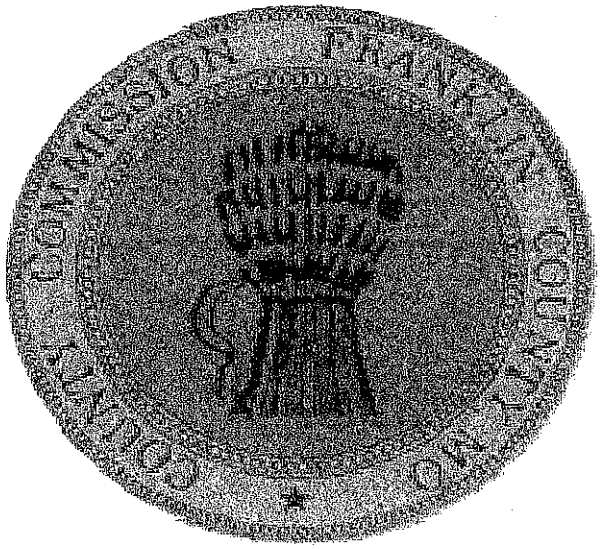
Missouri

FRANKLIN COUNTY



Annual Budget

January 1, 2019 Through December 31, 2019

Tim Brinker
Presiding Commissioner

Todd Boland
County Commissioner
First District

Dave Hinson
County Commissioner
Second District

Tambra L. Vemmer
Auditor

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Franklin County

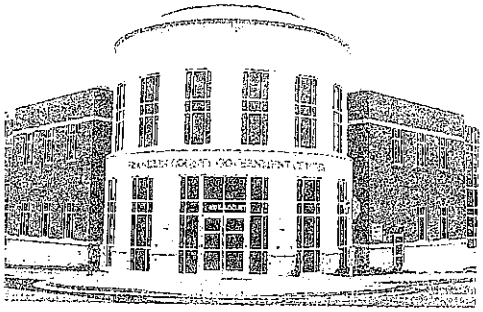
Missouri

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morrill

Executive Director



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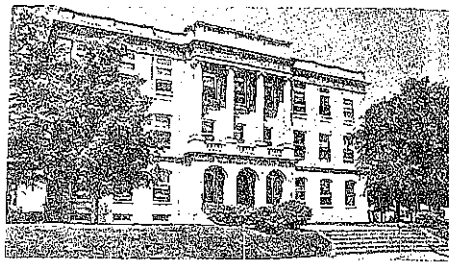


January 15, 2019

To the Franklin County Commissioners:

This document serves as the fiscal year 2019 adopted budget for Franklin County, Missouri. The annual budget serves as the foundation for Franklin County's financial planning and provides legal spending authority for the County's elected officials and appointed department heads. All of the budgets contained herein are balanced: total resources (i.e., current revenues plus appropriated fund balance) available to a particular fund are sufficient to cover the approved spending plan for that fund.

Organizational Structure and Its Impact on Planning Processes and Long-term Goals

Franklin County's statutory elective form of government impacts the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year. Its' governing body consists of a three-member independent County Commission, which includes a Presiding Commissioner, a First District Commissioner and a Second District Commissioner. They each serve a four-year term. In addition to the County Commission, there are fifteen independent elected officials who are directly accountable to the citizens of the County and are responsible for the operations of their office in accordance with state laws within resources allocated to them by the County Commission. In some instances, elected officials have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of an individual elected official rather than the County Commission. The County Commission has no oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. This structure results in each elected official identifying immediate and long-range goals and then presenting funding requests in the annual budget process. All county property, however, is controlled and managed by the County Commission.

Every two years, there is the possibility of newly-elected officials entering the County's organizational structure. This possible influx of newly- elected officials can make it difficult to form cohesive long-term goals and implement the strategies to achieve them. Despite these unique organizational features and their impact on entity-wide goal setting and planning processes, county officials consistently share a mission to: (1) carry out the statutory duties of our offices, (2) provide responsive, efficient, and ethical government services, (3) serve the citizens with respect and dignity, (3) respect taxpayer dollars, using our resources to achieve the highest level of efficiency at the lowest possible cost, and (4) continuously strive to improve the delivery of services to the citizens. This shared mission is reflected in the following long-term goals:

- Long-term fiscal stability for the County.
- Continuous improvement in service quality to the citizens of Franklin County.
- Continuous application of new technologies.
- Long-term retention of employees through competitive compensation and benefits.

These county-wide, long-term goals are common among all elected officials and are achieved through the careful planning and budgeting of the individual office holders throughout the County.

2019 Budgetary Issues and Solutions

The County's statutory structure significantly influences the annual budgetary process. Individual elected officials engage in planning activities but these processes are generally focused on the respective responsibility areas of each office and are not formally coordinated at the entity level. As noted earlier, additional resources may be available to elected officials through special revenue funds, many of which are under the appropriating authority of an individual elected official rather than the County Commission. As a result, individual departmental goals impact the budget development more so than entity-wide goals. Within this framework and context, the County Auditor and the County Commission evaluate funding requests and establish appropriations in accordance with available resources.

The primary focus in developing the FY 2019 budget consisted of the following:

- Ensuring financial stability
- Providing quality services to citizens
    - Operation of the Judicial Courts
    - Operation of the Prosecuting Attorney's Office
    - Operation of the County Jail and Law Enforcement Services
        - Continue the Prop. P jail renovation and expansion project
        - Implement Prop. P law enforcement compensation
    - Support the operations of the Juvenile Office
    - Recording of land transactions, vital statistics, and licenses
    - Tax assessment of all county property

- Collection of property taxes
- Voter registration and election activity
- Operation of the County Health Department
- Operation of the Public Administrator's Office
- Construction and maintenance of county roads and bridges
- Planning and zoning services
- Construction inspections
- Emergency management services

- Supporting the goals & objectives of Elected Officials and Department Heads
- Maintaining a competitive employee wage & benefits package

Budget Process

The County Commission adopts an annual budget for all of its governmental funds. The County's fiscal year is the calendar year and the annual budgetary process and timetable is governed by the County Budget Law (RSMo Sections 50.525 to 50.641). Franklin County is a first class non-charter county where the County Auditor serves as Budget Officer. The process is as follows:

- The annual budget process begins in late June or early July with the Auditor preparing budget packets consisting of instructions for completing the packets, worksheets for budget requests, expenditure detail worksheets for those budget requests, historical data for all revenue and expense line items within each departmental budget, and requests for departmental objectives for the upcoming budget year along with the departmental accomplishment s for the current budget year.
- The County Auditor distributes the budget packets, along with instructions, to the elected officials and department heads by August 1st.
- The County elected officials and department heads prepare departmental revenue and expenditure projections and submit their budgetary requests to the County Auditor on or before September 1st.
- The County Auditor prepares budget requests for offices not submitting requests by September 10th.
- During September and October, the County Auditor holds clarification meetings and then reviews and revises the budgetary requests based upon budgeted revenue projections.
- By November 15th, the County Auditor submits a proposed budget to the County Commission.
- During November and December, the County Commission, along with the County Auditor, holds meetings with each elected official and department head to review the proposed budget.

- The County Commission may alter, modify, or change the proposed budget in any manner, except the Court's budgets which may not be altered without the Court's consent or pursuant to mediation by the Judicial Finance Review Commission.
- The County Commission must comply with the public notice and public hearing requirement. The public hearing is usually held during the month of December.
- The budget must be adopted on or before January 10th. However, in a year in which a County Commissioner's new term of office begins, the statutory deadline is extended to January 31st.
- In the event the County Commission does not adopt the budget, the preceding year's budget remains effective.

Budget Amendments

Occasionally, the County will encounter a need to amend the budget to approve increased spending authority of a specific fund. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget.

Revenue and Expenditure Assumptions and Projections

The 2019 budget estimates beginning fund balances totaling $40,459,157 with $67,275,571 in projected revenues for total estimated funds available for appropriation of $107,734,728. The 2019 budget appropriates $80,471,624 for regular operations (of that amount, $2,966,580 is appropriated in the Emergency Fund) and $11,617,340 as fund balance appropriations.

Revenue

A multi-year comparison of combined revenues by source, including the enterprise fund, is presented below. The following discussion describes the major sources of revenue for the County.

Revenue	2017	2018 Adopted Budget	2019 Adopted Budget	Increase/ Decrease Over 2018 Expected
Taxes	$27,669,623	$27,587,568	$35,640,020	$8,052,452
Charges for Services	6,735,605	5,986,835	5,905,906	(80,929)
Intergovernmental	3,934,506	5,485,627	4,760,270	(725,357)
Licenses & Permits	85,302	81,825	87,200	5,375
Investment Income	252,956	183,010	477,725	294,715
Miscellaneous	922,529	394,950	379,450	(15,500)
Total Revenue	$39,600,521	$39,719,815	$47,250,571	$ 7,530,756
Sale of Capital Assets	38,395	0	25,000	25,000
Proceeds from Capital Lease	0	0	0	0
Proceeds From Sale of COP's	0	0	20,000,000	20,000,000
Transfers In	5,176,860	5,226,678	7,480,648	2,253,970
Total Other Financing Sources	$5,215,255	$5,226,678	$27,505,648	$22,278,970
Total Sources of Revenue	$44,815,776	$44,946,493	$74,756,219	29,809,726

Sales Tax

The County is highly dependent on sales tax revenue to finance the majority of county services. It is the single largest source of revenue for the County and accounts for 56% of all regular operating revenues in the County's governmental funds. Compared to other revenue sources, sales tax is inherently volatile and readily impacted by changing economic conditions. Because Franklin County is primarily dependent on sales tax to finance on-going operations, the County is especially vulnerable to this inherent volatility. This is a primary reason for maintaining higher fund balances during periods of economic growth within the County's primary operating funds.

The County receives the following sales tax revenue:

One-half cent permanent sales tax in the General Fund. This tax is projected to generate $6,625,000 for the General Fund.

One-half cent permanent sales tax in the Law Enforcement Fund. On October 1, 2007, the law enforcement sales tax was increased from 0.25% to 0.5%. This tax is projected to generate $6,625,000 for the Law Enforcement Sales Tax Fund.

One-half cent permanent sales tax in the Road and Bridge Fund. This tax is projected to generated $6,625,000 for the Road and Bridge Fund.

One-half cent permanent sales tax for Proposition P. This tax was passed in April of 2018. It is a county-wide sales tax for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County. This tax is projected to generate $3,312,500 for the Proposition P Law Enforcement Compensation Fund and $3,312,500 for the Proposition P Law Enforcement and Emergency Dispatch Fund.

The historical revenue trend for sales tax is shown below:

Sales Tax Revenue Last Ten Fiscal Years					
	General Fund	Road and Bridge Fund	Law Enforcement Sales Tax Fund	Prop. P Law Enforcement Compensation Fund	Prop. P Law Enforcement & Emergency Dispatch Fund
2019 Budgeted	$6,625,000	$6,625,000	$6,625,000	$3,312,500	$3,312,500
2018 Budgeted	$6,200,000	$6,200,000	$6,200,000	$0	$0
2017 Actual	$6,394,620	$6,388,642	$6,389,684	$0	$0
2016 Actual	$6,115,738	$6,272,334	$6,256,876	$0	$0
2015 Actual	$5,918,254	$6,066,071	$6,051,860	$0	$0
2014 Actual	$5,620,527	$5,721,766	$5,735,603	$0	$0
2013 Actual	$5,211,620	$5,321,450	$5,292,330	$0	$0
2012 Actual	$5,098,666	$5,215,873	$5,202,611	$0	$0
2011 Actual	$4,993,841	$5,097,397	$5,084,434	$0	$0
2010 Actual	$4,964,148	$5,034,408	$5,020,499	$0	$0

County Aid Road Trust (CART) Revenue (Road and Bridge Fund). CART funds are apportioned to counties on the basis of two factors: one-half of the funds are credited to the county based on the ratio that its road mileage bears to the total county road mileage in the unincorporated areas of the state, and one-half is credited to the county based on the ratio that its rural land valuation bears to the rural land valuation of the entire state. Gas tax is projected to be $1,619,640 for 2019 and the motor vehicle tax is projected to be $554,400 for 2109.

Fifteen percent tax applied to local land line phone tariffs. Pursuant to Sections 190.300 through and including 190.320 RSMo, the telephone tax shall be applied to the tariff tax rate or rates billed to service user (all sales) subject to the tax. Per Commission Order 2018-302, the telephone tax rate levy for E-911 service for the year 2019 is set at a 15% tax rate (15% is the tax ceiling). This tax is expected to generate $775,000 in 2019, which represents over 88% of the source of revenue, excluding transfers in, for the Enhanced 911 Fund.

Real and Personal Property Tax Including Railroad and Utilities.
Property tax comprises a relatively small portion of the County's overall revenues. The County's real estate and personal property tax are calculated based on current assessed valuations and has provided a stable source of revenue for the County. Total assessed value for the County currently exceeds $1.9 billion. The 2018 tax rate for the general fund remained unchanged from 2017 at 0.1258. The 2018 tax rate for the road and bridge fund remained unchanged from 2017 at 0.2156.

ASSESSED VALUATIONS

	Current Tax Year 2018 Per Commission Order 2018-295
Real Estate	$ 1,515,147,542
Personal Property	420,258,943
Total	$1,935,406,485

TAX RATE PER $100 OF ASSESSED VALUATION

	2017 Tax Levy	2018 Tax Levy
County General Fund	0.1258	0.1258
County Road and Bridge	0.2156	0.2156

Per Commission Order 2018-311, the amount of tax revenue to be produced for 2018 is:

General Fund $2,434,731 Road and Bridge Fund $4,172,736

The County is anticipating similar assessed valuations for 2018. With a collection rate of approximately 92%, this is estimated to generate $2,239,953 in current property tax collections for the General Fund and $3,838,917 in current property tax collections for the Road and Bridge Fund for 2019.

The historical trend for property tax is shown below:

Property Tax Revenue
All Types

	General Fund	Road and Bridge Fund
2017 Actual	$2,646,347	$2,903,049
2016 Actual	$2,549,706	$2,720,832
2015 Actual	$2,467,701	$2,562,112
2014 Actual	$2,915,688	$2,624,161
2013 Actual	$2,880,967	$2,551,613
2012 Actual	$2,724,432	$2,481,828
2011 Actual	$2,822,085	$2,495,267
2010 Actual	$2,813,620	$2,499,510
2009 Actual	$2,186,811	$2,695,760
2008 Actual	$2,449,275	$2,242,245

Charges for Services (12% of total revenue)
This revenue category consists of a wide variety of charges. Many departments throughout the County charge fees or commissions for their services. Examples are: Collector's commission, health services vital records, sanitation inspection fees, recording fees, building inspection fees, planning and zoning fees, and judicial fees. The projected amount to be received from this fee is $5,905,906 for 2019.

