110	Bonds	126	300	300	300
17	100	280	629.100	Professional Services	5,556	7,000	7,000	7,000
18	100	280	632.200	Contractual Services	90,252	97,132	77,228	70,486
19	100	280	634.100	Training	0	7,965	8,965	17,606
20				**Total Services**	116,807	129,647	106,468	113,208
21								
22								
23	100	280	651.100	Office Supplies	4,409	5,400	4,516	5,545
24	100	280	651.104	Uncapitalized Equipment	0	0	10,800	6,756
25	100	280	652.100	Mileage	2,825	3,400	3,500	4,180
26	100	280	653.100	Books & Publications	1,649	1,700	827	1,900
27	100	280	654.100	Memberships	5,086	5,675	5,385	5,830
28	100	280	655.100	Business Expense	3,243	2,000	4,000	2,000
29	100	280	657.100	Fuel	1,106	5,000	5,000	5,000
30				**Total Supplies & Other**	18,318	23,175	34,028	31,211
31								
32								
33	100	280	685.100	Vehicles	0	0	0	0
34	100	280	687.100	Office Equipment	0	7,300	0	0
35				**Total Capital Outlay**	0	7,300	0	0
36								
37								
38				**PROSECUTING ATTORNEY**				
39				**TOTAL EXPENDITURES**	**1,458,452**	**1,670,235**	**1,650,609**	**1,728,156**

CHILD SUPPORT

DEPARTMENTAL FUNCTIONS

The Child Support Division of the Franklin County Prosecuting Attorney's Office receives cases from the State of Missouri Child Support Office to prosecute through the court system. These cases include enforcement of an existing child support order or obtaining a paternity and child support order.

2017 ACCOMPLISHMENTS

- Franklin County child support collections should exceed $9.7 million total collected in the year 2017.
- The State of Missouri Child Support Enforcement Division conducts a compliance audit from the MACSS (Missouri Automated Child Support System) computer system and the Franklin County Child Support Division has always been in compliance. The information our staff enters on the computer system on every case handled will determine if we have fully complied with federal and state regulatory performance standards as well as cooperative agreement requirements. The Franklin County Child Support Division has passed every audit, usually by 100%, including the 2017 audit, and we anticipate similar compliance ratings on future audits. By passing the audit, the County qualifies for allowable incentive and reimbursement monies.
- Despite drastic state budget cuts which resulted in staff reduction, Franklin County child support collections continue to increase.
- The Family Support Division continues to restructure staff at the state level to facilitate new case referral procedures. This new structure has resulted in a 25% increase in referrals to our office in 2016, and we have maintained that amount of referrals. The child support staff has handled each case efficiently and effectively despite the reduced number of staff members.

2018 OBJECTIVES

Every child has a right to receive support from both parents even if the parents are divorced, separated or never married. The Child Support Division of the Prosecuting Attorney's Office will continue to help families get the support they need.

BUDGET HIGHLIGHTS

Due to a contractual agreement with AQM for technology services, this office will no longer be leasing technology equipment. Therefore, the budgeted amount for rent and leases has been reduced from $6,100 in 2017 to $1,700 in 2018. As a result of the contractual agreement, technology equipment will now be purchased outright. $4,850 has been budgeted for un-capitalized equipment for 2018.

CHILD SUPPORT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Child Support Administrator	1.0	1.0	1.0	0.0
Child Support Investigator	1.0	1.0	1.0	0.0
	2.0	2.0	2.0	0.0

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Open Cases	229	300	300	300
Collections for Children	$9,558,944	$9,511,506	$9,511,506	$9,511,506

GENERAL FUND EXPENDITURES
CHILD SUPPORT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	282	611.100	Regular Wages	81,586	82,902	82,902	84,553
2	100	282	613.100	FICA	5,839	6,342	6,342	6,468
3	100	282	614.100	Retirement-LAGERS	12,679	13,762	13,762	14,036
4	100	282	615.100	Unemployment	0	0	0	0
5	100	282	617.100	Life Insurance	106	106	106	120
6	100	282	617.200	Health Insurance	10,171	9,113	9,113	13,318
7	100	282	617.300	Dental Insurance	739	740	740	784
8	100	282	617.400	Vision Insurance	236	237	237	244
9				**Total Personnel Services**	111,356	113,202	113,202	119,523
10								
11								
12	100	282	623.100	Telephone	1,770	2,000	2,000	2,000
13	100	282	624.100	Postage & Freight	940	2,500	2,500	2,250
14	100	282	625.100	Rent & Leases	5,924	6,100	6,100	1,700
15	100	282	626.100	Maintenance & Repairs	73	2,000	0	2,000
16	100	282	629.100	Other Professional Services	252	1,500	250	1,500
17	100	282	632.200	Contractual Services	50,357	50,010	50,010	50,010
18	100	282	634.100	Training	1,308	2,000	1,800	2,150
19				**Total Services**	60,624	66,110	62,660	61,610
20								
21								
22	100	282	651.100	Office Supplies	950	2,000	1,500	2,400
23	100	282	651.104	Uncapitalized Equipment	0	0	0	4,850
24	100	282	652.100	Mileage	340	800	400	900
25	100	282	653.100	Books & Publications	50	500	50	600
26	100	282	655.100	Business Expense	0	800	0	800
27	100	282	656.100	Printing & Binding	0	400	0	300
28				**Total Supplies & Other**	1,340	4,500	1,950	9,850
29								
30								
31	100	282	687.100	Office Equipment	0	850	0	0
32				**Total Capital Outlay**	0	850	0	0
33								
34								
35				**CHILD SUPPORT**				
36				**TOTAL EXPENDITURES**	**173,320**	**184,662**	**177,812**	**190,983**

JUVENILE OFFICE

DEPARTMENTAL FUNCTIONS

The Twentieth Judicial Circuit Juvenile Office promotes and protects children and families by providing services and opportunities with empathy, respect and dignity, while at the same time holding the youth and families accountable through our efforts to restore justice to victims and advocate a better and safer community for all families. The juvenile staff works with both delinquent and status offenders as well as victims of child abuse and neglect. Services include, but are not limited to: warn and counseling offenders, information supervision, formal supervision, taking protective custody of victims of abuse and neglect and maintaining those cases until such time as Court intervention is no longer needed, filing of termination of parental rights cases when necessary and efforts towards restorative justice.

2017 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained reduced number of youth detained in secure detention.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued partnering with Children's Division to hold diversion meetings regarding children and families who are at risk of being removed from the home and placed in the custody of the State.
- Developed and implemented diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.

2018 OBJECTIVES

- Review, revise and update policy manual for the Juvenile Office.
- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in child abuse and neglect cases either through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue utilizing and developing diversion programing.

BUDGET HIGHLIGHTS

The most noticeable changes are in the line items encompassing legal fees and un-capitalized equipment. Funds have been budgeted under legal fees to hire an additional contract attorney to handle representation of juveniles in delinquency cases. This office currently uses the 4th generation iPads. It was announced on June 15, 2017, that the upcoming IOS II will not be supported on the iPads due to hardware limitations. Therefore, this office will begin the replacement process during 2018. The goal is to replace at least half of these iPads during 2018 and the other half in 2019. Therefore, funds have been budgeted under un-capitalized equipment.

JUVENILE OFFICE

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Juvenile Attorney	0	2	1	(1.0)
Family Court Caseworker	1	1	1	0
	1	3	2	(1.0)

GENERAL FUND EXPENDITURES
JUVENILE OFFICE

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	285	611.100	Regular Wages	122,183	126,420	126,420	131,000
2	100	285	613.100	FICA	8,554	9,671	9,671	10,022
3	100	285	614.100	Retirement-LAGERS	11,137	20,986	20,986	22,139
4	100	285	617.100	Life Insurance	141	159	159	159
5	100	285	617.200	Health Insurance	21,271	23,678	23,678	32,621
6	100	285	617.300	Dental Insurance	986	1,109	1,109	1,109
7	100	285	617.400	Vision Insurance	315	355	355	355
8				**Total Personnel Services**	164,587	182,378	182,378	197,405
9								
10								
11	100	285	621.100	Legal Fees	166,220	216,000	212,000	255,830
12	100	285	623.100	Telephone	11,558	16,000	16,000	20,000
13	100	285	624.100	Postage & Freight	556	1,400	725	1,200
14	100	285	626.100	Maintenance & Repairs	5,976	20,000	12,850	16,000
15	100	285	629.100	Other Professional Services	12,738	18,000	18,000	18,000
16	100	285	634.100	Training	1,704	3,000	3,000	3,600
17				**Total Services**	198,752	274,400	262,575	314,630

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	285	651.100	Office Supplies	5,029	5,600	5,600	6,600
2	100	285	651.104	Uncapitalized Equipment	0		2,100	7,000
3	100	285	652.100	Mileage	0	200	150	1,000
4	100	285	653.100	Books & Publications	200	700	300	500
5	100	285	654.100	Memberships	625	1,100	1,100	1,200
6	100	285	655.100	Business Expense	171	1,300	1,300	1,300
7	100	285	657.100	Fuel	3,494	14,000	9,500	11,000
8	100	285	658.100	Janitorial Supplies	0	650	350	650
9				**Total Supplies & Other**	9,519	23,550	20,400	29,250
10								
11								
12	100	285	685.100	Vehicles	0	0	0	0
13	100	285	686.100	Other Equipment	0	2,000	0	0
14	100	285	687.100	Office Equipment	869	3,000	0	0
15				**Total Capital Outlay**	869	5,000	0	0
16								
17								
18				Maintenance of Effort Transfer				
19	100	285	690.610	To Family Court	0	0	0	0
20				**Total Transfers**	0	0	0	0
21								
22								
23				**JUVENILE OFFICE**				
24				**TOTAL EXPENDITURES**	**373,727**	**485,328**	**465,353**	**541,285**

PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS

Mary Jo Straatmann is the Franklin County Public Administrator. The Public Administrator serves as court appointed Personal Representative in decedent's estates, and as guardian and/or conservator for individuals who are unable to care for themselves or their property when there is no one else to serve. Jacqueline Bovaconti is the only full-time employee. In addition, pursuant to Section 473.770 RSMO, the Franklin County Probate Court Judge appointed Jacqueline Bovaconti as Deputy Public Administrator for Franklin County, and as such she is vested with the powers and duties confirmed by said Section.

A guardian is a person appointed by a Court to manage the affairs of another, called a ward. The Conservator is appointed by a court to manage the estate of another, called a protectee. Guardianship and Conservatorship is a legal process used when a person can no longer make safe and/or sound decisions about his or her person and/or property and may fall victim to fraud or improper influence.

We carefully monitor and keep abreast of our wards' constantly changing medical condition and heath care needs. We manage and process all paperwork regarding their medical, health, and financial matters. We are available 24/7 for emergencies and contact outside of the normal office hours, every day of the week.

In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is our pleasure and our privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

2017 ACCOMPLISHMENTS

- Our budget for 2016 approved a part-time secretary position. This position was a newly created position in the office and we have hired a part-time secretary. With the assistance of one full-time and a one part-time staff, we have to the best of our ability, managed the ever-increasing case load and work flow. We are more hands-on with the medical care and details relating to health care for our Wards. However, this office will continue to have staffing needs as the caseload and workload increases.
- We have succeeded in placing new Wards in our County; we continued to move Wards closer to the County and back into the County for better health care observation; and, consequently, we have made a positive economic impact in our County by providing jobs and revenue.
- Our caseload of guardianship, conservatorship, and decedent estates continues to increase, and we continue to strive to meet the needs and demands of those in need in Franklin County.

- The cell phone usage has increased tremendously and we have become accessible 24/7 for emergencies and other urgent matters; consequently, health care facilities and providers have constant access to our office in emergency or critical situations allowing for prompt, excellent service to our Wards outside of office hours.
- Updated software, hardware, and office equipment for a more efficient operation in our daily functions.

2018 OBJECTIVES

- Explore methods to store data and documents electronically as our office requires secured storage of data and records for individual files and electronic storage wlll result in a savings in paper usage and supplies.
- Maintain up-to-date software and hardware for continued efficiency in our day-to-day operations.
- Continue to monitor the caseload and staffing needs, so that the office continues to operate efficiently and effectlvely as the case load continues to increase year to year.
- Seek opportunities for training staff in areas, including, but not limited to, MOHealthNet, Medicare, SSA, DHM, DOSS, VA, and Missouri statutes relative to the function of this office in order to stay abreast of ever-changing statutes, rules, and regulations.
- After considering the best environment and care for each Ward, we will continue placlng new Wards in our County, and we will continue moving our Wards closer to or into the County, which will allow our office better health care management and observation.
- We carefully monitor and keep abreast of our wards' constantly changing medical condltion and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. We are available 24/7 for emergencies and contact outside of the normal office hours, every day of the week. We continually evaluate the residential needs of our Wards to ensure that their specific health care needs are being met, and to ensure they are residing, progressing, and functioning in a happy, safe, and healthy environment.
- In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is our pleasure and our privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

BUDGET HIGHLIGHTS

The overall budget for 2018 has increased by $8,373 over the 2017 adopted budget. This can be attributed to the increase in personnel services due to the partial implementation of the salary study along with the 2% COLA.

PUBLIC ADMINISTRATOR

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Public Administrator	1.0	1.0	1.0	0.0
Administrative Assistant/ Receptionist	0.0	0.5	0.5	0.0
Deputy Public Administrator	1.0	1.0	1.0	0.0
	2.0	2.5	2.5	0.0

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Open Cases	88	97	97	97

GENERAL FUND EXPENDITURES
PUBLIC ADMINISTRATOR

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	286	611.100	Regular Wages	103,725	105,395	105,395	111,205
2	100	286	612.100	Part-time Wages	9,240	12,228	12,228	14,154
3	100	286	613.100	FICA	8,335	8,998	8,998	9,590
4	100	286	614.100	Retirement-LAGERS	16,119	19,525	19,525	21,186
5	100	286	617.100	Life Insurance	106	106	106	120
6	100	286	617.200	Health Insurance	10,171	9,113	9,113	8,202
7	100	286	617.300	Dental Insurance	739	740	740	784
8	100	286	617.400	Vision Insurance	236	237	237	244
9				**Total Personnel Services**	148,671	156,342	156,342	165,485
10								
11								
12	100	286	621.100	Legal Fees	2,585	4,000	4,000	4,500
13	100	286	623.100	Telephone	1,438	1,750	1,750	1,750
14	100	286	624.100	Postage & Freight	953	1,000	1,000	1,000
15	100	286	625.100	Rent & Leases	0	100	100	100
16	100	286	626.100	Maintenance & Repairs	82	200	200	200
17	100	286	628.100	Bonds	0	2,377	2,376	0
18	100	286	631.100	Advertising	224	600	600	600
19	100	286	632.200	Contractual Services	1,500	800	800	950
20	100	286	634.100	Training	1,498	2,600	2,600	2,807
21				**Total Services**	8,280	13,427	13,426	11,907
22								
23								
24	100	286	651.100	Office Supplies	1,742	2,000	2,000	2,000
25	100	286	651.104	Uncapitalized Equipment	0	0	600	1,360
26	100	286	652.100	Mileage	2,658	5,000	5,000	5,000
27	100	286	653.100	Books and Publications	0	500	500	500
28				**Total Supplies & Other**	4,400	7,500	8,100	8,850
29								
30								
31	100	286	687.100	Office Equipment	139	600	0	0
32				**Total Capital Outlay**	139	600	0	0
33								
34								
35				**PUBLIC ADMINISTRATOR**				
36				**TOTAL EXPENDITURES**	**161,490**	**177,869**	**177,868**	**186,242**

JUVENILE DETENTION

DEPARTMENTAL FUNCTIONS

The Missouri Supreme Court's circuit court budget committee recommended the elimination of payroll funding for a total of six detention facilities across the state of Missouri, including Franklin County. This became effective January 1, 2012. Franklin County now transports our juveniles to other juvenile facilities in neighboring counties. The County pays a per diem rate to these facilities. The juvenile detention budget provides for these per diem charges along with transportation charges.

BUDGET HIGHLIGHTS

The amount budgeted for detention per diem has been reduced from $80,000 in 2017 to $60,000 in 2018. This is to help offset the increase in funds budgeted under legal fees and un-capitalized equipment for the Juvenile Office. $70,000 is budgeted to be transferred to the family court.

GENERAL FUND EXPENDITURES
JUVENILE DETENTION

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	295	621.100	Legal Fees	0	0	0	0
2	100	295	624.100	Postage & Freight	0	0	0	0
3	100	295	629.100	Other Professional Services	0	0	0	0
4	100	295	629.150	Detention Per Diem	23,440	80,000	33,210	60,000
5				**Total Services**	23,440	80,000	33,210	60,000
6								
7								
8	100	295	652.150	Transportation Cost	77	2,000	0	1,000
9	100	295	657.100	Fuel	0	0	150	0
10				**Total Supplies & Other**	77	2,000	150	1,000
11								
12								
13				Maintenance of Effort Transfer				
14	100	295	690.610	To Family Court	0	70,000	20,000	70,000
15				**Total Transfers**	0	70,000	20,000	70,000
16								
17								
18				**JUVENILE DETENTION**				
19				**TOTAL EXPENDITURES**	**23,517**	**152,000**	**53,360**	**131,000**

JUVENILE DIVERSION GRANTS

DEPARTMENTAL FUNCTIONS

Juvenile Court Diversion was implemented in the late 1970's as a grant-in-aid program to encourage development of services to youth at the local level while diverting at-risk youth from being committed to the Division of Youth Services. Juvenile courts across the state apply for grants from the division to support programs like intensive probation, family therapy and group counseling. Through juvenile court diversion, many local communities around the state are providing services that would otherwise not be available to youths near their homes.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

JUVENILE DIVERSION GRANTS

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Family Court Caseworker	0	0	1.0	1.0
Deputy Juvenile Officer	1.0	1.0	0.0	(1.0)
	1.0	1.0	1.0	0.0

The change is due to title of position.

GENERAL FUND EXPENDITURES
JUVENILE DIVERSION GRANTS

	Fund	Dept.	Account No.	Description	2015 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	296	611.100	Regular Wages	26,894	28,301	27,477	28,301
2	100	296	613.100	FICA	1,529	2,165	2,102	2,165
3	100	296	614.100	Retirement-LAGERS	4,261	4,698	4,561	4,783
4	100	296	617.100	Life Insurance	53	53	31	53
5	100	296	617.200	Health Insurance	16,593	14,828	2,660	14,828
6	100	296	617.300	Dental Insurance	370	370	216	370
7	100	296	617.400	Vision Insurance	118	119	69	119
8				**Total Personnel Services**	49,818	50,534	37,116	50,619
9								
10								
11	100	296	623.100	Telephone	0	0	0	0
12	100	296	632.200	Contractual Services	0	0	0	0
13				**Total Services**	0	0	0	0
14								
15								
16	100	296	651.100	Office Supplies	0	0	0	0
17	100	296	651.104	Uncapitalized Equipment	0	0		
18	100	296	652.100	Mileage	0	0	0	0
19	100	296	655.100	Business Expense	0	0	0	0
20				**Total Supplies & Other**	0	0	0	0
21								
22								
23	100	296	687.100	Office Equipment	0	0	0	0
24				**Total Capital Outlay**	0	0	0	0
25								
26								
27								
28								
29				**JUVENILE DIVERSION GRANTS**				
30				**TOTAL EXPENDITURES**	**49,818**	**50,534**	**37,116**	**50,619**

TRANSFERS TO LESTF

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Sheriff's department in support of their operations.

BUDGET HIGHLIGHTS

The General Fund is budgeted to transfer $3,729,763 in 2018 to the Law Enforcement Sales Tax Fund.

GENERAL FUND EXPENDITURES
TRANSFERS TO LESTF

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	385	690.620	Transfers to LESTF	3,500,000	3,178,322	3,178,322	3,729,763

INDIGENT CARE

DEPARTMENTAL FUNCTIONS

This budget was established to provide funds for Franklin County's indigent citizens. The citizens usually receive Nursing Home Cash Grant and have no family members financially able to supplement their long-term care expenses. This budget provides for $50 per month per qualified individual.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
INDIGENT CARE

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	410	632.200	Contractual Services	1,800	12,000	1,800	12,000
2				**Total Services**	1,800	12,000	1,800	12,000
3								
4								
5				**INDIGENT CARE**				
6				**TOTAL EXPENDITURES**	**1,800**	**12,000**	**1,800**	**12,000**

RECORDER OF DEEDS

DEPARTMENTAL FUNCTIONS

The Recorder's office is responsible for the recording and preservation of all records pertaining to land, military discharges, and marriage licenses. Additionally, we assist the public in locating real estate records. Current computer system/software is cutting edge for the industry.

2017 ACCOMPLISHMENTS

- Integrated GIS Maps into existing duties to enhance customer service.
- Integrated E911 Addressing responsibilities into existing duties to assist with IT Departmental transition.
- Moved all land and vital records (images & financials) to offsite location with secondary recovery location availability. In the event of disaster at the primary location, the secondary would be operational within 4 hours.
- Implemented hands-free, bulk, image sales.
- Completed back indexing on all historical, land records from 1900 to present making them available for a full, online search.

2018 OBJECTIVES

- Upgrade 6 work stations with touch-screen indexing.
- Install 7 raised workstations to benefit employee health.
- Implement free, online subscription for Property Fraud Alert to all walk-in customers.
- Create outreach with local title companies to offer free, online subscription for Property Fraud Alert to their customers.
- Pursue offering free GIS maps for online search.
- Pursue e-recording of plat subdivisions & surveys.
- Pursue scanning of histo0rical documents, in color, to offer improved representation.
- Continue back indexing of historical land records from 19800, making them available for a full, online search.

BUDGET HIGHLIGHTS

This overall budget has increased by $43,219 over the 2017 adopted budget. This can be attributed to the increase in personnel services due to the partial implementation of the salary study along with a 2% COLA. The $11,500 increase in contractual services over the 2017 adopted budget also contributes to the overall 2018 budget increase.

RECORDER OF DEEDS

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Recorder of Deeds	1.0	1.0	1.0	0.0
Chief Deputy Recorder of Deeds	1.0	1.0	1.0	0.0
Assistant Chief Deputy	0.0	0.0	1.0	1.0
Land Records Manager	1.0	1.0	0.0	(1.0)
Land Records Clerk	4.0	4.0	4.0	0.0
Records Technician I	1.0	0.5	0.5	0.0
	8.0	7.5	7.5	0.0

The position of land records manager was replaced with the assistant chief deputy position during 2017.

PERFORMANCE MEASURERS

	2015	2016	Projected 2017	Projected 2018
Marriage Licenses	730	759	759	759
Document Filings	19,282	20,240	20,240	20,240

GENERAL FUND EXPENDITURES
RECORDER OF DEEDS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	445	611.100	Regular Wages	258,973	263,142	263,142	283,393
2	100	445	612.100	Part-time Wages	10,462	15,750	15,750	14,677
3	100	445	613.100	FICA	17,820	21,335	21,335	22,802
4	100	445	614.100	Ratirement-LAGERS	40,245	43,682	43,682	47,893
5	100	445	615.100	Unemployment	0	3,500	3,500	3,500
6	100	445	617.100	Life Insurance	370	370	370	420
7	100	445	617.200	Health Insurance	64,095	53,303	53,303	55,937
8	100	445	617.300	Dental Insurance	2,587	2,588	2,588	2,742
9	100	445	617.400	Vision Insurance	827	827	827	852
10				**Total Personnel Services**	395,379	404,497	404,497	432,216
11								
12								
13	100	445	623.100	Telephone	2,325	3,000	2,500	3,000
14	100	445	623.150	Office Internet	3,600	4,500	4,100	4,500
15	100	445	624.100	Postage & Freight	473	750	750	750
16	100	445	625.100	Rent & Leases	1,815	1,825	1,825	1,825
17	100	445	626.100	Maintenance & Repairs	283	1,000	1,000	1,000
18	100	445	632.200	Contractual Services				
19				(Computer System Exp.)	87,327	89,070	89,070	100,570
20	100	445	634.100	Training	2,554	2,500	2,500	2,500
21				**Total Services**	98,377	102,645	101,745	114,145
22								
23								
24	100	445	651.100	Office Supplies	2,880	4,500	4,500	4,500
25	100	445	651.104	Uncapitalized Equipment	0	0	2,000	5,000
26	100	445	652.100	Mileage	670	1,000	1,000	1,000
27	100	445	653.100	Books & Publications	0	0	0	0
28	100	445	654.100	Memberships	145	300	300	300
29	100	445	661.100	Miscellaneous Other				
30				(Microfilm Expenses)	8,219	9,000	10,000	10,000
31				**Total Supplies & Other**	11,914	14,800	17,800	20,800
32								
33								
34	100	445	687.100	Office Equipment	0	2,000	0	0
35				**Total Capital Outlay**	0	2,000	0	0
36								
37								
38				**RECORDER OF DEEDS**				
39				**TOTAL EXPENDITURES**	**505,670**	**523,942**	**524,042**	**567,161**

BUILDING DEPARTMENT

DEPARTMENTAL FUNCTIONS

Issue permits and inspect new construction of structures within unincorporated Franklin County to establish minimum requirements to safeguard the public safety, health and general welfare per adopted code.

2017 ACCOMPLISHMENTS

- Implemented new receipt program for both permit fees and escrow fees.
- Enhanced new Permit Tracking Software with additional features that resulted in aiding Assessor and Addressing with report information and assisted in streamlining some office procedures.
- Continued inspections to provide safeguard and health welfare to the public.
- Replaced truck damaged due to accident.
- Reviewed code for preparation to update to 2015 IRC and IBC codes in 2018.
- Replaced three old computers with new ones.
- Replaced three non-working printers with new ones.
- Worked with Special Prosecutor to take legal action on code violations.
- Inspectors attended training seminars.
- Two long-time inspectors retired and filled vacancies with two new inspectors.
- Furnished and placed identification decals on inspector's trucks.

2018 OBJECTIVES

- Obtain laptops or tablets in addition to placing printers in inspector's trucks for updating and assisting recordkeeping and reports regarding inspection procedures in the field.
- Acquire check printing software to assist with escrow refunds.
- Continue providing quality service to both internal and external customers.
- Adopt 2015 IRC and IBC codes.
- Improve communications with the new phone system being implemented, possibly creating an inspection call in system.
- Fill the Assistant Building Commissioner position.

BUDGET HIGHLIGTS

The 2018 budget does not provide appropriations for capital outlay. The $53,596 increase in personnel services for 2018 over the 2017 adopted budget is due to the addition of a full-time inspector I position along with the partial implementation of the salary study and a 2% COLA.

BUILDING DEPARTMENT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Building Commissioner	1.0	1.0	1.0	0.0
Assistant Building Commissioner	0.0	0.0	1.0	1.0
Inspector I	2.0	2.0	3.0	1.0
Inspector II	2.0	2.0	1.0	(1.0)
Office Manager	1.0	1.0	1.0	0.0
Office Assistant I	1.0	1.0	1.0	0.0
	7.0	7.0	8.0	1.0

An additional full-time inspector I position is added to the 2018 budget.
An inspector II was promoted to assistant building commissioner.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Building Permits	753	771	771	771
Inspections	4,236	4,492	4,492	4,492

GENERAL FUND EXPENDITURES
BUILDING DEPARTMENT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	450	611.100	Regular Wages	294,502	296,045	296,045	335,986
2	100	450	613.100	FICA	20,197	22,647	22,647	25,703
3	100	450	614.100	Retirement-LAGERS	44,561	49,143	49,143	56,782
4	100	450	617.100	Life Insurance	351	370	370	480
5	100	450	617.200	Health Insurance	60,888	60,731	60,731	62,888
6	100	450	617.300	Dental Insurance	2,587	2,588	2,588	3,134
7	100	450	617.400	Vision Insurance	827	827	827	974
8				**Total Personnel Services**	423,913	432,351	432,351	485,947
9								
10								
11	100	450	623.100	Telephone	4,520	5,300	5,154	5,700
12	100	450	624.100	Postage & Freight	723	700	600	700
13	100	450	626.100	Maintenance & Repairs	3,026	3,590	4,300	4,500
14	100	450	632.200	Contractual Services	325	400	900	1,000
15	100	450	634.100	Training	778	1,000	1,000	1,000
16				**Total Services**	9,372	10,990	11,954	12,900
17								
18								
19	100	450	651.100	Office Supplies	597	1,000	1,000	1,250
20	100	450	651.104	Uncapitalized Equipment	0	0	1,000	8,600
21	100	450	653.100	Books & Publications	793	4,000	4,000	1,000
22	100	450	654.100	Memberships	540	650	650	650
23	100	450	655.100	Business Expense	0	100	100	100
24	100	450	656.100	Printing & Binding	1,844	2,000	2,000	2,000
25	100	450	657.100	Fuel	9,523	15,000	9,000	12,000
26	100	450	661.100	Miscellaneous Other	250	200	300	300
27	100	450	661.110	Permit Refunds	1,921	3,500	3,500	4,000
28				**Total Supplies & Other**	15,468	26,450	21,550	29,900
29								
30								
31	100	450	685.100	Vehicles	26,128	25,882	25,882	0
32	100	450	687.100	Office Equipment	3,969	1,000	0	0
33				**Total Capital Outlay**	30,097	26,882	25,882	0
34								
35								
36				**BUILDING DEPARTMENT**				
37				**TOTAL EXPENDITURES**	**478,850**	**496,673**	**491,737**	**528,747**

PURCHASING DEPARTMENT

DEPARTMENTAL FUNCTIONS

The County Commission administers the budget for the Purchasing Department. This department is governed by RSMo 50.7S3.1 through S0.757.1.

2017 ACCOMPLISHMENTS

- Established department.
- Developed and implemented new policy and procedures.
- Educated County departments in procurement functions.
- Organized and streamlined the annual bid process.
- Investigated and collaborated with National Cooperatives.
- Obtained memberships in National, State and Local procurement agencies developing relationships with peers in the field of procurement.
- Contract negotiations are underway with several vendors on behalf of Franklin County.
- Compiling master vendor list with current contact information for bidding purposes and promoting vendor relations.
- Established an approved vendor list for County departmental use.
- As of August 2017 the department has recorded savings of a minimum of $50,000 countywide.
- The department is also tracking spending with vendors per state guidelines.
- Instrumental in programming of the new hosted voice phone system and ongoing administration.

2018 OBJECTIVES

- Assist departments in adhering to the purchasing policy and implementing all aspects of same.
- Further simplify annual bid process where possible.
- Obtain continuing education to keep abreast of current procurement guidelines and best practices.
- Seek out scholarships for continuing education.
- Partnering with AT & T and Mitel to extend the new hosted voice phone system to the Sheriff's office, adult detention facility and dispatch departments.
- Negotiating current AT & T Mobility contracts to include adding services according to departmental needs.
- Utilize all available avenues and resources to provide county employees with necessities in order to perform job functions at the best possible price.
- Review current contract expirations and renegotiation.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PURCHASING DEPARTMENT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Purchasing Director	0.0	1.0	1.0	0.0
Purchasing Assistant	0.0	1.0	1.0	0.0
	0.0	1.0	1.0	0.0

A new department was established in 2017.

GENERAL FUND EXPENDITURES
PURCHASING DEPARTMENT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	500	611.100	Regular Wages	0	82,250	82,028	89,098
2	100	500	611.200	Overtime	0	1,000	0	0
3	100	500	613.100	FICA	0	6,369	6,275	6,816
4	100	500	614.100	Retirement-LAGERS	0	13,820	13,617	15,058
5	100	500	617.100	Life Insurance	0	106	97	120
6	100	500	617.200	Health Insurance	0	19,384	4,557	4,101
7	100	500	617.300	Dental Insurance	0	740	678	784
8	100	500	617.400	Vision Insurance	0	237	217	244
9				**Total Personnel Services**	0	123,906	107,469	116,221
10								
11								
12	100	500	623.100	Telephone	0	500	454	500
14	100	500	624.100	Postage & Freight	0	500	475	150
13	100	500	626.100	Maintenance and Repairs	0	0	0	200
15	100	500	631.100	Advertising	0	9,000	6,141	6,000
16	100	500	634.100	Training	0	2,000	1,500	3,980
17				**Total Services**	0	12,000	8,570	10,830
18								
19								
20	100	500	651.100	Office Supplies	0	750	700	750
21	100	500	651.104	Uncapitalized Equipment	0	0	2,500	150
22	100	500	652.100	Mileage	0	500	200	500
23	100	500	653.100	Books & Publications	0	100	100	500
24	100	500	654.100	Memberships	0	300	300	410
25	100	500	655.100	Business Expense	0	700	700	1,850
26				**Total Supplies & Other**	0	2,350	4,500	4,160
27								
28								
29	100	500	687.100	Office Equipment	0	2,500	0	0
30				**Total Capital Outlay**	0	2,500	0	0
31								
32								
33				**PURCHASING DEPARTMENT**				
34				**TOTAL EXPENDITURES**	**0**	**140,756**	**120,539**	**131,211**

VOTER REGISTRATION & ELECTIONS

DEPARTMENTAL FUNCTIONS

This office is responsible for all voter registration activities in the County, including new registrations, address changes, and name changes; as well as cancellations due to death, incarceration, or the registrant moving out of Franklin County. While taking care of the voter registration activities, we are also helping keep the Missouri state-wide database up-to-date.

Our office is also responsible for conducting all public elections held in Franklin County, training approximately 300 election judges, youth participants and additional staff per election, as well as taking filings for candidates for certain entities and all county offices. We also work with the Ethics Commission and local candidates to insure that campaign disclosure reports get filed, as well as providing regional training with the Ethics Commission and new candidates.

Another responsibility that our office has is checking the validity of all signatures submitted on petitions to the Secretary of State's Office. We not only check the signature, but we also check to make sure the petition signer was registered to vote on the date the petition was signed and that the address they provided was accurate. There is a strict timeline on getting these checked and the results returned to the state.

2017 ACCOMPLISHMENTS

- Prepared and executed one major election.
- Per Federal Laws, cleaned/purged voter registration database.
- Worked on the cross-state and the out-of-state voter registration lists and purged the records of voters who are no longer residing in Franklin County.
- Worked on restocking Inventory to prepare for the 2018 busy election year.
- Cleaned and reorganized the supply rooms, including shredding any out-of-date election information/materials (per state statute).
- Attended IACREOT conference to learn best practices and procedures from election officials across the United States and other countries.

2018 OBJECTIVES

- Prepare and execute three major elections, with the possibility of one more.
- Accept filings and filing fees for those candidates who wish to run for a County office in the August Primary.
- Be prepared to process a high number of new registrations as well as address changes, name changes and cancellations.
- Be prepared to issue, receive and process a high number of absentee ballots.
- Continue to work with Adkins to improve election judge training.

- Work with Secretary of State's Office to better utilize the state-wide database and to improve its efficiency, including going to training sessions or by viewing webinars that the SOS may offer.
- Process all initiative petitions that the Secretary of State may send us in a precise and timely manner.

BUDGET HIGHLIGHTS

With three major elections and the possibility of one more in 2018, the budget for contractual services has increased to $364,000, up from the 2017 adopted budget amount of $219,000. The budgets for overtime and part-time wages have also been increased for 2018 as a result of the number of elections. For 2018, $8,000 has been budgeted for capital outlay, up from the 2017 adopted budget of $2,000.

VOTER REGISTRATION AND ELECTIONS

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Director of Elections/ Assistant Chief Deputy	1.0	1.0	1.0	0.0
Assistant Director of Elections	1.0	1.0	1.0	0.0
Voter Registration Clerk II	0.0	0.0	2.0	2.0
Voter Registration Clerk I	3.0	3.0	1.0	(2.0)
	5.0	5.0	5.0	0.0

Title changes were made.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Registered Voters	67,506	70,661	70,661	70,661
Elections Held	1	4	4	4

GENERAL FUND EXPENDITURES
VOTER REGISTRATION & ELECTIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	550	611.100	Regular Wages	162,428	157,032	157,032	159,976
2	100	550	611.200	Overtime Wages	6,657	2,000	0	8,000
3	100	550	612.100	Part-Time Wages	18,395	15,000	0	20,000
4	100	550	613.100	FICA	12,584	13,313	12,013	14,380
5	100	550	614.100	Retirement-LAGERS	25,886	26,399	26,067	27,884
6	100	550	617.100	Life Insurance	241	264	264	300
7	100	550	617.200	Health Insurance	43,309	38,739	38,739	38,992
8	100	550	617.300	Dental Insurance	1,848	1,848	1,848	1,959
9	100	550	617.400	Vision Insurance	590	591	591	609
10				**Total Personnel Services**	271,938	255,186	236,554	272,100
11								
12								
13	100	550	623.100	Telephone	2,327	4,500	4,500	4,500
14	100	550	624.100	Postage & Freight	51,909	37,000	25,000	44,000
15	100	550	625.100	Rent & Leases	21,599	21,500	8,000	23,000
16	100	550	626.100	Maintenance & Repairs	27,994	39,300	30,000	38,300
17	100	550	631.100	Advertising	7,774	3,000	500	8,000
18	100	550	632.200	Contractual Services	360,380	219,000	96,000	364,000
19	100	550	634.100	Training	1,741	3,000	2,500	3,000
20				**Total Services**	473,724	327,300	166,500	484,800
21								
22								
23	100	550	651.100	Office Supplies	11,510	10,000	2,500	14,000
24	100	550	651.104	Uncapitalized Equipment	0	0	2,000	200
25	100	550	652.100	Mileage	6,273	5,000	4,000	7,500
26	100	550	655.100	Business Expense	2,106	3,000	2,500	3,000
27				**Total Supplies & Other**	19,889	18,000	11,000	24,700
28								
29								
30	100	550	686.100	Other Equipment	1,530	2,000	0	8,000
31				**Total Capital Outlay**	1,530	2,000	0	8,000
32								
33								
34				**REGISTRATION & ELECTIONS**				
35				**TOTAL EXPENDITURES**	**767,181**	**602,486**	**414,054**	**789,600**

UNIVERSITY OF MISSOURI EXTENSION CENTER

DEPARTMENTAL FUNCTIONS

Using science-based knowledge, University of Missouri Extension engages people to understand change, solve problems and make informed decisions. Innovative program areas include agriculture, business and economic development, community development, strengthening families, consumer economics, horticulture, enhancing health and nutrition, protecting the environment, youth development and continuing education. The Franklin County University of Missouri Extension Center serves as a doorway to the University of Missouri Land Grant System and its wealth of resources and information.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
UNIVERSITY OF MISSOURI EXTENSION CENTER

	Fund	Dept.	Account No.	Description	2018 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	560	625.100	Rent & Leases	14,400	14,400	14,400	14,400
2	100	560	632.200	Contractual Services	163,392	164,351	164,351	167,945
3				**Total Services**	177,792	178,751	178,751	182,345
4								
5								
6				**UNIV. OF MO EXT. CENTER**				
7				**TOTAL EXPENDITURES**	**177,792**	**178,751**	**178,751**	**182,345**

PLANNING AND ZONING

DEPARTMENTAL FUNCTIONS

Planning and Zoning is responsible for regulating a variety of planning activities in unincorporated Franklin County, including land divisions, lot-line adjustments, zoning districts, and floodplain administration. Related to these activities, we handle the process of surveys and subdivision plats, rezoning requests, conditional use permits, zoning enforcement, requests for appeals and variances from zoning regulations, and flood plain development permit requests. When needed, Planning and Zoning has also been helping with County Wide Tourism and Economic Development.

2017 ACCOMPLISHMENTS

- Continued looking at the Unified Land Use Regulations and amended as needed.
- Had public hearings for amending the Unified Land Use Regulations.
- Passed multiple amendments to the Unified Land Use Regulations.
- Served the public through public hearings and administrative procedures.
- Zoning enforcement sent out numerous violations and filed criminal charges against numerous landowners to resolve violations. Closed out multiple violations.
- Continued hearing zoning violation cases in municipal court.
- Provided support to the Planning and Zoning Commission and Board of Zoning Adjustment by providing them with written staff reports for all public meetings as well as other necessary information.
- Provided training for the Planning and Zoning Commission.
- Appointed new members to the Planning and Zoning Board and the Board of Zoning Adjustment.
- Purchased new software for our department.
- Worked with the County Commission and Recorder of Deeds to take on new responsibilities of addressing unincorporated Franklin County.

2018 OBJECTIVES

- Start rezoning the County.
- Implement and become familiar with new software and mapping system to help streamline our daily tasks.
- Increase knowledge and skills of the Planning and Zoning staff through training opportunities.
- Continue to close both old and new violation files with the help of the municipal court.
- Increase the knowledge and skills of the Planning and Zoning Commission and Board of Zoning Adjustment through training opportunities.

- Look into using E-Board Room for the Planning and Zoning Commission and the Board of Zoning Adjustment.
- Continue to look at the regulations and amend as needed.
- Learn and streamline the process for addressing.
- Hire a new Planning and Zoning Administrative Assistant.

BUDGET HIGHLIGHTS

The 2018 budget has an overall increase of $76,825 over the 2017 adopted budget. The majority of this increase is due to the salary and benefits associated with the addition of a Planning and Zoning administrative assistant. Increases in contractual services and supplies and other also contribute to the 2018 budget increase.

PLANNING AND ZONING

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Planning & Zoning Director	1.0	1.0	1.0	0.0
Zoning Enforcement Officer	1.0	1.0	1.0	0.0
Planner	0.0	0.0	1.0	1.0
Administration Assistant	1.0	1.0	1.0	0.0
	3.0	3.0	4.0	1.0

During 2017, the administrative assistant was made a planner. A replacement for the administrative assistant will be hired in 2018.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Zoning Applications	288	254	254	254

GENERAL FUND EXPENDITURES
PLANNING & ZONING

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	565	611.100	Regular Wages	119,051	120,967	120,967	158,795
2	100	565	613.100	FICA	7,322	9,254	9,254	12,148
3	100	565	614.100	Retirement-LAGERS	18,501	20,081	20,081	26,836
4	100	565	617.100	Life Insurance	158	159	159	240
5	100	565	617.200	Health Insurance	43,089	38,505	38,505	42,619
6	100	565	617.300	Dental Insurance	1,109	1,109	1,109	1,567
7	100	565	617.400	Vision Insurance	354	355	355	487
8				**Total Personnel Services**	189,584	190,430	190,429	242,692
9								
10								
11	100	565	623.100	Telephone	1,011	1,100	1,081	2,300
12	100	565	624.100	Postage & Freight	822	1,100	750	1,100
13	100	565	625.100	Rent & Leases	35	35	35	35
14	100	565	626.100	Maintenance & Repairs	0	100	0	100
15	100	565	631.100	Advertising	1,752	1,700	1,560	1,700
16	100	565	632.200	Contractual Services	15,160	31,722	30,000	41,772
17	100	565	634.100	Training	486	611	400	4,834
18				**Total Services**	19,266	36,368	33,826	51,841
19								
20								
21	100	565	651.100	Office Supplies	437	700	400	900
22	100	565	651.104	Uncapitalized Equipment	0	0	0	4,000
23	100	565	652.100	Mileage	193	260	180	520
24	100	565	654.100	Memberships	245	325	325	465
25	100	565	656.100	Printing & Binding	98	1,900	350	1,700
26	100	565	657.100	Fuel	436	750	300	600
27	100	565	660.100	Other Supplies	0	200	0	200
28	100	565	661.100	Miscellaneous Other	0	0	0	4,840
29	100	565	661.110	Refunds	111	1,400	100	1,400
30				**Total Supplies & Other**	1,520	5,535	1,655	14,625
31								
32								
33	100	565	685.100	Vehicles	20,328	0	0	0
34	100	565	687.100	Office Equipment	0	0	0	0
35				**Total Capital Outlay**	20,328	0	0	0
36								
37				**PLANNING & ZONING**				
38				**TOTAL EXPENDITURES**	**230,698**	**232,333**	**225,910**	**309,158**

ECONOMIC DEVELOPMENT

DEPARTMENTAL FUNCTIONS

We are managed through Planning and Zoning and are responsible for directing and maintaining aspects of the County's Economic Development and Tourism related activities including all budgetary matters. We develop the County's economic development plans, coordinate and support the County's Community Economic Development Committee. In addition to the above listed responsibilities, we are also the administrative body for the following:

- Franklin County Industrial Development Authority
- Franklin County Economic Development Council
- Bicentennial Committee

2017 ACCOMPLISHMENTS

- Began the process to close out the Revolving Loan Fund Program.
- Appointed new members to the Industrial Development Authority.
- Granted funds to the Bicentennial Committee.
- Continued working with the Bicentennial Committee in planning for the upcoming event.

2018 OBJECTIVES

- Continue working with the Bicentennial Committee in planning the events for the upcoming bicentennial that will be celebrated in 2019.

BUDGET HIGHLIGHTS

The 2018 budget has been increased by $10,000 for contractual services for Missouri Life.

GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT/TOURISM

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	567	624.100	Postage & Freight	66	1,500	50	1,500
2	100	567	631.100	Advertising	0	1,000	0	1,000
3	100	567	632.200	Contractual Services	1,300	3,000	0	3,000
4	100	567	634.100	Training	0	0	0	0
5				**Total Services**	1,366	5,500	50	5,500
6								
7	100	567	651.104	Uncapitalized Equipment	0	0	0	0
8	100	567	652.100	Mileage	0	50	0	0
9	100	567	654.100	Memberships	225	225	225	225
10	100	567	655.100	Business Expense	0	0	0	0
11	100	567	656.100	Printing & Binding	0	500	0	500
12	100	567	660.100	Other Supplies	0	500	0	500
13	100	567	661.100	Miscellaneous Other	0	8,500	0	10,000
14				**Total Supplies & Other**	225	9,775	225	11,225
15								
16								
17								
18				**ECONOMIC DEV./TOURISM**				
19				**TOTAL EXPENDITURES**	**1,591**	**15,275**	**275**	**16,725**

EMERGENCY MANAGEMENT AGENCY (EMA)

DEPARTMENTAL FUNCTIONS

The Franklin County Emergency Management Agency (EMA) is responsible for Emergency Management for unincorporated Franklin County and is the second level of assistance for incorporated jurisdictions. We provide support to responding agencies in emergency situations and maintain and operate the Franklin County Emergency Operations Center. We help coordinate emergency planning, response, recovery, mitigation, and prevention activities between all stakeholders throughout the County, Region, and State.

2017 ACCOMPLISHMENTS

- Worked with partner agencies and organizations on the ongoing recover of the December 2015 flood.
- Worked with partner agencies and organizations on the response and recovery of the April 2017 flood.
- Increased on-scene support to police/fire/EMS call through availability of the fire response vehicle.
- Departmental partnership with 911; provides better communications during an incident or event and added manpower in the EOC.
- Support local and regional response to incidents.

2018 OBJECTIVES

- Support local and regional response to incidents.
- Maintain current capabilities of the agency.
- Continue enhancement of community outreach programs; including working with other county departments on such programs.
- Prepare to relocate EMA/EOC in 2018-19.
- Conduct ICS training, tabletop exercise, and after action review with field responders.

BUDGET HIGHLIGHTS

Due to a new capitalization threshold of $S,000, capital outlay has been reduced to $0 for the 2018 budget. However, un-capitalized equipment has increased to $27,000.

EMERGENCY MANAGEMENT AGENCY

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
EMA Director	1.0	1.0	1.0	0.0
EMA Program Administrator	1.0	1.0	1.0	0.0
School Safety Director	1.0	0.0	0.0	0.0
	3.0	2.0	2.0	0.0

The position of school safety director has not been budgeted for in 2018.

GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT AGENCY

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	570	611.100	Regular Wages	128,209	106,180	106,180	108,302
2	100	570	611.200	Overtime	108	0	1,189	1617
3	100	570	613.100	FICA	9,553	8,123	8,123	8,285
4	100	570	614.100	Retirement-LAGERS	19,663	17,626	17,626	18,303
5	100	570	615.100	Unemployment	0	0	0	0
6	100	570	617.100	Life Insurance	123	106	106	120
7	100	570	617.200	Health Insurance	13,504	9,113	9,113	8,202
8	100	570	617.300	Dental Insurance	862	740	740	784
9	100	570	617.400	Vision Insurance	276	237	237	244
10				**Total Personnel Services**	172,298	142,125	143,314	145,857
11								
12								
13	100	570	623.100	Telephone	5,693	10,000	4,840	7,500
14	100	570	624.100	Postage & Freight	101	200	20	200
15	100	570	626.100	Meintenance & Repairs	4,500	12,000	11,150	15,000
16	100	570	632.200	Contractual Services	5,297	12,000	10,127	10,000
17				**Total Services**	15,591	34,200	26,137	32,700
18								
19								
20	100	570	651.100	Office Supplies	850	3,000	500	1,500
21	100	570	651.104	Uncapitalized Equipment	0	0	2,228	27,000
22	100	570	652.100	Mileage	0	200	0	200
23	100	570	653.100	Books & Publications	200	500	113	500
24	100	570	654.100	Memberships	0	300	0	1,400
25	100	570	655.100	Business Expense	2,030	2,000	0	2,000
26	100	570	656.100	Printing & Binding	120	500	85	500
27	100	570	657.100	Fuel	1,724	4,000	1,500	4,000
28	100	570	660.100	Other Supplies	1,333	15,000	10,000	12,000
29				**Total Supplies & Other**	6,257	25,500	14,426	49,100
30								
31								
32	100	570	685,100	Vehicles	48,482	0	0	0
33	100	570	686.100	Other Equipment	7,007	12,000	0	0
34	100	570	687.100	Office Equipment	1,836	5,000	0	0
35				**Total Capital Outlay**	57,325	17,000	0	0
36								
37				**EMERGENCY MANAGEMENT AGENCY**				
38				**TOTAL EXPENDITURES**	**251,471**	**218,825**	**183,877**	**227,657**

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DEPARTMENTAL FUNCTIONS

The Local Emergency Planning Committee is an organization that is required by state statutes. It is collaboration between public and private community members who may have input in hazardous materials response or general emergency response situations.

It is funded through fees paid by organizations with hazardous materials, which go to the State of Missouri and then are filtered back to the community for training and education.

2017 ACCOMPLISHMENTS

- Invited guest speakers to discuss recent hazmat related incidents in Franklin County (December 2015 flood response and recovery, November 2016 Gerald-are pipeline leak).
- Developed stronger relationships with state partners as part of preparedness, response, and recovery through presentations and roundtable discussions.
- Continued involvement from first responder agencies in meetings and training through GoToWebinar.

2017 OBJECTIVES

- Engage more Tier II reporting facilities to attend/host LEPC meetings and facility tours.
- Encourage attendance of first responders to the annual PAM workshop.

BUDGET HIGHLIGHTS

The contractual services 2 budget is a pass through for MERC training coordinators. Money is paid to Franklin County by the State of Missouri as services are performed. The 2018 budget for office equipment has been increased to $20,000, up from the 2017 adopted budget of $5,000. The $20,000 will be used to purchase a Bullex Simulator.

GENERAL FUND EXPENDITURES
LOCAL EMERGENCY PLANNING

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	571	623.100	Telephone	1,935	2,220	2,094	2,200
2	100	571	624.100	Postage & Freight	6	500	15	500
3	100	571	626.100	Maintenance & Repairs	0	500	0	500
4	100	571	632.200	Contractual Services	1,020	2,000	1,020	3,000
5	100	571	632.220	Contractual Services 2	5,372	15,000	0	10,000
6	100	571	634.100	Training	900	7,500	900	9,860
7				**Total Services**	9,233	27,720	4,029	26,060
8								
9								
10	100	571	651.100	Office Supplies	0	3,000	0	3,000
11	100	571	651.104	Uncapitalized Equipment	0	0	0	5,000
12	100	571	652.100	Mileage	0	500	0	500
13	100	571	653.100	Books & Publications	22	750	50	1,000
14	100	571	656.100	Printing & Binding	0	750	0	1,000
15	100	571	657.100	Fuel	0	0	0	500
16	100	571	660.100	Other Supplies	0	12,000	0	12,000
17	100	571	661.100	Miscellaneous Other	457	12,000	1,225	15,000
18				**Total Supplies & Other**	479	29,000	1,275	38,000
19								
20								
21								
22	100	571	687.100	Office Equipment	0	5,000	0	20,000
23				**Total Capital Outlay**	0	5,000	0	20,000
24								
25								
26				**LOCAL EMERGENCY**				
27				**PLANNING**				
28				**TOTAL EXPENDITURES**	**9,712**	**61,720**	**5,304**	**84,060**

INFORMATION TECHNOLOGY

DEPARTMENTAL FUNCTIONS

IT functions include the maintenance of the County's inventory of servers, workstations, printers, switches, routers, firewalls, scanners, and plotters. The County maintains a network for the buildings located in downtown Union along with remote locations.

IT functions also include the development and maintenance of software applications, along with the support of other third party applications. Help desk support is provided for both hardware and software issues. Intranet and internet websites are maintained for the sharing and distribution of information and data.

BUDGET HIGHLIGHTS

Franklin County has entered into a contractual agreement with a local company, AQM, to perform its' IT functions. Therefore, for 2018, there is no budget for personnel services. Per the contractual agreement, the County will pay $32,975 per month or $395,700 per year plus emergency fees to AQM for their services. This is budgeted under contractual services. $575,000 has also been budgeted under contractual services for the partial payment of software interfacing. This service will be provided by AQM. A payment of $575,000 will be required in 2019 as well.

INFORMATION TECHNOLOGY

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Information Technology Director	1.0	1.0	0.0	(1.0)
Assistant Information Technology Director	1.0	1.0	0.0	(1.0)
	2.0	2.0	0.0	(2.0)

The County contracted IT services during 2017. Thus, there is no budget for personnel for 2018.

GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	580	611.100	Regular Wages	116,879	118,761	81,936	0
2	100	580	613.100	FICA	7,997	9,085	6,030	0
3	100	580	614.100	Retirement-LAGERS	18,163	19,714	10,396	0
4	100	580	617.100	Life Insurance	106	106	49	0
5	100	580	617.200	Health Insurance	28,053	25,069	11,299	0
6	100	580	617.300	Dental Insurance	739	740	339	0
7	100	580	617.400	Vision Insurance	236	237	109	0
8				**Total Personnel Services**	172,173	173,712	110,158	0
9								
10								
11	100	580	623.100	Telephone	3,287	4,000	1,969	0
12	100	580	624.100	Postage & Freight	13	200	3	0
13	100	580	625.100	Rent & Leases	35	35	0	0
14	100	580	626.100	Maintenance & Repairs	9,819	11,900	8,000	28,600
15	100	580	629.100	Other Professional Services	6,735	10,000	0	0
18	100	580	632.200	Contractual Services	67,175	57,180	260,000	981,700
17	100	580	634.100	Training	0	4,000	0	0
18				**Total Services**	87,064	87,315	269,972	1,010,300
19								
20								
21	100	580	651.100	Office Supplies	952	1,500	5,400	0
22	100	580	651.104	Uncapitalized Equipment	0	0	5,799	4,000
23	100	580	652.100	Mileage	0	250	0	0
24	100	580	655.100	Business Expense	0	250	0	0
25	100	580	661.100	Miscellaneous Other	0	0	0	0
26				**Total Supplies & Other**	952	2,000	11,199	4,000
27								
28								
29								
30	100	580	686.100	Other Equipment	590	84,628	0	25,000
31	100	580	687.100	Office Equipment	0	3,000	0	0
32				**Total Capital Outlay**	590	87,628	0	25,000
33								
34								
35				**INFORMATION TECHNOLOGY**				
36				**TOTAL EXPENDITURES**	**260,779**	**350,655**	**391,329**	**1,039,300**

GEOGRAPHIC INFORMATION SERVICES

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
GIS Mapping Technician	1.0	1.0	1.5	0.5
GIS Clerk III	0.5	0.5	0.0	(0.5)
	1.5	1.5	1.5	0.0

The part-time GIS Clerk III position was replaced with a part-time GIS Mapping Technician position.

GENERAL FUND EXPENDITURES
GEOGRAPHIC INFORMATION SYSTEM

	Fund	Dept.	Account No.	Dsscription	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	581	611.100	Regular Wages	30,337	33,660	33,660	35,285
2	100	581	612.100	Part-Time Wages	14,588	17,103	17,103	23,437
3	100	581	613.100	FICA	3,362	3,883	3,883	4,492
4	100	581	614.100	Retirement-LAGERS	4,810	5,588	5,588	5,963
5	100	581	615.100	Unemployment	0	0	0	0
6	100	581	617.100	Life Insurance	44	53	53	60
7	100	581	617.200	Health Insurance	4,278	14,828	14,828	4,101
8	100	581	617.300	Dental Insurance	308	370	370	392
9	100	581	617.400	Vision Insurance	98	119	119	122
10				**Total Personnel Services**	57,825	75,604	75,604	73,852
11								
12								
13	100	581	623.100	Telephone	0	100	100	100
14	100	581	624.100	Postage & Freight	0	100	100	100
15	100	581	626.100	Maintenance & Repairs	14,803	16,050	16,050	16,050
16	100	581	629.100	Other Professional Services	0	0	0	0
17	100	581	632.200	Contractual Services	0	0	0	0
18	100	581	634.100	Training	3,390	4,000	4,000	4,000
19				**Total Services**	18,193	20,250	20,250	20,250
20								
21								
22	100	581	651.100	Office Supplies	870	4,000	4,000	4,000
23	100	581	651.104	Uncapitalized Equipment	0	0	3,500	3,500
24	100	581	652.100	Mileage	113	200	200	200
25	100	581	655.100	Business Expense	0	200	200	200
26	100	581	661.100	Miscellaneous Other	0	250	250	250
27				**Total Supplies & Other**	983	4,650	8,150	8,150
28								
29								
30								
31	100	581	686.100	Other Equipment	130	2,000	0	0
32	100	581	687.100	Office Equipment	578	1,500	0	0
33				**Total Capital Outlay**	708	3,500	0	0
34								
35								
36				**GEOGRAPHIC INFORMATION**				
37				**SYSTEM**				
38				**TOTAL EXPENDITURES**	**77,709**	**104,004**	**104,004**	**102,252**

MAINTENANCE DEPARTMENT

DEPARTMENTAL FUNCTIONS

The Maintenance Department maintains buildings and systems elevators, HVAC, electrical, plumbing hardware and painting. It performs or oversees preventive maintenance. This department maintains the grounds, including cutting grass and removing snow. It oversees the daily cleaning not performed by other departments. It oversees all contracted repairs. The Maintenance Department orders supplies and oversees cleaning contractors. It repairs, replaces and maintains equipment.

2017 ACCOMPLISHMENTS

- Continued maintenance and upkeep of grounds. (cut grass, trim bushes, pulled weeds, and plowed snow)
- Maintained buildings (making repairs and performing upkeep maintenance as necessary)
- Cleaned buildings, cleaned carpets, waxed and buffed floors. Kept bathroom supplies stocked.
- Accident-free
- Completed repair project to Health Department rear wall.
- Installed new front door to Government Center.
- Installed new tile in kitchenette areas of Clerk, Building Department and Record of Deed's offices.
- Repairs made to HVAC with Honeywell at correctional center at Sheriff's Department.
- Re-established relationship with Honeywell for the Sheriff's Department.
- Replaced front door at Sheriff's Department.
- Completed projects for Judge Wood's courtrooms.
- Completed installation of service desk at Government Center.
- Installed safety glass at Clerk's office.
- Repaired Butler building AC unit.
- Replaced vfd Sheriff Unit #5
- Purchased uniforms for Maintenance staff and canceled rental creating savings.
- Installed water softener at Health Department.
- Stripped and waxed floors at Sheriff Department.
- Added four sub-electric panels for Government Center, electrical in old Civil.
- Replaced Government Center compressor.
- Installed 8 new cameras in correctional facility at Sheriff's Department.
- Installed new flooring in elevator at Government Center.