Intergovernmental Revenues (10% of total revenue)
The County receives substantial revenues from federal and state grants and reimbursements. The projected amount to be received from this source of revenue is $4,760,270 for 2019.

Licenses and Permits (Less Than 1% of total revenue)
The County collects fees for liquor licenses, auctioneer licenses, and merchant and manufacturers licenses. Revenue generated from this source is expected to be $87,200 for 2019.

Investment Income (1% of total revenue)
With current interest rates of below 1% being earned on investments, the County expects to earn approximately $477,725 in interest income on all Governmental Funds combined in FY2018.

Miscellaneous Revenue (1% of total revenue)
Generally, the primary components of miscellaneous revenue are flood control lease revenue, cable franchise revenue, sale of assets, and insurance reimbursements. The total amount budgeted for miscellaneous revenue for 2019 is $379,450.

Transfers

- Total intergovernmental transfers for 2019 are $7,480,648.
- The General Fund is budgeted to receive transfers in from the Prosecuting Attorney Bad Check Fund in the amount of $8,000.
- The General Fund is also budgeted to receive $755,243 from the Municipal Court Fund in 2019.
- The Law Enforcement Sales Tax Fund is also budgeted to receive $3,729,763 from the General Fund in the FY2019 budget in support of their operations.
- $523,264 is budgeted to be transferred from the General Fund to the County 911 Fund in 2019.
- $5,000 is to be transferred to the Road and Bridge Fund from the General Fund in 2019 in support of the environmental engineer.
- $40,000 is budgeted for transfers from the General Fund to the Family Court Fund in support of operations.
- $50,000 is budgeted for transfers from the Brush Creek Sewer Fund to the Community Development Fund for 2019 for reimbursement of loaned funds.
- $6,000 is budgeted for transfers from the Brush Creek Sewer Fund to the General Fund.

- $2,054,640 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to LESTF in 2019 for the commissioned positions at the Sheriff's Office.
- $35,425 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to the General Fund in 2019 for the commissioned position in the Prosecuting Attorney's Office.
- $223,313 is budgeted to be transferred from the Prop. P Law Enforcement & Emergency Dispatch Fund to LESTF in 2019 for the salaries and benefits of 3 jailer positions.
- $50,000 is budgeted to be transferred from the Collector's Tax Maintenance Fund to the General Fund.

Expenditures

A multi-year comparison of combined expenses by functional category, including the Enterprise Fund, is presented below. The totals do not include other financing uses (transfers) or amounts appropriated to emergency reserves in the General Fund, Road and Bridge Fund, and Law Enforcement Sales Tax Fund. The following discussion describes the major expenditures for the County.

Function	2017	2018 Adopted Budget	2019 Adopted Budget	Increase/ Decrease Over 2018 Expected
General Government	$6,550,263	$11,579,503	$11,407,007	(172,496)
Public Safety	12,741,810	16,234,260	19,522,588	3,288,328
Judicial	2,640,373	3,292,250	3,121,454	(170,796)
Highways & Streets	6,817,192	9,305,871	9,861,410	555,539
Health & Welfare	1,223,971	1,345,872	1,388,547	42,675
Education	184,586	199,345	167,000	(32,345)
Capital Outlay	5,384,754	9,444,100	30,917,895	21,473,795
Principal	1,520,626	2,950,150	1,530,000	(1,420,150)
Interest	1,033,628	989,219	1,979,461	990,242
Sub-Total	$38,097,203	$55,340,570	$79,895,362	$24,554,792
Business-Type Activities	443,349	576,462	576,262	(200)
Total	$38,540,552	$55,917,032	$80,471,624	$24,554,592

General Government (14.1% of total expenditures)
The $172,496 decrease in the 2019 budget is attributable to the conservative and realistic appropriations for the departments operating under this category.

Business-Type (Less than 1% of total expenditures)
The $200 decrease in the 2019 budget is attributable to the decreased costs associated with the Brush Creek Sewer system.

Public Safety (24.3% of total expenditures)
The $3,288,328 increase in spending for public safety is mainly attributable personnel services due to the implementation of the Prop. P compensation fund.

Judicial (3.9% of total expenditures)
There is a $170,796 decrease budgeted for this category for 2019.

Highways & Streets (12.3% of total expenditures)
There is an overall increase of $555,539 for this function. This is due to an increase in planned capital improvement projects for 2019.

Health & Welfare (1.7% of total expenditures)
There is an increase of $42,675 budgeted for this category in 2019. This is attributed to an overall increase in the budget for the Health Department Fund.

Education (Less than 1% of total expenditures)
There is a $32,245 decrease budgeted for this category in 2019. This is due a decrease in funding for the University of Missouri Extension.

Capital Outlay (Fixed Assets) (38.4% of total expenditures)
Each year, the County Commission approves funding for investment in new and replacement fixed assets. This category includes appropriations for new and replacement fixed assets and consists primarily of new and replacement machinery and equipment, new and replacement vehicles, and new and replacement computer hardware. This type of capital expenditure is sometimes referred to as "pay-as-you-go" capital, because it is fully incorporated into the annual operating budget for a given department rather than included in a capital improvement plan or in separate capital projects budget. In the capital outlay and capital improvement projects section of the budget, all appropriations relating to fixed assets, across all functional areas, are combined and presented as "capital outlay" rather than as spending within the given functional area. The 2019 budget includes an increase of $21,473,795 in funding for capital outlay. The majority of this amount is for costs associated with the jail renovation and expansion.

Principal (1.9% of total expenditures)
During 2018, the County budgeted an additional $1,485,150 for pre-payments on the 2012 series of certificates of participation. The 2019 budget does not provide for pre-payments, thus the $1,420,150 decrease in this function.
Interest (2.5% of total expenditures)
During the 2019 budget year, the County will pay interest on the 2012, 2018 and 2019 series of certificates of participation.

Personnel Services/Benefits (35% of total expenditures)
Personnel services for 2019, including all wages, benefits and pension costs, are projected to be $27,706,235 or 34.4% of the County's appropriations for operations. In 2018, personnel services were budgeted at $23,787,394 or 42.6% of the County's total expenditures. The County chose to become partially self-insured for 2018. The premiums and benefits are expected to remain similar to that of 2018.

The County fully funds the Missouri L.A.G.E.R.S. retirement program for its employees. The program for its employees is an L-6, which is 2% for life. The program was budgeted at the funding rate of

- General employees – 16.50% of salary
- Police employees – 16.40% of salary

The combined budgetary impact for salaries, taxes, and benefits from the 2018 budgeted amount to the 2019 budget is a net increase of $3,918,841. This increase is primarily due to the implementation of the Prop. P salary compensation for the Sheriff's Office.

Historically, the County does not spend its total annual appropriations. In any fiscal year, the County expects to realize budget savings from unspent emergency appropriations, competitive procurement, management decisions, and employee turnover and vacancies; however, the amount of such savings cannot be reliably estimated at this time. Consequently, no such savings has been assumed in developing the FY 2019 budget. The County monitors the spending ratio and adjusts appropriation methodologies in light of significant changes or emerging trends.

SUMMARY OF LONG-TERM DEBT

Revenue Bonds

In March 2007, the County issued $3,700,000 Sewerage System Revenue Bonds, Series A and Series B to pay off the short-term construction loan payable. The interest rate is 4.125% and the maturity date is March 1, 2042.

Certificates of Participation

The County entered into a major capital improvement program starting in 2005. A total of $39,245,000 of certificates of participation was issued. Interest rates ranged from 2.15% through 5.15% and the maturity date is March 1, 2032. This program included the following:

- In 2005, the County issued $6,910,000 of certificates of participation for the construction of a new administration building. The building was completed during 2007.
- In 2007, the County issued $18,450,000 of certificates of participation of which $7,205,000 was for the construction of a new judicial center building, which was completed in 2008. The remaining $11,245,000 was used for converting County gravel roads to hard surface.
- In 2008, the County issued $13,885,000 of certificates of participation for construction projects. $1,412,019 was used for remodeling the historic courthouse, $1,300,000 was used for updating HVAC at the detention facilities, $10,000,000 was used for converting County gravel roads to hard surface, and $1,172,981 was used to set up a reserve fund.
- The historic courthouse renovation was completed in October 2010.

In September of 2012, the County refunded the certificates of participation in the amount of $39,230,000. Interest rates range from 0.7% to 3.5% and the maturity date is April 1, 2032. The payment schedule for the 2012 series is as follows:

REVISED PAYMENT SCHEDULE DUE TO PREPAYMENT

2012 SERIES CERTIFICATES OF PARTICIPATION

Date	Coupon	Principal	Interest	Principal & Interest	Outstanding Principal	Annual Debt Service
		1,480,000.00	Prepayment		29,800,000.00	
10/1/2018			468,248.75	468,248.75	29,800,000.00	2,472,347.50
4/1/2019	2.250%	1,530,000.00	468,248.75	1,998,248.75	28,270,000.00	
10/1/2019			451,036.25	451,036.25	28,270,000.00	2,449,285.00
4/1/2020	2.450%	1,585,000.00	451,036.25	2,036,036.25	26,685,000.00	
10/1/2020			431,620.00	431,620.00	26,685,000.00	2,467,656.25
4/1/2021	2.650%	1,905,000.00	431,620.00	2,336,620.00	24,780,000.00	
10/1/2021			406,378.75	406,378.75	24,780,000.00	2,742,998.75
4/1/2022	2.800%	1,960,000.00	406,378.75	2,366,378.75	22,820,000.00	
10/1/2022			378,938.75	378,938.75	22,820,000.00	2,745,317.50
4/1/2023	2.900%	2,020,000.00	378,938.75	2,398,938.75	20,800,000.00	
10/1/2023			349,648.75	349,648.75	20,800,000.00	2,748,587.50
4/1/2024	3.050%	2,080,000.00	349,648.75	2,429,648.75	18,720,000.00	
10/1/2024			317,928.75	317,928.75	18,720,000.00	2,747,577.50
4/1/2025	3.200%	2,160,000.00	317,928.75	2,477,928.75	16,560,000.00	
10/1/2025			283,368.75	283,368.75	16,560,000.00	2,761,297.50
4/1/2026	3.300%	2,235,000.00	283,368.75	2,518,368.75	14,325,000.00	
10/1/2026			246,491.25	246,491.25	14,325,000.00	2,764,860.00
4/1/2027	3.350%	2,310,000.00	246,491.25	2,556,491.25	12,015,000.00	
10/1/2027			207,798.75	207,798.75	12,015,000.00	2,764,290.00
4/1/2028	3.400%	2,400,000.00	207,798.75	2,607,798.75	9,615,000.00	
10/1/2028			166,998.75	166,998.75	9,615,000.00	2,774,797.50
4/1/2029	3.450%	2,480,000.00	166,998.75	2,646,998.75	7,135,000.00	
10/1/2029			124,218.75	124,218.75	7,135,000.00	2,771,217.50
4/1/2030	3.450%	2,575,000.00	124,218.75	2,699,218.75	4,560,000.00	
10/1/2030			79,800.00	79,800.00	4,560,000.00	2,779,018.75
4/1/2031	3.500%	2,665,000.00	79,800.00	2,744,800.00	1,895,000.00	
10/1/2031			33,162.50	33,162.50	1,895,000.00	2,777,962.50
4/1/2032	3.500%	1,895,000.00	33,162.50	1,928,162.50	0.00	1,928,162.50

Current and Future Debt Plans

With the exception of the "Pave the County" program which began in 2007 and funded with certificates of participation, the County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. This eliminates the need for financing infrastructure-related improvement projects.

With the construction of a new administration building, judicial center, and the renovation of the historic courthouse beginning in 2005, these facilities should serve the operations of those County offices well into the future.

In September, 2012, the County refunded the certificates of participation in an effort to reduce the interest rate and lower the annual payments. Since there is no revenue stream exclusively dedicated to cover the cost of the 2012 series of certificates of participation, the County relies on sales tax revenue and fund reserves for the debt service payments as follows:

During 2018, the Sheriff's capital improvement fund portion of the 2012 series of certificates participation was paid off. This resulted in substantial savings of interest charges.

Certificate of participation debt service payments are being paid from the building fund. Interest earned and $70,000 yearly payments from the law library are the only source of revenue for this fund. As yearly debt service payments are made, the balance in this fund is declining and will not sustain the scheduled remaining payments through 2032. In the future, the County will need to find a different source of revenue for the building fund's share of the payments.

Certificate of participation debt service payments are also being made from the general fund and the road and bridge fund. When sales tax revenue declines, this adds stress to these funds and limits revenue available for other services.

For several years, there has been discussion of the crowding conditions in the jail and the need for a jail expansion. In response, the Citizens of Franklin County passed a ½ of one percent sales tax in April of 2018. This tax is to be used for the jail renovation and expansion as well as for law enforcement compensation. The county will be using certificates of participation along with sales tax earned to fund the jail project. Debt service payments will be made from the Proposition P Law Enforcement and Emergency Dispatch Fund.

Conclusion and Acknowledgements

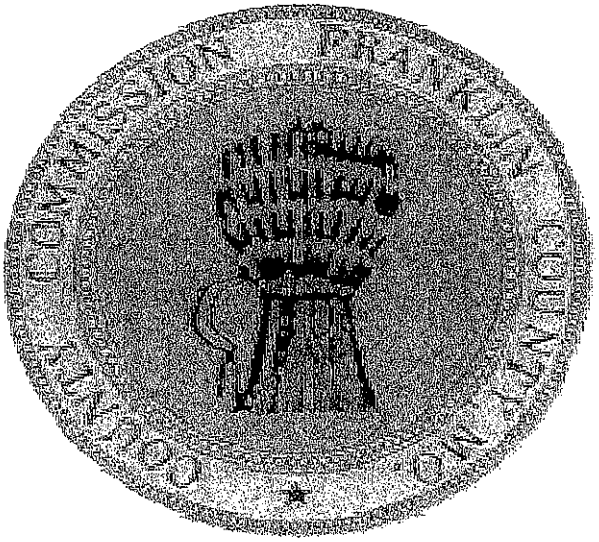
In conclusion, all budgets contained herein are balanced. This means total resources (i.e., current revenues plus appropriated fund balances) available to a particular fund are sufficient to cover the approved spending plan for that fund. Within these spending plans, the County continues to provide the services necessary to meet the needs of the citizens of Franklin County. This budget is a product of many hours of preparation and a collaborative team effort on all levels of the County government. I would like to thank everyone for your efforts and contributions.

Respectfully submitted,

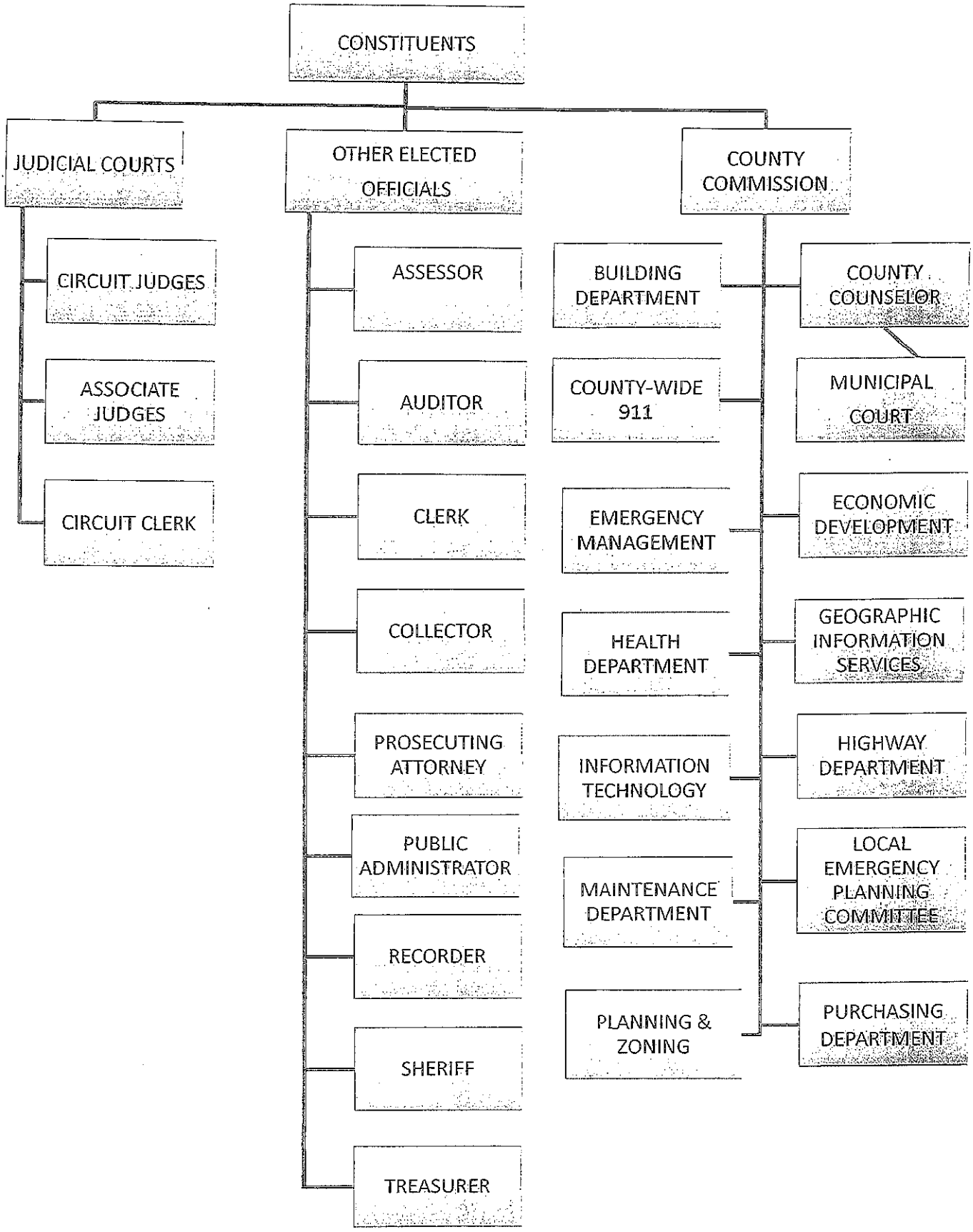
s/s Tammy Vemmer

Franklin County Auditor
Budget Officer

GENERAL INFORMATION



FRANKLIN COUNTY, MISSOURI ORGANIZATION CHART



FRANKLIN COUNTY, MISSOURI
LIST OF PRINCIPAL OFFICIALS

Office	Principal Officials At January 1, 2019
Presiding Commissioner	Tim Brinker
First District Commissioner	Todd Boland
Second District Commissioner	Dave Hinson
County Clerk	Tim Baker
Circuit Judge, Division I	Craig Hellmann
Circuit Judge, Division II	Ike Lamke
Associate Circuit Judge, Division V	Joseph Purschke
Associate Circuit Judge, Division VI	David L. Hoven
Associate Circuit Judge, Division VII	Stanley D. Williams
Prosecuting Attorney	Matthew Becker
Circuit Clerk	Bill D. Miller
Recorder of Deeds	Jennifer L. Metcalf
County Treasurer	Debbie Aholt
Sheriff	Steve Pelton
County Auditor	Tambra L. Vemmer
Public Administrator	Mary Jo Straatmann
County Collector	Doug Trentmann
Assessor	Tom Copeland

FISCAL AND BUDGET POLICIES
Adopted by Commission Order 2012-200

Franklin County operates under a statutory elective form of government in which specific authority and responsibility are granted to each elected official according to state law. The three-member County Commission has limited ordinance-making powers granted by the Missouri state legislature as well as exclusive control of county property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where state law grants final budget authority to individual elected officials.

County officials are expected to manage public funds in a manner that promotes transparency and accountability; ensures fiscal stability; protects and preserves public assets; and reduces risk and uncertainty while maintaining flexibility. The fiscal and budget policies outlined below are intended to help guide County Officials in their decision making to ensure that these goals are achieved.

Fiscal Year

The County's fiscal year is the calendar year beginning on the first of January and ending on the last day of December.

Revenues

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base as to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will estimate its annual revenues by an objective, analytical process, wherever practical.
- Revenue trends are examined monthly and are incorporated into the annual revenue forecasts.
- During the budget process, County officials will project revenues applicable to their departments for the next year and will update their projections annually.
- The County will analyze user fees and revise them when needed to reflect the impact of inflation and other cost increases.

Purchasing

- The County adopted a purchasing policy under Commission Order 2017-293.
- The County will comply with procurement statutes, which require competitive bidding for single purchases of $4500 or more or where multiple purchases over a 90-day period accumulate to $4500 or more with a single vendor. Single purchases of $6,000 or more or where multiple purchases over a 90-day period accumulate to $6,000 or more with a single vendor require advertised bids.
- Although not required by state law, the County Commission encourages use of an RFP (Request for Proposal) process for procurement of professional services.
- In accordance with state statute, bidding requirements may be waived in an emergency where there exists a threat to life, property, public health or public safety or that

immediate expenditure is necessary to protect against further loss of county property, insure the integrity of county records or minimize serious disruption of county services.

- The County will comply with state statutes when making sole source purchases.
- The County Auditor shall review all pending invoices to ensure that proper documentation exists.
- All purchases must be necessary and are to be used solely for the benefit of the County.
- All purchases must be within total departmental budgets.

Budget Policy

- The County will adopt a balanced budget each year in accordance with state law. The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund. In no event shall the proposed spending for a specific fund exceed the total resources available to the fund.
- All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- The County will establish a budget calendar each year to ensure that budget activities and deadlines comply with state law.
- A copy of the budget will be available for public inspection in the Auditor's office.
- A copy of the budget will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.
- The budget may be amended and revised during the year in accordance with state statutes and local policy.

Fixed Assets

- The County will maintain an inventory of fixed assets in accordance with statutory requirements.
- Physical inventories of the County's fixed assets will be conducted on an annual basis.
- All County property is to be disposed of in the manner authorized by the County Commission.
- County property shall not be used for personal gain.
- Administrative Authorities are responsible for safeguarding the various county assets under their control.

Financial Accounting and Reporting

- The County will establish and maintain an accounting system that allows for identifying, capturing, summarizing, and reporting the financial activities of the County.
- Except in very limited cases, County revenues will be accounted for as "gross revenue" and not netted against expenditures.
- The County's financial statements will be prepared in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- An independent financial audit will be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will annually submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for an independent review and implement applicable recommendations.
- A copy of the CAFR will be available for public inspection in the Auditor's office.
- A copy of the CAFR will be available for view on the County's web site, www.franklinmo.org, under the Auditor's tab.

Debt Policy

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements (Certificates of Participation).
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County will manage its budget and financial affairs in such a way as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

Fund Balance and Emergency Appropriation

- Fund balances will be maintained at levels needed to provided adequate operating flexibility while also reducing the likelihood of cash flow interruptions.
- An emergency appropriation equal to at least 3% of General Fund revenue will be included in the annual budget, as required by state law. The emergency appropriation may be used for unforeseen emergencies and requires approval of the County Commission. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

Grant Policy:

- Grant applications should be approved by the County Commission prior to submitting the grant application to the grantor entity/agency.
- For all grants, the County Commission will identify the local match requirement, if any, and ensure that appropriations are sufficient to meet the match requirement.

Investments

- Missouri state statutes authorize the County to invest in obligations or guaranteed obligations of the United States and its agencies, obligations of the State of Missouri and its agencies, bonds of any Missouri city having a population of not less than two thousand, bonds of any Missouri county, approved registered bonds of any Missouri school district or special road district, bonds of any state, obligations of Federal banks, bonds of any political subdivision established under the provisions of Section 30, Article VI of the Constitution of Missouri, and tax anticipation notes issued by any first class county.

DESCRIPTION OF FUNDS AND FUND TYPES

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, fiduciary funds, and proprietary funds.

Governmental Fund Types

Governmental funds - refer to all funds other than proprietary and fiduciary funds. Governmental funds are those through which most governmental functions of the County are financed. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds. The County adopts an annual appropriated budget for all of its governmental funds.

The County reports the following four major governmental funds:

General Fund (Major) – The General Fund is the principal operating fund of the County and accounts for all financial transactions not accounted for in other funds.

Road and Bridge Fund (Major) - The Road and Bridge Fund is a Special Revenue Fund used to account for public works activities for the operations and maintenance of the County highways and bridges.

Law Enforcement Sales Tax Fund (Major) - The Law Enforcement Sales Tax Fund is a Special Revenue Fund used to account for revenues used solely for providing law enforcement services.

Capital Projects Fund (Major) -The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. In the County's budget, the Building Fund and Capital Improvements Fund for the Sheriff's department are budgeted separately. In the County's CAFR, the Building Fund and Capital Improvements Fund for the Sheriff's department are reported under the Capital Projects Fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The County reports the following non-major governmental funds which are special revenue funds:

Assessment – This fund accounts for the activities of the assessor's department.

Community Development – This fund is established for the Various Community Development Block programs and other economic development projects.

Law Enforcement Training – This fund is used to account for revenues which are used for law enforcement training.

Records Preservation – This fund is used to account for fees collected for preservation of the recorder's records.

Domestic Violence - This Fund is used to account for fees collected to provide shelter for victims of domestic violence.

Health Department Fund – This fund accounts for the activities of the health department.

Family Access – This fund is used to account for fees collected to defray the costs associated with family access motions.

Treatment Court Fund - This fund is used to account for Treatment Court fees collected pursuant to 478.001 RSMo.

Prosecuting Attorney Bad Check – This fund is used to account for fees collected for bad checks received by the prosecuting attorney's office.

Collector's Tax Maintenance – This fund is used to account for fees collected for purchases of supplies and equipment or any other collector's office expenses.

Sheriff's Revolving Fund – This fund is used to account for fees collected for processing applications and renewals for certificates of qualification for concealed carry endorsements.

Sheriff's Civil Fees Fund – This fund is used to account for the fees that the Sheriff receives in connection with civil cases pursuant to 57.280 RSMo.

Election Services – This fund is used to account for fees collected for purchases of supplies and equipment and training to improve conduction of elections.

HAVA – This fund was established by law when the Help America Vote Act was enacted by the Federal Government after the 2000 Presidential Election. The Federal Government provided grant funds to purchase new voting equipment.

Election Equipment Replacement Fund – This fund is used to account for fees collected from equipment leases. Fees collected are used for the purchase of replacement election equipment.

Inmate Security – This fund is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

Franklin County Law Enforcement Restitution Fund – This fund is used to account for the court-ordered restitution of up to $300 for any offense with the exception of the charges of speeding, careless and imprudent driving, any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction.

Prop P – Law Enforcement Compensation Fund - In August, 2018, a county-wide sales tax of one-half of one percent (1/2 of 1%) was passed. Half of that amount, ¼ of 1% (1/4 of 1%) is to be used for compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

Prop p – Law Enforcement & Emergency Dispatch Fund – In August, 2018, a county-wide sales tax of one-half of one percent (1/2 of 1%) was passed. Half of that amount, ¼ of 1% (1/4 of 1%) is to be used for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities.

County-wide 911 System Fund – This fund is a Special Revenue Fund used to account for revenues which are used for 911 emergency telephone services.

Municipal Court Fund – This court was established by the County to handle matters such as traffic violations on county roads and planning and zoning violations.

Fiduciary Funds – are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units. Fiduciary funds are not reported in the annual budget because the resources of those funds are not available to support the County's own programs. The County reports the following fiduciary fund type in its CAFR:

Agency Funds are used to account for assets held by the County as an agent for other County funds, individuals, private organization, or other governments. The County's Agency Funds include Treasurer, Collector, Sheriff, County Clerk, Prosecuting Attorney, Recorder of Deeds, Criminal Activity Forfeiture Act, Building Department, and Sheriff Commissary.

Proprietary Funds - are used to account for operations that are financed and operated in a manner similar to private business enterprises. The County reports the following proprietary fund type:

Enterprise Funds account for operations that provide a service to citizens, financed primarily by a user charge for the provision of that service, and activities there the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County has the following major proprietary fund type which is an enterprise fund:

Brush Creek Sewer District Fund – The Brush Creek Sewer District Fund is an Enterprise Fund that is a blended component unit of the County used to account for revenues and expenses of the Brush Creek Sewer District.

BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Franklin County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations, even if no measurable liabilities have arisen from such commitments and obligations, and it must measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

Basis of Accounting used for Financial Reporting Purposes – Franklin County complies with all requirements of Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). As a result, the County's Comprehensive Annual Financial Report (CAFR) includes financial statements prepared on two different bases of accounting: the *government-wide statements,* prepared on the full-accrual basis of accounting, and the *governmental fund financial statements,* prepared on the modified accrual basis of accounting.