2018 OBJECTIVES

- Install permanent ladder at the Historical Courthouse for access to the roof.
- Continued maintenance and upkeep of the County buildings.
- Maintain the building grounds.
- Purchase more equipment as needed to carry out the objectives of this department.
- Purchase and install water softeners for Government Center, Judicial Center and Historic Courthouse.
- Acquire new truck for Maintenance Department.
- Replace fire alarm in Government Center, Judicial Center and South Annex building. (Current units are obsolete.)
- Install a time clock for the Maintenance Department.
- Work with Sheriff's Department for new facility.

BUDGET HIGHLIGHTS

The 2018 overall budget has increased $44,959 the 2017 adopted budget amount. The largest portion of this increase is personnel services due to the partial implementation of the salary study along with a 2% COLA.

MAINTENANCE DEPARTMENT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Facilities Director	1.0	1.0	1.0	0.0
Janitor I	3.5	4.0	4.0	0.0
Janitor Leadperson	0.0	0.5	0.5	0.0
Maintenance Laborer	0.5	0.0	0.0	0.0
Maintenance Mechanic	2.0	2.0	2.0	0.0
	7.0	7.5	7.5	0.0

GENERAL FUND EXPENDITURES
MAINTENANCE

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	585	611.100	Regular Wages	95,192	108,888	108,888	116,296
2	100	585	611.200	Overtime	139	0	0	0
3	100	585	612.100	Part-Time Wages	83,897	94,766	94,766	116,867
4	100	585	613.100	FICA	13,347	15,580	15,580	17,837
5	100	585	614.100	Retirement-LAGERS	12,805	18,075	18,075	19,305
6	100	585	617.100	Life Insurance	132	159	159	180
7	100	585	617.200	Health Insurance	9,322	9,113	9,113	8,202
8	100	585	617.300	Dental Insurance	924	1,109	1,109	1,176
9	100	585	617.400	Vision Insurance	295	355	355	366
10				**Total Personnel Services**	216,053	248,045	248,045	280,229
11								
12								
13	100	585	623.100	Telephone	13,231	17,000	17,000	17,000
14	100	585	626.100	Maintenance & Repairs	62,354	75,500	75,500	70,000
15	100	585	630.100	Utilities	236,226	240,000	240,000	240,000
16	100	585	631.100	Advertising	100	300	0	300
17	100	585	632.200	Contractual Services	28,162	57,600	57,600	59,400
18				**Total Services**	340,073	390,400	390,100	386,700
19								
20								
21	100	585	651.100	Office Supplies	299	450	450	725
22	100	585	651.104	Uncapitalized Equipment	0	0	0	10,000
23	100	585	657.100	Fuel	2,096	3,000	2,200	3,000
24	100	585	658.100	Janitor Supplies	13,965	20,000	20,000	20,000
25	100	585	660.100	Other Supplies	1,000	1,000	1,000	1,000
26	100	585	661.100	Miscellaneous Other	1,429	1,000	1,000	2,200
27				**Total Supplies & Other**	18,789	25,450	24,650	36,925
28								
29								
30								
31	100	585	686.100	Other Equipment	3,546	10,000	10,000	15,000
32				**Total Capital Outlay**	3,546	10,000	10,000	15,000
33								
34								
35				**MAINTENANCE DEPARTMENT**				
36				**TOTAL EXPENDITURES**	**578,461**	**673,895**	**672,795**	**718,854**

SOIL CONSERVATION

DEPARTMENTAL FUNCTIONS

The District works together with city and county agencies, local communities, state and federal agencies, volunteers and associations to get conservation on the land in Franklin County. Working together to help agriculture and urban landowners to protect the natural resources and to make sure that our children will live in a healthy land in the future is the main goal.

BUDGET HIGHLIGHTS

Franklin County has provided administrative funding to the Franklin County Soil and Water Conservation District for many years. The District's operating budget relies on funds from the County and through 1/10 of 1% state parks and soils' tax.

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
SOIL CONSERVATION

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	595	632.200	Contractual Services	17,000	17,000	17,000	17,000
2								
3								
4				**SOIL CONSERVATION**				
5				**TOTAL EXPENDITURES**	**17,000**	**17,000**	**17,000**	**17,000**

MISCELLANEOUS

DEPARTMENTAL FUNCTIONS

This budget is for miscellaneous expenditures within the General Fund as well as transfers from the General Fund to other funds.

BUDGET HIGHLIGHTS

The transfer from the General Fund to the County 911 Fund has been budgeted at $559,696 in support of operations.

GENERAL FUND EXPENDITURES
MISCELLANEOUS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	596	617.500	Flex Spending	4,583	25,000	9,400	25,000
2				**Total Personnel Services**	4,583	25,000	9,400	25,000
3								
4								
5	100	596	629.100	Other Professional Services	172,788	150,000	150,000	150,000
6	100	596	632.200	Contractual Services	62,398	26,934	26,934	26,934
7				**Total Services**	235,186	176,934	176,934	176,934
8								
9								
10	100	596	661.100	Miscellaneous Other	7,123	40,000	10,000	40,000
11	100	596	661.150	Vets Hall Misc./Records Mangmnt.	612	3,769	0	3,769
12				**Total Supplies & Other**	7,735	43,769	10,000	43,769
13								
14								
15	100	596	690.200	Transfers To Road & Bridge Fund	5,000	5,000	5,000	5,000
18	100	596	690.575	Transfer To Election Equip. Rep.	19,600	0	0	0
19	100	596	690.655	Transfer To Election Services	7,460	0	0	0
20	100	596	690.610	Transfers To Family Court	0	0	0	0
21	100	596	690.640	Transfers To County 911	0	1,400,000	1,400,000	559,696
24	100	596	690.800	Transfers To Brush Creek	0	0	0	0
25				**Total Transfers Out**	32,060	1,405,000	1,405,000	564,696
26								
27								
28				**MISCELLANEOUS**				
29				**TOTAL EXPENDITURES**	**279,564**	**1,650,703**	**1,601,334**	**810,399**

GENERAL FUND
CAPITAL IMPROVEMENTS

DEPARTMENTAL FUNCTIONS

This budget provides for the acquisition or construction of major capital facilities. For the budget year 2018 $449,700 has been appropriated for principal and interest payments for a portion of the 2012 series of certificates of participation.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

GENERAL FUND EXPENDITURES
CAPITAL IMPROVEMENTS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	597	671.100	Capital Improvement Principal	259,200	263,700	263,700	269,100
2	100	597	672.100	Interest Series 2012	189,834	185,600	185,583	180,600
3				**Total Debt Service**	449,034	449,300	449,283	449,700
4								
5								
6				**CAPITAL IMPROVEMENTS**				
7				**TOTAL EXPENDITURES**	**449,034**	**449,300**	**449,283**	**449,700**

MEDICAL EXAMINER

MISSION

The mission is to provide Franklin County with medical examiner services as required by state statute.

DEPARTMENTAL FUNCTIONS

The County contracts with St. Louis University for Medical Examiner services. The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Franklin County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute.

BUDGET HIGHLIGHTS

$311,541 has been budgeted for medical examiner services for 2018.

GENERAL FUND EXPENDITURES
MEDICAL EXAMINER

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	100	641	632.200	Contractual Services	276,976	288,056	288,056	310,541
2	100	641	661.100	Miscellaneous Other	0	0	0	1,000
3								
4								
5				**MEDICAL EXAMINER**				
6				**TOTAL EXPENDITURES**	**276,976**	**288,056**	**288,056**	**311,541**

EMERGENCY FUND

DEPARTMENTAL FUNCTIONS

The mission is to appropriate emergency funds in accordance with Missouri Revised Statutes, Chapter 50, Section 50.540.

FUND FUNCTIONS

The County Commission administers this budget. Missouri Revised Statutes, Chapter 50, Section 50.540 states that the County Commission shall provide in its appropriation order, that an amount equal to not less than three percent of the total estimated general fund revenue shall be appropriated each year as an emergency fund. This appropriation is to be used for unforeseen emergencies.

BUDGET HIGHLIGHTS

This budget exceeds the statutorily-mandated emergency appropriation. This fund was established by a transfer of $3,000,000 from the building fund in 2013.

EMERGENCY FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$3,013,678	$3,020,278	$3,020,008	$2,973,258
Estimated Revenue	6,330	6,600	28,250	28,250
Estimated Expenditures	0	(3,026,878)	0	(3,001,508)
Revenues Over (Under) Expenditures	6,330	(3,020,278)	28,250	(2,973,258)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	(75,000)	0
Net Transfers In (Out)	0	0	(75,000)	0
Fund Balance, December 31	$3,020,008	$0	$2,973,258	$0

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
150	000	492.100	Interest	6,330	6,600	28,250	28,250
			Total Misc. Revenue	6,330	6,600	28,250	28,250
150	000	498.100	Transfer From General Fund	0	0	0	0
150	000	498.450	Transfer From Bldg. Fund	0	0	0	0
			Total Transfers	0	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
150	150	632.200	Contractual Services	0	3,026,878	0	3,001,508
			Total Services	0	3,026,878	0	3,001,508
			EMERGENCY FUND TOTAL EXPENDITURES	**0**	**3,026,878**	**0**	**3,001,508**
150	150	690.300	Transfer to Assessment Fund	0	0	75,000	0

ROAD AND BRIDGE FUND

This fund is established and governed by RSMo 137.555 and 137.560. It accounts for the Road and Bridge Administration Department as well as the Road and Bridge Operations Department. The County Commission approves the budget and administers the fund. The County's road and bridge maintenance activities are funded with appropriations from this fund.

ROAD AND BRIDGE FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$7,046,388	$6,168,398	$8,455,961	$6,889,847
Projected Revenues	12,774,040	15,299,663	14,494,089	14,540,605
Operating Expenditures	(11,369,467)	(19,231,373)	(16,072,578)	(19,900,390)
Revenues Over (under) Expenditures	1,404,573	(3,931,710)	(1,578,489)	(5,359,785)
Other Financing Sources (Uses)				
Sale of Capital Assets	0	0	7,375	0
Transfers In	5,000	5,000	5,000	5,000
Transfers Out	0	0	0	0
Total Other Financing Sources (	5,000	5,000	12,375	5,000
Fund Balance, December 31	$8,455,961	$2,241,688	$6,889,847	$1,535,062

Appropriated Regular Operations	$19,900,390
Appropriated Fund Balance	1,535,062
Total Appropriations	21,435,452

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
200	000	411.100	Property Tax Current	3,792,801	3,640,889	3,760,132	3,760,132
200	000	411.200	Property Tax Delinquent	196,343	316,599	326,968	326,968
200	000	411.300	Contra Tax Credit	17	0	0	0
200	000	411.310	Contra Washington TIF 1	9,401	8,300	90	0
200	000	411.311	Contra Washington TIF 2	(3,356)	0	0	0
200	000	412.100	Financial Institution Tax	2,351	900	900	900
200	000	415.100	Surtax	30,633	28,000	28,000	28,000
200	000	419.100	Gas Tax	1,608,783	1,550,000	1,550,000	1,629,190
200	000	420.100	Motor Vehicle Tax	657,759	500,000	500,000	535,840
200	000	420.150	Conservation Commission	468	375	375	375
200	000	421.100	Capital Improvement Sales Tax	6,272,334	6,300,000	6,200,000	6,200,000
			Total Taxes	12,567,534	12,345,063	12,366,465	12,481,405
200	000	441.210	FEMA Flood Damage Reimb.	459,983	0	178,285	0
200	000	442.100	Federal Projects	947,642	4,524,000	3,000,000	3,248,000
			Total Inter Gov. Revenue	1,407,825	4,524,000	3,178,285	3,248,000

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
200	000	491.100	Interest-Taxes	37,711	39,000	46,000	40,000
200	000	492.100	Interest - Investments	14,988	8,600	39,500	35,000
200	000	492.154	Series 08 Restricted Interest	149	0	332	200
			Total Interest Revenue	52,848	47,600	85,832	75,200
200	000	493.050	Insurance Reimbursement	21,172	0	8,768	0
200	000	494.010	**R&B Rte. 47 Study Revenue**	0	0	110,000	0
200	000	497.100	Miscellaneous	13,558	0	46,739	0
			Total Other Revenue	34,730	0	165,507	0
200	000	496.100	Sale of Asset	0	0	7,375	0
200	000	498.100	Transfers From General Fund	5,000	5,000	5,000	5,000
			Total Other Financing Sources	5,000	5,000	12,375	5,000
200	000	429.100	Collector's Commission Adjust.	(40,183)	(39,000)	(39,000)	(40,000)
200	000	429.101	Assessor Commission Adjust.	(24,462)	(24,000)	(24,000)	(24,000)
200	000	429.200	Special Road District Adjust.	(807,350)	(815,000)	(815,000)	(800,000)
200	000	429.201	Cities Share Adjustment	(416,702)	(424,000)	(424,000)	(400,000)
200	000	429.202	Grant Program Adjustment	0	(315,000)	0	0
			Total Adjustments to Revenue	-1,288,697	-1,617,000	-1,302,000	-1,264,000
			Total Road & Bridge Revenue	**12,779,040**	**15,304,663**	**14,606,464**	**14,546,606**

ROAD AND BRIDGE ADMINISTRATION

DEPARTMENTAL FUNCTIONS

Manages Road & Bridge budget, applies for and manages federal grants and contracts to replace bridges, road relocations and reconstruction. This department is responsible for equipment specifications and purchases. Manages a department governed by both a union contract and personnel policy.

2017 OBJECTIVES

To oversee the objectives in Road & Bridge Operations.

BUDGET HIGHLIGHTS

The 2018 budgeted amount for contractual services has increased $22,500. This is for web-based work order management and web-based time clock management. There is no budget for consultant fees for 2018.

ROAD AND BRIDGE ADMINISTRATION

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Highway Engineer/Administrator	1	1	1	0.0
West District Highway Supervisor	1.0	1.0	1.0	0.0
East District Highway Supervisor	1.0	1.0	1.0	0.0
Highway Shop Supervisor	1.0	1.0	1.0	0.0
Engineering Intern	0.5	0.0	0.0	0.0
Highway Records Clerk	1.0	1.0	0.0	(1.0)
Administrative Assistant	0.0	0.0	1.0	1.0
Office Assistant	1.0	1.0	1.0	0.0
	6.5	6.0	6.0	0.0

During 2017, the Highway Records Clerk position was replaced with an Administrative Assistant position.

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE ADMINISTRATION

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	200	627	611.100	Regular Wages	313,088	318,722	318,722	326,692
2	200	627	611.200	Overtime	0	0	224	0
4	200	627	613.100	FICA	21,816	24,382	24,399	24,992
5	200	627	614.100	Retirement-LAGERS	47,544	52,908	52,945	55,211
6	200	627	617.100	Life Insurance	297	317	317	360
7	200	627	617.200	Health Insurance	55,352	45,904	45,904	41,313
8	200	627	617.300	Dental Insurance	2,079	2,218	2,218	2,351
9	200	627	617.400	Vision Insurance	664	709	709	731
10				**Total Personnel Services**	440,840	445,160	445,438	451,650
11								
12								
13	200	627	623.100	Telephone	2,148	3,200	4,500	4,000
14	200	627	624.100	Postage & Freight	119	500	150	500
15	200	627	626.100	Maintenance & Repairs	240	1,250	400	1,000
16	200	627	632.200	Contractual Services	4,842	0	500	22,500
17	200	627	634.100	Training	2,319	4,800	3,800	6,100
18				**Total Services**	9,668	9,750	9,350	34,100
19								
20								
21	200	627	651.100	Office Supplies	2,529	2,500	2,500	3,500
22	200	627	651.104	Uncapitalized Equipment	0	0	5,000	7,000
23	200	627	653.100	Books & Publications	88	250	250	300
24	200	627	654.100	Memberships	0	175	100	200
25	200	627	655.100	Business Expense	685	400	200	400
26	200	627	661.100	Miscellaneous Other	154	1,600	1,000	1,800
27				**Total Supplies & Other**	3,456	4,925	9,050	13,200
28								
29								
30	200	627	687.100	Office Equipment	344	16,000	9,000	0
31				**Total Capital Outlay**	344	16,000	9,000	0
32								
33	200	627	697.300	Consultant Fees	0	14,000	10,000	0
34				**Total Capital Improvement**	0	14,000	10,000	0
35								
36								
37				**ROAD & BRIDGE**				
38				**ADMINISTRATION**				
39				**TOTAL EXPENDITURES**	**454,308**	**489,835**	**482,838**	**498,950**

ROAD & BRIDGE OPERATIONS

DEPARTMENTAL FUNCTIONS

- Responsible for the repair, maintenance, upgrade and snow removal of 835 miles of roadway, 1,670 miles of road right of way and 160 bridges.
- Crews construct new roads (chip seal surfacing) and apply hot mix overlay.
- The Highway Department shops maintain its fleet of vehicles including heavy equipment.

2017 ACCOMPLISHMENTS

- Close out Circle Drive Bridge
- Final Plans developed for Shawnee Ford Bridge
- Final plans, acquisition of right-of-way and construction West Casco Road realignment
- Completed preliminary plans and right-of-way acquisition Possum Hollow Bridge
- Completed preliminary plans and began right-of-way acquisition for Fiddle Creek Bridge
- Completed agreement with MODOT for Ridge Road Bridge
- Solicited engineering firms for Ridge Road Bridge
- Added Beouf Creek Road bridge replacement to TIP
- Continued construction on Bend Road Bridge
- Final plans, solicit bids and began construction American Inn Culvert replacement
- Started preservation treatment for asphalt overlays on St. Albans Road
- Contracted asphalt overlays of Webber Creek Road and St Louis Rock Road
- Provided documentation and cost to FEMA for disaster declaration
- Pursued and purchased capital equipment and items
- Researched and implemented work order system
- Installed brine making system
- Aided MODOT with biennial bridge inspections

2018 OBJECTIVES

- Achieve environmental permits and solicit bids for Shawnee Ford Bridge
- Final plans, solicit bids and construct Possum Hollow Bridge
- Complete right-of-way acquisition, final plans and solicit bids Fiddle Creek Bridge
- Contract with engineering consultant and prepare preliminary plans Ridge Road Bridge
- Submit bridge replacement TIP application
- Submit bridge replacement to utilize BRO funds

- Select firm and perform road inspection and rating system
- Preliminary plans and construction Schoenberg Road culvert
- Pursue numerous deficient culvert replacements
- Complete Route 47 Traffic Study
- Pursue engineering and permitting for non-bridge/culvert replacements

BUDGET HIGHLIGHTS

$50,000 has been budgeted for electrical and data line updates at the east shop. $24,000 has been budgeted under miscellaneous other of which $22,000 is for building divided storage with concrete blocks. The capital improvement principal line has $1,337,200 budgeted of which $500,000 is for a prepayment on the 2012 series of certificates of participation. The budget for vehicles has increased by $30,000 up to $105,000 for 2018. The budget for other equipment has increased from $1,468,000 in 2017 to $1,528,000 in 2018 (see capital asset detail). The appropriation for road repair materials has increased $1,009,000 up to $3,274,000 for 2018. Appropriations for equipment operations have increased $68,000 for 2018 for a total of $6S4,000. $130,000 has been budgeted for the Route 47 study for the 2018 budget year. Total appropriations for capital improvements are $6,996,500 which is $1,116,500 less than the 2017 adopted budget amount.

ROAD AND BRIDGE OPERATIONS

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Open Positions	0.0	2.0	3.0	1.0
Leadperson 2	1.0	1.0	0.0	(1.0)
Leadperson 3	1.0	1.0	2.0	1.0
Leadperson 4	0.0	0.0	0.0	0.0
Leadperson 5	9.0	9.0	8.0	(1.0)
Operator 1	1.0	0.0	1.0	1.0
Operator 1- Asphalt Crew	0.0	0.0	0.0	0.0
Operator 2	1.0	3.0	2.0	(1.0)
Operator 3	3.0	1.0	0.0	(1.0)
Operator 4	1.0	3.0	3.0	0.0
Operator 5	17.0	16.0	16.0	0.0
T Crewperson 1	3.0	3.0	2.0	(1.0)
T Crewperson 2	0.0	1.0	1.0	0.0
T Crewperson 3	0.0	0.0	0.0	0.0
T Crewperson 4	1.0	0.0	0.0	0.0
T Crewperson 5	2.0	2.0	2.0	0.0
T Laborer 1	1.0	0.0	1.0	1.0
T Mechanic 1	1.0	0.0	0.0	0.0
T Mechanic 2	0.0	1.0	1.0	0.0
T Mechanic 3	2.0	1.0	0.0	(1.0)
T Mechanic 4	0.0	1.0	2.0	1.0
Truck Driver 1	3.0	0.0	2.0	2.0
Truck Driver 2	1.0	2.0	4.0	2.0
Truck Driver 3	0.0	1.0	1.0	0.0
Truck Driver 4	1.0	0.0	0.0	0.0
Truck Driver 5	5.0	6.0	3.0	(3.0)
	54.0	54.0	54.0	0.0

Positions and titles changed from within.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Bridges Constructed	1	1	0	0
Miles of Roads Paved	13	7	13	13

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE OPERATIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	200	901	611.100	Regular Wages	2,238,639	2,361,300	2,361,300	2,346,161
2	200	901	611.200	Overtime Wages	6,661	20,000	20,000	20,000
3	200	901	612.100	Part-time Wages	80,511	110,000	110,000	110,000
4	200	901	613.100	FICA	164,068	190,584	190,584	189,426
5	200	901	614.100	Retirement-LAGERS	338,499	395,296	395,296	392,783
6	200	901	615.100	Unemployment	1,246	20,000	20,000	20,000
7	200	901	616.100	Workman's Compensation	286,578	300,000	300,000	300,000
8	200	901	617.100	Life Insurance	2,697	2,799	2,799	3,060
9	200	901	617.200	Health Insurance	443,380	439,543	439,543	379,659
10	200	901	617.300	Dental Insurance	18,880	19,589	19,589	19,976
11	200	901	617.400	Vision Insurance	6,032	6,259	6,259	6,206
12				**Total Personnel Services**	3,587,191	3,865,370	3,865,370	3,787,271
13								
14								
15	200	901	623.100	Telephone	6,465	6,200	6,000	6,500
16	200	901	626.104	Maintenance & Repairs-Bldgs.	23,703	0	0	50,000
17	200	901	632.200	Contractual Services	854	1,000	1,000	1,000
18	200	901	634.100	Training	0	5,500	2,000	6,000
19				**Total Services**	31,022	12,700	9,000	63,500
20								
21	200	901	651.104	Uncapitalized Equipment	0	0	21,000	19,000
22	200	901	655.100	Business Expense	75	150	100	150
23	200	901	659.100	Uniforms	20,705	50,250	25,000	39,000
24	200	901	661.100	Miscellaneous Other	0	2,000	2,000	24,000
25				**Total Supplies & Other**	20,780	52,400	46,100	82,150
26								
27	200	901	671.100	Capital Improvement Principal	806,400	820,400	820,400	1,337,200
28	200	901	672.100	Interest	590,596	577,370	577,370	561,819
29				**Total Debt Service**	1,396,996	1,397,770	1,397,770	1,899,019
30								
31								
32	200	901	681.100	Land	0	1,000	0	1,000
33	200	901	681.120	Federal Bridge Land Acquisition	0	65,000	5,000	65,000
34	200	901	682.100	Buildings	4,440	101,000	30,000	0
35	200	901	685.100	Vehicles	110,131	75,000	75,000	105,000
36	200	901	686.100	Other Equipment	651,397	1,468,000	980,000	1,528,000
37	200	901	687.100	Office Equipment	0	10,000	0	0
38				**Total Capital Outlay**	765,968	1,720,000	1,090,000	1,699,000

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	200	901	692.100	Rock - West	221,743	400,000	400,000	440,000
2	200	901	692.101	Rock - East	157,037	130,000	140,000	275,000
3	200	901	692.110	Pea Gravel - West	16,301	40,000	40,000	50,000
4	200	901	692.111	Pea Gravel - East	14,933	15,000	60000	65,000
5	200	901	692.200	Asphalt Patching - West	438,560	445,000	445,000	500,000
6	200	901	692.201	Asphalt Patching - East	294,291	340,000	320,000	580,000
7	200	901	692.300	Liquid Asphalt - West	200,047	230,000	230,000	310,000
8	200	901	692.301	Liquid Asphalt - East	28,748	95,000	95,000	426,000
9	200	901	692.400	Herbicide	28,072	30,000	20,000	30,000
10	200	901	692.500	Salt	105,011	295,000	150,000	273,000
11	200	901	692.600	Striping	32,677	75,000	75,000	100,000
12	200	901	692.700	Culverts	107,342	125,000	110,000	125,000
13	200	901	692.800	Miscellaneous Road Repairs	13,831	25,000	25,000	30,000
14	200	901	692.850	Bike Trail Maintenance	1,100	0	0	0
15	200	901	692.900	Contractual Serv.-Maintenance	7,947	20,000	10,000	70,000
16				**Total Road Repair Materials**	1,667,640	2,265,000	2,120,000	3,274,000
17								
18								
19	200	901	693.100	Regular Operations - Bridge	6,404	50,000	40,000	80,000
20	200	901	693.900	Contractual Services-Bridge	0	40,000	20,000	30,000
21				**Total Bridge & Culvert Repairs**	6,404	90,000	60,000	110,000
22								
23								
24	200	901	694.100	Fuel	283,140	460,000	275,000	460,000
25	200	901	694.200	Tires	69,482	80,000	75,000	103,000
26	200	901	694.300	Grease & Oil	14,237	21,000	18,000	21,000
27	200	901	694.500	Cutting Edges	10,290	25,000	20,000	70,000
28				**Total Equipment Operations**	377,149	586,000	388,000	654,000
29								
30								
31	200	901	695.100	Equipment Repair & Maintenance	364,407	380,000	380,000	402,000
32	200	901	695.200	Equipment Rental	12,778	30,000	20,000	30,000
33				**Total Equip. Repair & Maint.**	377,185	410,000	400,000	432,000
34								
35	200	901	696.010	Route 47 Study Expenditures	0	0	100,000	130,000
36	200	901	696.100	Sign Supplies	26,935	40,000	37,000	50,000
37	200	901	696.200	Tools	5,831	20,000	16,000	25,000
38	200	901	696.300	Hwy. Garage Maint. & Operations	23,389	35,000	35,000	40,000
39	200	901	696.500	Radio Maintenance	10,802	15,000	15,000	19,000
40	200	901	696.600	Miscellaneous General Expense	13,259	20,000	18,000	25,000
41	200	901	696.700	Insurance	88,019	99,298	100,500	115,000
42				**Total General Expenses**	168,235	229,298	321,500	404,000

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	200	901	697.200	Hot Mix Overlays	483,552	1,038,000	900,000	1,662,000
2	200	901	697.300	Consultant Fees	27,735	125,000	10,000	140,000
3	200	901	697.400	County Bridge Projects	0	150,000	130,000	119,500
4	200	901	697.410	County Bridge Consultant Fees	13,351	225,000	50,000	85,000
5	200	901	697.600	Federal Bridge Projects	1,431,507	5,000,000	3,800,000	3,500,000
6	200	901	697.610	Federal Bridge Consultant Fees	134,180	655,000	600,000	560,000
7	200	901	697.700	Miscellaneous Capital Projects	0	220,000	150,000	130,000
8	200	901	697.910	Franklin County Grant Program	426,264	700,000	250,000	800,000
9				**Total Capital Improvements**	2,516,589	8,113,000	5,890,000	6,996,500
10								
11								
12				**ROAD & BRIDGE OPERATIONS**				
13				**TOTAL EXPENDITURES**	**10,915,159**	**18,741,538**	**15,589,740**	**19,401,440**

ROAD AND BRIDGE FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated remaining fund balance in the Road and Bridge Fund.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Road and Bridge Fund. The estimated remaining fund balance for 2018 for the Road and Bridge Fund is $1,535,062. It is unlikely that these funds will be used.

ROAD AND BRIDGE FUND
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	200	142	632.200	Contractual Services	0	2,241,688	0	1,535,062

ASSESSMENT FUND

This fund is established and governed by RSMo 137.750. It accounts for the operations of the Franklin County Assessor's Office. The Assessor administers the fund.

ASSESSMENT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$812,046	$729,172	$796,431	$804,173
Estimated Revenue	933,804	900,042	903,014	889,574
Estimated Expenditures	(949,419)	(1,039,096)	(980,153)	(1,079,545)
Revenues Over (Under) Expenditures	(15,615)	(139,054)	(77,139)	(189,971)
Interfund Transfers In (Out)				
Transfers In	0	9,881	84,881	70,000
Transfers Out	0	0	0	0
Net Transfers	0	9,881	84,881	70,000
Fund Balance, December 31	$796,431	$599,999	$804,173	$684,202
Nonspendable	0			
Fund Balance Available For Appropriation	$796,431			

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
300	000	418.100	Taxing Entities Commission on Taxes	701,946	670,000	670,000	670,000
			Total Taxes	701,946	670,000	670,000	670,000
300	000	443.001	State Reimbursement	229,367	229,367	229,367	217,899
			Total Intergovernmental Revenue	229,367	229,367	229,367	217,899
300	000	492.100	Interest on Investments	694	0	2,000	1,000
300	000	492.300	Restricted Cash Earnings	560	675	675	675
300	000	497.100	Miscellaneous	1,237	0	972	0
			Total Miscellaneous Revenue	2,491	675	3,647	1675
300	000	498.100	Transfers From General Revenue	0	9,881	9,881	70,000
300	000	498.150	Transfers From Emergency Fund	0	0	75,000	0
			Total Transfers	0	9,881	84,881	70,000
			TOTAL ASSESSMENT FUND REVENUE	**933,804**	**909,923**	**987,895**	**959,574**

ASSESSMENT

FUND FUNCTIONS

The Assessor's office reviews and valuates all real property in Franklin County with the aid of a state approved mass appraisal software system. A percentage, which is based on the property's current use, is applied to the value. The resulting calculation is the assessed value. This assessment is used by taxing entities located within the County to determine property taxes on approximately 72,000 parcels. The Assessor's office also provides information to the general public through the means of personal interaction in both informal meetings as well as formal appeal settings.

Personal property is assessed each year and includes cars, trucks, motorcycles, tractors, etc. We mail over 50,000 personal and 3,500 business declaration forms each year, which are then returned to us for processing.

2017 ACCOMPLISHMENTS

- We made it through a reassessment year.

2018 OBJECTIVES

- Hire another field appraiser.

BUDGET HIGHLIGHTS

The State of Missouri significantly reduced the reimbursement revenue to counties in 2002, dropping the per parcel rate from $6.20 to $5.50 and then reducing it again in FY 2003 to $5.00. In addition, the state "froze" the parcel counts. In FY 2005, the state began an effort to restore the funding, reaching $6.00 per parcel in 2008.

During 2009, the Governor reduced the state reimbursement to $4.00 per parcel in an attempt to respond to the state's budget difficulties. During FY 2011, the state further reduced the per parcel rate to $3.41 and then again during FY 2012 reduced it to $3.00 per parcel. The reduction in per parcel rates from $6.00 in 2008 to $3.00 in 2013 has resulted in a $200,544 loss in revenue for this fund. The 2018 budget assumes a per parcel rate of $3.00 for 72,633 parcels.

ASSESSMENT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - Assessor	1.0	1.0	1.0	0.0
Personal Property Supervisor	1.0	1.0	1.0	0.0
Personal Property Research/ Lease Accounts	1.0	1.0	1.0	0.0 0.0
Personal Property Research/ Business Accounts	1.0	1.0	1.0	0.0
Personal Property Records Clerk	2.0	2.0	2.0	0.0
Res/Agricultural Supervisor	1.0	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	1.0	0.0
Field Appraiser I	2.0	2.0	2.0	0.0
Field Appraiser II	1.0	1.0	1.0	0.0
Field Appraiser III	1.0	1.0	1.0	0.0
Commercial/Industrial Appraiser	1.0	1.0	1.0	0.0
Real Estate Coordinator	1.0	1.0	1.0	0.0
Real Property Technician	1.0	1.0	1.0	0.0
Data Entry Clerk	1.0	1.0	1.0	0.0
	16.0	16.0	16.0	0.0

Beginning in 2016, the personal property and real estate budgets merged.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Real Estate Parcels Assessed	71,855	72,633	72,633	72,633
Personal Property Accounts Assessed	44,557	43,183	43,183	43,183

ASSESSMENT FUND EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	300	204	611.100	Regular Wages	595,071	605,409	593,795	647,152
2	300	204	613.100	FICA	41,237	46,314	45,425	49,507
3	300	204	614.100	Retirement-LAGERS	92,468	100,498	98,570	109,369
4	300	204	615.100	Unemployment	0	0	0	0
5	300	204	617.100	Life Insurance	808	845	845	1,000
6	300	204	617.200	Health Insurance	107,289	92,626	92,626	95,361
7	300	204	617.300	Dental Insurance	5,914	5,914	5,914	6,528
8	300	204	617.400	Vision Insurance	1,889	1,890	1,890	2,028
9				**Total Personnel Services**	844,676	853,496	839,065	911,945
10								
11								
12	300	204	623.100	Telephone	4,865	9,000	5,027	6,000
13	300	204	624.100	Postage & Freight	25,396	40,000	36,500	40,000
14	300	204	626.100	Maintenance & Repairs	2,006	5,200	3,950	5,200
15	300	204	629.100	Other Professional Services	22,280	33,000	31,850	33,000
16	300	204	632.200	Contractual Services	9,177	20,000	11,715	15,000
17	300	204	634.100	Training	3,077	10,000	9,050	10,000
18				**Total Services**	66,801	117,200	98,092	109,200
19								
20								
21	300	204	651.100	Office Supplies	2,286	5,000	2,055	5,000
22	300	204	651.104	Uncapitalized Equipment	0	0	1,000	10,000
23	300	204	652.100	Mileage	6,513	15,000	5,000	10,000
24	300	204	653.100	Books & Publications	2,818	5,700	2,910	5,700
25	300	204	654.100	Memberships	900	1,500	266	1,500
26	300	204	655.100	Business Expense	114	1,200	400	1,200
27	300	204	656.100	Printing & Binding	19,463	30,000	31,365	25,000
28				**Total Supplies & Other**	32,094	58,400	42,996	58,400
29								
30								
31								
32	300	204	685.100	Vehicles	0	0	0	0
33	300	204	687.100	Office Equipment	5,848	10,000	0	0
34				**Total Capital Outlay**	5,848	10,000	0	0
35								
36								
37				**ASSESSOR-REAL ESTATE**				
38				**TOTAL EXPENDITURES**	**949,419**	**1,039,096**	**980,153**	**1,079,545**

ASSESSMENT FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or part of the estimated remaining fund balance in the Assessment Fund as emergency reserves.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Assessment Fund. The estimated remaining fund balance for 2018 for the Assessment Fund is $684,202. There are no appropriations for 2018.

ASSESSMENT FUND
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	300	142	632.200	Contractual Services	0	0	0	0

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff.

In the mid 1980's voters approved a half-cent capital improvement sales tax for the construction of a new law enforcement building and jail. This tax provided sufficient funds to allow the County to pay for the jail before the tax expired.

Upon completion of the jail in 1986, there was approximately $2,000,000 remaining. These funds were restricted for capital improvement projects for the Sheriff's department.

BUDGET HIGHLIGHTS

In 2008, the County borrowed $13,885,000 in certificates of participation. Of that amount, $1,527,350 was used to update the HVAC at the Sheriff's department. During 2018, the Sheriff plans to retire this portion of the 2012 series of certificates of participation debt owed by the County. $1,106,000 has been budgeted for this debt reduction.

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$1,535,659	$1,463,219	$1,464,581	$1,400,201
Projected Revenues	3,807	2,000	10,520	2,500
Estimated Expenditures	(74,885)	(75,000)	(74,900)	(1,402,701)
Revenues Over (Under) Expenditures	(71,078)	(73,000)	(64,380)	(1,400,201)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers	0	0	0	0
Fund Balance, December 31	$1,464,581	$1,390,219	$1,400,201	$0

REVENUE

				2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
400	000	492.100	Interest	3,799	2,000	10,500	2,500
400	000	492.155	Series 08 Restricted Interest	8	0	20	0
			Total Revenue	3,807	2,000	10,520	2,500

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

EXPENSES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	400	317	626.100	Maintenance & Repairs	0	0	0	385,701
2	400	317	632.200	Contractual Services	46	100		1,000
3				**Total Services**	46	100	0	386,701
4								
5	400	317	671.100	Principal	43,200	43,950	43,950	1,000,000
6	400	317	672.100	Interest	31,639	30,950	30,950	16,000
7				**Total Debt Service**	74,839	74,900	74,900	1,016,000
8								
9								
10				**CAPITAL IMPROVEMENTS**				
11				**TOTAL EXPENDITURES**	**74,885**	**75,000**	**74,900**	**1,402,701**

BUILDING FUND

FUND FUNCTIONS

Thls budget is under the direction of the County Commission.

This budget is established to provide for the acquisition, construction or renovation of capital facilities.

BUDGET HIGHLIGHTS

The 2018 budget includes debt service payments of $574,650 for the 2012 series of certificates of participation.

Interest earned and a $70,000 yearly payment from the law library is the only source of revenue for this fund. As yearly debt services payments are made, the balance in this fund is declining.

BUILDING FUND

	2016 Actual	2016 Adopted Budget	2016 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$3,232,465	$2,807,362	$2,806,878	$2,463,494
Projected Revenues	148,531	79,050	230,700	90,200
Operating Expenditures	(574,118)	(575,150)	(574,084)	(576,650)
Revenues Over (Under) Expenditures	(425,587)	(496,100)	(343,384)	(486,450)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$2,806,878	$2,311,262	$2,463,494	$1,977,044

REVENUE

				2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
450	000	492.100	Interest	8,470	9,000	20,500	20,000
450	000	492.156	Series 08 Restricted Interest	61	50	200	200
450	000	497.100	Miscellaneous	140,000	70,000	210,000	70,000
			Total Miscellaneous Revenue	148,531	79,050	230,700	90,200

BUILDING FUND

EXPENSES

	Fund	Dept.	No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	450	320	632.200	Contractual Services	352	1,000	0	2,000
2				**Total Services**	352	1,000	0	2,000
3								
4	450	320	671.100	Principal	331,200	336,950	336,950	343,850
5	450	320	672.100	Interest	242,566	237,200	237,134	230,800
6				**Total Debt Service**	573,766	574,150	574,084	574,650
7								
8								
9				**TOTAL BUILDING FUND**				
10				**EXPENDITURES**	574,118	**575,150**	**574,084**	**576,650**

COMMUNITY DEVELOPMENT FUND

FUND FUNCTIONS

This budget is under the direction of the County Commission.

This budget is established for the various Community Development Block programs and other economic development projects.

The Franklin County Revolving Loan Program is also administered from this fund. In 1984, the County received a grant from the Missouri Department of Economic Development to loan funds to area individuals and businesses to promote economic development. The purpose of this program is to provide short and long-term financing to individuals and companies within Franklin County to promote overall economic development by achieving public policy goals and creating new employment opportunities.

BUDGET HIGHLIGHTS

On August 8, 2017, the County Commissioners adopted Commission Order 2017-279. This order terminated Franklin County's involvement in the Revolving Loan Program. In order to terminate the Revolving Loan Fund grant award it is necessary to repay to the Economic Development Administration the Federal share of the capital base in the sum of $204,988.94.

COMMUNITY DEVELOPMENT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$459,159	$421,118	$461,203	$307,976
Projected Revenues	24,041	2,640	2,288	250
Operating Expenditures	(21,997)	(377,077)	(205,515)	(308,226)
Revenues Over (Under) Expenditures	2,044	(374,437)	(203,227)	(307,976)
Interfund Transfers In (Out)	0	0	50,000	0
Fund Balance, December 31	$461,203	$46,681	$307,976	$0
Nonspendable	0			
Fund Balance Available For Appropriation	$461,203			

REVENUE

Fund	Dept.	Account No.	Dascription	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
500	000	443.418	Beauty View Acres Water Proj.	21,037	0	0	0
500	000	450.020	FEDA Loan File/Close Fee	0	375	0	0
			Total Intargovernmental Revanua	21,037	375	0	0
500	000	491.105	Interest on Bailey Loans	274	350	93	0
500	000	491.110	Interest on FEDA Loans	751	580	65	0
500	000	492.100	Investment Interest	840	850	1,322	250
500	000	492.110	Franklin County EDA Interest	510	485	783	0
			Total Interest	2,375	2,265	2,263	250
500	000	497.100	Miscellaneous	629	0	25	0
			Total Other Revenue	629	0	25	0
			TOTAL COMMUNITY DEVELOPMENT REVENUE	**24,041**	**2,640**	**2,288**	**250**
500	000	498.800	Transfer From Brush Creek	0	0	50,000	0

COMMUNITY DEVELOPMENT FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	500	633	696.600	Miscellaneous Expenses	510	250	526	307,226
2				**Total Miscellaneous Expenses**	510	250	526	307,226
3								
4	500	634	662.100	Bad Debt Expense	0	0	0	0
5				**Total Bad Debt Expense**	0	0	0	0
6								
7	500	635	696.600	Grant Pass Through Payments	21,037	0	0	0
8				**Total Grant Pass Through Pay**	21,037	0	0	0
9								
10								
11	500	638	632.200	Contractual Services/Transfer Out	0	0	0	0
12				**Total Brush Creek Sewer Exp.**	0	0	0	0
13								
14	500	650	632.050	Loans Granted	0	375,827	204,989	0
15				**Total Community**				
16				**Development Loans**	0	375,827	204,989	0
17								
18	500	650	632.210	Administrative Expenses	450	1,000	0	1,000
19				**Total Administrative Expenses**	450	1,000	0	1,000
20								
21								
22				**TOTAL COMMUNITY**				
23				**DEVELOPMENT EXPENDITURES**	**21,997**	**377,077**	**205,515**	**308,226**

HAVA SERVICES

FUND FUNCTIONS

The HAVA Fund is budgeted under the direction of the County Clerk. It was established in 2002 under the Help America Vote Act. At that time Franklin County received funds to purchase new optical scan and direct recording equipment and stop using the paper ballot with "hanging chads". The majority of the funds used were from federal and state grants with the county expending approximately $80,000. Funding for the HAVA Fund comes from the election authority charging a fee to each taxing entity using equipment. This would also include any fees collected for copies of voter rolls, election returns or other copies and the user fees.

Over the years, as with any electronic system, we started having systems failures. New equipment was developed but federal and state grant money all but dried up. In 2013 new equipment was purchased at a cost of approximately $414,000. Plans were made to retire the debt over a three year period using any available grant money, funds from the election services fund, the HAVA Fund and any other funding made available by the county.

The loans were retired in 2014. The fund now will build up with the intent of having funds available for new equipment in the future. These funds shall only be used on election equipment or election supplies to improve the conduct of an election. They shall not be used as part of the general fund and shall be expended at the direction of the election authority.

2017 ACCOMPLISHMENTS

- We reviewed our equipment needs to run successful elections.

2018 OBJECTIVES

- We will continue to build fund balances for future expenditures.

BUDGET HIGHLIGHTS

There are no appropriations for 2018.

HAVA SERVICES

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$19,788	$94,071	$49,313	$2,217
Projected Revenues	56,465	205	308	0
Operating Expendiures	(26,940)	0	0	0
Revenues Over (Under) Expenditures	29,525	205	308	0
Transfers In (Out)	0	(94,000)	(47,404)	0
Fund Balance, December 31	$49,313	$276	$2,217	$2,217

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
550	000	451.310	HAVA Fees Revenue	56,304	200	233	0
550	000	492.100	Investment Interest	161	5	75	0
550	000	497.100	Miscellaneous	0	0	0	0
			TOTAL HAVA SERVICES REVENUE	**56,465**	**205**	**308**	**0**

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
550	551	626.100	Maintenance and Repairs	0	0	0	0
550	551	632.200	Contractual Services	0	0	0	0
			Total Services	0	0	0	0
550	551	651.104	Uncapitalized Equipment	0	0	0	0
			Total Supplies & Other	0	0	0	0
550	551	687.100	Office Equipment	26,940	0	0	0
			Total Capital Outlay	26,940	0	0	0
			HAVA SERVICES TOTAL EXPENDITURES	**26,940**	**0**	**0**	**0**
550	551	690.575	Transfer to Election Equipment Replacement Fund	0	94,000	47,404	0

ELECTION EQUIPMENT REPLACEMENT FUND

FUND FUNCTIONS

The County Clerk administers this fund. It is used to purchase election equipment.

BUDGET HIGHLIGHTS

Funding for this fund will be generated from rental fees charged to the entities for elections. The purpose of the fund is to set aside money for future election equipment purchases.

ELECTION EQUIPMENT REPLACEMENT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$0	$0	$46,575	$112,911
Projected Revenues	26,975	18,600	18,932	0
Operating Expendiures	0	(33,000)	0	(26,000)
Revenues Over (Under) Expenditures	26,975	(14,400)	18,932	(26,000)
Transfers In (Out)	19,600	94,000	47,404	0
Fund Balance, December 31	$46,575	$79,600	$112,911	$86,911

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
575	000	451.320	Equipment Lease	26,975	18,550	18,550	0
575	000	492.100	Investment Interest	0	50	382	0
575	000	497.100	Miscellaneous	0	0	0	0
			TOTAL ELECTION EQUIPMENT REPLACEMENT FUND REVENUE	**26,975**	**18,600**	**18,932**	**0**
575	000	498.100	Transfer From General	19,600	0	0	0
575	000	498.550	Transfer From HAVA	0	94,000	47,404	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
575	551	626.100	Maintenance and Repairs	0	1,000	0	0
575	551	632.200	Contractual Services	0	0	0	0
			Total Services	0	1,000	0	0
575	551	651.104	Uncapitalized Equipment	0	0	0	0
			Total Supplies & Other	0	0	0	0
575	551	687.100	Office Equipment	0	32,000	0	26,000
			Total Capital Outlay	0	32,000	0	26,000
			ELECTION EQUIPMENT REPLACEMENT FUND TOTAL EXPENDITURES	**0**	**33,000**	**0**	**26,000**

LAW ENFORCEMENT TRAINING FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff.

This budget is used to account for revenues which are used for law enforcement training.

BUDGET HIGHLIGHTS

For 2018, $30,000 has been budgeted under training and $15,000 for post commission expenses, leaving an estimated fund balance of $60,490.

LAW ENFORCEMENT TRAINING FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January	$6,689	$33,019	$34,823	$57,540
Projected Revenues	31,146	41,330	42,785	47,950
Operating Expenditures	(33,012)	(30,000)	(20,068)	(45,000)
Revenues Over (Under) Expenditures	(1,866)	11,330	22,717	2,950
Interfund Transfers In (Out)				
Transfers In	30,000	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	30,000	0	0	0
Fund Balance, December 31	$34,823	$44,349	$57,540	$60,490

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
600	000	444.100	Post Commission Fees	9,152	13,500	13,500	15,000
600	000	455.100	Court Fees	15,146	20,000	20,000	24,800
600	000	455.125	Fees Municipal Court Revenue	6,776	7,800	8,000	8,000
600	000	492.100	Investment Interest	72	30	200	150
600	000	497.100	Miscellaneous Revenue	0	0	1,085	0
			Total Revenue	**31,146**	**41,330**	**42,785**	**47,950**
600	000	498.620	Transfers from LESTF	30,000	0	0	0

LAW ENFORCEMENT TRAINING FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	600	750	626.100	Maintenance & Repairs	0	0	0	0
2	600	750	629.100	Other Professional Services	0	0	0	0
3	600	750	632.200	Post Commission Expense	0	0	0	15,000
4	600	750	634.100	Training	33,012	30,000	20,068	30,000
5				**Total Services**	33,012	30,000	20,068	45,000
6								
7								
8	600	750	651.104	Uncapitalized Equipment	0	0	0	
9	600	750	660.100	Other Supplies	0	0	0	0
10				**Total Supplies & Other**	0	0	0	0
11								
12								
13	600	750	686.100	Other Equipment	0	0	0	0
14				**Total Capital Outlay**	0	0	0	0
15								
16				**LAW ENFORCEMENT TRAINING**				
17				**TOTAL EXPENDITURES**	**33,012**	**30,000**	**20,068**	**45,000**

FAMILY COURT FUND

FUND FUNCTIONS

Due to legislation, all Juvenile Court employees became Missouri State employees as of July 1, 1999. As mandated by State Statute, the portion of the Franklin County budget which would have been used for salaries was given a new title called "Maintenance of Effort Funding." Under the new State Statute, the amount of "Maintenance of Effort Funding" is based upon the salaries for 1997, less the State reimbursement, in accordance with legislation. The "Maintenance of Effort Funding" is being budgeted to fund a Family Court, as requested by the 20th Judicial Circuit Court.

2017 ACCOMPLISHMENTS

- Continued to offer high quality Parent Education Program.
- Continued offering services without filling Family Court Administrator position.

BUDGET HIGHLIGHTS

$70,000 is budgeted to be transferred in from the General Fund Maintenance of Effort.

FAMILY COURT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$38,555	$16,805	$16,289	$11,614
Projected Revenues	25,420	26,100	23,000	23,000
Operating Expenditures	(47,686)	(101,450)	(47,675)	(101,450)
Revenues Over (Under) Expenditures	(22,266)	(75,350)	(24,675)	(78,450)
Interfund Transfere In (Out)				
Transfers In	0	70,000	20,000	70,000
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	70,000	20,000	70,000
Fund Balance, December 31	$16,289	$11,455	$11,614	$3,164

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
610	000	458.201	Family Court $30 Surcharge	25,108	26,000	23,000	23,000
610	000	456.203	Parenting Education Costs	210	0	0	0
			Total Fees/Services Revenue	25,318	26,000	23,000	23,000
610	000	492.100	Interest on Investments	102	100		
610	000	493.025	Salary Reimbursement-Family Ct.	0	0	0	0
610	000	493.027	State Postage Reimbursement	0	0	0	0
			Total Miscellaneous Revenue	102	100	0	0
610	000	496.100	Transfers From General Revenue Maintenance of Effort	0	70,000	20,000	70,000
			Total Transfers In	0	70,000	20,000	70,000

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	610	010	624.100	Postage & Freight	0	0	0	0
2	610	010	632.200	Contractual Services	11,016	50,000	0	50,000
3				**Total Services**	11,016	50,000	0	50,000
4								
5								
6				**FAMILY COURT**				
7				**TOTAL EXPENDITURES**	**11,016**	**50,000**	**0**	**50,000**

FAMILY COURT FUND
JUVENILE MAINTENANCE OF EFFORT

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	610	283	611.100	Regular Wages	0	0	0	0
2	610	283	612.100	Part-Time Wages	0	0	0	0
3	610	283	613.100	FICA	0	0	0	0
4	610	283	614.100	Retirement-LAGERS	0	0	0	0
5	610	283	615.100	Unemployment	0	0	0	0
6	610	283	617.100	Life Insurance	0	0	0	0
7	610	283	617.200	Health Insurance	0	0	0	0
8	610	283	617.300	Dental Insurance	0	0	0	0
9	610	283	617.400	Vision Insurance	0	0	0	0
10				**Total Personnel Services**	0	0	0	0
11								
12								
13	610	283	623.100	Telephone	417	500	425	500
14	610	283	624.100	Postage & Freight	0	100	50	100
15	610	283	626.100	Maintenance & Repairs	0	500	0	500
16	610	283	632.200	Contractual Services	33,650	45,000	44,500	45,050
17	610	283	634.100	Training	0	500	0	500
18				**Total Services**	34,067	46,600	44,975	46,650
19								
20								
21	610	283	651.100	Office Supplies	67	350	150	300
22	610	283	651.104	Uncapitalized Equipment	0		0	1,500
23	610	283	652.100	Mileage	1,999	2,200	2,000	2,200
24	610	283	653.100	Books & Publications	0	200	0	200
25	610	283	655.100	Business Expense	537	600	550	600
26	610	283	656.100	Printing & Binding	0	0		
27				**Total Supplies & Other**	2,603	3,350	2,700	4,800
28								
29								
30								
31	610	283	687.100	Office Equipment	0	1,500	0	0
32				**Total Capital Outlay**	0	1,500	0	0
33								
34								
35				**FAMILY COURT-JUVENILE**				
36				**MAINTENANCE OF EFFORT**				
37				**TOTAL EXPENDITURES**	**36,670**	**51,450**	**47,675**	**51,450**
38								
39								
40				**TOTAL FAMILY COURT**				
41				**FUND EXPENDITURES**	**47,686**	**101,450**	**47,675**	**101,450**

TREATMENT COURT

DEPARTMENTAL FUNCTIONS

This is the first year that the Treatment Court Fund account is incorporated into the County's budget process. Prior to this, payments from the fund were overseen by the Treatment Court administrator and Treatment Court judge. This change in protocol will result in the Franklin County Treasurer being the custodian of the restricted fund, accounted for separately from the County General Revenue Fund. This transition occurred as a result of a recommendation from the accounting section of the State Court's Administrator's Office.

Treatment Court fees are collected pursuant to 478.001 RSMo. Payment of the fees by the participants is made to the Circuit Clerk's Office. A monthly check is issued to the Treatment Court for fees collected.

BUDGET HIGHLIGHTS

2018 is the first year this fund is incorporated into the County's budget process.

TREATMENT COURT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$0		$0	$0
Projected Revenues	0	0	0	99,060
Operating Expenditures	0	0	0	(99,060)
Revenues Over (Under) Expenditures	0	0	0	0
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$0	$0	$0	$0

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
611	000	455.155	Participant Fees Revenue	0	0	0	99,000
			Total Fees/Services Revenue	0	0	0	99,000
611	000	492.100	Investment Interest	0	0	0	60
611	000	497.100	Miscellaneous Revenue	0	0	0	0
			Total Miscellaneous Revenue	0	0	0	60

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	611	254	632.200	Contractual Services	0	0	0	90,850
2	611	254	633.100	Medical	0	0	0	1,060
3	611	254	634.100	Training	0	0	0	1,700
4				**Total Services**	0	0	0	93,610
5								
6	611	254	653.100	Books & Publications	0	0	0	600
7	611	254	656.100	Printing & Binding	0	0	0	150
8	611	254	660.100	Other Supplies	0	0	0	2,500
9	611	254	661.100	Miscellaneous Other	0	0	0	1,700
10	611	254	661.120	Refunds	0	0	0	500
11				**Total Supplies & Other**	0	0	0	5,450
12								
13								
14				**TREATMENT COURT FUND**				
15				**TOTAL EXPENDITURES**	**0**	**0**	**0**	**99,060**

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

FUND FUNCTIONS

This budget was created pursuant to Section 50.565 R5Mo. This fund is overseen by a five-member board, The Franklin County Law Enforcement Restitution Fund Board of Trustees.

The Court may order offenders to pay restitution up to three hundred dollars ($300.00) to the fund for any offense (with the exception of the charges of speeding, careless and imprudent driving, and any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction).

Money from the fund shall only be expended upon the approval of the majority of the board and for the following purposes: narcotics investigation, prevention, and intervention; purchase of law enforcement-related equipment and supplies for the Franklin County Sheriff's Department; matching funds for federal or state law enforcement grants; funding for the reporting of all state and federal crime statistics or information; and any county law enforcement-related expense, including those of the prosecuting attorney, approved by the board of trustees that is reasonably related to investigation, charging, preparation, trial, and disposition of criminal cases before the Courts of the State of Missouri.

BUDGET HIGHLIGHTS

This was a newly-created fund for 2016. However, the program was not implemented until 2017.

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$0	$150	$0	$703
Projected Revenues	0	50,050	703	1,005
Operating Expenditures	0	(50,000)	0	(1,500)
Revenues Over (Under) Expenditures	0	50	703	(495)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$0	$200	$703	$208

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
615	000	492.100	Investment Interest	0	50	3	5
615	000	496.150	Restitution Revenue	0	50,000	700	1,000
			Total Revenue	0	50,050	703	1,005

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	615	615	651.104	Uncapitalized Equipment	0	0	0	0
2	615	615	661.100	Miscellaneous Other	0	25,000	0	1,500
3				**Total Supplies & Other**	0	25,000	0	1,500
4								
5								
6	615	615	686.100	Other Equipment	0	25,000	0	0
7				**Total Capital Outlay**	0	25,000	0	0
8								
9								
10				**FRANKLIN COUNTY LAW**				
11				**ENFORCEMENT RESTITUTION**				
12				**TOTAL EXPENDITURES**	**0**	**50,000**	**0**	**1,500**

LAW ENFORCEMENT SALES TAX FUND

This fund is established and governed by RSMo 67.582. It accounts for the revenues of two voter-approved one-quarter cent sales taxes for laws enforcement services. The Sheriff administers this fund. It includes expenditures for the Law Enforcement Grant Department, the Sheriff's Department, as well as the Jail and Penal Department.