The **government-wide financial statements** report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. The government-wide financial statements, as well as the proprietary fund and fiduciary fund financial statements are prepared using the economic resources measurement focus and the full- accrual basis of accounting. Revenues are recorded

when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to

pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Also, the liability to other districts is not recorded until money is received.

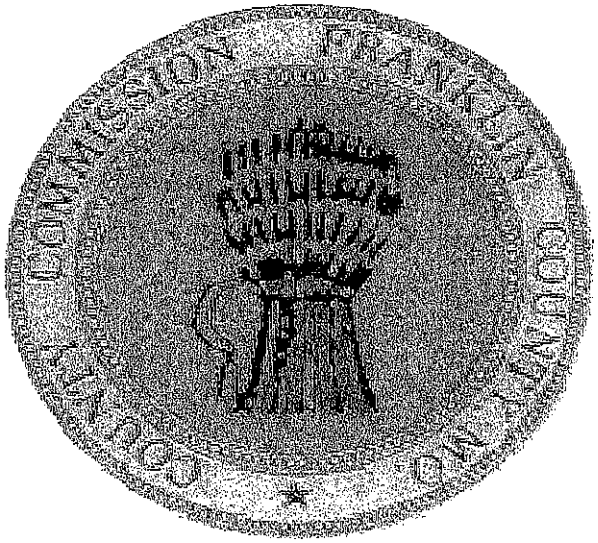
Property taxes, intergovernmental revenues, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

For full disclosure of the County's accounting policies, please refer to the County's Comprehensive Annual Financial Report.

Basis of Accounting used for Budgeting Purposes – The primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. In doing so, the budgetary basis of accounting identifies resources available to the County to provide services for the current fiscal year as well as all expenditures that will be required during the fiscal year. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

For the enterprise fund, full accrual basis of budgeting is used because the County budgets depreciation expense in this fund.

FUND STATEMENTS



FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2019
SUMMARY

	ESTIMATED FUND BALANCE JANUARY 1, 2019	PROJECTED REVENUE 2019	ESTIMATED FUNDS AVAILABLE 2019
GENERAL FUND	$7,425,159	$13,607,863	$21,033,022
EMERGENCY FUND	2,931,080	35,500	2,966,580
ROAD & BRIDGE FUND	7,179,114	14,591,126	21,770,240
ASSESSMENT FUND	786,224	958,399	1,744,623
CAPITAL IMPROVEMENTS FUND (SHERIFF)	410,651	1,000	411,651
BUILDING FUND	2,055,677	95,500	2,151,177
COMMUNITY DEVELOPMENT FUND	362,829	54,000	416,829
HAVA ELECTION SERVICES FUND	2,850	0	2,850
ELECTION EQUIPMENT REPLACEMENT FUND	133,500	20,050	153,550
COUNTY LAW ENFORCEMENT TRAINING FUND	45,679	40,700	86,379
FAMILY COURT FUND	56,909	65,135	122,044
TREATMENT COURT FUND	20,220	75,220	95,440
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	8,378	2,100	10,478
LAW ENFORCEMENT SALES TAX FUND	3,452,743	14,493,575	17,946,318
PROP P-LAW ENFORCEMENT COMPENSATON FUND	818,850	3,317,000	4,135,850
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	9,418,473	23,462,500	32,880,973
INMATE SECURITY FUND	225,870	51,000	276,870
COLLECTOR'S TAX MAINTENANCE FUND	182,013	182,300	364,313
SHERIFF REVOLVING FUND	203,551	46,525	250,076
SHERIFF CIVIL FEES FUND	87,950	50,100	138,050
COUNTY WIDE 911 FUND	920,121	1,401,864	2,321,985
PROSECUTING ATTORNEY TRAINING	11,979	5,340	17,319
ELECTION SERVICES FUND	75,951	7,050	83,001
DOMESTIC VIOLENCE FUND	7,733	3,090	10,823
HEALTH DEPARTMENT FUND	598,620	920,567	1,519,187
RECORDS PRESERVATION FUND	265,911	64,400	330,311
PROSECUTING ATTNY. ADMIN. HANDLING COST FUND	24,347	14,440	38,787
MUNICIPAL COURT	200,345	734,075	934,420
BRUSH CREEK SEWER FUND	2,546,429	455,800	3,002,229
TRANSFERS BETWEEN FUNDS	0	(7,480,648)	(7,480,648)
	$40,459,157	$67,275,571	$107,734,728

FRANKLIN COUNTY, MISSOURI
BUDGET FOR FISCAL YEAR 2019
SUMMARY CONTINUED

	APPROPRIATED REGULAR OPERATIONS 2019	APPROPRIATED FUND BALANCES 2019	TOTAL APPROPRIATIONS 2019
GENERAL FUND	$14,756,384	$6,276,638	$21,033,021
EMERGENCY FUND	2,966,580	0	2,966,580
ROAD & BRIDGE FUND	18,907,010	2,863,230	21,770,240
ASSESSMENT FUND	1,135,111	0	1,135,111
CAPITAL IMPROVEMENTS FUND (SHERIFF)	411,651	0	411,651
BUILDING FUND	590,200	0	590,200
COMMUNITY DEVELOPMENT FUND	416,829	0	416,829
HAVA ELECTION SERVICES FUND	0	0	0
ELECTION EQUIPMENT REPLACEMENT FUND	55,000	0	55,000
LAW ENFORCEMENT TRAINING FUND	50,000	0	50,000
FAMILY COURT FUND	113,075	0	113,075
TREATMENT COURT FUND	75,220	0	75,220
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	1,500	0	1,500
LAW ENFORCEMENT SALES TAX FUND	15,468,846	2,477,472	17,946,319
PROP P-LAW ENFORCEMENT COMPENSATON FUND	4,135,850	0	4,135,850
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	23,448,787	0	23,448,787
INMATE SECURITY FUND	145,000	0	145,000
COLLECTOR'S TAX MAINTENANCE FUND	143,000	0	143,000
SHERIFF REVOLVING FUND	57,358	0	57,358
SHERIFF CIVIL FEES FUND	75,000	0	75,000
COUNTY WIDE 911	2,051,986	0	2,051,986
PROSECUTING ATTORNEY TRAINING	8,000	0	8,000
ELECTION SERVICES FUND	61,000	0	61,000
DOMESTIC VIOLENCE FUND	10,823	0	10,823
HEALTH DEPARTMENT FUND	1,074,380	0	1,074,380
RECORDS PRESERVATION FUND	265,000	0	265,000
PROSECUTING ATTNY. ADMIN. HANDLING COST FUND	12,000	0	12,000
MUNICIPAL COURT FUND	884,420	0	884,420
BRUSH CREEK SEWER FUND	632,262	0	632,262
TRANSFERS BETWEEN FUNDS	(7,480,648)	0	(7,480,648)
	$80,471,624	$11,617,340	$92,088,963

TRANSFERS BETWEEN FUNDS

Transfers include the following:

GENERAL FUND TO LAW ENFORCEMENT SALES TAX FUND	$3,729,763
GENERAL FUND TO FAMILY COURT FUND	40,000
GENERAL FUND TO ASSESSMENT FUND	0
GENERAL FUND TO ROAD AND BRIDGE FUND	5,000
GENERAL FUND TO COUNTY 911 FUND	523,264
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO LESTF	2,054,640
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO GENERAL FUND	35,425
PROP P-LAW ENFORCEMENT & EMERGENCY DISPATCH FUND TO LESTF	223,313
COLLECTOR'S TAX MAINTENANCE FUND TO GENERAL FUND	50,000
RECORDS PRESERVATION FUND TO GENERAL FUND	0
PA BAD CHECK FUND TO GENERAL FUND	8,000
MUNICIPAL COURT FUND TO LAW ENFORCEMENT SALES TAX FUND	0
MUNICIPAL COURT FUND TO GENERAL FUND	755,243
BRUSH CREEK SEWER FUND TO GENERAL FUND	6,000
BRUSH CREEK SEWER FUND TO COMMUNITY DEVELOPMENT FUND	50,000
TOTAL FUNDS TRANSFERRED	$7,480,648

REVENUES BY SOURCE
2019

	Taxes	Charges For Services	Intergov.	Licenses	Investment Income	Misc.	Sale of Capital Asset	Proceeds From Sale of Bonds	Transfers In
General Fund	9,138,394	2,885,981	250,170	87,200	88,000	303,450			854,668
Emergency Fund					35,500				
Road & Bridge Fund	11,741,626		2,720,000		124,500				5,000
Assessment Fund	735,000		217,899		5,500				
Capital Improvement (Sheriff)					1,000				
Building Fund					25,500	70,000			
Community Development Fund					4,000				50,000
HAVA Services Fund									
Election Equip. Replac. Fund		18,550			1,500				
LESTF Training Fund		34,700			500	5,500			
Fr. Cty. Law Enfr. Restitution Fund		2,000			100				
LESTF	6,625,000	949,000	876,859		10,000		25,000		6,007,716
Prop P - Law Enf. Comp. Fund	3,312,500				4,500				
Prop P - Law Enf/Emerg. Disp. Fund	3,312,500				150,000			20,000,000	
Inmate Security Fund		50,000			1,000				
Family Court Fund		25,000			135				40,000
Treatment Court Fund		75,000			220				
Collector's Tax Maint. Fund		180,000			2,300				
Sheriff Revolving Fund		44,125			2,400				
Sheriff Civil Fees Fund		50,000			100				
County Wide 911 Fund	775,000	100,600			3,000				523,264
Election Services Fund		6,000			1,050				
Domestic Violence Fund		3,000			90				
PA Training Fund		5,250			90				
Health Department Fund		217,725	695,342		7,000	500			
Records Preservation Fund		62,000			2,400				
PA Administrative Handling Cost Fund		14,200			240				
Municipal Court Fund		729,500			4,575				
TOTALS	$ 35,640,020	$ 5,452,631	$ 4,760,270	$ 87,200	$ 475,200	$ 379,450	$ 25,000	$ 20,000,000	$ 7,480,648
Brush Creek Sewer Fund		$ 453,275			$ 2,525				
		$ 5,905,906			$ 477,725				

2019 BUDGET
COMBINED FUNDS
EXPENDITURES BY OBJECT

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
General Government									
County Commission	369,760	-	-	-	357,760	1,000	11,000	-	-
County Clerk	317,605	-	-	-	259,955	48,250	9,400	-	-
Treasurer	133,594	-	-	-	128,454	2,240	2,900	-	-
Auditor	178,469	-	-	-	160,980	11,339	6,150	-	-
Transfers to Assessment	-	-	-	-	-	-	-	-	-
County Collector	613,988	-	-	-	424,653	140,965	48,370	-	-
County Counselor	144,000	-	-	-	-	144,000	-	-	-
GR Fund Balance Appropriations	6,276,638	-	-	-	-	-	-	-	6,276,638
Memberships	29,650	-	-	-	-	-	29,650	-	-
County Insurance	416,601	-	-	-	185,000	231,601	-	-	-
Transfers to LESTF	3,729,763	-	-	-	-	-	-	3,729,763	-
Recorder of Deeds	520,503	-	-	-	401,956	108,539	10,008	-	-
Building Department	444,786	-	-	-	414,086	8,700	22,000	-	-
Purchasing Department	140,975	-	-	-	129,215	5,350	6,410	-	-
Human Resource	185,932				121,532	60,100	4,300		
Voter Registration & Elections	580,084	-	-	-	265,784	284,300	30,000	-	-
Planning & Zoning	304,505	-	-	-	252,133	41,227	11,145	-	-
Economic Development	8,715	-	-	-	-	250	8,465	-	-
IT	1,002,389	10,000	-	-	-	992,389	-	-	-
GIS	86,597	-	-	-	65,695	20,402	500	-	-
Maintenance Department	778,463	-	-	-	289,363	462,600	26,500	-	-
Miscellaneous	759,135	-	-	-	10,000	177,102	43,769	528,264	-
Capital Improvement	465,700	-	290,700	175,000	-	-	-	-	-
Emergency Fund	2,966,580	-	-	-	-	2,966,580	-	-	-
Assessment Fund	1,135,111	-	-	-	915,811	104,000	115,300	-	-
Assessment Fund Balance Appropriations	-								
Building Fund	590,200	-	367,200	221,000	-	2,000	-	-	-
Community Development Fund	416,829	-	-	-	-	1,000	307,226	-	-
HAVA Fund	-	-	-	-	-	-	-	-	-
Election Equipment Replacement Fund	55,000	-	-	-	-	5,000	50,000	-	-
Collector Tax Maintenance Fund	143,000	-	-	-	-	76,000	17,000	50,000	-
Election Services Fund	61,000	15,000	-	-	-	-	46,000	-	-
Records Preservation Fund	265,000	50,000	-	-	-	213,000	2,000	-	-
Totals	$ 23,120,572	$ 75,000	$ 657,900	$ 396,000	$ 4,382,377	$ 6,107,934	$ 808,093	$ 4,308,027	$ 6,276,638