LAW ENFORCEMENT SALES TAX FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$2,986,453	$3,278,679	$2,590,396	$2,497,824
Projected Revenues	7,658,426	7,662,472	8,111,813	8,161,511
Operating Expenditures	(11,541,043)	(12,266,307)	(11,407,927)	(12,876,840)
Revenues Over (Under) Expenditures	(3,882,617)	(4,603,835)	(3,296,114)	(4,715,329)
Other Financing Sources(Uses)				
Sale of Capital Assets	925	0	220	0
Issue of Capital Lease	15,545	0	0	0
Transfers In	3,520,090	3,203,322	3,203,322	3,729,763
Transfers Out	(30,000)	0	0	0
Total Other Financing Sources (U	3,506,560	3,203,322	3,203,542	3,729,763
Fund Balance, December 31	$2,590,396	$ 1,878,166	$ 2,497,824	$ 1,512,258

Appropriated Regular Operations	$12,876,840
Appropriated Fund Balance	1,512,258
Total Appropriations	$14,389,098

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
620	000	411.310	Contra Washington TIF 1	(12,230)	0	0	0
620	000	411.311	Contra Washington TIF 2	(3,356.0)	0	0	0
620	000	417.150	Law Enforcement Sales Tax	6,272,462	6,300,000	6,200,000	6,200,000
			Total Tax Revenue	6,256,876	6,300,000	6,200,000	6,200,000
620	000	441.042	DWI Traffic Unit Grant/TSU	89,425	112,472	112,472	171,209
620	000	441.045	Byrne Grant Narc Unit	108,195	113,200	113,200	130,746
620	000	441.046	Impaired Driving	62,801	15,000	15,000	18,000
620	000	441.047	Youth Alcohol Grant	6,957	10,000	10,000	8,500
620	000	441.048	DWI Saturation	30,015	19,000	19,000	18,000
620	000	441.049	Speed Enf. Grant (HMV OT)	25,716	30,000	30,000	31,500
620	000	441.052	HIDTA Grant	125,080	125,000	125,000	125,000
620	000	441.055	Bullet Proof Vest Grant	0	0	0	40,000
620	000	441.057	Miscellaneous Enforcements	8,416	8,000	8,000	17,550
620	000	441.058	Misc. Federal Grants	12,760	0	0	0
620	000	441.070	MCSAP Grant Revenue	0	0	280,000	341,506
			Total Federal Grants	469,365	432,672	712,672	902,011

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	620	000	441.210	FEMA Flood Damage Reimb.	11,042	0	0	0
2	620	000	441.298	US Marshals Service Revenue	0	0	0	0
3	620	000	441.299	MOICAC Revenue	65,320	65,000	65,000	65,000
4	620	000	441.300	Computer Crime OT	14,906	17,500	17,500	19,500
5	620	000	441.301	Enforcement OT Reimbursement	4,944	7,500	0	0
6	620	000	441.301	Blue Print Grant	0	6,000	7,500	7,500
7	620	000	441.303	Task Force Officer OT Revenue	15,098	0	17,500	17,500
8	620	000	441.304	DEA Overtime	0	17,500	17,500	19,500
9				**Total Federal Reimbursement**	111,310	112,500	125,000	129,000
10								
11	620	000	443.356	State Narcotics Grant	0	0	0	0
12	620	000	443.357	Sheriff Salary Supplement	0	0	0	0
13	620	000	443.359	Asset Forefieture Revenue	22,098	0	0	0
14				**Total State Grants**	22,098	0	0	0
15								
16	620	000	444.998	MODOT Workzone	264	0	0	4,000
17				**Total State Reimbursement**	264	0	0	4,000
18								
19	620	000	463.300	Sheriff Fees	162,580	130,000	36,000	36,000
20	620	000	463.302	Prisoner Transport Fees	14,253	0	22,000	20,000
21	620	000	463.305	LESTF Muni. Ct. Fees Revenue	33,680	32,000	42,000	66,000
22	620	000	463.320	Sheriff SSA Inc. Payments	6,800	5,000	10,000	5,000
23	620	000	463.500	Sheriff SB 869 Fees	140,140	145,000	229,000	200,000
24	620	000	465.300	Prisoner Per Diem Other	336,109	490,000	640,000	550,000
25	620	000	465.310	Inmate Medical	10,101	4,300	7,500	7,500
26	620	000	465.350	Prisoner Phone Call Commission	34,439	10,000	37,000	37,000
27				**Total Charges For Services**	738,102	816,300	1,023,500	921,500
28								
29	620	000	492.100	Interest-Investments	4,778	1,000	10,000	5,000
30	620	000	493.028	Prepaid Meal Cards	0	0	540	0
31	620	000	493.050	Insurance Reimbursement	51,132	0	25,801	0
32	620	000	494.060	Law Enf. Blk Gr. (LLEBG)	0	0	0	0
33	620	000	496.100	Sale of Asset	925	0	220	0
34	620	000	497.100	Miscellaneous Revenue	4,501	0	14,300	0
35				**Total Other Revenue**	61,336	1,000	50,861	5,000
36								
37	620	000	498.000	Proceeds From Capital Lease	15,545	0	0	0
38	620	000	498.100	Transfers From General Fund	3,500,000	3,178,322	3,178,322	3,729,763
39	620	000	498.635	Transfer From Sheriff Revolving	0	0	0	0
40	620	000	498.685	Transfer From Municipal Court	20,090	25,000	25,000	0
41				**Total Other Financing Sources**	3,535,635	3,203,322	3,203,322	3,729,763
42								
43				**TOTAL LAW ENFORCEMENT**				
44				**REVENUE**	**11,194,986**	**10,865,794**	**11,315,355**	**11,891,274**

LAW ENFORCEMENT GRANT EXPENDITURES

DEPARTMENTAL FUNCTIONS

This budget is under the direction of the Sheriff. This budget is established to account for expenditures associated with the Franklin County Narcotics Enforcement Unit and the Multi-County Narcotics and Violent Crimes Enforcement Unit, which operate mostly on grants.

BUDGET HIGHLIGHTS

The 2018 budget reflects $30,500 in grant funding for overtime. $40,000 has been budgeted for vehicles for the 2018 budget year. The decrease in personnel services is due to some employees being paid from department 385 for the 2018 budget year.

LAW ENFORCEMENT GRANT EXPENDITURES

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Detective Deputy	3.0	3.0	2.0	(1.0)
Road Corporal	1.0	1.0	0.0	(1.0)
Road Patrol Deputy	1.0	1.0	0.0	(1.0)
Road Sergeant	1.0	1.0	0.0	(1.0)
	6.0	6.0	2.0	(4.0)

For 2018, the Road positioins are budgeted under Department 385.

LAW ENFORCEMENT GRANT EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	620	020	611.100	Regular Wages	284,174	295,922	288,350	98,696
2	620	020	611.200	Overtime	34,563	42,500	28,000	30,500
3	620	020	612.100	Part-Time Wages	0	0	0	0
4	620	020	613.100	FICA	22,880	25,889	24,201	9,883
5	620	020	614.100	Retirement-LAGERS	42,965	49,071	45,871	20,025
6	620	020	617.100	Life Insurance	317	317	317	120
7	620	020	617.200	Health Insurance	46,408	41,903	41,903	8,202
8	620	020	617.300	Dental Insurance	2,218	2,218	2,218	784
9	620	020	617.400	Vision Insurance	709	709	709	244
10				**Total Personnel Services**	434,234	458,529	431,569	168,454
11								
12								
13	620	020	623.100	Telephone	14,882	15,000	15,000	16,816
14	620	020	625.100	Rent & Leeses	27,000	27,000	27,000	27,000
15	620	020	626.100	Maintenance & Repairs	0	0	0	0
16	620	020	630.100	Utilities	0	0	0	0
17	620	020	632.200	Contractual Services	13,031	15,000	6,505	15,000
18	620	020	634.100	Training/Travel	5,000	5,000	5,000	13,698
19				**Total Services**	59,913	62,000	53,505	72,514
20								
21								
22	620	020	651.104	Uncapitalized Equipment	0	0	0	0
23	620	020	657.100	Fuel	22,478	30,000	30,000	30,000
24	620	020	661.100	Miscellaneous Other	20,000	20,000	20,000	20,000
25				**Total Supplies & Other**	42,478	50,000	50,000	50,000
26								
27								
28	620	020	685.100	Vehicles	79,401	42,000	35,140	40,000
29	620	020	686.100	Other Equipment	0	0	0	0
30				**Total Capital Outlay**	79,401	42,000	35,140	40,000
31								
32								
33				**LAW ENFORCEMENT GRANT**				
34				**TOTAL EXPENDITURES**	**616,026**	**612,529**	**570,214**	**330,968**

FRANKLIN COUNTY SHERIFF

DEPARTMENTAL FUNCTIONS

The Franklin County Sheriff's Office is a law enforcement agency responsible for operations of a Detention Center, Civil Process, Court Security, Road Patrol, Emergency Response Team, Detective Division, Traffic Division, Computer Crimes, Fleet Management, Public Relations and Administration. The Franklin County Sheriff's Office also participates in the Franklin County Narcotics Enforcement Unit.

2017 ACCOMPLISHMENTS

- Early in 2017 the Sheriff's Office hosted a tour of the facilities for the Grand Jury and other County Officials with the purpose of reporting the current state of the building and grounds. This was well received and allowed a view of the Sheriff's Office that is beneficial when contemplating budgetary needs.

- **Public Relations & Outreach**
  Law enforcement officers will not typically encounter citizens when things are going well for them; we are needed but not always welcome. No matter the reason for the contact, we make every effort to maintain a positive image with the citizens of Franklin County. This impacts not only our office but other county offices as well. In an effort to keep the citizens well informed and establish a community relationship we have implemented several initiatives. These include a very active social media outreach, website, and public relations events.
  We believe the good will generated from these efforts is an asset to the county and we plan to continue our investment in these relationships in the coming years.

- **Grants**
  Grants have been instrumental in pushing forward initiatives concerning both public and officer safety. These grants are a collaborative effort between our employees and other agencies with a great deal of energy expended in maintaining them. One of the grants awarded for 2017 is the MCSAP grant which will allow deputies to enforce violations of commercial motor vehicles. This grant was recently awarded and approved by the

Commission and we expect the program to be fully operational before the end of 2017. As you may have noticed we are aggressive when applying for grants if it makes a safer community. Later in the narrative you will find a comprehensive list of the grants we currently administer and an outline of the impact they have on the county budget.

- **Cameras**

  Changes in technology impact law enforcement officers at every level. To improve accountability of behavior and visual coverage of movements the Sheriff's Office expanded the video surveillance system in the jail. In addition, we are transitioning to the use of body cameras beginning with our detention deputies. This mobile technology is an effective tool for law enforcement and we plan to develop this capability to each uniformed deputy. We currently have a dozen body cameras in use with plans to develop this capability to each detention deputy and eventually each uniformed patrol deputy. The new WatchGuard camera systems installed in the Civil Division vehicles are prepackaged with body camera capabilities and when the remaining in car cameras are in place we can look toward retro fitting those deputies who still need body cameras. While this project is costly, the benefits of a recording for officer safety alone make it a worthwhile endeavor. Deputies will not be limited when gathering evidence to inmate statements, medical narratives, witness statements, and reports. They will also be able to use the recording for additional details and information. The use of this technology helps limit false accusations and assists in avoiding lengthy and costly litigation. A body camera system may not encompass everything that happens during a shift or particular incident but it does increase our capabilities and provides the transparency necessary for our deputies and those they serve.

- **Booking Desk Remodel**

  The Detention Facility completed a remodel of the booking area earlier this year which helps streamline and manage the 4700 plus inmates we process every year. With additional deputies being added to our own Patrol Division and with municipal agencies increasing patrol officers the number of inmates we book daily increases. This remodel increased the safety of our deputies and decreased the time it takes to process an individual.

- **Evidence**

  We have made great strides in enhancing our capacity to deal with the complexities of evidence intake, storage, and release. We have been able to expand our storage using space in the Elliott Building and have added a refrigerated storage system in the main building. With increased storage comes a need for increased personnel to monitor and maintain the evidence. In response to this need we transferred Deputy Mundt to the

Detective Bureau to serve as an additional Evidence Technician. The proper care of evidence is vital to prosecuting criminal cases and keeping an accurate account is a priority. In response to this we installed a barcode scanning system when logging evidence. In spite of all the improvements, there still remains a serious need for evidence storage.

- **Computers**
  The first stage of our computer replacement project began with the purchase of twenty-one (21) in-car computers. Deputies share the computers to reduce the number of computers purchased and maintained. We purchased Microsoft Surface computers for personnel who need the mobility of a laptop but not the ruggedness of the Panasonic Toughbooks which was a significant savings on each computer. The main reoccurring cost is the cellular connection required to access the server and other necessary programs. The Sheriff's Office has plans to include in the 2018 budget funding to continue replacing the out of date computers so our deputies can remain in the field working more efficiently between calls for service.

- **Emergency Management**
  The Sheriff's Office continues to support the efforts of the Emergency Management Agency as they begin their administration of 911 Communications. We are able to provide a warrant clerk and civil clerk to take on some of the responsibilities of warrant entry and entering of adult abuse orders in the statewide system. We are open to ideas of collaboration and are committed to the success of EMA and the operational effectiveness of both our offices.

- **Staffing**
  Significant changes were made in staffing in order to increase efficiency and maintain morale. These changes included the addition of a Procurement Officer, Detention Clerk, and Desk Officer. The Procurement Officer acts as a liaison between our office and county government offices to ensure proper procurement practices. While there is still a lot to learn about procurement for our new clerk, we feel the creation of this position has been a success and will continue to improve the purchasing process for our employees and the Commission. A Detention Clerk was added to conduct billing, records management, and other administrative duties for the Jail. This allows deputies and command staff to focus on duties requiring commissioned officers. This addition has increased efficiency and morale within the Detention Division. The creation of a desk officer position allows for better management of our fleet, reduces the amount of waiting a citizen may have to do in our lobby when making a report, and keeps deputies in the field for other service calls. All of these positions have allowed us to shift

administrative duties away from uniformed deputies so they can focus on law enforcement tasks.

Other changes involving command staff have been successful as well. The Patrol Division now has two Lieutenants: one in charge of Traffic Safety and Special Operations and one in charge of Patrol duties. The Civil Division and Detective Bureau no longer share a Lieutenant with the Drug Task Force. These changes have helped streamline duties to make the Franklin County Sheriff's Office more effective in our community.

As you are aware, we implemented a new salary structure three years ago. The system is a step and grade system. I am thankful, as Sheriff to the Commission for their commitment to the Sheriff's Office employees. This has drastically increased our retention rate and morale. I have included the step and grade adjustment in my budget at a 2% cola and encompass the step and grade adjustment. I did this based on the grid and previous conversations. If it is not approved, I will readjust and remove the increase. This was done for the budgetary number.

- **Fiscal Savings**

  Fiscal responsibility settles on each county employee and the employees at the Franklin County Sheriff's Office continually strive to locate areas where we can save money without affecting quality and efficiency. This year, the Civil Division collaborated with the Franklin County Circuit Court to use their postage meter and we discontinued the rental of a postage machine for a savings estimated at $2,500.00 per year. Captain Boehm applied for and received a grant for a new fingerprinting machine which included a maintenance contract. The savings on the maintenance contract was estimated at $3,700.00 per year and the savings of not purchasing a new live scan machine estimated cost of $15,000. Our office obtained a new contract that will help increase general revenue on jail phones from a 48% commission to a 59% commission. We also installed video visitation that will generate a commission rate of 35% at no cost to the tax payer or the inmate. Not only is it a positive for the county; it will also help alleviate manpower when it comes to visitation thus maximizing the use of our personnel.

BUDGET ESSENTIALS AND OBJECTIVES

- **Employee Retention**

  Law Enforcement agencies nationwide are experiencing difficulty in attracting and retaining a sufficient number of qualified employees. Agencies have experienced increasing levels of staff turnover which are compounded by experienced officers with longevity who are beginning to retire. Finding enough seasoned deputies to take their

place is a challenge and as a result the average years of experience for deputies will drop significantly. Over time this causes a reduction in productivity and lowers quality of service. Our office has had several "seasoned" deputies retire in the 2017 calendar year and more will be retirement eligible in the coming months.

In addition, a competitive salary base is essential in retaining professional law enforcement personnel in any capacity. Our department estimates it can take two years and $200,000 in salary and benefits to bring a deputy on board and trained to "self-sufficiency" from no experience. Franklin County competes with local law enforcement agencies within our county as well as other county sheriff's offices and agencies in the St. Louis County area. One significant development happened when St. Louis County passed Proposition P which is a ½ cent sales tax to be used for law enforcement purposes. County Executive Steve Stenger has this to say about using the new funding to create an updated pay matrix: *"The new matrix means there will be an 8 percent increase in starting salaries, meaning the annual pay range will be $52,000 for new officers to $77,000 for officers with 15 years' experience."* Stenger says this will make pay more competitive than it is current. *"Officers with 7-8 years of experience were making close to what officers with 1-2 years of experience were receiving".* (KMOV.com S. Baumer, 2017). The point to be aware of: St. Louis is not too far to travel for the same work when it offers a larger salary and benefits package. The pay grid recently approved by the County Commission allowed our office to give employees a more competitive wage but we will need to be consistent with our grid if we want to remain competitive with the St. Louis market. This issue isn't limited to commissioned officers but extends to support staff that must pass intense background screenings to be employed by our office. We must require high standards when screening potential employees because the level of access they are given to sensitive information is exclusive to law enforcement. When we try to hire clerical staff, we are finding that getting through the background portion of the hiring process is difficult. Recently we were unable to hire persons from the interview process when they couldn't pass the background portion of the pre-employment screening. This serves to highlight the exclusive needs our office has when it comes to employment.

- **Community Policing and Outreach**

  Our office is committed to educating our community about the importance of situational awareness, theft prevention, and personal safety. Local community events such as festivals, parades, and school visits give deputies the opportunity for individual interaction with citizens. This will help to reduce criminal activity, the fear of crime, and victimization in specific areas. We will utilize community policing practices, provide public trainings and through the use of social media engage citizens throughout the

county. 5pecial attention will be given to at risk youth with efforts focusing on drug and crime prevention. A recent example of the success of our outreach was a tip that came in from our social media page that resulted in the recovery of over $100,000 in stolen property from multiple victims.

- **Technology**

  Technology needs for the Sheriff's Office grow each year as we become more and more reliant on its many applications. The Sheriff's Office has seen an increase in the exchange of information with the public via various social networking sites especially during online critical incidents such as the floods in 2015 and 2017. The information made available on social media helped citizens plan their route and avoid areas of flooding, resulting in fewer calls for service and swift water rescues. The real time exchange between the community and our office has been instrumental in locating persons of interest, stolen property, and missing juveniles. Deputies can stay in the field longer and respond to calls more efficiently via mobile computers which negate the need for them to return to the office to complete a report. Dispatch is able to communicate sensitive data through computer aided dispatch (CAD) instead of broadcasting on the radio. We are able to optimize our personnel usage since each person can work more efficiently within the technology framework.

  Almost every aspect of Law Enforcement has been positlvely impacted by technology including evidence processing, communication, crime reporting, personnel management, detention, and response to critical incidents. That being said, we also understand that money is a finite resource. Therefore, we constantly strive to be as fiscally responsible with tax payer funds as possible. Our primary goal, as always, is to keep Franklin County and its citizens as safe as possible. Often times, technology is a major tool in that mission.

  To continue moving forward in this area the Sheriff's Office plans to upgrade mobile computers. Last budget year we came up with a three-year plan; the first purchases under this plan were made in August of this year. We are requesting that the remaining funds be allotted to the 2018 budget to complete the second phase.

  The desktop computers have begun to experience issues with hardware. We have approximately 55 desktop workstations and will need to begin a replacement in line with the mobile computers. We would like to replace them incrementally beginning with ten new computers in 2018.

  Data storage will be a priority as more and more evidentiary videos and photos are being taken and need to be stored for evidentiary reasons. Our goal is to add an additional 40 terabytes of storage space to retain evidentiary videos longer and ensure the integrity of video evidence.

- **Personnel**

  Currently the jail runs above inmate capacity with 130 beds and an average daily population (ADP) of 147. We experienced an even higher number earlier in the year when we reached an inmate count of 183. Staff levels have not increased to meet this need, with only a one position increase since 1988. This condition creates a safety risk to deputies and other inmates. The National Institute for Corrections recently conducted a survey that identifies the effects of staff shortages. Inmate on inmate assaults, contraband passage, and attempted or completed suicides all increase up to 19% when staff shortages are the sole factor. Not to mention, our Chief of Custody and Superintendent both take a post in the jail to meet minimum staffing requirements while deputies are on transports or out with other outside influences.

  Weber and Associates, a jail consulting firm, performed an assessment of our facility and they concur that we are understaffed. The recommendation from their firm is to increase coverage by five (4.6) deputies. A copy of their study can be found in the appendix section of this narrative.

  It should also be noted the Washington Municipal Court will be transferring all their court cases to the associate circuit court and it is reasonable to assess this will have an increase on current inmate population. I would suspect that other municipalities will follow suit in the future. The State of Missouri also created a new class of felonies, class E, allowing judges to sentence people to the county jail instead of sending them to prison. It is prudent to increase staff now to alleviate some of the current overload anticipating these new circumstances. The Franklin County Sheriff's Office is asking for four new detention deputies (one per shift) beginning with the 2018 budget year. We need eight; however, we understand there are needs county wide in the area of personnel. We will ask for the remaining four deputies in the 2019 budget year.

  The Sheriff's Office is tasked with warrant processing under regulations set forth by the Missouri State Highway Patrol and the Federal Bureau of Investigations. When the Communications Division was separated from the Sheriff's Office and placed under the supervision of Franklin County Emergency Management the task of warrant processing remained with the dispatchers. An agreement was reached that warrant responsibility would transfer back to the Sheriff's Office when additional personnel were available. Research indicates an agency our size requires six full time warrant clerks: we currently have one. We are requesting two more warrant clerks to replace a portion of the positions previously transferred to EMA, for a total of three.

  New standards mandated by the Missouri State Highway Patrol has changed how crimes are reported. This creates a need for a person familiar with uniform crime reporting to implement changes and keep standards met. We are asking for a part time noncommissioned position for this purpose.

- **Fleet Management**
  We have fourteen vehicles ready to be declared surplus property and used as trade in allowance on new vehicles in 2018. We need to purchase fourteen new vehicles to replace the outgoing vehicles. It is important to note that one vehicle will move out of rotation and will be kept as a reserve vehicle.

- **Medical Services**
  With the increased ADP, the medical services that we currently provide have been taxed. We currently have a nurse available for 48 hours per week: forty hours Monday through Friday and four hours on Saturday. We will be asking for an increase in that coverage to fifty-six hours per week which will be eight hours a day each day of the week. The increase in inmates also causes us to exceed our contract rate with Advanced Correctional Healthcare and each quarter we are paying an additional fee to compensate for the overage: they bill per inmate.
  Inmates have a constitutional right under the 8th amendment to healthcare access. With an increase in drug use and the mental changes people experience as a result, it is appropriate to add a mental health component to our current inmate health care program. We would like to add this component in the future.

- **Phone System**
  We are exploring the purchase of a new phone system that will work in tandem with current county equipment. We will also be researching the ability to use mobile phones through the proposed phone system to keep information flowing and efficient.

- **Safety Equipment**
  We have applied for new ballistic vest, currently most of the issued vest, with the exception of those hired within the last 5 years, are expired and need to be replaced. If the vest grant is awarded, we will know this fall, the county will be reimbursed 50% of the purchase. Another item of cost is the ballistic shields used during S.W.A.T. operations, our current shields are expired by several years.

BUDGET HIGHLIGHTS

Total projected revenues for 2018 are $8,161,511 with total expenditures projected to be $12,876,840. Transfers in from the General Fund are budgeted at $3,729,763. This will leave an estimated ending fund balance for 2018 of $1,512,258. The increase in personnel services is due to several employees who were previously paid under Department 020 being paid under Department 385 for the 2018 budget year. Also contributing to this increase is the increases for the step and grid system previously implemented. These increases will make Franklin County wages more competitive with the local municipalities.

SHERIFF

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Elected Official - Sheriff	1.0	1.0	1.0	0.0
Administration Major	1.0	1.0	1.0	0.0
Administration Captain	1.0	1.0	1.0	0.0
Administration Lieutenant	0.0	1.0	0.0	(1.0)
Administration Clerk	2.0	1.0	1.0	0.0
Procurement Clerk	0.0	1.0	1.0	0.0
Accounts Receivable Clerk	2.0	2.0	1.0	(1.0)
Sheriff's Secretary	0.0	0.0	1.0	1.0
Warrant Clerk	0.0	1.0	3.5	2.5
Communications Clerk	0.0	0.0	1.0	1.0
Adult Detention Pre-trial Release Administrator	0.S	1.0	1.0	0.0
Desk Deputy	0.0	2.0	1.0	(1.0)
Lieutenant, SWAT/Training/ PR/CMV	0.0	1.0	0.0	(1.0)
CMV Corporal	0.0	0.0	1.0	1.0
CMV Deputy	0.0	0.0	1.0	1.0
Civil Clerk	1.0	1.0	2.0	1.0
Civil Corporal	0.0	0.0	2.0	2.0
Civil Sergeant	2.0	2.0	1.0	(1.0)
Civil Deputy	8.0	8.0	12.0	4.0
Security Deputies	0.0	3.0	0.0	(3.0)
Detective Clerk	1.5	1.5	1.5	0.0
Detective Corporal	1.0	1.0	1.0	0.0
Detective Deputy	8.0	8.0	10.0	2.0
Detective Lieutenant	1.0	1.0	2.0	1.0
Detective Sergeant	2.0	2.0	2.0	0.0
Road Records Clerk	1.0	1.0	1.0	0.0
Road Captain	1.0	1.0	1.0	0.0
Road Lieutenant	1.0	1.0	2.0	1.0
Road Patrol Corporal	4.0	4.0	5.0	1.0
Road Patrol Deputy	30.0	30.0	31.0	1.0
Road Patrol Public Relations Deputy	1.0	1.0	1.0	0.0
Road Sergeant	5.0	5.0	5.0	0.0
	75.0	83.5	95.0	11.5

PERSONNEL DETAIL CONTINUED:

Several positions that were previously budgeted under Department 020 are now budgeted under Department 385 for the 2018 budget year. Two (CMV) commercial vehicle positions were added during 2017. 2.5 warrant clerk positions are budgeted for 2018. Other changes were made from within the department.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Sheriff Calls For Service	12,290	12,591	12,591	12,591
Sheriff Civil Process Service	6,810	6,918	6,918	6,918
County-wide 911 Communications Calls	55,265	62,173	62,173	62,173

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	620	385	611.100	Regular Wages	4,220,271	4,112,280	3,971,280	4,451,264
2	620	385	611.200	Overtime Wages	145,284	127,500	127,500	199,816
3	620	385	612.100	Part Time Wages	51,570	28,000	28,000	49,000
4	620	385	613.100	FICA	314,474	326,485	315,699	359,556
5	620	385	614.100	Retirement-LAGERS	598,446	614,768	594,323	720,917
6	620	385	615.100	Unemployment	0	15,000	15,000	15,000
7	620	385	616.100	Workman's Compensation	280,739	275,000	275,000	285,000
8	620	385	617.100	Life Insurance	4,695	4,500	4,500	5,700
9	620	385	617.200	Health Insurance	721,589	700,000	600,000	719,967
10	620	385	617.300	Dental Insurance	32,971	31,000	31,000	37,210
11	620	385	617.400	Vision Insurance	10,534	10,000	10,000	11,560
12				**Total Personnel Services**	6,380,573	6,244,533	5,972,302	6,854,990
13								
14								
15	620	385	623.100	Telephone	49,436	100,000	65,000	106,200
16	620	385	624.100	Postage & Freight	3,043	6,000	4,500	5,000
17	620	385	625.100	Rent & Leases	0	3,000	0	3,000
18	620	385	626.100	Maintenance & Repairs	0	0	0	0
19	620	385	626.101	Maint. & Repairs - Vehicle	72,568	100,000	75,000	100,000
20	620	385	626.102	Maint. & Repairs - Car Equip.	28,651	49,500	20,000	40,000
21	620	385	626.103	Maint. & Repairs - Equipment	2,416	14,500	4,000	10,000
22	620	385	626.104	Maint. & Repairs - Bldg/Grounds	2,713	3,000	3,000	3,000
23	620	385	627.100	Insurance	166,659	205,000	183,427	275,790
24	620	385	628.100	Bonds	850	700	200	500
25	620	385	629.100	Other Professional Services	375	3,500	2,000	3,900
26	620	385	630.100	Utilities	194,960	187,000	187,000	190,100
27	620	385	632.200	Contractual Services	259,507	243,150	243,150	237,750
28	620	385	634.100	Training	0	30,000	30,000	38,130
29				**Total Services**	781,178	945,350	817,277	1,013,370

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2016 Adopted Budget
1	620	385	651.100	Office Supplies	12,789	20,000	20,000	21,400
3	620	385	651.102	Ammunition	11,686	15,000	15,000	25,000
4	620	385	651.103	Software	0	30,000	1,350	26,000
2	620	385	651.104	Uncapitalized Equipment	0	0	188,000	239,300
5	620	385	653.100	Books & Publications	1,103	2,700	1,450	3,400
6	620	385	654.100	Memberships	1,710	7,000	1,160	7,700
7	620	385	656.100	Printing & Binding	2,040	5,000	4,100	10,000
8	620	385	657.100	Fuel	176,264	264,000	225,000	287,100
9	620	385	659.100	Uniforms	22,397	38,000	38,000	145,200
10	620	385	660.100	Other Supplies	13,040	35,025	35,025	38,300
11	620	385	661.100	Misc. Other	0	10,000	915	42,757
12				**Total Supplies & Other**	241,029	426,725	530,000	846,157
13								
14								
15	620	385	685.100	Vehicles	402,979	405,000	440,000	405,000
16	620	385	686.100	Other Equipment	216,091	239,350	45,000	31,000
17	620	385	687.100	Office Equipment	44,991	100,000	14,000	0
18				**Total Capital Outlay**	664,061	744,350	499,000	436,000
19								
20	620	385	690.600	Transfers To Law				
21				Enforcement Training	30,000	0	0	0
22				**Total Transfers Out**	30,000	0	0	0
23								
24				**LAW ENFORCEMENT SHERIFF**				
25				**TOTAL EXPENDITURES**	**8,096,841**	**8,360,958**	**7,818,579**	**9,150,517**

JAIL AND PENAL

DEPARTMENTAL FUNCTIONS

This budget is established to support the operations of the adult detention facilities.

BUDGET HIGHLIGHTS

The increase in regular wages is due to the increases for the step and grid system previously implemented. These increases will help to make Franklin County wages more competitive with the local municipalities. The amount budgeted for medical services is $260,000, up from the 2017 adopted budget amount of $230,000.