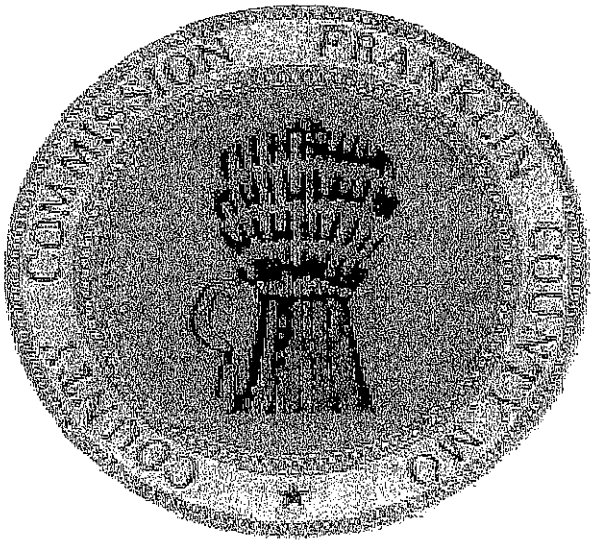
2019 BUDGET
COMBINED FUNDS
EXPENDITURES BY OBJECT

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
Public Safety									
Emergency Management	183,821	-	-	-	145,921	20,200	17,700	-	-
Local Emergency Planning Committee	48,200	15,000	-	-	-	13,700	19,500	-	-
Sheriff's Capital Improvement Fund	411,651	411,651	-	-	-	-	-	-	-
Law Enforcement Training Fund	50,000	-	-	-	-	50,000	-	-	-
Fr. Cty. Law Enforcement Restitution Fund	1,500	-	-	-	-	-	1,500	-	-
Law Enforcement Grant	503,763	159,244	-	-	197,005	72,514	75,000	-	-
Sheriff's Department	10,847,498	572,000	-	-	8,588,620	938,728	748,150	-	-
Jail	4,117,585	-	-	-	3,244,569	837,716	35,300	-	-
LESTF Fund Balance Appropriations	2,477,472	-	-	-	-		-	-	2,477,472
Prop P LE Compensation	4,135,850	-	-	-	2,045,785	-	-	2,090,065	-
Prop P LE Department	21,282,774	20,000,000	-	1,059,461	-	-	-	223,313	-
Prop P Emergency Dispatch Department	2,166,013	2,019,500	-	-	-	146,513	-	-	-
Inmate Security Fund	145,000	10,000	-	-	-	-	135,000	-	-
Sheriff Revolving Fund	57,358	6,000	-	-	37,358	10,000	4,000	-	-
Sheriff Civil Fees Fund	75,000	-	-	-	-	2,500	72,500	-	-
County 911 Addressing	395,865	-	-	-	-	373,201	22,664	-	-
County 911 Dispatching	1,431,507	-	-	-	1,431,507	-	-	-	-
County 911 Fire/EMS Dispatching	224,614	-	-	-	224,614	-	-	-	-
Domestic Violence Fund	10,823	-	-	-	-	10,823	-	-	-
Totals	$ 48,566,294	$ 23,193,395	$ -	$ 1,059,461	$ 15,915,379	$ 2,475,895	$ 1,131,314	$ 2,313,378	$ 2,477,472
Judicial									
Circuit Court	49,025	-	-	-	-	39,175	9,850	-	-
Drug Court	10,700	-	-	-	-	8,600	2,100	-	-
Court Reporters	4,360	-	-		-	2,100	2,260	-	-
Circuit Clerk	53,100	-	-	-	-	19,600	33,500	-	-
Prosecuting Attorney	1,745,118	-	-	-	1,617,062	95,426	32,630	-	-
Child Support	172,108	-	-	-	107,117	62,241	2,750	-	-
Juvenile Office	495,836	-	-	-	185,956	283,630	26,250	-	-
Public Admnistrator	182,847	-	-	-	162,645	10,702	9,500	-	-
Juvenile Detention	80,100	-	-	-	-	40,000	100	40,000	-
Juvenile Diversion Grants	38,788	-	-	-	38,788	-	-	-	-
Family Court Fund	50,000	-	-	-	-	50,000	-	-	-
Juvenile Maintenance of Effort	63,075	-	-	-	-	58,275	4,800	-	-
Treatment Court Fund	75,220	-	-	-	-	71,400	3,820	-	-
Prosecuting Attorney Training Fund	8,000	-	-	-	-	8,000	-	-	-
PA Administrative Handling Cost Fund	12,000	-	-	-	-	2,000	2,000	8,000	-
Municipal Court Fund	884,420	-	-	-	74,122	49,855	5,200	755,243	-
Totals	$ 3,924,697	$ -	$ -	$ -	$ 2,185,690	$ 801,004	$ 134,760	$ 803,243	$ -

2019 BUDGET
COMBINED FUNDS
EXPENDITURES BY OBJECT

	Total Budget	Capital Outlay	Principal	Interest	Personnel Services	Services	Supplies	Transfers Out	Fund Balance Appropriations
Highways & Streets									
Highway Administration	501,423	-	-	-	451,223	27,900	22,300	-	-
Highway Operations	18,405,587	7,649,500	872,100	524,000	3,880,536	25,500	5,453,951	-	-
Road & Bridge Fund Balance Appropriations	2,863,230								2,863,230
Totals	$ 21,770,240	$ 7,649,500	$ 872,100	$ 524,000	$ 4,331,759	$ 53,400	$ 5,476,251	$ -	$ 2,863,230
Health & Welfare									
Indigent Care	2,000	-	-	-	-	2,000	-	-	-
Medical Examiner	312,167	-	-	-	-	301,564	-	-	-
Health Department	661,275	-	-	-	496,831	133,475	30,969	-	-
WIC Department	272,874	-	-	-	260,393	6,500	5,981	-	-
BT/CRI Department	140,231	-	-	-	133,806	3,775	2,650	-	-
Totals	$ 1,388,547	$ -	$ -	$ -	$ 891,030	$ 447,314	$ 39,600	$ -	$ -
Education									
University of Missouri Extension Center	150,000	-	-	-	-	150,000	-	-	-
Soil Conservation	17,000	-	-	-	-	17,000	-	-	-
Totals	$ 167,000	$ -	$ -	$ -	$ -	$ 167,000	$ -	$ -	$ -
Business Type									
Brush Creek Sewer Fund	$ 632,262	$ -	$ 58,500	$ 156,100	$ -	$ 218,300	$ 143,362	$ 56,000	-

OPERATING BUDGETS



GENERAL FUND

The General Fund is used to account for all transactions of Franklin County government that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County.

Departments which operate under the General Fund include:

- County Commission
- County Clerk
- Treasurer
- Auditor
- Collector
- County Counselor
- Memberships
- County Insurance
- Circuit Clerk
- Circuit Court
- Drug Court
- Court Reporters
- Prosecuting Attorney
- Child Support
- Juvenile Office & Detention Services
- Public Administrator
- Indigent Care
- Recorder of Deeds
- Building Department
- Purchasing Department
- Human Resource Department
- Registration & Elections
- University of Missouri Extension Center
- Planning & Zoning
- Economic Development
- Emergency Management Agency
- Local Emergency Planning
- Information Technology
- Geographic Information System
- Custodial
- Soil Conservation
- Miscellaneous
- Medical Examiner

GENERAL FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated	2019 Adopted Budget
Fund Balance, January 1	$8,009,349	$6,783,289	$7,519,512	$7,425,159
Projected Revenues	12,579,713	12,216,563	13,581,630	12,753,195
Operating Expenditures	(8,822,600)	(11,115,322)	(9,904,524)	(10,458,357)
Revenues Over (Under) Expendiures	3,757,114	1,101,241	3,677,106	2,294,838
Other Financing Sources (Uses)				
Issuance of Long-term Debt	0	0	0	0
Refunding of Long-term Debt	0	0	0	0
Transfers In	366,253	792,219	563,000	854,668
Transfers Out	(4,613,203)	(4,434,459)	(4,334,459)	(4,298,027)
Net Transfers In (Out)	(4,246,950)	(3,642,240)	(3,771,459)	(3,443,359)
Fund Balance, December 31	$7,519,512	$4,242,290	$7,425,159	$6,276,638

Appropriated Regular Operations	$14,756,384
Appropriated Fund Balance	6,276,638
Total Appropriations	$21,033,021

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
100	000	411.100	Property Tax Current	2,293,348	2,193,991	2,239,953	2,239,953
100	000	411.200	Property Tax Delinquent	112,340	190,782	194,778	194,778
100	000	411.300	Contra Tax Credit	6	0	0	0
100	000	411.310	Contra Washington TIF 1	5,432	5,520	5,520	5,500
100	000	411.311	Contra Washington TIF 2	(7,118)	0	(8,000)	(10,000)
100	000	411.320	Contra Phoenix 2	(161,808)	(100,000)	(150,000)	(155,000)
100	000	412.100	Financial Institution Tax	4,837	2,325	4,800	4,800
100	000	412.200	Private Railcar Tax	24,209	24,500	24,200	24,200
100	000	415.100	Surtax	43,209	40,000	43,200	43,200
100	000	416.100	Collectors Commission/Penalty	204,574	180,000	200,000	200,000
100	000	417.100	County Sales Tax	6,394,620	6,200,000	6,550,000	6,625,000
100	000	420.150	Conservation Commission	2,320	2,600	2,300	2,300
100	000	420.160	Forest Cropland	3,045	3,045	3,045	3,045
			Total Taxes	8,919,014	8,742,763	9,109,796	9,177,776
100	000	431.100	Liquor Licenses	78,108	75,000	78,000	80,000
100	000	432.100	Auctioneer Licenses	694	825	700	700
100	000	433.100	M & M Business Licenses	6,500	6,000	6,500	6,500
			Total Licenses	85,302	81,825	85,200	87,200

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	000	441.002	FEMA	53,145	57,000	48,941	45,000
2	100	000	441.100	LEPC (HMEP) Revenue	900	0	0	0
3	100	000	441.210	FEMA Flood Damage Reimbursement	42,629	0	144,773	0
4	100	000	441.212	PA VOCA Revenue	40,399	12,250	40,000	40,000
6	100	000	443.101	Juvenile Diversion Grant	20,503	37,090	37,090	37,090
7	100	000	443.153	Pros. Attny. Victim Asst. Grant	2,414	8,935	0	0
8	100	000	443.154	Pros. Attny. Violence Grant	36,044	36,600	36,000	36,000
9	100	000	443.500	MERC Training Grant Revenue	0	10,000	0	0
10	100	000	443.501	MERC Funding LEPC	2,899	74,060	9,000	9,000
11	100	000	443.612	State Election Grant Revenue	6,101	0	0	0
12	100	000	444.035	Courts Over/Under Revenue	60	0	14	0
13	100	000	444.040	Fines	30,654	29,000	30,500	30,500
14	100	000	444.050	Jury Fee Reimbursement	2,976	2,000	654	1,000
15	100	000	445.101	Juvenile Office Gas/Osage Reimb.	51,094	50,000	50,000	50,000
16	100	000	445.102	Juvenile Det. DYS & Other Reimb.	0	680	680	680
17	100	000	445.201	County Jury Fee Reimbursement	978	900	900	900
18	100	000	446.100	Public Defender Office Reimb.	9,176	0	0	0
19				**Total Grant Revenue**	299,972	318,515	398,552	250,170
20								
21								
22	100	000	451.100	County Clerk Fees	3,795	3,900	3,800	3,800
23	100	000	454.100	Collector's 1% Commission	1,230,073	1,125,000	1,230,000	1,230,000
24	100	000	454.101	Collector's Fees/Abstracts	57,277	65,000	57,000	57,000
25	100	000	455.075	Crime Victime 5% Comp. Rev.	1,649	1,550	1,650	1,650
26	100	000	458.200	Circuit Clerk Fees	1,402	1,402	1,402	1,402
27	100	000	459.200	Judicial Fees	49,339	81,239	78,295	85,341
28	100	000	461.200	Prosecuting Attorney Fees	69,890	50,841	51,737	56,394
29	100	000	461.201	Pros. Attny. Tax Collection Fees	5,368	6,000	3,000	3,000
30	100	000	462.200	Child Support IV-D Reimb.	171,985	172,108	172,108	172,108
31	100	000	462.700	Public Administrator Fees	63,140	20,000	30,000	20,000
32	100	000	463.315	Sheriff Civil Fees Revenue	64,112	0	78,500	78,500
33	100	000	467.400	Recorder of Deeds Fees	488,934	470,000	470,000	470,000
34	100	000	467.450	Recorder of Deeds Computer	72,216	71,000	72,000	72,000
35	100	000	468.400	Building Department Fees	399,938	400,000	425,000	425,000
36	100	000	469.500	Special Elections	102,316	150,000	30,083	110,000
37	100	000	469.600	Election Salary Reimbursement	8,737	17,500	9,048	9,000
38	100	000	470.500	Planning & Zoning Fees	32,620	40,000	33,500	35,000
39	100	000	470.600	P & Z Recording Fees	3,722	4,000	6,300	6,000
40	100	000	471.500	EMA Misc. Charges For Services	368	370	305	286
41	100	000	472.500	GIS Subscriptions	25,893	23,500	25,500	25,500
42	100	000	473.500	Cities Payments For Tax Services	24,225	24,000	24,000	24,000
43				**Total Fees/Services Revenue**	2,876,999	2,727,410	2,803,228	2,885,981

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	000	491.100	Interest-Taxes	26,971	21,500	28,500	28,500
2	100	000	491.150	Interest-Sales Tax	1,694	0	0	0
3	100	000	492.100	Interest-Investments	36,078	37,900	59,500	59,500
4	100	000	493.050	Insurance Reimbursement	5,918	0	2,709	0
5	100	000	494.050	Flood Control Lease Revenue	800	700	700	700
6	100	000	494.100	Cable Franchise	210,514	181,500	210,500	210,500
7	100	000	494.150	Verizon Tower Lease Revenue	17,250	17,250	17,250	17,250
8	100	000	496.100	Sale of Asset	4,955	0	1,812	0
9	100	000	496.180	Utility Waste Application	57,599	100,000	52,112	50,000
10	100	000	497.100	Miscellaneous Revenue	76,029	25,000	851,153	25,000
11				**Total Miscellaneous Revenue**	437,808	383,850	1,224,236	391,450
12								
13								
14	100	000	498.621	Transfer From Prop P Law Enf.				
15				Compensation Fund	0	0	0	35,425
16	100	000	498.630	Transfer From Tax Maintenance	0	0	0	50,000
17	100	000	498.640	Transfer From County Wide 911	0	0	0	0
18	100	000	498.655	Transfer From Election Services	4,200	0	0	0
19	100	000	498.670	Transfer From Records Preservation	0	15,000	15,000	0
20	100	000	498.680	Transfer From PA Admin. Cost Fund	8,000	8,000	8,000	8,000
21	100	000	498.685	Transfer From Municipal Court	354,053	769,219	540,000	755,243
22	100	000	498.800	Transfer From Brush Creek	0	0	0	6,000
23				**Total Transfers**	366,253	792,219	563,000	854,668
24								
25								
26	100	000	429.100	Collector's Commission Adjust.	(24,373)	(23,500)	(24,373)	(24,373)
27	100	000	429.101	Assessor's WH Adjustment	(15,009)	(14,300)	(15,009)	(15,009)
28				**Total Adjustments To Revenue**	(39,382)	(37,800)	(39,382)	(39,382)
29								
30								
31				**Total General Fund Revenue**	**12,945,966**	**13,008,782**	**14,144,630**	**13,607,863**