JAIL AND PENAL

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Adult Detention Captain	1.00	1.00	1.00	0.00
Adult Detention Lieutenant	1.00	1.00	1.00	0.00
Adult Detention Administration Deputy	1.00	1.00	0.00	(1.00)
Adult Detention Sergeant	4.00	4.00	4.00	0.00
Adult Detention Corporal	4.00	4.00	4.00	0.00
Adult Detention Deputy	20.00	20.00	22.00	2.00
Administration Clerk	0.00	1.00	1.00	0.00
Adult Detention Kitchen Supervisor	1.00	1.00	1.00	0.00
Adult Detention Kitchen Food Worker	2.00	2.00	2.00	0.00
Adult Detention Janitor	1.00	1.00	1.00	0.00
	35.00	36.00	37.00	1.00

An additional detention deputy was budgeted for 2018 due to the increased number of inmates.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Jail and Penal Bookings	4,429	4,717	4,717	4,717

LAW ENFORCEMENT
JAIL & PENAL EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	620	390	611.100	Regular Wages	1,543,927	1,659,673	1,520,000	1,731,142
2	620	390	611.200	Overtime Wages	19,765	30,000	30,000	30,000
3	620	390	612.100	Part-Time Wages	5,322	0	1,284	0
4	620	390	613.100	FICA	111,623	129,260	118,673	134,727
5	620	390	614.100	Retirement-LAGERS	195,135	245,003	224,750	272,977
	620	390	615.100	Unemployment	2,653	0	0	3,000
6	620	390	616.100	Workman's Compensation	95,230	86,000	91,311	96,000
7	620	390	617.100	Life Insurance	1,723	1,954	1,954	2,280
8	620	390	617.200	Health Insurance	293,529	345,467	345,467	280,921
9	620	390	617.300	Dental Insurance	12,058	13,676	13,676	14,884
10	620	390	617.400	Vision Insurance	3,852	4,369	4,369	4,624
11				**Total Personnel Services**	2,284,817	2,515,402	2,351,484	2,570,555
12								
13								
14	620	390	626.100	Maintenance & Repairs	0	0	0	0
15	620	390	626.101	Maint. & Repairs-Vehicles	1,243	4,000	2,000	4,000
16	620	390	626.102	Maint. & Repairs-Car Equip.	1,077	2,000	1,000	2,000
17	620	390	626.103	Maint. & Repairs-Equipment	4,627	5,000	3,000	5,000
18	620	390	626.104	Maint. & Repairs-Bldg/Grounds	85,429	120,000	90,000	100,000
19	620	390	627.100	Insurance	32,656	65,000	38,000	50,000
20	620	390	629.100	Other Professional Services	8,563	12,000	12,000	35,000
21	620	390	632.200	Contractual Services	269,233	305,000	305,000	333,000
22	620	390	633.100	Medical	164,037	230,000	200,000	260,000
23				**Total Services**	566,865	743,000	651,000	789,000
24								
25								
26	620	390	651.100	Office Supplies	719	3,000	1,000	3,000
27	620	390	651.104	Uncapitalized Equipment	0	218	1,500	1,500
28	620	390	653.100	Books & Publications	792	1,200	650	1,300
29	620	390	656.100	Janitor Supplies	0	25,000	8,500	25,000
30	620	390	659.100	Uniforms	0	0	0	0
31	620	390	660.100	Other Supplies	4,204	5,000	5,000	5,000
32				**Total Supplies & Other**	5,715	34,418	16,650	35,800
33								
34	620	390	686.100	Other Equipment	779	0	0	0
35				**Total Capital Outlay**	779	0	0	0
36								
37								
38				**JAIL AND PENAL**				
39				**TOTAL EXPENDITURES**	**2,858,176**	**3,292,820**	**3,019,134**	**3,395,355**

LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated remaining fund balance in the Law Enforcement Sales Tax Fund.

BUDGET HIGHLIGHTS

Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Law Enforcement Sales Tax Fund. The estimated remaining fund balance for 2018 for the Law Enforcement Sale Tax Fund is $1,512,2S8. It is unlikely that these funds will be used.

LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	620	142	632.200	Contractual Services	0	1,878,166	0	1,512,258

INMATE SECURITY FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 488.5026.1 and is under the direction of the Sheriff. These funds are used to acquire and develop biometric verification systems and information sharing to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which hold persons detained only for a shorter period of time after arrest or after being formally charged can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds may be used for the maintenance, repair, and replacement of the information sharing or biometric verification system, and also to pay for any expenses related to detention, custody, and housing and other expenses for inmates, prisoners, and detainees.

BUDGET HIGHLIGHTS

For 2018, total expenditures are $145,000. This will leave an estimated fund balance of $85,797.

INMATE SECURITY FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$152,440	$181,740	$223,317	$192,297
Projected Revenues	150,978	35,300	51,535	38,500
Estimated Expenditures	(80,101)	(130,000)	(82,555)	(145,000)
Revenues Over (Under) Expenditures	70,877	(94,700)	(31,020)	(106,500)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$223,317	$87,040	$192,297	$85,797

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
625	000	459.177	Inmate Security Revenue	150,437	35,000	50,435	38,000
625	000	492.100	Interest - Investment	541	300	1,100	500
			INMATE SECURITY TOTAL REVENUE	**150,978**	**35,300**	**51,535**	**38,500**

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
625	395	651.104	Uncapitalized Equipment	0	0	20,025	105,000
625	395	661.100	Miscellaneous Other	33,162	60,000	12,750	30,000
			Total Supplies & Other	33,162	60,000	32,775	135,000
625	395	686.100	Other Equipment	46,939	70,000	49,780	10,000
			Total Capital Outlay	46,939	70,000	49,780	10,000
			INMATE SECURITY TOTAL EXPENDITURES	**90,101**	**130,000**	**82,555**	**145,000**

COLLECTOR'S TAX MAINTENANCE FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 52.312.1 and is under the direction of the County Collector. The fees collected are to be used for the purpose of funding additional costs and expenses incurred in the Collector's Office.

BUDGET HIGHLIGHTS

For 2018, there are no transfers to the General Fund budgeted. The Collector chose to appropriate all but $96,260 of estimated funds available in 2018.

COLLECTOR'S TAX MAINTENANCE FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$107,942	$46,427	$36,290	$80,775
Projected Revenues	167,098	180,285	180,285	180,285
Operating Expenditures	(158,750)	(135,800)	(135,800)	(164,800)
Revenues Over (Under) Expenditures	8,348	44,485	44,485	15,485
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(80,000)	0	0	0
Net Transfers In (Out)	(80,000)	0	0	0
Fund Balance, December 31	$36,290	$90,912	$80,775	$96,260

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
630	000	454.150	Collector's Tax Maint. Fees	166,805	180,000	180,000	180,000
630	000	492.100	Investment Interest	293	285	285	285
			Total Revenue	167,098	180,285	180,285	180,285

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adoptad Budget
1	630	030	626.100	Maintenance & Repairs	42,000	15,000	15,000	15,000
2	630	030	629.100	Other Professional Services	20,243	20,000	20,000	20,000
3	630	030	632.200	Contractual Services	94,841	94,800	94,800	94,800
4	630	030	634.100	Training	1,114	0	0	10,000
5				**Total Services**	158,198	129,800	129,800	139,800
6								
7								
8	630	030	651.100	Office Supplies	552	1,000	1,000	5,000
9	630	030	651.104	Uncapitalized Equipment	0	0	0	0
10				**Total Supplies & Other**	552	1,000	1,000	5,000
11								
12								
13	630	030	686.100	Other Equipment	0	5,000	5,000	20,000
14	630	030	687.100	Office Equipment	0	0	0	0
15				**Total Capital Outlay**	0	5,000	5,000	20,000
16								
17								
18	630	030	690.100	Transfers To General Fund	80,000	0	0	0
19				**Total Transfers**	80,000	0	0	0
20								
21				**COLLECTOR'S TAX MAINTENANCE**				
22				**TOTAL EXPENDITURES**	**238,750**	**136,800**	**135,800**	**164,800**

SHERIFF'S REVOLVING FUND

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff and is governed by Missouri State Statute 50.535. This fund shall only be used by law enforcement agencies for the purchase of equipment, to provide training, and to make necessary expenditures to process applications for concealed carry permits or renewals. This includes but is not limited to the purchase of equipment, information and data exchange, training, fingerprinting and background checks, employment of additional personnel, and any expenditure necessitated by an action under section 571.114 or 571.117.

BUDGET HIGHLIGHTS

For 2018, $270,426 was budgeted for expenditures, leaving an estimated fund balance of $184,492.

SHERIFF REVOLVING FUND

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Administration Clerk	1.00	1.00	1.00	0.00
	1.00	1.00	1.00	0.00

SHERIFF REVOLVING FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$342,410	$492,668	$445,142	$418,268
Projected Revenues	154,261	161,000	20,500	36,650
Operating Expenditures	(51,529)	(274,687)	(47,374)	(270,426)
Revenues Over (Under) Expenditures	102,732	(113,687)	(26,874)	(233,776)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$445,142	$378,981	$418,268	$184,492

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
635	000	465.571	Conceal/Carry Revenue	153,105	160,000	18,000	35,150
635	000	492.100	Investment Interest	1,156	1,000	2,500	1,500
			Total Revenue	154,261	161,000	20,500	36,650

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	635	375	611.100	Regular Wages	31,482	31,506	31,506	28,704
2	635	375	613.100	FICA	2,363	2,409	2,409	2,196
3	635	375	614.100	Retirement-LAGERS	4,819	5,230	5,230	4,851
4	635	375	617.100	Life Insurance	53	53	53	60
5	635	375	617.200	Health Insurance	0	0	0	4,101
6	635	375	617.300	Dental Insurance	370	370	370	392
7	635	375	617.400	Vision Insurance	118	119	119	122
8				**Total Personnel Services**	39,205	39,687	39,687	40,426
9								
10	635	375	632.200	Contractual Services	7,960	15,000	5,000	15,000
11				**Total Services**	7,960	15,000	5,000	15,000
12								
13	635	375	651.100	Office Supplies	3,219	5,000	1,500	5,000
14	635	375	651.104	Uncapitalized Equipment	0	0	1,187	10,000
15	635	375	661.100	Miscellaneous Other	0	200,000	0	200,000
16				**Total Supplies & Other**	3,219	205,000	2,687	215,000
17								
18	635	375	687.100	Office Equipment	1,145	15,000	0	0
19				**Total Capital Outlay**	1,145	15,000	0	0
20								
21	635	375	690.635	Transfer to LESTF	0	0	0	0
22								
23								
24				**TOTAL SHERIFF REVOLVING**				
25				**FUND EXPENDITURES**	**61,529**	**274,687**	**47,374**	**270,426**

SHERIFF CIVIL FEES FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff and is governed by RSMo 57.280.

Thls budget is used to account for the fees that the Sheriff receives in connection with civil cases.

The funds collected pursuant to RSMo S7.280, not to exceed $S0,000 in any calendar year, shall be held in a fund established by the County Treasurer, which may be expended at the discretion of the Sheriff for the furtherance of the Sheriff's set duties. Any such funds in excess of $50,000 in any calendar year shall be places to the credit of the General Revenue Fund of the County. Moneys in the fund shall be used only for the procurement of services and equipment to support the operation of the Sheriff's Office. Moneys in the fund shall not lapse to the County General Revenue Fund at the end of any county budget or fiscal year.

SHERIFF CIVIL FEES FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$34,575
Projected Revenues	0	50,000	250,075	50,075
Operating Expenditures	0	(50,000)	(215,500)	(75,000)
Revenues Over (Under) Expenditures	0	0	34,575	(24,925)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$0	$0	$34,575	$9,650

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
636	000	453.315	Sheriff Civil Fees	0	50,000	250,000	50,000
636	000	492.100	Investment Interest	0	0	75	75
			Total Revenue	0	50,000	250,075	50,075

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	636	376	632.200	Contractual Services	0	3,500	2,000	2,500
2				**Total Services**	0	3,500	2,000	2,500
3								
4	636	376	651.104	Uncapitalized Equipment	0	0	10,000	45,000
5	636	376	661.100	Miscellaneous Other	0	3,500	203,500	27,500
6				**Total Supplies & Other**	0	3,500	213,500	72,500
7								
8	636	376	685.100	Vehicles	0	0	0	0
9	636	376	686.100	Other Equipment	0	15,000	0	0
10	635	375	687.100	Office Equipment	0	28,000	0	0
11				**Total Capital Outlay**	0	43,000	0	0
12								
13								
14				**TOTAL SHERIFF CIVIL FEES**				
15				**FUND EXPENDITURES**	**0**	**50,000**	**215,500**	**75,000**

COUNTY-WIDE 911 FUND

DEPARTMENTAL FUNCTIONS

Franklin County E911 is a formal department of the Franklin County Commission. There are four Public Safety Answering Points (PSAPs) that take 911 calls within the County. The host PSAP for Franklin County is located at #1 Bruns Ln in Union, Missouri. The remote PSAPs are located in Washington, Sullivan and Pacific. Franklin County 911 has provided 911 call answering equipment, connection, and infrastructure to these PSAPs for many years. The function of this department is to answer emergency 911 calls, process the, and dispatch resources to people within Franklin County. 911 call originate from landline (traditional and Voice over Internet Protocol referred to as VoIP) and cell phones. Traditional Landlines are decreasing and cell phones used primarily to contact 911. Previously, businesses were more likely to use VoIP but service providers have made this type of telephone service available in residential settings. We are funded through fees from our served agencies, general revenue, and the 911 landline tax. With the decrease in the traditional landline services in the community, the landline tax has decreased over the past 10 years while the expectation from the public and cost of technology to fulfil the needs has increased. Direction for the department is provided by the E911 Director, the Fire/EMS Operations Board, and the Law Enforcement 911 Operations Board.

2017 ACCOMPLISHMENTS

- Franklin County Communications answered 62,173 emergency 911 calls, totaling in over 1279 hours of talk time in 2016.
- Tracked and logged incidents for 15 different agencies.
- Manage and operate the radio network which consists of 30 different transmitters and receivers for responders in the County, not including the mutual aid channels used to talk amongst PSAPs and outside agencies.
- Continue coordination with the Fire/EMS Operations Board.
- Define fee structure and implement fee program for Law Enforcement Agencies.
- Promote 4 Lead Dispatchers.
- Hire additional personnel to maintain minimum staffing of the Center.
- Develop Radio Improvement Plan which includes simulcast system.
- Select and award the contract for 911 call answering system upgrade.
- Increase training availability for our personnel.
- Improve situational awareness tools within the Center.
- Decrease unnecessary administrative phone line calls to maintain focus on emergency situations.
- Reduce administrative duties that may, at times, distract from the focus on emergency situations.
- Implement a more digital process for Warrant Entry and record keeping.

2018 OBJECTIVES

- Work towards a long-term funding solution.
- Upgrade 911 call answering infrastructure and 911 call mapping.
- Maintain and enhance Microwave Network.
- Maintain and enhance Radio System.
- Maintain minimum staffing levels.
- Maintain adequate staffing of supervisory role always.
- Provide sound structure and foundation for our Communications Center through SOGs and training.
- Evaluate facility upgrades that are majorly needed.
- Continue coordination of new facility design for 911/EOC.
- Continue sound quality improvement program.
- Continue to reduce administrative duties that may, at times, distract from the focus on emergency situations.
- Continue to transition primary warrant responsibility to the Franklin County Sheriff's Office.
- Move servers out of immediate operations area.
- Add a swing shift position in the preparation of other agencies coming on board and allowing Supervisors/Lead Dispatchers ability to oversee operations and not be tied to a console.
- The Fire/EMS 911 Operations Board is actively engaged in the continued improvements being made in the 911 center. The goal is to bring the 911 center up to the level of service that could be considered "Class 1". They have expressed concern about the current funding model of the center and believe under the current funding mechanisms, reaching a level of service which could be considered "Class 1" is not possible. Items that they have identified as being needed are a more robust county-wide radio system with redundant connections/links for minimal downtime, field radio equipment coordination and programming advisor, automatic vehicle location system integrated with computer aided dispatch in the vehicles, and adequate staffing comparable to other "Class 1" centers in the area based on call volume and services. These types of items can help improve service by our center to the citizens as well as potentially speeding up the dispatch, response, and care provided for calls of service.

BUDGET HIGHLIGHTS

Since the telephone tax revenue cannot support the above mentioned expenditures, transfers from the General Fund of $559,696 are budgeted for the 2018 budget year. There are no appropriations for personnel services for 2018 under County-Wide 911 Addressing. This is due to these services being performed under a different department. The total amount budgeted for services under the County-Wide 911 Addressing budget is $584,205, up from the 2017 adopted budget amount of $494,087. There are no appropriations for the County-Wide 911 Addressing capital outlay which is down from the 2017 budgeted amount of $210,700. The 2018 overall budget for Franklin County Communications Served Agency Dispatching has decreased from the 2017 adopted budget by $65,491.

COUNTY-WIDE 911 FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$846,001	$642,305	$934,274	$1,328,243
Projected Revenues	1,105,800	1,096,050	1,098,150	1,071,900
Operating Expenditures	(1,017,527)	(2,887,627)	(2,104,181)	(2,621,516)
Revenues Over (Under) Expenditures	163,440	(1,791,577)	(1,006,031)	(1,549,616)
Interfund Transfers In (Out)				
Transfers In	0	1,400,000	1,400,000	559,696
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	1,400,000	1,400,000	559,696
Fund Balance, December 31	$934,274	$250,728	$1,328,243	$338,323

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
640	000	417.300	Telephone Tax Revenue	877,706	800,000	800,000	775,000
			Total Taxes	877,706	800,000	800,000	775,000
840	000	455.080	Served Agencies Dispatch Fees	224,300	293,300	293,300	293,300
840	000	470.000	Private Road Signs	750	2,000	450	600
			Total Fees/Services Revenue	225,050	295,300	293,750	293,900
640	000	492.100	Investment Interest	2,614	750	4,400	3,000
640	000	497.100	Miscellaneous Revenue	430	0	0	0
			Total Miscellaneous Revenue	3,044	750	4,400	3,000
640	000	498.100	Transfers From General Fund	0	1,400,000	1,400,000	559,696
640	000	498.150	Transfers From Emergency Fund	0	0	0	0
			Total Transfers In	0	1,400,000	1,400,000	559,696
			Total Revenue	1,105,800	2,496,050	2,498,150	1,631,596

COUNTY-WIDE 911 ADDRESSING

PERSONNEL DETAIL

Position Title	2015 Full-time Equivalent	Budgeted 2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	2016-2017 Change
GIS Mapping Technician	1.0	1.0	1.0	0.0
GIS Addressing Clerk/Verifier	2.0	2.0	2.0	0.0
	3.0	3.0	3.0	0.0

COUNTY- WIDE 911 ADDRESSING EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	640	040	611.100	Regular Wages	94,528	96,049	57,289	0
2	640	040	613.100	FICA	6,495	7,348	4,187	0
3	640	040	614.100	Retirement-LAGERS	14,690	15,944	8,795	0
4	640	040	617.100	Life Insurance	144	159	75	0
5	640	040	617.200	Health Insurance	20,075	17,963	9,361	0
6	640	040	617.300	Dental Insurance	1,109	1,109	586	0
7	640	040	617.400	Vision Insurance	354	355	187	0
8				**Total Personnel Services**	137,395	138,927	80,480	0
9								
10								
11	640	040	623.100	Telephone	138,205	167,552	140,000	167,552
12	640	040	624.100	Postage & Freight	50	100	100	100
13	640	040	626.100	Maintenance & Repairs	50,207	98,060	30,000	116,460
14	640	040	631.100	Advertising	549	1,000	600	1,600
15	640	040	632.200	Contractual Services	167,489	206,000	156,000	262,118
16	640	040	634.100	Training	14,888	21,375	20,000	36,375
17				**Total Services**	371,388	494,087	346,700	584,205
18								
19								
20	640	040	651.100	Office Supplies	1,434	10,364	7,500	11,464
21	640	040	651.104	Uncapitalized Equipment	0	0	6,600	33,100
22	640	040	652.100	Mileage	0	250	0	250
23	640	040	655.100	Business Expense	0	6,500	4,000	4,000
24	640	040	657.100	Fuel	0	1,000	0	1,000
25	640	040	660.100	Other Supplies	2,872	5,190	5,190	750
26				**Total Supplies & Other**	4,306	23,304	23,290	50,564
27								
28								
29	640	040	686.100	Other Equipment	104,268	200,000	7,400	0
30	640	040	687.100	Office Equipment	2,796	10,700	0	0
31				**Total Capital Outlay**	107,064	210,700	7,400	0
32								
33	640	040	690.100	Transfer To General Fund	0	0	0	0
34								
35				**TOTAL COUNTY WIDE 911**				
36				**ADDRESSING EXPENDITURES**	**820,153**	**867,018**	**457,870**	**634,769**

COUNTY-WIDE 911 DISPATCHING

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Deputy 911 Director	0.5	1.0	1.0	0
Fire/EMS Operations Manager	1	1.0	1.0	0.0
Communication Public Relations Deputy	1.0	0.0	0.0	0.0
Communications Corporal	1.0	0.0	0.0	0.0
Communications Corporal Deputy	2.0	2.0	2.0	0.0
Communications Corporal Supervisor	1.0	2.0	1.0	(1.0)
EMA Dispatch Supervisor	0.0	0.0	1.0	1.0
Communications Lieutenant	1.0	1.0	0.0	(1.0)
Lead Dispatcher	0.0	0.0	4.0	4.0
Communication Officer	1S.0	16.0	14.0	(2.0)
	22.S	23.0	24.0	1.0

The part-time deputy 911 director position became a full-time position in 2017.

Titles and changes were made from within the department.

COUNTY- WIDE 911 DISPATCHING EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	640	045	611.100	Regular Wages	247,343	1,097,606	979,856	1,005,665
2	640	045	611.200	Overtime	6,404	50,000	50,000	60,000
3	640	045	612.100	Part-time Wage	19,461	0	0	0
4	640	045	613.100	FICA	18,250	87,792	78,784	81,523
5	640	045	614.100	Retirement-LAGERS	35,719	190,503	163,622	180,097
6	640	045	616.100	Workman's Compensation	0	0	0	0
7	640	045	617.100	Life Insurance	290	1,215	1,140	1,320
8	640	045	617.200	Health Insurance	46,159	152,794	140,850	151,875
9	640	045	617.300	Dental Insurance	2,033	8,501	7,980	8,617
10	640	045	617.400	Vision Insurance	649	2,716	2,550	2,677
11				**Total Personnel Services**	376,308	1,591,127	1,424,782	1,491,774
12								
13								
14				**TOTAL COUNTY WIDE 911**				
15				**DISPATCHING EXPENDITURES**	**376,308**	**1,591,127**	**1,424,782**	**1,491,774**

FRANKLIN COUNTY COMMUNICATIONS SERVED AGENCY DISPATCHING

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Communications Officer	2.0	4.0	6.0	2.0
	2.0	4.0	6.0	2.0

Two new swing shift dispatcher positions are budgeted for 2018.

FRANKLIN COUNTY COMMUNICATIONS SERVED AGENCY DISPATCHING EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	640	046	611.100	Regular Wages	17,946	165,515	126,500	236,372
2	640	046	611.200	Overtime	433	15,000	4,500	20,000
3	640	046	613.100	FICA	1,317	13,809	10,022	19,612
4	640	046	614.100	Retirement-LAGERS	0	29,966	12,000	43,327
5	640	046	616.100	Workman's Compensation	0	0	0	0
6	640	046	617.100	Life Insurance	13	212	170	360
7	640	046	617.200	Health Insurance	1,235	49,039	11,063	25,647
8	640	046	617.300	Dental Insurance	92	1,479	1,200	2,351
9	640	046	617.400	Vision Insurance	30	473	385	731
10				**Total Personnel Services**	21,066	275,493	165,840	348,400
11								
12	640	046	632.200	Contractual Services	0	53,989	35	100,000
13				**Total Services**	0	53,989	35	100,000
14								
15								
16	640	046	651.104	Uncapitalized Equipment	0	0	55,655	46,573
17				**Total Services**	0	0	55,655	46,573
18								
19								
20	640	046	686.100	Other Equipment	0	100,000	0	0
21					0	100,000	0	0
22								
23								
24				**TOTAL FRANKLIN COUNTY**				
25				**COMMUNICATIONS SERVED**	**21,066**	**429,482**	**221,530**	**494,973**
26				**AGENCY DISPATCHING**				
27								
28								
29								
30								
31				**TOTAL COUNTY- WIDE 911**				
32				**FUND EXPENDITURES**	**1,017,527**	**2,887,627**	**2,104,181**	**2,621,516**

PROSECUTING ATTORNEY TRAINING FUND

FUND FUNCTIONS

This budget is under the direction of the Prosecuting Attorney. This budget is established to account for the fees collected to support training for the Prosecuting Attorney's office.

BUDGET HIGHLIGHTS

There are no significant changes to this budget.

PROSECUTING ATTORNEY TRAINING FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$3,651	$1,842	$2,639	$6,625
Projected Revenues	5,504	5,005	5,624	5,220
Operating Expenditures	(6,516)	(6,847)	(1,638)	(7,000)
Revenues Over (Under) Expenditures	(1,012)	(1,842)	3,986	(1,780)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$2,639	$0	$6,625	$4,845

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
650	000	450.650	Court Costs Reimbursement	3,805	3,500	3,500	3,500
650	000	450.675	Municipal Court Fees	1,694	1,500	2,100	1,700
650	000	492.100	Interest - Investments	5	5	24	20
			Total Revenue	5,504	5,005	5,624	5,220

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
650	050	634.100	Training	6,516	6,847	1,638	7,000
			Total Services	6,516	6,847	1,638	7,000
			PROSECUTING TRAINING FUND TOTAL EXPENDITURES	**6,516**	**6,847**	**1,638**	**7,000**

ELECTION SERVICES

DEPARTMENTAL FUNCTIONS

RSMo 115.065.4 allows the Election Authority to collect money for those costs that require additional out-of-pocket expenses in conducting an election. The election service account shall be budgeted and expended at the direction of the election authority and shall not be used to substitute for or subsidize any allocation of general revenue for the operation of the election authority's office without the express consent of the election authority. Income for this fund primarily comes from a 5% of the total election fee charged to any entity that has an issue on the ballot. The funds shall be used for training programs and purchase of additional supplies or equipment to improve the conduct of elections, including anything pertaining thereto. In addition to these costs, the state shall, subject to appropriation, compensate the election services fund for transaction submitted to update MCVR, the state voter registration database.

2017 ACCOMPLISHMENTS

- One election-April Municipal.
- Continued to educate the staff on election laws and procedures.
- Provided excellent service to the voters of Franklin County by having fair and open elections.
- Encouraged high school age students to participate in the election process by working with all area high schools and allowing high school age students to work at the polls during 2017 election.
- Trained a minimum of 250 election judges for the April election.
- Allowed Jane Luechtefeld and Debbie Helling the opportunity to attend IACREOT which is an International Association fostering good election practices with the most current election equipment.

2018 OBJECTIVES

- Continue to build fund balances for the replacement of future equipment needs and election division expenses.

BUDGET HIGHLIGHTS

There are no transfers to the General Fund budgeted for 2018. Total expenditures including transfers out for 2018 is $38,500, down from the 2017 adopted budget amount of $97,528.

ELECTION SERVICES FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$74,347	$90,828	$87,156	$87,103
Projected Revenues	43,043	6,700	20,647	10,400
Operating Expenditures	(33,494)	(93,328)	(16,500)	(38,500)
Revenues Over (Under) Expenditures	9,549	(86,628)	4,147	(28,100)
Interfund Transfers In (Out)	3,260	(4,200)	(4,200)	0
Balance December 31	$87,156	$0	$87,103	$59,003

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
655	000	441.205	Vote Equip. Maint/Security	14,231	0	0	0
655	000	443.612	State Election Grant Rev.	0	0	0	0
655	000	451.300	Election Services Fees	28,595	6,600	20,168	10,000
655	000	492.100	Investment Interest	217	100	399	400
655	000	497.100	Miscellaneous Revenue	0	0	80	0
			Total Revenue	43,043	6,700	20,647	10,400
655	000	498.100	Transfer From General	7,460	0	0	0

ELECTION SERVICES FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	655	055	532.200	Contractual Services	16,250	0	0	10,000
2				**Total Services**	16,250	0	0	10,000
3								
4								
5	655	055	651.100	Office Supplies	0	1,000	1,000	1,000
6	655	055	651.104	Uncapitalized Equipment	0	0	3,000	10,000
7	655	055	654.100	Memberships	0	2,500	2,500	2,500
8	655	055	655.100	Business Expense	4,486	4,000	4,000	5,000
9	655	055	661.100	Miscellaneous Other	258	1,000	1,000	5,000
10				**Total Supplies & Other**	4,744	8,500	11,500	23,500
11								
12								
13	655	055	686.100	Other Equipment	0	81,828	5,000	5,000
14	655	055	687.100	Office Equipment	12,500	3,000	0	0
15				**Total Capital Outlay**	12,500	84,828	5,000	5,000
16								
17	655	055	690.100	Transfers to General Fund	4,200	4,200	4,200	0
18								
19				**ELECTION SERVICES**				
20				**TOTAL EXPENDITURES**	**37,694**	**97,528**	**20,700**	**38,500**

DOMESTIC VIOLENCE

FUND FUNCTIONS

The County Commission administers the budget for the Domestic Violence Fund. In accordance with RSMo 451.151, 455.200-205, and 479.261, they distribute money to local shelters for victims of domestic violence.

BUDGET HIGHLIGHTS

$6,560 is budgeted to be distributed for 2018.

DOMESTIC VIOLENCE FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Balance, January 1	$894	$701	$4,696	$3,375
Projected Revenues	3,802	3,155	3,185	3,185
Operating Expenditures	0	(3,856)	(4,506)	(6,560)
Revenues Over (Under) Expenditures	3,802	(701)	(1,321)	(3,375)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$4,696	$0	$3,375	$0

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
660	000	467.400	Recorder of Deeds Marriage Fees	3,795	3,150	3,150	3,150
660	000	492.100	Interest - Investments	7	5	35	35
			Total Revenue	3,802	3,155	3,185	3,185

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
660	060	632.200	Contractual Services	0	3,856	4,506	6,560
			Total Services	0	3,856	4,506	6,560
			DOMESTIC VIOLENCE TOTAL EXPENDITURES	**0**	**3,856**	**4,506**	**6,560**

HEALTH DEPARTMENT

FUND FUNCTIONS

The mission of the Franklin County Department of Health is to protect the general health of all residents and visitors of Franklin County. Our major objective is to improve the health and well-being of our residents as well as prevent and manage the spread of communicable disease.

Services offered through the Franklin County Health Department require a multidisciplinary team approach to promote, prevent and protect the health of our population. By promoting healthy behaviors such as hand washing, breastfeeding, vaccination programs and protection against STD's, we are able to prevent the spread of many contagious diseases. By doing surveillance of over 110 reportable diseases, our staff is able to assist in the control and prevention of an outbreak of infectious disease and/or contamination of food or water supplies.

Our environmental health program provides systematic inspection of all food handling establishments. These inspections insure compliance with sanitation standards and practices which ensure compliance with the Franklin County Food Service and Retail Food Services Sanitation Ordinance. In addition, routine inspections of child care establishments and commercial lodging are inspected. All types of environmental complaints for onsite sewage disposal, food, and hazardous waste are addressed.