COUNTY COMMISSION

DEPARTMENTAL FUNCTIONS

The Franklin County Commission is an elected three-member governing body consisting of a First District Commissioner, a Second District Commissioner, and a Presiding Commissioner. The Commission is an executive body of Franklin County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; approves actual expenditures for each spending agency; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Planning and Zoning, Building Department, Grounds and Building Maintenance, Road and Bridge, Economic Development, Health Service, Information Technology, Geographic Information Systems, Purchasing and the Municipal Court. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

GENERAL FUND EXPENDITURES
COUNTY COMMISSION

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	105	611.100	Regular Wages	214,002	218,282	207,927	255,293
2	100	105	613.100	FICA	14,694	16,699	15,906	17,082
3	100	105	614.100	Retirement-LAGERS	28,973	36,890	35,140	42,123
4	100	105	617.100	Life Insurance	142	180	162	240
5	100	105	617.200	Health Insurance	31,393	30,735	29,824	40,968
6	100	105	617.300	Dental Insurance	1,053	1,176	1,126	1,567
7	100	105	617.400	Vision Insurance	335	366	350	487
8				**Total Personnel Services**	290,592	304,328	290,435	357,760
9								
10								
11	100	105	623.100	Telephone	2,129	2,000	2,000	0
12	100	105	626.100	Maintenance & Repairs	964	1,000	1,272	1,000
13				**Total Services**	3,093	3,000	3,272	1,000
14								
15								
16	100	105	651.100	Office Supplies	815	1,000	1,045	1,000
17	100	105	651.104	Uncapitalized Equipment	0	1,000	0	0
18	100	105	652.100	Mileage/Fuel (Presiding)	529	1,000	1,135	0
19	100	105	652.101	Mileage/Fuel (1st District)	1,508	2,000	1,000	0
20	100	105	652.102	Mileage/Fuel (2nd District)	690	2,000	100	0
21	100	105	655.100	Business Expense	3,548	6,000	5,600	7,500
22	100	105	657.100	Fuel	0	0	0	2,500
23				**Total Supplies & Other**	7,090	13,000	8,880	11,000
24								
25								
26	100	105	686.100	Other Equipment	10,213	0	0	0
27	100	105	687.100	Office Equipment	0	0	0	0
28				**Total Capital Outlay**	10,213	0	0	0
29								
30								
31				**COUNTY COMMISSION**				
32				**TOTAL EXPENDITURES**	**310,988**	**320,328**	**302,587**	**369,760**

COUNTY CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Clerk is an elected official with many responsibilities. The department is half administration and half voter registration. The administration side of the County Clerk's Office has six full time employees and 1 part-time employee. The positions consist of a Chief Deputy, Accounts Receivable Clerk, Accounts Payable Clerk, Human Resource Administrator, Payroll Clerk, Human Resource Assistant and Minutes Clerk.

One of the responsibilities the administration side of the County Clerk's Office is being Secretary to the Commission. As the Secretary to the Commission, the Clerk is responsible for attending all commission meetings, general meetings, working sessions and closed meetings. They take the minutes for each meeting, prepare and file about 500 commission orders annually, as well as other county documents. Other documents the Clerk is responsible for, as being the custodian of the records, include between 5,000 – 5,500 purchase orders annually, 325 Notaries each year, over 350 Liquor Licenses per year and about 20 -25 Auctioneer Licenses annually.

The Clerk is also the secretary to Brush Creek Sewer District and the Secretary to the Board of Equalization which works with the Assessor's Office and the State Tax Commission. The office also handles all Sunshine Law requests. Any law suits filed involving the County are also kept on file in the Clerk's Office.

The Clerk's office works directly with approximately 52 taxing entities in Franklin County, the State Auditor's Office, the State Tax Commission, the Department of Revenue, the IRS, the Department of Elementary and Secondary Education and all County Departments. The office also works with the external auditors in compilation of the annual audit with documentation of all accounts payable, accounts receivable, copy of budget, grant agreements, reconciliation of 941 wages, FICA and Medicare tax to the general ledger, assessed valuations and copies of unpaid balances of real estate and personal property taxes.

The Accounts Receivable Clerk is responsible for obtaining all information from other departments that involve billing for grants or any other revenue due to the County. The AR Clerk will make entries in the General Ledger to record the revenue and receivable accounts in the computer's account system then supplies the information to the County Treasurer for the incoming payments. The AR Clerk is the "Grant Monitor", which includes keeping a separate spreadsheet for each of the 32 Federal and State Grants and six temporary grants on money received and money expensed and reporting to the external auditors for the annual audit.

Another responsibility the AR Clerk has is monitoring and processing the 350 plus liquor licenses for the office. They also take the minutes at the BOE meetings and hearings and processes the changes made by the board and records them on the tax rolls then balances the changes with the Collector annually.

The Accounts Payable Clerk is responsible for processing and paying all the bills that the County is liable for. Each department is responsible for entering their own purchase orders in the General Ledger. After getting the proper approval, the department will bring to the County Clerk's Office the bill attached to the PO for payment. The AP Clerk is responsible for making sure the PO matches the invoice summited and check for accuracy before a check can be issued for payment. The AP clerk is also responsible for making sure the vendors who are required to fill out W9's have completed the form accurately and completely and processing 1099's per the IRS guidelines.

The Chief Deputy is responsible for working with 52 taxing entities in Franklin County for processing and distributing tax assessments and processing tax rates and forwarding to the State Auditor's Office for certification, maintaining a database for all county vehicles making sure all vehicles are insured and filing claims with the County's insurance agent as needed, as well as filing claims for property damage, balances with the County Treasurer monthly for all revenues and expenses incurred, balances with the County Collector for all money paid out to the taxing entities on a monthly basis, maintains a database for the Certificates of Participation and prepares semi-annual payments, maintains a database for the sales tax the County receives for the General Fund, Road & Bridge Fund and Law Enforcement Fund, maintains a database for the TIF districts in Franklin County for property taxes, maintains a database for the CID sales tax in Franklin County and processes totals for payment, prepares and publishes the annual financial statement, manages the general ledger and makes journal entries into the accounting system.

Human Resource and Payroll is also a department in the Clerk's office. The staff of two and half manages, maintains and enhances the organization's human resources by planning, implementing, and evaluating employee relations and human resource policies, programs, and practices. Maintains compensation by evaluating, recommending, and administering benefit programs. The staff analyzes and processes payroll for more than 370 employees on a bi-weekly bases. They also maintain a database and process payroll for more than 265 Election Service Workers 2 – 4 times a year. The staff manages, enrolls, data inputs, reconciles and authorizes disbursement for all benefit programs. Benefits include self-funded health plan, Teladoc, dental, vision, life, EAP, COBRA, RETIREE, FSA, Aflac, LegalShield, I.U.O.E. Local 148 Union Dues, and charitable contributions to United Way and Backstoppers. Retirement benefits include LAGERS, CERF, and Deferred Compensation plans with Nationwide and CERF.

The department works with the County Commissioners in determining the annual health, dental, vision and life insurance for county employees.

The staff verifies and authorizes the annual workers' compensation invoices, as well as manages reports and documents all injuries, coordinates and authorizes treatment plans. They also work closely with third party administrator to ensure treatment and return to work plans, temporary disability payments and case management. The staff is also responsible for preparing and managing the annual workers' compensation audit. The Human Resource department also works closely with the annual external auditing company by collecting, documenting, and auditing from all departments the annual compensated absence figures. The staff maintains the database, monitors and authorizes the required ACA documents are completed on scheduled deadlines.

The staff is responsible for all new hire orientations, federal and state employment compliance, personnel files and retention, FMLA, all benefit and retirement enrollments and changes, terminations and retirement processing, employment verifications, Medicare employment verifications and annual notices, garnishment, child support and Mandatory tax levy and Medical Support orders, numerous Federal and State reporting requirements, vendor/agency data input, support documentation for grants and maintains the County's budget benefit database. There are many other responsibilities of the Human Resource department too numerous to list.

There are many other responsibilities of the department too numerous to list.

The Department of Voter Registration responsibilities are in the mission statement listed under Voter Registration.

GENERAL FUND EXPENDITURES
COUNTY CLERK

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	110	611.100	Regular Wages	255,098	277,469	280,383	177,657
2	100	110	611.200	Overtime Wages	2,406	3,000	120	3,000
3	100	110	612.100	Part-Time Wages	0	0	3,882	0
4	100	110	613.100	FICA	17,626	21,456	21,458	13,820
5	100	110	614.100	Retirement-LAGERS	40,420	47,399	47,405	29,808
6	100	110	617.100	Life Insurance	298	420	381	240
7	100	110	617.200	Health Insurance	59,284	55,910	58,240	33,376
8	100	110	617.300	Dental Insurance	2,384	2,742	2,856	1,567
9	100	110	617.400	Vision Insurance	760	852	888	487
10				**Total Personnel Services**	378,276	409,248	415,613	259,955
11								
12								
13	100	110	623.100	Telephone	2,029	2,500	2,119	0
14	100	110	624.100	Postage & Freight	2,771	3,000	3,000	4,000
15	100	110	625.100	Rent & Leases	7,195	8,500	7,200	8,000
16	100	110	626.100	Maintenance & Repairs	13,913	13,364	13,000	6,200
17	100	110	628.100	Bonds	0	50	0	50
18	100	110	631.100	Advertising	1,374	2,000	1,473	2,000
19	100	110	632.200	Contractual Services	73,619	89,652	78,905	25,500
20	100	110	634.100	Training	0	1,000	0	2,500
21				**Total Services**	100,901	120,066	3,000	48,250
22								
23								
24	100	110	651.100	Office Supplies	1,962	4,000	2,751	5,000
25	100	110	651.104	Uncapitalized Equipment	0	1,000	1,511	3,100
26	100	110	652.100	Mileage	8	300	150	300
27	100	110	653.100	Books & Publications	0	300	0	0
28	100	110	655.100	Business Expense	0	2,500	0	1,000
29	100	110	656.100	Printing & Binding	998	1,500	965	0
30				**Total Supplies & Other**	2,968	9,600	5,377	9,400
31								
32	100	110	687.100	Office Equipment	0	0	0	0
33				**Total Capital Outlay**	0	0	0	0
34								
35								
36				**COUNTY CLERK**				
37				**TOTAL EXPENDITURES**	**482,145**	**538,914**	**423,990**	**317,605**

TREASURER

DEPARTMENTAL FUNCTIONS

- To receive and safely keep the revenues and other public monies of the County.
- To invest surplus funds.
- To distribute the monies collected to the proper recipients.
- To report balanced books.

2018 ACCOMPLISHMENTS

- Accurately processed numerous grant award payments and applied them to the correct departments and funds. When an award is not immediately identifiable, much time is spent to determine the correct awardee.
- Issued 2,524 receipts to over 8,100 accounts totaling roughly $68 million dollars.
- Processed ACH tax payments to 32 entities to the sum of roughly $26 million dollars.
- Processed 9,692 items through Remote Deposit Capture.
- Processed roughly 5,200 items through Positive Pay and resolved any issues with them when needed.
- Processed roughly 2,800 credit card transactions totaling roughly $260,000 and receipted income to the correct departments.
- Processed roughly 4,300 Municipal Court tickets and remitted monthly payments to 9 state agencies as required by law.
- Made ourselves available to and worked closely with other departments, including making ourselves immediately available to the accounts payable and human resource clerks.
- Monthly shared our working papers with other departments so they could keep a watchful eye on their fund balances.
- Turned over balanced reports to Auditor and Clerk weekly and balanced with those offices monthly.
- Made ourselves available to external auditor and gathered documentation as and when asked for by them.
- Continually ensured that Cash Collections software (used exclusively by the Treasurer's office) was updated and effectively communicating with the county's financial software.
- Identified and prevented several attempts to defraud the county from on-line attackers.
- Routinely monitored 39 funds and alerted Auditor of low balance concerns.
- Made monthly state remittance payments for the Sheriff's and Prosecutor's offices as required by law.

- Responded immediately to CPA firms who were auditing taxing entities.
- Reconciled 13 bank statements each month.
- Daily monitored bank accounts to identify incoming payments and returned items.
- Daily ensured sufficient balances were maintained to meet incoming obligations.
- Oversaw 7 agency funds and remitted payments as and when required by law.
- Followed up on checks returned to county as insufficient and forwarded those unable to resolve to the Prosecutor.
- Paid the balance of the county school fund to 14 school districts.
- Routinely contacted the Department of Corrections regarding late per diem payments. In 2018, Franklin County reimbursements were typically $250,000+ behind.

2019 OBJECTIVES

- To continue to ensure the safe keeping of public funds.
- To continue to safely invest surplus funds and distribute monies to the proper recipients.
- To continue to report balanced books.
- Begin the monthly distribution and ACH transferring of Prop P Sales Tax fund.

GENERAL FUND EXPENDITURES
TREASURER

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	115	611.100	Regular Wages	72,735	74,190	74,190	74,190
2	100	115	612.100	Part-time Wages	20,879	22,397	22,397	22,399
3	100	115	613.100	FICA	6,881	7,389	7,389	7,389
4	100	115	614.100	Retirement-LAGERS	15,534	16,323	16,323	15,937
5	100	115	617.100	Life Insurance	53	60	60	60
6	100	115	617.200	Health Insurance	8,776	7,965	7,965	7,965
7	100	115	617.300	Dental Insurance	371	392	392	392
8	100	115	617.400	Vision Insurance	118	122	122	122
9				**Total Personnel Services**	125,347	128,838	128,838	128,454
10								
11								
12	100	115	623.100	Telephone	467	600	500	0
13	100	115	624.100	Postage & Freight	98	140	0	140
14	100	115	626.100	Maintenance & Repairs	585	1,000	0	1,000
15	100	115	628.100	Bonds	4,884	0	0	0
16	100	115	632.200	Contractual Services	0	0	0	0
17	100	115	634.100	Training	667	1,100	765	1,100
18				**Total Services**	6,701	2,840	1,265	2,240
19								
20								
21	100	115	651.100	Office Supplies	151	600	157	600
22	100	115	651.104	Uncapitalized Equipment	299	1,000	0	1,000
23	100	115	652.100	Mileage	131	1,000	238	1,000
24	100	115	656.100	Printing & Binding	0	300	0	300
25				**Total Supplies & Other**	581	2,900	395	2,900
26								
27	100	115	687.100	Office Equipment	0	0	0	0
28				**Total Capital Outlay**	0	0	0	0
29								
30								
31				**TREASURER**				
32				**TOTAL EXPENDITURES**	**132,629**	**134,578**	**130,498**	**133,594**

AUDITOR

DEPARTMENTAL FUNCTIONS

The Franklin County Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission. In addition, the County Auditor reviews and certifies financial payment transactions ensuring budgetary compliance as well as compliance with internal control procedures, local purchasing policies, and state statutes. The Auditor certifies contracts as to the appropriation and the cash balance in the treasury. The Auditor's office audits daily receipts and deposits along with monthly reports from various departments. Throughout the year, this office compiles information for the external audit and works closely with the external auditing group when preparing the Comprehensive Annual Financial Report. The office conducts an annual physical inventory of the County assets and maintains the fixed asset ledger.