Other services to our county residents include the following: registration and printing of all vital records, telephonic RN consultations, blood pressure checks, glucose screening, pregnancy testing and education, TB testing and treatment, STD testing and treatment, Hepatitis C testing and education, bio-terrorism and emergency planning as well as the WIC program.

2017 HEALTH ACCOMPLISHMENTS

- Provided active surveillance for infectious and chronic disease and investigated outbreaks and patterns of disease or injury within our community.
- Enforced public health laws and regulations.
- Expanded active surveillance and investigations of infectious and chronic disease, successfully preventing disease clusters from spreading into the community.
- Completed inspections of all food establishments, temporary food events, daycare centers and hotels. Increased the number of inspections to high risk establishments and those affected by disasters such as flooding, fires and destruction.
- Increased outreach, education and presence at food events.
- Provided facility plan reviews for new construction/extensive remodeling on food establishments.

- Provided education and guidance to food establishments as flood waters started rising decreasing the amount of loss for some local businesses.
- Provided 24 hour on call availability and response for emergencies as required.
- Established new partnerships and maintained existing partnerships within the community.
- Assist the state lab by ensuring lab samples are processed correctly. Provide on-site courier services.
- Increased awareness of public health services and public health issues by attending health fairs, expos, wellness events and community providers meetings.
- Hosted health fair for all county employees.
- Provided guidance to community leaders and health officials on new health threats such as the Ebola and Zika viruses.
- Completed and passed all local, state and federal program compliance monitoring visits.
- Provided after hour nursing services and care package outreach to first responders, volunteers and families affected by the flood.
- Expanded and increased number of adult and child immunization services.
- Provided lead screenings, testing, education and case management services.
- Provided TB screenings, testing, education, treatment and case management services.
- Provided STD and Hepatitis C screenings, testing, education and treatment expanding services for treatment.
- Provided on site immunization clinics to community schools.
- Provided blood pressure screenings, wellness checks, hemoglobin checks and various other health services to the community.
- Provided resources and referral information to link individuals to health care services.
- Increased staff attendance to trainings/conferences to ensure compliance with laws, contract requirements and to ensure evidence based information is provided to the public.
- Continued partnership with library to increase literacy among adults/children.
- Provided clinic hours and internships to undergraduate students, graduate students, school groups and various other community members that are interested in public health.
- Implemented electronic health record system and expanded capabilities for services and increased revenue.

2018 HEALTH OBJECTIVES

- Continue to educate state and local officials on public health services and the need for increased funding to prevent the spread of disease, promote wellness and protect the public from public health hazards.
- Maintain scope of work for federal, state and local contracts and grants.
- Develop policies to support individual and community health goals and initiatives.
- Participate in public health awareness activities within the community.

- Participate in regular meetings to ensure that public health planning efforts are integrated with other agencies.
- Implement programs to address needs identified in the 2016 community assessment. Focus will be on substance abuse, obesity and access to health services.
- Develop policies/procedures to bill private insurance.
- Continue to provide support and guidance to the building department on 701 violations.
- License, conduct and follow up on all inspections of retail and temporary food service facilities, daycares and hotels.
- Provide plan review of all new food service facilities or remodeled food service facilities to ensure compliance with Franklin County food service regulations.
- Respond to all public health emergencies (fire, truck wrecks, floods, etc.)
- Respond to environmental health complaints received and enforce laws.
- Provide ongoing surveillance for infectious and chronic diseases.
- Collaborate with and enhance professional relationships with local medical providers.
- Enhance health services.
- Attend national, local and/or state meetings, trainings and conferences.
- Enhance web based access to health and department information.
- Strengthen our relationship with health departments in surrounding counties.
- Participate in meetings with area providers and resource groups.
- Partner with county commission and other departments to discuss lodging and rabies ordinance.
- Expand staffing to grow services and abilities to reach out to community partners.

2017 WIC ACCOMPLISHMENTS

- Through our Breastfeeding Peer Counselor Program, we were able to provide additional support and follow up for our breastfeeding moms, which in turn improved our overall breastfeeding rates.
- Our overall WIC population's breastfeeding rates increased in FY 2017. Our breastfeeding anytime rate stayed about the same, dropping only slightly from 59% to 58.8%, breastfeeding duration at 6 months increased from 13.3% to 14.6% and breastfeeding duration at 12 months increased from 7.9% to 9.5%. Research shows longer duration of breastfeeding has additional benefits for women and children, so this continues to be an area we focus on.
- Once again, our proportion of WIC children 2-5 years of age who are considered obese has stayed below the Healthy People 2020 Objective target of 9.6%. Educating participants on the importance of starting health lifestyle habits with your children is another area of focus for the WIC program.
- We participated in a variety of community events including a health fair with a table on hidden sugars in common drinks, a community back to school fair and a local fair parade in which we provided education on benefits of breastfeeding.

2018 WIC OBJECTIVES

- Although no longer having the Breastfeeding Peer Counselor Program in FY 2018, we will continue to focus on increasing our breastfeeding rates through staff education, maintaining our breast pump program and providing education and support to prenatal and breastfeeding women.
- Through continued outreach to local Doctor's office and other healthcare providers, we will provide breastfeeding education resources and keep the community aware of the available WIC services.
- For FY 2018, we are planning to do outreach to our local food pantries which will highlight the WIC food package, foster partnerships with local resources and keep our target WIC audience informed about the benefits the WIC program can provide families.
- We will continue our efforts to work with daycares and employers to help support our new breastfeeding mothers as they return to work.

2017 PHEP/CRI ACCOMPLISHMENTS

- Conducted 3 emergency preparedness drills.
- Updated contact information and offered training opportunities to all Closed POD partners.
- Recruited 2 additional Closed Points of Dispensing to support the County Mass Prophylaxis plan.
- Participated in 3 community outreach and education events.
- Contributed to the successful operation of a multi-agency resource center in response to flood event.
- Completed CDC work plan action items from the Operational Readiness Review.
- Updated sections of the Health Department emergency response plan.
- Conducted a Strategic National Stockpile request table-top exercise with Regional partners.
- Attended National level conference for Public Health Preparedness hosted by the National Association for County and City Health Officials

2018 PHEP/CRI OBJECTIVES

- Continue maintenance and updates of Emergency Response Plan.
- Complete the 2022 roadmap for PHEP domain review and update.
- Conduct a self-assessment and develop work plans for the 2019 Operational Readiness Review.
- Conduct a full scale site set-up of a medical countermeasure point of dispensing.
- Recruit and retain 25 volunteers for the area Medical Reserve Corps.

- Resume distribution of the "Health Wise" newsletter on a semi-annual basis.
- Transition the new WebEOC Strategic National Stockpile order system and track back-up staff on the request process.
- Conduct 3 drills in order to meet Cities Readiness Initiative grant requirements.
- Recruit 5 new Closed Point of Dispensing Partners.
- Assess current POD cart supplies, remove, replace, and upgrade as necessary.

BUDGET HIGHLIGHTS

In 2018, overall revenue is projected to be $884,742. The 2018 expenditures are budgeted at $1,022,331. Therefore, expenditures are budgeted to exceed the revenues by $137,589.

HEALTH DEPARTMENT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Health Services Director	1.0	1.0	1.0	0.0
Environmental Public Health Specialist II	1.0	1.0	1.0	0.0
Environmental Public Health Specialist I	0.5	0.5	0.5	0.0
Public Health Regional Planner	1.0	1.0	1.0	0.0
Public Health Supervisor	1.0	1.0	1.0	0.0
Community Health Nurse II	1.5	1.5	0.5	(1.0)
WIC Coordinator	1.0	1.0	1.0	0.0
Nursing Supervisor	0.0	0.0	1.0	1.0
Licensed Practicing Nurse	1.0	1.0	1.0	0.0
Registered Medical Assistant	0.0	1.0	1.0	0.0
Nutritionist	1.0	1.0	1.0	0.0
Peer Counselor	0.5	0.5	0.0	(0.5)
Clerk II	1.0	1.0	1.0	0.0
Clerk I	1.0	1.0	2.0	1.0
WIC Certifier	3.0	3.0	3.0	0.0
	14.5	15.5	16.0	0.5

A Community Health Nurse II position was replacaed with a Nursing Supervisor position. The part-time Peer Counselor position is not budgeted for 2018. An additional Clerk I position is budgeted for 2018.

PERFORMANCE MEASURES

	2015	2016	Projected 2017	Projected 2018
Birth and Death Certificates Issued	9,106	9,497	9,497	9,497
Immunizations Administered	2,859	3,536	3,536	3,536
Food Service Inspections	1,093	1,267	1,267	1,267

HEALTH DEPARTMENT FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$475,665	$539,471	$634,022	$637,839
Projected Revenues	944,503	894,056	920,321	884,742
Estimated Expenditures	(786,146)	(1,069,870)	(916,504)	(1,022,331)
Revenues Over (Under) Expenditures	158,357	(175,814)	3,817	(137,589)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$634,022	$363,657	$637,839	$ 500,250

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
665	000	440.001	Cities Readiness Grant	17,121	20,415	22,780	22,683
665	000	441.201	Maternal Child Health Grant	39,140	43,308	43,308	42,666
665	000	441.211	Ebole Preparedness & Resp.	4,554	0	0	0
665	000	442.202	WIC Federal Reimbursement	273,534	321,927	290,026	264,964
665	000	442.204	Medicaid Reimbursement	29,330	30,000	58,000	58,000
665	000	443.202	Core Public Health Grant	220,944	140,046	133,913	135,663
665	000	443.210	Child Care Sanitation Inspect.	7,020	7,000	7,000	7,000
665	000	443.213	Bio Terrorism Preparation	125,380	113,001	121,304	122,101
665	000	443.214	MFH Grent Revenue	0	0	20,000	0
665	000	444.020	Child Care Health Consultation	610	4,559	2,150	3,125
665	000	448.100	Private Insurance	0	0	500	10,000
			Total Grant Revenue	717,633	680,256	698,981	666,202
665	000	466.325	Breast Pump Charge	1050	1,400	725	725
665	000	466.400	Vital Records	118,154	113,000	115,000	115,000
665	000	466.401	Health Department Fees	27,446	27,000	27,000	27,000
665	000	466.402	Vaxcare	4,870	3,300	4,300	1,000
665	000	466.500	Sanitation Inspection Fees	73,750	67,000	71,500	72,000
			Total Fee Revenue	225,270	211,700	218,525	215,725

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	665	000	492.100	Interest on Investments	1,504	2,000	2,315	2,315
2	665	000	497.100	Miscellaneous Revenue	96	100	500	500
3				**Total Miscellaneous Revenue**	1,600	2,100	2,815	2,815

HEALTH DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Deecription	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	665	065	611.100	Regular Wages	217,231	261,366	263,633	320,900
2	665	066	611.200	Overtime	0	250	0	0
3	665	065	612.100	Part-time Wages	13,069	50,000	8,200	15,000
4	665	065	613.100	FICA	16,614	23,840	20,811	25,696
5	665	065	614.100	Retirement-LAGERS	33,737	43,431	43,796	54,232
6	665	065	615.100	Unemployment	0	5,000	0	5,000
7	665	065	616.100	Workers Compensation	0	20,000	0	25,000
8	665	065	617.100	Life Insurance	317	370	357	460
9	665	065	617.200	Health Insurance	53,322	68,024	63,614	53,643
10	665	065	617.300	Dental Insurance	2,216	2,587	2,495	3,134
11	665	065	617.400	Vision Insurance	708	627	798	974
12				**Total Personnel Services**	336,216	475,714	393,904	504,059
13								
14								
15	665	065	623.100	Telephone	3,003	5,000	5,407	5,000
16	665	065	624.100	Postage & Freight	43	600	550	500
17	665	065	626.100	Maintenance & Repairs	6,101	4,200	3,500	4,650
18	665	065	629.100	Other Professional Services	4,125	14,401	6,000	6,650
19	665	065	630.100	Utilities	5,000	6,500	6,500	9,600
20	665	065	632.200	Contractual Services	12,484	36,856	35,000	24,372
21	665	065	633.100	Medical	10,561	33,950	15,000	24,550
22	665	065	634.100	Training	450	3,915	2,000	870
23				**Total Services**	41,767	105,622	73,957	76,392
24								
25								
26	665	065	651.100	Office Supplies	3,644	5,000	4,000	5,000
27	665	065	651.100	Uncapitalized Equipment	0	0	4,400	1,000
28	665	065	652.100	Mileage	2,166	3,000	2,700	3,000
29	665	065	653.100	Books & Publications	2,468	5,300	2,500	2,500
30	665	065	654.100	Memberships	635	1,445	850	650
31	665	065	655.100	Business Expense	921	2,150	1,500	1,650
32	665	065	661.100	Miscellaneous Other	5,665	5,000	15,000	2,330
33				**Total Supplies & Other**	15,719	21,895	30,950	16,330
34								
35								
36	665	065	686.100	Other Equipment	0	1,000	0	0
37	665	065	687.100	Office Equipment	2,357	7,000	0	0
38				**Total Capital Outlay**	2,357	6,000	0	0
39								
40				**HEALTH DEPARTMENT**				
41				**TOTAL EXPENDITURES**	**396,079**	**611,231**	**498,811**	**596,761**

WIC DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	665	075	611.100	Regular Wages	141,604	172,420	170,000	174,893
2	665	075	611.200	Overtime	0	0	0	0
3	665	075	612.100	Part-time Wages	7,365	13,563	5,196	0
4	665	075	613.100	FICA	10,327	14,229	13,402	13,379
5	665	075	614.100	Retirement-LAGERS	18,661	28,622	28,220	29,557
6	665	075	617.100	Life Insurance	217	264	257	300
7	665	075	617.200	Health Insurance	29,231	31,369	40,937	43,581
8	665	075	617.300	Dental Insurance	1,632	1,848	1,817	1,959
9	665	075	617.400	Vision Insurance	521	591	581	609
10				**Total Personnel Services**	209,558	262,926	260,410	264,278
11								
12								
13	665	075	623.100	Telephone	2,225	2,000	2,700	2,500
14	665	075	624.100	Postage & Freight	6	500	50	0
15	665	075	630.100	Utilities	2,485	2,585	2,585	0
16	665	075	632.200	Contractual Services	3,706	7,644	3,000	3,450
17	665	075	633.100	Medical	2,746	3,500	2,500	2,400
18	665	075	634.100	Training	874	1,850	100	0
19				**Total Services**	12,042	18,079	10,935	8,350
20								
21								
22	665	075	651.100	Office Supplies	3,829	4,550	2,600	2,200
23	665	075	651.104	Uncapitalized Equipment	0	0	0	0
24	665	075	652.100	Mileage	0	1,827	200	450
25	665	075	653.100	Books & Publications	786	2,031	900	100
26	665	075	655.100	Business Expense	1,349	3,200	200	1,100
27	665	075	661.100	Miscellaneous Other	9,507	30,971	6,850	4,551
28				**Total Supplies & Other**	15,471	42,579	10,750	8,401
29								
30	665	075	687.100	Office Equipment	10,673	550	0	0
31				**Total Capital Outlay**	10,673	550	0	0
32								
33								
34				**WIC DEPARTMENT**				
35				**TOTAL EXPENDITURES**	**247,744**	**324,134**	**282,095**	**281,029**

BT/CRI DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	665	085	611.100	Regular Wages	95,032	96,555	94,696	98,493
2	665	085	611.200	Overtime	0	0	0	0
3	665	085	612.100	Part-time Wages	0	0	0	0
4	665	085	613.100	FICA	6,984	7,386	7,244	7,535
5	665	085	614.100	Retirement-LAGERS	14,768	16,028	15,720	16,645
6	665	085	617.100	Life Insurance	106	106	106	120
7	665	085	617.200	Health Insurance	10,171	9,113	10,000	12,066
8	665	085	617.300	Dental Insurance	739	740	740	784
9	665	085	617.400	Vision Insurance	236	237	237	244
10				**Total Personnel Services**	128,036	130,165	128,743	135,887
11								
12	665	085	626.100	Maintenance & Repairs	901	0	0	500
13	665	085	632.200	Contractual Services	4,617	2,760	3,090	2,810
14	665	085	634.100	Training	724	0	600	600
15				**Total Services**	6,242	2,760	3,690	3,910
16								
17								
18	665	085	651.100	Office Supplies	439	291	1,415	285
19	665	085	651.104	Uncapitalized Equipment	0	0	0	1,189
20	665	085	652.100	Mileage	295	250	500	580
21	665	085	655.100	Business Expense	1,681	0	850	1770
22	665	085	661.100	Miscellaneous Other	2,711	0	400	900
23				**Total Supplies & Other**	5,126	541	3,165	4,724
24								
25								
26	665	085	686.100	Other Equipment	2,919	1,039	0	0
27				**Total Capital Outlay**	2,919	1,039	0	0
28								
29				**BT/CRI DEPARTMENT**				
30				**TOTAL EXPENDITURES**	**142,323**	**134,505**	**135,598**	**144,521**

RECORDS PRESERVATION

FUND FUNCTIONS

This fund is under the direction of the Recorder of Deeds. In accordance with RSMo 59.319.1, fees collected are to be used for record storage, microfilming, preservation, including anything necessarily pertaining thereto.

BUDGET HIGHLIGHTS

The budgeted amount for services for 2018 is $185,000, up from the 2017 adopted budget of $150,000. $15,000 is budgeted to be transferred to the general fund for 2018.

RECORDS PRESERVATION FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2016 Adopted Budget
Fund Balance, January 1	$177,410	$177,560	$196,811	$226,961
Projected Revenues	69,504	60,150	60,150	62,200
Operating Expenditures	(20,103)	(237,000)	(30,000)	(274,000)
Revenues Over (Under) Expenditures	49,401	(176,850)	30,150	(211,800)
Interfund Transfers In (Out)	(30,000)	0	0	(15,000)
Fund Balance, December 31	$196,811	$710	$226,961	$161

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
670	000	467.410	Recorder of Deeds User Fees	46,270	40,000	40,000	42,000
670	000	467.420	Recorder of Deeds Technology Fees	22,670	20,000	20,000	20,000
670	000	492.100	Investment Interest	564	150	150	200
			Total Revenue	69,504	60,150	60,150	62,200

EXPENDITURES

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
670	070	632.100	Miscellaneous Other Services	1,050	90,000	2,500	100,000
670	070	632.200	Contractual Services	0	30,000	20,000	35,000
670	070	634.100	Training	3,003	30,000	5,000	50,000
			Total Services	4,053	150,000	27,500	185,000
670	070	651.104	Uncapitalized Equipment	0	0	2,500	2,000
			Total Supplies & Other	0	0	2,500	2,000
670	070	686.100	Other Equipment	0	30,000	0	30,000
670	070	687.100	Office Equipment	16,050	57,000	0	57,000
			Total Capital Outlay	16,050	87,000	0	87,000
			RECORDS PRESERVATION TOTAL EXPENDITURES	**20,103**	**237,000**	**30,000**	**274,000**
670	070	690.100	Transfer to General Fund	30,000	0	0	15,000

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

FUND FUNCTION

This budget is under the direction of the Prosecuting Attorney. Each prosecuting attorney who takes any action to collect restitution for bad checks shall collect from the person paying restitution an administrative handling cost. The moneys shall be deposited in the Administrative Handling Cost Fund. The moneys deposited in the fund may be used by the Prosecuting Attorney for office supplies, postage, books, training, office equipment, capital outlay, expenses of trial and witness preparation, additional employees for the staff of the prosecuting attorney, employee's salaries, and for other lawful expenses incurred by the Prosecuting Attorney in the operation of that office.

BUDGET HIGHLIGHTS

$8,000 is budgeted to be transferred to the General Fund to support the salary and benefits of an employee in the Prosecuting Attorney's office.

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$11,123	$8,768	$13,581	$15,686
Projected Revenues	12,434	10,030	10,105	10,100
Operating Expenditures	(9,976)	(2,000)	0	(2,000)
Revenues Over (Under) Expenditures	2,458	8,030	10,105	8,100
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	(8,000)	(8,000)	(8,000)
Net Transfers In (Out)	0	(8,000)	(8,000)	(8,000)
Fund Balance, December 31	$13,581	$8,798	$15,686	$15,786

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
680	000	461.202	Bad Check Fees	12,205	10,000	10,000	10,000
680	000	492.100	Investment Interest	49	30	100	100
680	000	497.100	Miscellaneous Revenue	180	0	5	0
			Total Revenue	12,434	10,030	10,105	10,100

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	680	080	624.100	Postage & Freight	3,234	1,000	0	1,000
2				**Total Services**	3,234	1,000	0	1,000
3								
4								
5	680	080	651.100	Office Supplies	5,547	1,000	0	1,000
6	680	080	651.104	Uncapitalized Equipment	0	0	0	0
7				**Total Supplies & Other**	5,547	1,000	0	1,000
8								
9								
10	680	080	685.100	Vehicles	0	0	0	0
11	680	080	687.100	Office Equipment	1,195	0	0	0
12				**Total Capital Outlay**	1,195	0	0	0
13								
14								
15	680	080	690.100	Transfers to General Fund/Payroll	0	8,000	8,000	8,000
16	680	080	690.650	Transfers For PA Training Fund	0	0	0	0
17				**Total Transfers**	0	8,000	8,000	8,000
18								
19				**PROSECUTING ATTORNEY**				
20				**ADMINISTRATIVE HANDLING COST**				
21				**TOTAL EXPENDITURES**	**9,976**	**10,000**	**8,000**	**10,000**

MUNICIPAL COURT

FUND FUNCTIONS

The Franklin County Municipal Court handles violations of the Franklin County Code in the areas of traffic, building and health. All cases begin by the County Prosecuting Attorney filing a traffic ticket or a charge of the violation of the building or health code. Cases are opened by the clerk who accepts guilty pleas and collects fines and court costs. Defendants who plead not guilty are tried by the judge. If found not guilty, the defendant is discharged. If found guilty, the clerk collects the fine and costs. All fines and costs are paid to the Franklin County Treasurer for distribution.

2017 ACCOMPLISHMENTS

- Increased efficiency in the handling and disposal of cases.
- Development of processes to better address nuisance violations.
- Brought the Municipal Court into strict compliance with Missouri Supreme Court Standards.

2018 OBJECTIVES

- Begin enforcement of commercial vehicle regulations.

BUDGET HIGHLIGHTS

$769,219 is budgeted to be transferred to the General Fund for 2018.

MUNICIPAL COURT

PERSONNEL DETAIL

Position Title	2016 Full-time Equivalent	Budgeted 2017 Full-time Equivalent	Budgeted 2018 Full-time Equivalent	2017-2018 Change
Municipal Court Judge	0.5	0.5	0.5	0.0
Clerk	1.0	1.0	1.0	0.0
	1.5	1.5	1.5	0.0

MUNICIPAL COURT

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Fund Balance, January 1	$78,519	$38,997	$60,881	$193,464
Projected Revenues	497,516	512,350	668,000	805,000
Estimated Expenditures	(153,641)	(162,294)	(156,364)	(179,245)
Revenues Over (Under) Expenditures	343,875	350,056	511,636	625,755
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(361,513)	(379,053)	(379,053)	(769,219)
Net Transfers In (Out)	(361,513)	(379,053)	(379,053)	(769,219)
Fund Balance, December 31	$60,881	$10,000	$193,464	$50,000

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
685	000	450.500	Municipal Court Costs	40,656	39,000	42,000	50,000
685	000	450.550	Municipal Court Fines	452,794	470,000	620,000	750,000
685	000	450.575	Municipal Court Bonds	0	0	0	0
685	000	450.580	Judicial Education	3,388	3,100	4,500	4,000
685	000	450.585	Court Clerk $10	0	0		
			Total Fees Revenue	496,838	512,100	666,500	804,000
685	000	492.100	Interest	678	250	1,500	1,000
			Total Investment Revenue	678	250	1,500	1,000
685	000	498.100	Transfer from General	0	0	0	0
			Total Transfers In	0	0	0	0

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	685	685	611.100	Regular Wages	26,857	27,290	27,290	30,472
2	685	685	612.100	Part-Time Wages	26,858	29,361	29,361	29,948
3	685	685	613.100	FICA	3,951	4,334	4,334	4,622
4	685	685	614.100	Retirement-LAGERS	4,174	4,530	4,530	5,058
5	685	685	617.100	Life Insurance	53	53	53	60
6	685	685	617.200	Health Insurance	5,086	4,557	4,557	4,101
7	685	685	617.300	Dental Insurance	370	370	370	392
8	685	685	617.400	Vision Insurance	118	119	119	122
9				**Total Personnel Services**	67,467	70,614	70,614	74,775
10								
11								
12	685	685	623.100	Telephone	742	700	750	750
13	685	685	624.100	Postage & Freight	960	2,500	1,470	2,500
14	685	685	626.100	Maintenance & Repairs	0	200	0	200
15	685	685	629.125	Witness Expense	0	50	0	50
16	685	685	632.200	Contractual Services	80,314	78,330	78,330	80,000
17	685	685	634.100	Training	659	3,000	1,000	1,000
18				**Total Services**	82,675	84,780	81,550	84,500
19								
20								
21	685	685	651.100	Office Supplies	2,725	4,000	1,500	5,070
22	685	685	651.104	Uncapitalized Equipment	0	0	0	2,000
23	685	685	656.100	Printing & Binding	774	2,900	2,700	2,900
24				**Total Supplies & Other**	3,499	6,900	4,200	9,970
25								
26	685	685	687.100	Office Equipment	0	0	0	10,000
27				**Total Capital Outlay**	0	0	0	10,000
28								
29	685	685	690.100	Transfers to General Fund	341,423	354,053	354,053	769,219
30	685	685	690.620	Transfers to LESTF	20,090	25,000	25,000	0
31								
32								
33				**MUNICIPAL COURT FUND**				
34				**TOTAL EXPENDITURES**	**515,154**	**541,347**	**535,417**	**948,464**

BRUSH CREEK SEWER FUND

FUND FUNCTIONS

In 2006, Franklin County developed its first sewer district in the "First Class" County statutes. The Franklin County Commissioners serve as the board for the Brush Creek Sewer District. Loans and grants were obtained from the U.S. Department of Agriculture and Missouri Department of Natural Resources for a total of $6,225,951. The sewer system was finished and placed into operation during 2007. Approximately 960 people between Gray Summit and Pacific are served by the district. In 2012, the County transferred the management of the district to Franklin County Water District #3.

BUDGET HIGHLIGHTS

The budgeted expenditures exceed the revenues by $115,372 for 2018. This budget does not include a repayment schedule for the debt to the County. It does not provide for any reserves as required in the District's bond resolutions. The budget does not provide a reserve for replacement of those equipment items with a life expectancy less than the bond term.