2018 ACCOMPLISHMENTS

- Achieved the Distinguished Budget Presentation Award for the 2018 budget.
- Achieved the Certificate of Achievement for Excellence in Financial Reporting for the 2017 Comprehensive Annual Financial Report.
- Conducted yearly inventory of county property with a values over $1,000.
- Maintained the fixed asset ledger of over 10,000 assets.
- Maintained depreciation schedules on over 10,000 assets.
- Countersigned all licenses for sale of liquor and kept a record of such licenses issued.
- Countersigned all warrants issued by the County Commission.
- Kept accounts of all appropriations and expenditures made by the County Commission.
- Monitored 74 fund and departmental budgets for compliance.
- Audited, examined, and adjusted all accounts, demands and claims of every kind presented for payment to the Commission.
- Certified all warrants and commission orders for budgetary and financial compliance.
- Prepared and filed with the County Clerk monthly reports showing the condition of the accounts of each county officer.
- Audited daily and monthly reports of the revenue-generating departments.
- Audited the monies to be disbursed to the school districts.
- Audited monies to be disbursed for library, hospital, and public health purposes.
- Performed an annual audit of the Health Department and reported to the Commission.
- Performed an annual audit of the Planning and Zoning Department and reported to the Commission.
- Performed an annual audit of the Building Department and reported to the Commission.

2019 OBJECTIVES

- Perform all the duties required of the Franklin County Auditor in accordance with Missouri state statutes.

GENERAL FUND EXPENDITURES
AUDITOR

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	120	611.100	Regular Wages	112,440	114,625	114,626	119,022
2	100	120	611.200	Overtime Wages	229	0	0	0
3	100	120	613.100	FICA	8,155	8,769	8,769	9,105
4	100	120	614.100	Retirement-LAGERS	18,699	19,372	19,372	19,639
5	100	120	617.100	Life Insurance	107	120	120	120
6	100	120	617.200	Health Insurance	13,768	17,182	12,066	12,066
7	100	120	617.300	Dental Insurance	743	784	784	784
8	100	120	617.400	Vision Insurance	237	244	244	244
9				**Total Personnel Services**	154,378	161,096	155,981	160,980
10								
11								
12	100	120	623.100	Telephone	714	1,000	755	0
13	100	120	624.100	Postage & Freight	14	50	15	50
14	100	120	626.100	Maintenance & Repairs	153	200	200	200
15	100	120	628.100	Bonds	0	250	212	0
16	100	120	632.200	Contractual Services	860	860	860	9,409
17	100	120	634.100	Training	769	1,680	528	1,680
18				**Total Services**	2,510	4,040	2,570	11,339
19								
20								
21	100	120	651.100	Office Supplies	1,054	1,200	500	1,200
22	100	120	651.104	Uncapitalized Equipment	1,585	1,300	0	1,300
23	100	120	652.100	Mileage	137	485	225	500
24	100	120	654.100	Memberships	640	650	640	650
25	100	120	656.100	Printing & Binding	1,311	2,500	1,231	2,500
26				**Total Supplies & Other**	4,727	6,135	2,596	6,150
27								
28	100	120	687.100	Office Equipment	0	0	0	0
29				**Total Capital Outlay**	0	0	0	0
30								
31								
32				**AUDITOR**				
33				**TOTAL EXPENDITURES**	**161,615**	**171,271**	**161,147**	**178,469**

TRANSFERS TO ASSESSMENT

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Assessment Fund in support of their operations.

BUDGET HIGHLIGHTS

$600,000 was transferred from the General Fund to the Assessment Fund in 2015. This transfer established an adequate fund balance. There are no transfers from the General Fund appropriated for 2019.

GENERAL FUND EXPENDITURES
TRANSFERS TO
ASSESSOR REAL ESTATE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	125	690.300	Transfers	9,881	70,000	0	0

COUNTY COLLECTOR

DEPARTMENTAL FUNCTIONS

This office is responsible for billing, collecting, and disbursement of Real Estate, Personal Property, Railroad and Utility Taxes, Merchants and Manufacturer Licenses, Auctioneer Licenses, Berger and Labadie Levee Districts, Forest Crop Lands, and Missouri Department of Conservation.

Other responsibilities include protested taxes, TIFs, CIDs, Class Action Suits, BOEs, Court Orders, NPB's, additions, abatements, refunds, surtax disbursement. Collecting up to five years of delinquent taxes, calculating interest and penalties, assessor's and collector's commissions, assessor's fund, collector's funds, retirement funds, clerk fees, collector fees, tax sale fees, bankruptcies, reinstatements for bad checks, and sending certified letters to anyone paying taxes with a bad check. The Collector's office balances all cash drawers at windows for collections, and credit card transactions on a daily basis. This office works up deposits on checks and money collected, running daily journals and submitting daily reports to the Auditor. All of this is part of the collection and disbursement of taxes which is done monthly. Customer service for taxpayers entails waiting on hundreds of taxpayers at the windows and by telephone, answering hundreds of questions and complaints daily pertaining to their values, the amount of their tax bills, deeds, why they are being taxed, questions too numerous to mention. Issue non-assessment cards for new purchases on vehicles. We also make hundreds of duplicate copies of paid personal property tax receipts monthly.

2019 OBJECTIVES

- Transition from current AS400 computer system to new system
- Continue to update office processes to comply with State Statutes
- Increase office efficiency while keeping expenses to a minimum

GENERAL FUND EXPENDITURES
COLLECTOR

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	135	611.100	Regular Wages	253,069	282,299	277,560	276,425
2	100	135	611.200	Overtime	27	0	961	0
3	100	135	612.100	Part-time Wages	25,027	33,329	25,000	33,329
4	100	135	613.100	FICA	19,763	24,146	23,219	21,248
5	100	135	614.100	Retirement-LAGERS	37,659	47,709	47,070	45,610
6	100	135	615.100	Unemployment	0	2,500	0	0
7	100	135	617.100	Life Insurance	324	420	420	420
8	100	135	617.200	Health Insurance	38,866	51,940	33,823	44,027
9	100	135	617.300	Dental Insurance	2,384	2,742	2,742	2,742
10	100	135	617.400	Vision Insurance	760	852	852	852
11				**Total Personnel Services**	377,879	445,937	411,647	424,653
12								
13								
14	100	135	623.100	Telephone	7,186	10,000	7,200	0
15	100	135	624.100	Postage & Freight	78,000	80,000	80,000	80,000
16	100	135	625.100	Rent & Leases	1,125	1,140	1,135	1,015
17	100	135	626.100	Maintenance & Repairs	3,257	2,000	3,537	3,150
18	100	135	628.100	Bonds	4,128	10,500	4,128	10,500
19	100	135	629.100	Other Professional Services	32,450	36,900	36,900	36,900
20	100	135	631.100	Advertising	7,055	8,800	6,715	8,800
21	100	135	632.200	Contractual Services	6,888	10,000	9,500	0
22	100	135	634.100	Training	600	600	900	600
23				**Total Services**	140,689	159,940	150,015	140,965
24								
25								
26	100	135	651.100	Office Supplies	2,768	5,000	2,275	5,000
27	100	135	651.104	Uncapitalized Equipment	1,236	0	0	0
28	100	135	652.100	Mileage	81	200	165	200
29	100	135	653.100	Books & Publications	425	150	0	150
30	100	135	655.100	Business Expense	2,347	3,020	1,543	3,020
31	100	135	656.100	Printing & Binding	26,115	40,000	26,055	40,000
32				**Total Supplies & Other**	32,972	48,370	30,038	48,370
33								
34								
35				**COLLECTOR**				
36				**TOTAL EXPENDITURES**	**551,540**	**654,247**	**591,700**	**613,988**

COUNTY COUNSELOR

DEPARTMENTAL FUNCTIONS

The office of the County Counselor represents and advises all departments of County government on matters pertaining to civil law. The County Counselor provides advice and opinions on all matters referred to it by the County Commission or other County offices.

GENERAL FUND EXPENDITURES
COUNTY COUNSELOR

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	140	611.100	Regular Wages	128,177	130,741	31,630	0
2	100	140	612.100	Part-time Wages	18,580	18,916	11,380	0
3	100	140	613.100	FICA	10,717	11,449	3,451	0
4	100	140	614.100	Retirement-LAGERS	24,347	21,703	5,732	0
5	100	140	617.100	Life Insurance	45	60	3	0
6	100	140	617.200	Health Insurance	10,156	9,217	768	0
7	100	140	617.300	Dental Insurance	371	392	33	0
8	100	140	617.400	Vision Insurance	118	122	10	0
9				**Total Personnel Services**	192,511	192,600	53,007	0
10								
11								
12	100	140	623.100	Telephone	191	200	250	0
13	100	140	624.100	Postage & Freight	49	50	0	0
14	100	140	632.200	Contractual Services	12,558	10,000	90,000	144,000
15	100	140	634.100	Training	1,017	1,025	0	0
16				**Total Services**	13,815	11,275	90,250	144,000
17								
18								
19	100	140	651.100	Office Supplies	897	1,500	258	0
20	100	140	651.104	Uncapitalized Equipment	228	0	0	0
21				**Total Supplies & Other**	1,125	1,500	258	0
22								
23								
24								
25				**COUNTY COUNSELOR**				
26				**TOTAL EXPENDITURES**	**207,451**	**205,375**	**143,515**	**144,000**

MEMBERSHIPS

DEPARTMENTAL FUNCTIONS

This budget was created for payment of the various membership dues for the County. The 2019 budget provides for memberships to National Association of Counties, East-West Gateway Coordinating Council, Regional Chamber and Growth Association, Mid East Area Agency on Aging and Missouri Association of Counties.

GENERAL FUND EXPENDITURES
MEMBERSHIPS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	141	654.100	Memberships	45,684	47,500	44,918	29,650

GENERAL FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated unassigned fund balance in the General Fund. Appropriations to this department fluctuate from year to year depending on the estimated unassigned fund balance for the General Fund. It is unlikely that these funds will be used.

GENERAL FUND EXPENDITURES
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	142	632.200	Contractual Services	54,521	4,242,290	500	6,276,638

COUNTY INSURANCE

DEPARTMENTAL FUNCTIONS

This budget was created to pay for the County's insurance premiums for workman's compensation and MOPERM.

GENERAL FUND EXPENDITURES
COUNTY INSURANCE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	144	615.100	Unemployment	0	0	6,400	10,000
2	100	144	616.100	Workman's Compensation	136,378	125,000	144,448	175,000
3	100	144	627.100	Insurance	194,876	225,000	220,119	231,601
4								
5				**COUNTY INSURANCE**				
6				**TOTAL EXPENDITURES**	**331,254**	**350,000**	**370,967**	**416,601**

CIRCUIT COURT

DEPARTMENTAL FUNCTIONS

Duties of the Judicial Staff include handling all types of litigation, including felony cases, traffic and misdemeanor cases, domestic and civil lawsuits and landlord/tenant cases. We also summon and qualify prospective jurors and grand jurors, schedule courtrooms and dockets.

2018 ACCOMPLISHMENTS

- Heard cases and rendered judgments in various types of cases.
- Disposed of thousands of court cases.

2019 OBJECTIVES

- Continue to render fair and just decisions in suits brought before the court.
- Continue to process the many cases in a timely manner.

GENERAL FUND EXPENDITURES
CIRCUIT COURT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	250	621.100	Legal Fees	0	2,500	0	0
2	100	250	623.100	Telephone	3,583	5,000	4,165	0
3	100	250	624.100	Postage & Freight	2,939	3,675	3,125	3,675
4	100	250	626.100	Maintenance & Repairs	4,783	10,000	5,875	6,000
5	100	250	632.200	Contractual Services	33,490	38,625	30,900	29,000
6	100	250	634.100	Training	136	4,200	0	500
7				**Total Services**	44,931	64,000	44,065	39,175
8								
9								
10	100	250	651.100	Office Supplies	1,005	1,900	1,200	1,200
11	100	250	651.104	Uncapitalized Equipment	868	3,000	250	1,000
12	100	250	652.100	Mileage	866	650	0	500
13	100	250	653.100	Books & Publications	1,530	2,400	2,029	2,400
14	100	250	654.100	Memberships	2,050	2,050	2,050	2,050
15	100	250	655.100	Business Expense	1,894	2,500	1,800	2,000
16	100	250	656.100	Printing & Binding	591	900	660	700
17				**Total Supplies & Other**	8,804	13,400	7,989	9,850
18								
19	100	250	687.100	Office Equipment	0	32,000	0	0
20				**Total Capital Outlay**	0	32,000	0	0
21								
22								
23				**CIRCUIT COURT**				
24				**TOTAL EXPENDITURES**	**53,735**	**109,400**	**52,054**	**49,025**

DRUG COURT/DWI COURT

DEPARTMENTAL FUNCTIONS

The Court Alternative Program (Drug Court/DWI Court) is a court-supervised, comprehensive, treatment program for non-violent felony offenders. The main focus of CAP is to assist the participant in becoming a sober, productive member of society. Regular court appearances, attendance at treatment sessions and meetings with the probation case manager are required. In addition, the program requires: random drug/alcohol testing, attendance at support group meetings, stable employment, and financial responsibility.

2018 ACCOMPLISHMENTS

- Team participated in continuing education and training.
- Maintained participant numbers in accordance with funding.
- Continued to develop medication assisted treatment protocols.

2019 OBJECTIVES

- Secure additional outside funding sources.
- Maintain and improve graduation rate and recidivism rate.
- Continue development of additional protocols to address opiate dependency issues.