BRUSH CREEK SEWER FUND

	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
Net Position January 1	$2,669,739	$2,459,232	$2,676,756	$2,530,220
Projected Revenues	496,765	489,217	461,190	461,090
Estimated Expenses	(489,748)	(596,394)	(557,726)	(576,462)
Change In Net Position	7,017	(107,177)	(96,536)	(115,372)
Interfund Transfers In (Out)	0	0	(50,000)	0
Net Position				
Net Investment in Capital Assest	$2,340,719			
Restricted for Debt Service	$180,311			
Unrestricted	$155,726			
Total Net Position December 31	$2,676,756	$2,352,055	$2,530,220	$2,414,848

REVENUE

Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
800	000	441.187	USDA Loan Revenue	0	0	100	0
800	000	485.200	Service Fees	496,262	488,722	460,000	460,000
800	000	492.153	Restricted Interest	503	495	1,090	1,090
			Total Revenue	496,765	489,217	461,190	461,090
800	000	498.100	Transfers From General Fund	0	0	0	0

BRUSH CREEK SEWER FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2016 Actual	2017 Adopted Budget	2017 Estimated By Dept.	2018 Adopted Budget
1	800	638	621.100	Legal Fees	0	5,000	0	5,000
2	800	638	622.100	Accounting Fees	8,400	8,568	8,568	8,600
3	800	638	626.100	Maintenance & Repairs	64,747	51,396	30,200	40,000
4	800	638	627.100	Insurance	1,354	4,528	1,394	1,400
5	800	638	629.100	Other Professional Services	(4,231)	10,000	31,473	32,000
6	800	638	630.100	Utilities	5,869	6,517	6,500	6,500
7	800	638	632.200	Contractual Services	122,610	128,884	120,000	125,000
8				**Total Services**	198,749	214,893	198,135	218,500
9								
10	800	638	655.100	Business Expense	5,562	278	224	300
11	800	638	662.100	Bad Debt Expense	7,177	10,000	10,000	10,000
12				**Total Supplies & Other**	12,739	10,278	10,224	10,300
13								
14	800	638	671.100	Principal Payments	0	72,500	57,925	58,500
15	800	638	672.100	Interest	145,199	145,280	158,380	156,100
16				**Total Debt Service**	145,199	217,780	216,305	214,600
17								
18	800	638	684.100	Improvements/Not Buildings	(1)	25,000	0	0
19								
20	800	638	699.998	Depreciation Expense	133,062	128,443	133,062	133,062
21				**Total Other Expenses**	133,062	128,443	133,062	133,062
22								
23				**BRUSH CREEK SEWER FUND**				
24				**TOTAL EXPENDITURES**	**489,748**	**596,394**	**557,726**	**576,462**
25								
26	800	638	690.500	Transfer to Community Development	0	0	50,000	0

SCHEDULE OF COMMISSION CHANGES TO THE 2018 PROPOSED BUDGET

	Expenditure	Account	Revenue	Description
General Fund				
Sales Tax		100000417100	(175,000)	Estimated Reduction in Sales Tax
County Clerk	50	100110628100		Increase for Bond
	(12,848)	100110632200		Decrease in Contractual Services
Auditor	(700)	100120651104		Decrease in Uncapitalized Equipment
Collector	(15,000)	100135656100		Reduction in Printing & Binding
Prosecuting Attoreny	(31,891)	100280685100		No budget for vehicles
Public Administrator	(1,500)	100286621100		Reduction in Legal Fees Budget
		100000462700	10,000	Increase In Publice Admin. Fees
Building Dept.	(3,000)	100450657100		Reduction in Fuel Budget
Information Technology	575,000	100580632200		Implement AQM Interface Project
Maintenance	(90,000)	100585626100		Reduction in Maintenance & Repairs
	(25,000)	100585686100		Buying a Used Vehicle
Planning & Zoning	5,800	100565632200		Increase in Contractual Services
Economic Development/Tourism	(10,000)	100567632200		Reduction in Contractual Services
	1,500	100567661100		Increase in Miscellaneous Other
Medical Examiner	(78,335)	100641632200		Negotiated Fees
Transfers to Assessment Fund	70,000	100125690300		Support Salary Increases
Transfers to LESTF	(147,237)	685685690100		Decrease Municipal Court Transfer
		100385690620		3 Jailers Removed From Sheriff's Budget
Transfers to County 911	(1,273,273)	100596690640		Decrease in Contractual Services
Transfers From Records Preservation		100000498670	15,000	Increase in Transfer of Funds
Road & Bridge Fund				
Sales Tax		200000421100	(175,000)	Estimated Reduction In Sales Tax
Other Equipment	420,000	200901686100		Increase in Other Equipment
Route 47 Study Ezpenditures	30,000	200901696010		Expected Increase in Expenditures

SCHEDULE OF COMMISSION CHANGES TO THE 2018 PROPOSED BUDGET CONTINUED

Assessment Fund				
Transfers From General Fund		300000498100	70,000	Support Salary Increases
Telephone	(3,000)	300204623100		Reduction in Expenses To Cover
Contractual Services	(5,000)	300204632200		New Hire Beginning May 1
Mileage	(5,000)	300204652100		
Printing & Binding	(8,000)	300204656100		
BUILDING FUND	(500,000)	450320671100		No Pre-payment of Principal on COP's
LESTF				
Sales Tax		620000417150	(175,000)	Estimated Reduction in Sales Tax
Transfers From General		62000049B100	(97,237)	Decrease Municipal Court and Increase GF
Maintenance & Repairs-Bldg/Grounds	(20,000)	620390626104		Decrease in Maintenace & Repairs Budget
Regular Wages	(119,559)	620390611100		Removed 3 Jailers From Budget
FICA	(9,146)	620390613100		Removed 3 Jailers From Budget
LAGERS	(1B,532)	620390614100		Removed 3 Jailers From Budget
Sheriff's Revolving Fund				
Miscellaneous Other	200,000	635375661100		Re-appropriate expense to 2018 budget
County-Wide 911				
Transfers From General Fund		640000498100	(1,273,273)	Reduction in Expenditures
Maintenance & Repairs	(100,000)	640040626100		St. Clair Tower Relocation
Contractual Services	(173,000)	640040632200		Simulcast System & AQM Router Maintenance
Health Department Fund				
Maintenance & Repairs	1,000	665065626100		Requested by Director of Department
Contractual Services	322	665065632200		Requested by Director of Department
Medical	8,000	665065633100		Requested by Director of Department
Records Preservation Fund				
Contractual Services	(5,000)	670070632200		Requested by Recorder of Deeds
Training	10,000	670070634100		Requested by Recorder of Deeds
Transfers to General Fund	15,000	670070690100		Increase in Transfer of Funds
Municipal Court				
Transfers to General Fund	101,83B	6B56B5690100		Increase in Transfer of Funds
Transfers to LESTF	(50,000)	6B5685690620		Decrease in Transfer of Funds
Office Equipment	10,000	6B56856B7100		Video Court Terminal
Salaries & Benefits	(309,765)	County-Wide		Partial Salary Study Implementation

STATISTICAL SECTION

FRANKLIN COUNTY, MISSOURI
MISCELLANEOUS STATISTICS

Date of incorporation	1818
Form of government	Commission
Area	922 square miles
Persons per square mile	110
Fire protections (six districts):	
Number of stations	30
Number of firefighters, exclusive of volunteers	105
Ambulance services:	
Number of stations	12
Number of EMTs, exclusive of volunteers	210
(includes EMT's and Medic's full- and part-time)	
Public education:	
Elementary and Secondary Schools	
Number of elementary schools	28
Number of middle schools	7
Number of high schools	7
Number of teachers	1,520
Number of students	16,338
East Central Community College enrollment, Fall Semester 2017	2,897
Building permits issued countywide during year 2015	753
Public recreation (non-County ownership):	
Number of parks	24
Number of swimming pools	5
Number of tennis courts	18
Number of golf courses	7
Library branches	7

Source: Various entities

Verification for fire protection, ambulance services and public recreation was verified directly with cities throughout the County.

FRANKLIN COUNTY, MISSOURI
DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS

For The Years Ended December 31	Population (1)	Per Capita Income (2)	Personal Income (2)	Public School Enrollment (3)	Unemployment Rate (4)
2016	102,426	$ -	N/A	16,338	4.2 %
2015	102,084	-	N/A	16,473	4.9
2014	102,084	-	N/A	16,530	6.6
2013	101,816	-	N/A	16,549	6.4
2012	101,412	-	N/A	16,238	7.4
2011	101,492	23,365	N/A	16,491	7.3
2010	101,492	21,449	3,529,850,000	18,371	8.4
2009	101,263	23,469	3,472,141,000	16,731	6.6
2008	100,898	20,847	3,611,348,000	16,946	5.0
2007	100,045	32,407	3,408,674,000	16,911	4.9

POPULATION BREAKDOWN

Political Subdivision	Decade Growth	2010 Census	2000 Census
Berger	7.3 %	221	206
Gerald	14.9	1,345	1,171
Gray Summit	2.3	2,701	2,640
Leslie	96.6	171	87
New Haven	11.9	2,089	1,867
Pacific	27.7	7,002	5,482
St. Clair	123.3	9,805	4,390
Sullivan	5.7	6,714	6,351
Union	31.5	10,204	7,757
Villa Ridge	9.1	2,636	2,417
Washington	5.6	13,982	13,243
Subtotal Incorporated Areas	24.7	56,870	45,611
Unincorporated Areas	(7.4)	44,622	48,196
Total Population (1)	8.2	101,492	93,807

Sources:
(1) Median income figures are not available annually for the County
(2) Regional Commerce and Growth Figures
(3) Missouri Department of Elementary and Secondary Education
(4) U.S. Department of Labor Statistics (not seasonally adjusted)

FRANKLIN COUNTY, MISSOURI
PRINCIPAL PRIVATE EMPLOYERS
DECEMBER 31, 2016

Employer	Number Of Employees	Percent Of Total County Employment	Location
Washington School District	620	1.22 %	Washington
GDX Automotive	600	1.18	New Haven
Meramec Valley School R-III School District	600	1.18	Pacific
Parker-Hannifin Sporlan Division	600	1.18	Washington
Schatz Underground Cable Inc.	500	0.98	Pacific
Magnet LLC	390	0.77	Washington
Union School District	384	0.76	Union
Patients First Health Care	342	0.67	Washington
Gerald Industries	320	0.63	Gerald
Franklin County	315	0.62	Union
Remaining Employers	46,176	90.81	Various
Total County Employment	50,847	100.00	

Employment and Earnings by Industry:

Industry	Average Employment	Average Monthly Earnings
Administrative and Support Services	1,721	$ 2,931
Machinery Manufacturing	1,686	4,481
Food Services and Drinking Places	1,347	1,561
Ambulatory Health Care Services	1,324	3,521
Plastics and Rubber Products Manufacturing	1,175	3,520
Specialty Trade Contractors	1,173	3,373
Fabricated Metal Product Manufacturing	1,096	3,052
General Merchandise Stores	936	1,910
Professional, Scientific and Technical Services	899	3,932
Chemical Manufacturing	762	4,072
Total All NAICS Subsectors	12,119	$ 32,353

Source: U.S. Census Bureau, Local Employment Dynamics

Note: 2015 information is latest available and information for nine years ago not available.

TOP TEN PROPERTY OWNERS
FISCAL YEAR 2016

Rank	Property Owner	2016 Assessed Value	Portion
1	MO Natural Gas	$ 9,639,357	0.8%
2	PC II Vertical LLC	8,123,511	0.6%
3	Walmart Real Estate Business	5,440,000	0.4%
4	Lowes Home Centers, Inc.	4,901,379	0.4%
5	Bank of Washington	4,214,143	0.3%
6	Parker Hannifin Corp.	3,501,900	0.3%
7	L5C Communications US LLC	3,206,032	0.3%
8	U5R-DE5CO Washington Crossing	2,958,827	0.2%
9	Wal Mart Real Estate Business	2,765,565	0.2%
10	CG Power 5ystems U5A, Inc.	2,603,249	0.2%
	5ubtotal Top Ten Property Owners	47,353,963	3.7%
	Remaining property owners	$ 1,227,862,074	96.3%
	Total Assessed Value	$ 1,275,216,037	100.0%

This schedule notes the top ten property taxpayers. The other major revenue source, sales taxes, cannot be presented since the payers are not known and the remitter's activity is proprietary information which cannot be disclosed.

5ource: Franklin County Collector's office

FRANKLIN COUNTY, MISSOURI
TAX RATES LEVIED

Year	General Tax Rate	Road & Bridge Tax Rate
2003	0.1398	0.2314
2004	0.1134	0.2323
2005	0.1378	0.2223
2006	0.1161	0.2024
2007	0.1173	0.1941
2008	0.1173	0.1941
2009	0.1173	0.1923
2010	1.1382	0.1938
2011	0.1382	0.1978
2012	0.1308	0.1986
2013	0.1483	0.2124
2014	0.1467	0.2124
2015	0.1243	0.2145
2016	0.1258	0.2159
2017	0.1258	0.2156

FRANKLIN COUNTY, MISSOURI
OPERATING INDICATORS
LAST TEN FISCAL YEARS

	2018 Projected	2017 Projected	2016	2015	2014	2013	2012	2011	2010	2009
Government Operations										
County Counselor:										
Commission orders	529	529	529	544	345	373	351	379	355	399
County Clerk:										
Checks issued	6,588	6,588	6,588	5,644	7,044	6,371	7,535	6,592	7,542	6,411
Liquor licenses issued	256	256	256	250	256	222	258	251	225	247
County Clerk Elections:										
Registered voters	70,661	70,661	70,661	67,506	69,172	68,455	69,684	67,988	68,743	67,523
Elections held	4	3	4	1	3	1	5	2	4	2
County Treasurer:										
Interest earned	66,184	66,184	66,184	25,123	21,851	67,333	134,328	114,873	121,476	205,148
County Auditor:										
County Budgets Monitored:										
Number of funds monitored	23	23	23	23	23	23	18	18	18	18
Number of departments monitored	47	47	47	47	47	47	47	47	47	47
Purchase orders audited & approved	8,717	8,717	8,717	8,656	8,720	8,312	9,227	7,973	8,671	7,336
Departments inventoried	31	31	31	31	31	31	31	31	31	31
Number of assets inventoried	9,840	9,840	9,840	9,840	9,727	9,607	8,972	8,946	8,166	7,985
Value of inventoried assets, Net of depreciation	$ 69,653,924	$ 69,653,924	$ 69,653,924	$ 69,653,924	$ 72,493,776	$ 75,578,949	$ 76,301,571	$ 76,656,958	$ 75,279,199	$ 73,247,305
Budget presentation award	Yes	Yes	Yes	Yes	Yes	Yes	-	-	-	-
County Collector:										
Accounts collected	94,083	94,083	94,083	93,107	91,920	115,700	94,332	117,151	109,626	115,119
County Recorder of Deeds:										
Marriage Licenses	759	759	759	730	722	700	718	768	767	735
Document filings	20,240	20,240	20,240	19,282	17,577	21,417	23,234	20,300	22,541	24,698
County Assessor:										
Real estate parcels assessed	72,633	72,633	72,633	71,855	71,855	71,356	72,070	71,937	71,868	71,761
Personal Property accounts assessed	43,183	43,183	43,183	44,557	44,045	44,739	44,640	48,847	46,353	44,484

FRANKLIN COUNTY, MISSOURI
OPERATING INDICATORS
LAST TEN FISCAL YEARS (Continued)

	2018 Projected	2017 Projected	2016	2015	2014	2013	2012	2011	2010	2009
Building Code Enforcement:										
Building permits	861	861	771	753	887	784	696	721	734	752
Inspections	4,492	4,492	4,492	4,236	4,402	3,692	3,521	3,762	7,499	4,813
Planning and Zoning:										
Zoning applications	254	254	254	288	256	238	231	248	317	319
Public Safety										
Sheriff calls for service	12,591	12,591	12,591	12,290	12,825	16,701	18,067	17,703	19,043	18,752
Sheriff civil process service	6,918	6,918	6,918	6,810	7,416	9,118	9,540	9,521	10,274	10,654
Jail and penal bookings	4,717	4,717	4,717	4,429	4,528	4,664	4,785	4,711	4,389	4,761
Countywide 911 communication calls	62,173	62,173	62,173	55,265	53,841	52,884	49,937	36,636	45,623	29,665
Judicial										
Prosecuting Attorney:										
Felony cases filed	835	835	835	842	700	680	920	806	642	796
Misdemeanor cases filed	4,822	4,822	4,822	5,465	5,900	4,850	5,360	5,606	3,724	2,070
Child Support 4-D:										
Open cases	300	300	300	229	226	249	275	279	225	270
Collections for children	9,511,506	9,511,506	9,511,506	9,558,944	9,407,240	9,178,858	9,343,261	9,232,333	9,053,931	9,242,330
Public Administrator:										
Open cases	97	97	97	88	89	91	113	105	101	104
Health and Welfare:										
Birth and death certificates issued	9,497	9,497	9,497	9,106	9,074	9,514	8,812	6,162	7,396	10,565
Immunizations administered	3,536	3,536	3,536	2,859	2,616	2,435	3,491	4,030	7,167	5,314
Food service inspections	1,267	1,267	1,267	1,093	941	938	486	213	693	632
Road and Bridge:										
Bridges constructed	1	1	1	1	4	4	3	3	1	2
Miles of roads paved	7	7	7	13	11	16	7	29	15	9

Source: Various County Departments

FRANKLIN COUNTY, MISSOURI
POSITION SUMMARY SCHEDULE
FULL-TIME EQUIVALENTS

For The Years Ended December 31

	2016	BUDGETED 2017	BUDGETED 2018	CHANGE 2017-2018
Government Operations				
County Commission	3.0	3.0	3.0	0.0
County Clerk	7.0	6.0	7.0	1.0
County Clerk Elections	5.0	5.0	5.0	0.0
County Treasurer	1.5	1.5	1.5	0.0
County Auditor	2.0	2.0	2.0	0.0
County Collector	8.0	8.0	8.0	0.0
County Counselor	1.5	1.5	1.5	0.0
County Recorder of Deeds	8.0	7.5	7.5	0.0
Purchasing Department	0.0	2.0	2.0	0.0
County Assessment	16.0	16.0	17.0	1.0
Building Code Enforcement	7.0	7.0	8.0	1.0
Planning and Zoning	3.0	3.0	4.0	1.0
GIS	3.5	3.5	1.5	-2.0
Building Maintenance	7.0	7.5	7.5	0.0
Public Safety				
Sheriff	81.0	89.5	97.0	7.5
Jail and Penal	35.0	36.0	37.0	1.0
Countywide 911 Communications	22.5	23.0	24.0	1.0
Countywide 911 Addressing	3.0	3.0	3.0	0.0
Franklin County Communication Served Agency	2.0	4.0	6.0	2.0
Emergency Management Agency	3.0	2.0	2.0	0.0
Judicial				
Prosecuting Attorney	20.0	23.0	23.0	0.0
Child Support 4-D	2.0	2.0	2.0	0.0
Public Administrator	2.5	2.5	2.5	0.0
Family Court	0.0	0.0	1.0	1.0
Juvenile Justice/Juvenile Diversion	2.0	4.0	4.0	0.0
Circuit Clerk	0.0	0.0	0.0	0.0
Municipal Court	1.5	1.5	1.5	0.0
Health and Welfare				
Health Services	14.5	15.5	16.0	0.5
Road and Bridge				
Road and Bridge	59.5	59.0	59.0	0.0
Total Authorized Positions	321.0	338.5	353.5	15.0

GLOSSARY

Accounting Period – A period at the end of which, and for which, financial statements are prepared. See also Fiscal Period.

Accounting System – The total structure of records and procedures that identify record, classify and report information on the financial position and operations of a governmental entity or any of its funds.

Accrual Basis – A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Accrue – To record revenues when earned and to record expenditures (or expenses) as soon as they result in a liability for benefits received, even though the cash receipt or cash disbursement may not take place, in whole or part, until a later accounting period.

Adoption – Formal process by which a final budget is approved by the governing body.

Agency Fund – A fund consisting of resources received and held by the governmental unit as an agent for others; for example, property taxes collected and held by the County on behalf of the various taxing jurisdictions within the County.

Appropriation – Expenditure authority approved by the governing body with specific limitations as to amount, purpose and time.

Assessed Valuation – The official value placed on real estate, personal property, and utilities as a basis for levying taxes. The value is determined by applying a factor to the appraised value, depending on property classification.

Available (Unreserved and undesignated) Fund Balance – This refers to the funds remaining from the prior year(s) which are available for appropriation and expenditure in the current year.

Balanced Budget – The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund.

Bond – Mechanism for long-term borrowing of funds. Lenders (purchasers of the bonds) are repaid principal and accrued interest.

BT- Bio Terrorism

Glossary cont'd

Budget – A plan of financial operation including an estimate of proposed revenue and expenditures for a given period. Formal budgets constitute a legal spending limit for local governments in Missouri. They are the means by which most government activities are controlled.

Budget Amendment – Legal means by which an adopted budget may be increased. The process involves the same legal steps as the original adoption of the budget.

Budget Revision – Authorization to reallocate existing budgetary resources between budgetary line items within a given department.

Budget Timetable (or Budget Calendar) – The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of the available appropriations and resources.

Business-Type Activities - Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

CAFR – Comprehensive Annual Financial Report.

Capital Improvement – Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant (land, building or equipment) or infrastructure (roads and drainage structures).

Capital Outlay – Fixed assets which have a value of $5,000 or more and have a useful economic lifetime of more than a year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset. Examples include vehicles, equipment, furniture, land, buildings, etc.

Capital Project – Major construction, acquisition or renovation activities which add value to a government's physical or capital assets or significantly increases their useful life. Also called Capital Improvements.

Capital Project Funds – A governmental fund used to account for the revenues and expenditures associated with acquisition, construction or renovation of specific assets.

Glossary cont'd

Certificates of Participation – An alternative to a government or municipal bond in which an investor buys a share in the improvements or infrastructure the government entity intends to fund. This contrasts with a bond, in which the investor loans the government or municipality money in order to make these improvements.

Component Unit – A designation established by the Governmental Accounting Standards Board used to identify entities that are financially accountable to another governmental entity or there is the potential for an entity to provide specific benefits or impose certain financial burdens on the governing entity. Entities that meet the established criteria as a component unit must be included as part of the reporting entity for the governmental entity.

Comprehensive Annual Financial Report (CAFR) – A governmental entity's official annual report prepared and published as a matter of public record. In addition to the required financial statements, the CAFR contains introductory material, schedules to demonstrate legal compliance, and statistical tables specified by the GASB.

Contractual Services – Services rendered to a government by private firms, individuals or other governmental agencies. Examples include utilities, rent, maintenance agreements and professional consulting services.

Cost-of-living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

CRI – Cities Readiness Initiative

Current Assets – Those assets that are available or can be made readily available to meet the cost of operations or to pay current liabilities. Examples include cash, temporary investments and taxes receivable.

Current Liabilities – Liabilities payable within a relatively short period of time, usually no longer than a year.

Debt Limit – The maximum amount of gross net debt that is legally permitted.

Debt Service – Payments of interest and repayment of principal on borrowed money.

Department – The basic County organizational unit, functionally unique in delivery of services.

Glossary cont'd

Depreciation – The systematic allocation of a capital or fixed asset's historical cost to the future periods benefited by the asset's use. For example: a vehicle costing $20,000 and having an estimated useful life of 5 years and an estimated re-sell value of $5,000 at the end of 5 years, will have annual depreciation of $3,000.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Resources Measurement Focus – Measurement focus where the aim of a set of financial statements is to report all inflows, outflows, and balances affecting or reflecting an entity's net assets.

EMA – Emergency Management Agency

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share for Social Security and the various pension, medical, dental, disability, and life insurance plans.

Encumbrance – A commitment of appropriated funds to purchase an item or service, though actual disbursement has not yet occurred. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Fund – A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges (for instance, a governmental utility).

EPHS – Environmental Public Health Specialist

Expenditure – An outlay of cash or the incurrence of a liability for the purpose of acquiring an asset, service or settling a loss.

FEMA – Federal Emergency Management Agency

Fiduciary Fund – Funds that are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units.

Fiscal Policy – A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Glossary cont'd

Fiscal Period or Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The County's fiscal year coincides with the calendar year.

Fixed Asset – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Accrual Basis of Accounting – The basis of accounting that recognizes revenues when earned and expenses when incurred, regardless of the timing of collection of the revenues or the payments of the expense.

Function – A group of related activities aimed at accomplishing a major service of responsibility for which the government is responsible. (For instance, Law Enforcement or Public Health and Welfare)

Fund – An accounting entity for recording expenditures and revenues, comparable to a separate bank account. Funds are established to account for specific activities, subject to special limitations. The County maintains numerous funds, each required for a specific purpose. A detailed description of the County's funds is contained in the "Description of the Accounting and Budgeting System" section.

Fund Accounting – An accounting system organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses), as appropriate.

Fund Balance – The equity of a fund. Oftentimes incorrectly referred to as "surplus." Each fund begins each year with a positive or negative fund balance.

Fund Equity – The excess of a fund's assets over it liabilities. Portions of Fund Equity may be *reserved* and are therefore not available for appropriation.

Fund Type – A classification of funds that are similar in purpose and character. For instance, special revenue fund type or capital project fund type.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB – Governmental Accounting Standards Board. The authoritative standard-setting body for governmental accounting and reporting.

Glossary cont'd

GASB 34 – Refers to a particular pronouncement, statement number 34, issued by the GASB. This particular statement contains broad and sweeping changes for governmental financial reporting.

General Fund or General Revenue Fund – A fund used to account for all transactions of a governmental entity that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County. Operations funded in the General Fund are frequently augmented with resources accounted for in a special revenue fund. For instance, law enforcement services are primarily financed with appropriations from the General Fund, but are supplemented with appropriations from the Sheriff's Training Fund (a special revenue fund).

GFOA – Government Finance Office Association

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Governmental Fund – A generic classification used by the GASB to refer to all funds other than proprietary and fiduciary funds. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds.

Grant – A contribution by a government or other organization to support a particular function or purpose.

HAVA – Help Americans Vote Act.

Infrastructure Assets – Refers to roads, bridges, curbs, gutters, streets, drainage systems installed for the common good.

Inter-fund Transfers – The movement of moneys between funds of the same governmental entity.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LAGERS – Local Government Employees Retirement System

LEPC – Local Emergency Planning Committee

LESTF – Law Enforcement Sales Tax Fund

Glossary cont'd

Levy – (noun) The total amount of taxes or assessments imposed by a governmental entity. The property tax levy is usually expressed as a rate equivalent to one-hundredth of a dollar and it is applied against assessed value. For instance, a $.12 levy represents a tax of $.12 per $100 of assessed valuation. (verb) To impose taxes, special assessments, or a service charge for the operation of a governmental entity.

Line Item – The most detailed unit of budgetary expenditures listed in the Franklin County budgets. Line items are tracked by twelve digit 'object codes'; the first group of three digits denotes the fund, the second group of three digits denotes the department and the remaining group of six digits denotes the expenditure.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Major Fund – A fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

Measurable and Available – A criteria established for purposes of recognizing (recording) revenues for financial purposes in governmental funds, according to the requirements of modified accrual accounting. 'Measurable' refers to the ability to quantify the revenue and 'Available' is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period.

MERC – Missouri Emergency Response Commission

Modified Accrual Basis of Accounting – The basis of accounting whereby revenues are recognized in the period in which they become measurable and available, and expenditures are recognized at the time the liability is incurred in accordance with appropriation authority.

MODOT – Missouri Department of Transportation

Object – As used in expenditure classification, this term applies to the article purchased or the service obtained. Examples are personal services, supplies, training or contractual services.

Object Classification – A grouping of expenditures on the basis of goods or services purchased, for example, personal services, supplies, training or contractual services.

Glossary cont'd

Operating Budget – A budget that applies to all outlays other than capital outlays.

OT - Overtime

Other Financing Sources – An operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

P&Z – Planning and Zoning

Personal Services – Expenditures for salaries, wages and fringe benefits of a government's employees.

Prior-Year Encumbrances – Obligations from a previous fiscal year in the form of purchase orders or contract commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Property Taxes – Taxes levied by a legislative body against agricultural, commercial, residential or personal property pursuant to law and in proportion to the assessed valuation of such property. See Ad Valorem.

Proprietary Funds – Funds that are used to account for activities that are similar to those found in the private sector. Examples include internal service funds and enterprise funds.

Publication – A legal step toward formal budget adoption. The public must be notified of budget proposals via local print media.

Recognized (Recorded) – The act of recording an event or transaction for accounting purposes. For instance, an unrecognized gain on the trade-in of equipment is an unrecorded gain.

Refunding – Issuance of new debt whose proceeds are used to repay previously issued debt.

Reserves – That portion of Fund Equity which has been set aside for a specific purpose and *is not available for appropriation.*

Resources – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

Revenue – A source of income to finance government operations.

Glossary cont'd

Revenue Bond – A bond issued by a municipality to finance a specific public project and repayment is solely from revenues generated by that project.

Revenue Classes – A grouping of similar revnues.

RSMo – Revised Statutes of Missouri

Short-Term Debt – Debt with a maturity of one year or less after the date of issuance. For instance, see Tax Anticipation Notes.

Special Revenue Fund – A fund used to account for revenues from specific taxes or other earmarked revenue sources that by law (or local policy) are designated to finance particular functions or activities of government.

Statute – A written law enacted by a duly organized and constituted legislative body.

Supplemental Appropriation – An additional appropriation made by the governing body after the budget year has started.

Surtax – An additional or extra tax on something already taxed. A tax levied on corporations or individuals after net income has exceeded a certain level.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base. See also Levy.

Tax Rate – The amount of tax stated in terms of a unity of the tax base.

Taxes – Compulsory charges levied by a governmental unit for purpose of financing services performed for the common benefit of citizens. (Note: the term does not refer to specific charges made against a person or property for specific benefits, such as special assessments, nor does it refer to charges for services such as for utilities.)

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is the amount of money that is still available for future purposes.

Unreserved (and Undesignated) Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

WIC – Women, Infants and Children

Commission Order No. 2018-21
First Quarter Term 2018

COMMISSION ORDER

5TATE OF MISSOURI
County of Franklin } ss.

Tuesday,January,09,2018
Budget

APPROPRIATION ORDER
BUDGET FOR FISCAL YEAR 2018

WHEREAS, the County Commission is advised that the budget for the year 2018 has been prepared, submitted, and made available for public inspection in accordance with the County Budget Law (RSMo sections 50.S2S to 50.745), and that a public hearing was held on the 21st day of December, 2017, preceded by a public notice set forth on the 13th day of December, 2017.

This Commission being advised in the premises, doth order that said budget estimated be spread upon the records of this Commission, and recorded on the records of this Commission, and that the same as above set out, be and hereby is approved and adopted this 9th day of January, 2018.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $19,792,071 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the GENERAL REVENUE FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $3,001,508 be and hereby is appropriated, apportioned and set aside for the payment of expenditures of the EMERGENCY FUND for 2018, an amount equal to not less than three percent of the total estimated General Fund Revenues, and,

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $21,435,452 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ROAD AND BRIDGE FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $1,079,54S be and hereby is appropriated, and set aside for the payment of proposed expenditures of the ASSESSMENT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $1,402,701 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the CAPITAL IMPROVEMENT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $S76,650 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures for the BUILDING FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $308,226 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COMMUNITY DEVELOPMENT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the HAVA ELECTION SERVICES FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $26,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ELECTION EQUIPMENT REPLACEMENT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $45,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT TRAINING FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $101,4S0 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the FAMILY COURT FUND for 2018, as set forth in the approved budget, and

Updated: 1/8/2018 11:38 AM by Doris Meyer 2018-21A

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $99,060 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the TREATMENT COURT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $1,500 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $14,389,098 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the LAW ENFORCEMENT SALES TAX TRUST for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $145,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the INMATE SECURITY FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $164,800 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COLLECTOR'S TAX MAINTENANCE FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $270,426 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the SHERIFF REVOLVING FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $75,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the SHERIFF CIVIL FEES FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $2,621,516 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the COUNTY WIDE 911 SYSTEM FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $7,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY TRAINING FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $38,500 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the ELECTION SERVICES FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $6,560 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the DOMESTIC VIOLENCE FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $1,022,331 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the HEALTH DEPARTMENT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $289,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the RECORDS PRESERVATION FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $10,000 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $948,464 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the MUNICIPAL COURT FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that $576,462 be and hereby is appropriated, apportioned and set aside for the payment of proposed expenditures of the BRUSH CREEK SEWER FUND for 2018, as set forth in the approved budget, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that the tentative tax rate of General Revenue Fund be $0.1258 per $100 assessed valuation (levy subject to change by sales tax reduction) and the tentative tax rate of Road and Bridge Fund be, $0.2156, and

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that copies of this budget be printed and made available for public distribution and that a copy of this order be included therein and considered a public statement of this Commission.

ORDER MADE THIS 9th DAY OF JANUARY, 2018.

Presiding Commissioner

Commissioner of 1st District

Commissioner of 2nd District