GENERAL FUND EXPENDITURES
DRUG COURT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	253	623.100	Telephone	427	300	240	0
2	100	253	624.100	Postage & Freight	98	150	100	150
3	100	253	626.100	Maintenance & Repairs	0	150	0	150
4	100	253	632.200	Contractual Services	0	6,500	6,500	6,500
5	100	253	634.100	Training	532	800	500	1,800
6				**Total Services**	1,057	7,900	7,340	8,600
7								
8								
9	100	253	651.100	Office Supplies	183	350	350	350
10	100	253	651.104	Uncapitalized Equipment	0	900	0	900
11	100	253	652.100	Mileage	474	400	445	600
12	100	253	653.100	Books & Publications	0	200	155	0
13	100	253	656.100	Printing & Binding	53	250	182	250
14				**Total Supplies & Other**	710	2,100	1,132	2,100
15								
16								
17								
18				**DRUG COURT**				
19				**TOTAL EXPENDITURES**	**1,767**	**10,000**	**8,472**	**10,700**

CIRCUIT CLERK

DEPARTMENTAL FUNCTIONS

The Franklin County Circuit Clerk's Office provides services to the general public regarding the filing of civil lawsuits, case processing of civil lawsuits, case processing of criminal lawsuits, the collection of fines and court costs, record preservation and any other service related to the cases filed in the Franklin County Circuit Court.

2018 ACCOMPLISHMENTS

- Provided courteous and efficient service to the general public, litigants, attorneys and policing agencies we serve.
- Completed scanning, quality checking and making the official record of disposed files.

2019 OBJECTIVES

- Encourage team building and cross training to enhance efficiency of work flow and productivity of the office.
- Continue scanning, quality checking and making the official record of disposed, paper cases.
- Continue providing excellent public service to the general public, litigants, attorneys and policing entities we serve.

GENERAL FUND EXPENDITURES
CIRCUIT CLERK

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	270	623.100	Telephone	10,811	13,000	10,000	0
2	100	270	624.100	Postage & Freight	14,729	16,000	13,500	15,000
3	100	270	626.100	Maintenance & Repairs	2,691	7,100	2,900	4,100
4	100	270	629.100	Other Professional Services	0	500	29	500
5				**Total Services**	28,231	36,600	26,429	19,600
6								
7								
8	100	270	651.100	Office Supplies	14,688	16,650	12,698	15,000
9	100	270	651.104	Uncapitalized Equipment	6,160	8400	704	17,500
10	100	270	652.100	Mileage	480	900	0	500
11	100	270	653.100	Books & Publications	195	500	196	500
12				**Total Supplies & Other**	21,523	26,450	13,598	33,500
13								
14	100	270	687.100	Office Equipment	0	14,600	0	0
15				**Total Capital Outlay**	0	14,600	0	0
16								
17				**CIRCUIT CLERK**				
18				**TOTAL EXPENDITURES**	**49,754**	**77,650**	**40,027**	**53,100**

COURT REPORTERS

DEPARTMENTAL FUNCTIONS

The official court reporters are responsible for preserving the record of all cases for the information of the court, jury and parties for the division to which they are assigned. The court reporter is an officer of the court and provides transcripts upon request to the judges, the attorneys, the parties and the general public.

2018 ACCOMPLISHMENTS

- Attended all sessions of their court, preserving the record. Filling in in other courts when available as well.
- Prepared and delivered all requested transcripts in a timely manner.
- Maintained the requisite number of hours on continuing education to maintain their state license and certifications.
- Provided all other support duties requested by the judge to whom they are assigned.

2019 OBJECTIVES

- Attend all sessions of their court, filling in in other courts when available.
- Maintain requisite number of hours of continuing education to maintain their state license and certifications.
- Preserve the record in accordance with all applicable statutes and court rules.
- Prepare and deliver all requested transcripts in a timely manner.
- Provide any support/administrative duties requested by their judge.

GENERAL FUND EXPENDITURES
COURT REPORTERS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	275	623.100	Telephone	334	400	430	0
2	100	275	624.100	Postage & Freight	0	100	0	100
3	100	275	626.100	Maintenance & Repairs	1,294	1,550	1,294	1,550
4	100	275	634.100	Training	260	450	0	450
5				**Total Services**	1,888	2,500	1,724	2,100
6								
7								
8	100	275	651.100	Office Supplies	655	800	366	800
9	100	275	651.104	Uncapitalized Equipment	0	600	0	600
10	100	275	654.100	Memberships	810	860	810	860
11				**Total Supplies & Other**	1,465	2,260	1,176	2,260
12								
13	100	275	687.100	Office Equipment	0	0	0	0
14				**Total Capital Outlay**	0	0	0	0
15								
16								
17				**COURT REPORTERS**				
18				**TOTAL EXPENDITURES**	**3,353**	**4,760**	**2,900**	**4,360**

PROSECUTING ATTORNEY

DEPARTMENTAL FUNCTIONS

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Franklin County. The Prosecuting Attorney is also responsible for child support enforcement within the County.

2018 ACCOMPLISHMENTS

- Prosecuted 1,131 felony cases between September 1, 2017 and August 31, 2018 (a 10% increase over the previous year). This represents an 80% increase since the same period from 2012-2013 (625 vs. 1,131).
- Processed and reviewed 6,380 reports submitted to this office by Franklin County Law Enforcement Agencies between September 1, 2017 to August 31, 2018.
- Will provide services to over 1,800 victims this year.
- Received for the 15th year the STOP Violence Against Women Grant that has allowed our office to continue to enhance our ability to successfully prosecute domestic violence cases.
- Implemented a Twenty-second Franklin County Grand Jury.
- Continued and expanded the Regional Child Advocacy Center for the interviewing of child victims in abuse cases.
- Participated in monthly review of all children that are interviewed through the Child Advocacy Center.
- Continued and expanded the Franklin County Drug Court. This program equips participants with the tools to maintain a drug-free life and saves the State over $90,000 in incarceration fees without any cost the County. The cost of a defendant being in Drug Court is one-third of the cost compared to the person being in the Department of Corrections.
- Participated in Drug Court graduations which are held four times a year with an average of 6-10 people graduating in each.
- Implemented DWI Court for the tenth year. This program helps to get felony DWI offenders out of the County jail, saving the County thousands of dollars. Similar to Drug Court, this program also provides offenders the opportunity to obtain a hardship driver's license, allowing them to be more productive citizens.
- The Prosecuting Attorney's office is responsible for supplying the books to the participants of the Moral Recognition Therapy program – which is a required program of all Treatment Court participants.
- Continued to offer the MIP program which is intended to reduce the underage drinking that occurs in Franklin County. In the MIP program, the offender is required to complete a Youth Alcohol and Drug Education Seminar and complete ten hours of community service along with several other stipulations.

- Prepared and presented training seminars to law enforcement agencies to keep them updated on case law and legal procedures.
- Continued to implement a supervisory treatment program for persons charged with Class A misdemeanor DWIs. The need for this program was recognized after learning that the majority of persons charged with a DWI will never get a subsequent DWI. However, of those individuals that are charged with a second, a large majority continue to drive while intoxicated. The prosecuting attorney's office recognizes the extreme danger the offenders pose to the community. By intervening and providing treatment at the critical phase of the second DWI, we are attempting to prevent any further contact between the offender and the criminal justice system and keep the community safe. The prosecuting attorney's office works closely with the designated treatment provider and supervising agency to ensure program quality.

2019 OBJECTIVES

- To effectively, efficiently and fairly prosecute crimes committed in Franklin County
- To continue to offer drug and alcohol treatment to offenders who are residents of Franklin County through various programs (Franklin County Drug Court, DWI court, MIP program, etc.)
- Implement a mental health court to help identify, assess, evaluate and monitor defendants with mental illness, and to offer them alternatives to incarceration
- To provide training and guidance for law enforcement officers on various legal matters
- To ensure attorneys and support staff receive required training
- To maintain a competent and effective workforce set to deal with an ever-increasing workload

In 2017-2018, this office issued 1,131 felony cases, which is 10% higher than the previous year, and 31% higher than the year before that. In the previous four years, we experienced a 45% increase in felony warrant applications and an 84% increase in charges filed. It is safe to assume that as the County continues to grow, so will the number of criminals (and hence, the number of crimes and victims of crimes).

(The 2017-2018 numbers above cover September 1, 2017 – August 31, 2018. These totals are based on actual cases issued, and do not include the warrant applications submitted to our office in which prosecution was refused. There were an additional 409 felony warrant applications which were refused during that period.)

The use of the Grand Jury has remained restricted this year. Our office presented 396 cases to the Grand Jury in 2014-2015. This number was reduced to 157 in 2015-2016 and further reduced to 105 in 2016-2017. My office presented 108 cases to the Grand Jury in 2017-2018. The restriction has substantially increased the number of preliminary hearing settings, slowed the case closure rate (the time from initial case filing until it is closed) and has resulted in a case backlog, putting additional strain on my present staff of attorneys and support staff. This restriction continues as of this date and the increased workload looks to continue into the immediate future.

GENERAL FUND EXPENDITURES
PROSECUTING ATTORNEY

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	280	611.100	Regular Wages	1,060,165	1,165,007	1,156,100	1,177,788
2	100	280	612.100	Part-time Wages	0	0	0	0
3	100	280	613.100	FICA	75,707	89,123	88,442	90,101
4	100	280	614.100	Retirement-LAGERS	163,997	196,886	195,381	194,335
5	100	280	615.100	Unemployment	0	0	0	0
6	100	280	617.100	Life Insurance	1,165	1,380	1,380	1,380
7	100	280	617.200	Health Insurance	126,118	119,533	128,542	141,650
8	100	280	617.300	Dental Insurance	8,235	9,009	9,009	9,009
9	100	280	617.400	Vision Insurance	2,624	2,799	2,799	2,799
10				**Total Personnel Services**	1,438,011	1,583,737	1,581,653	1,617,062
11								
12								
13	100	280	623.100	Telephone	9,546	8,700	8,700	0
14	100	280	624.100	Postage & Freight	4,350	4,000	4,350	5,000
15	100	280	626.100	Maintenance & Repairs	1,263	5,116	3,600	3,000
16	100	280	628.110	Bonds	176	300	226	300
17	100	280	629.100	Professional Services	2,726	7,000	2,224	3,500
18	100	280	632.200	Contractual Services	82,218	70,486	66,839	72,016
19	100	280	634.100	Training	8,747	17,606	12,887	11,610
20				**Total Services**	109,026	113,208	98,826	95,426
21								
22								
23	100	280	651.100	Office Supplies	4,762	5,545	4,000	5,500
24	100	280	651.104	Uncapitalized Equipment	19,507	6,756	2,565	4,535
25	100	280	652.100	Mileage	3,402	4,180	1,925	4,500
26	100	280	653.100	Books & Publications	1,660	1,900	1,252	2,000
27	100	280	654.100	Memberships	5,385	5,830	5,946	6,595
28	100	280	655.100	Business Expense	2,305	2,000	785	4,500
29	100	280	657.100	Fuel	4,632	5,000	5,013	5,000
31				**Total Supplies & Other**	41,653	31,211	21,486	32,630
32								
33								
34	100	280	685.100	Vehicles	0	0	0	0
35	100	280	687.100	Office Equipment	0	0	0	0
36				**Total Capital Outlay**	0	0	0	0
37								
38								
39				**PROSECUTING ATTORNEY**				
40				**TOTAL EXPENDITURES**	**1,588,690**	**1,728,156**	**1,701,965**	**1,745,118**

CHILD SUPPORT

DEPARTMENTAL FUNCTIONS

The Child Support Division of the Franklin County Prosecuting Attorney's Office receives cases from the State of Missouri Child Support Office to prosecute through the court system. These cases include enforcement of an existing child support order or obtaining a paternity and child support order.

2018 ACCOMPLISHMENTS

- Franklin County child support collections should exceed $9.7 million in the year 2018.
- The Family Support Division has restructured staff at the state level to facilitate new case referral procedures. The limited amount of staff in our office continues to handle each and every case effectively and efficiently as in previous years prior to 2/3 of the staff positions being eliminated.
- The Franklin Count Child Support Division has passed every audit, usually by 100 percent, that is conducted by the State of Missouri Child Support Enforcement Division from the MACSS (Missouri Automated Child Support System). This is a specialized computer system which can only be accessed by trained child support staff. By our office passing these audits in the manner in which we do, the County qualifies for allowable incentive and reimbursement monies.

2019 OBJECTIVES

- The Child Support Division of the Prosecuting Attorney's Office will continue to aid families in receiving the support they need. Every child has the right to receive financial support from both parents regardless of the family structure.

GENERAL FUND EXPENDITURES
CHILD SUPPORT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	282	611.100	Regular Wages	82,895	84,553	84,552	74,628
3	100	282	613.100	FICA	5,920	6,468	6,468	5,709
4	100	282	614.100	Retirement-LAGERS	13,755	14,036	14,289	12,314
5	100	282	615.100	Unemployment	0	0	0	0
6	100	282	617.100	Life Insurance	107	120	120	120
7	100	282	617.200	Health Insurance	11,358	13,318	13,318	13,318
8	100	282	617.300	Dental Insurance	743	784	784	784
9	100	282	617.400	Vision Insurance	237	244	244	244
10				**Total Personnel Services**	115,015	119,523	119,776	107,117
11								
12								
13	100	282	623.100	Telephone	2,065	2,000	2,442	2,000
14	100	282	624.100	Postage & Freight	980	2,250	0	1,000
15	100	282	625.100	Rent & Leases	4,927	1,700	1,335	1,700
16	100	282	626.100	Maintenance & Repairs	0	2,000	0	1,000
17	100	282	629.100	Other Professional Services	0	1,500	1,500	0
18	100	282	632.200	Contractual Services	50,357	50,010	50,148	54,391
19	100	282	634.100	Training	1,332	2,150	0	2,150
20				**Total Services**	59,661	61,610	55,425	62,241
21								
22								
23	100	282	651.100	Office Supplies	1,438	2,400	200	1,500
24	100	282	651.104	Uncapitalized Equipment	0	4850	0	0
25	100	282	652.100	Mileage	327	900	0	1,150
26	100	282	653.100	Books & Publications	50	600	50	100
27	100	282	655.100	Business Expense	0	800	0	0
28	100	282	656.100	Printing & Binding	0	300	0	0
29				**Total Supplies & Other**	1,815	9,850	250	2,750
30								
31								
32	100	282	687.100	Office Equipment	0		0	0
33				**Total Capital Outlay**	0	0	0	0
34								
35								
36				**CHILD SUPPORT**				
37				**TOTAL EXPENDITURES**	**176,491**	**190,983**	**175,451**	**172,108**

JUVENILE OFFICE

DEPARTMENTAL FUNCTIONS

The Twentieth Judicial Circuit Juvenile Office promotes and protects children and families by providing services and opportunities with empathy, respect and dignity, while at the same time holding the youth and families accountable through our efforts to restore justice to victims and advocate a better and safer community for all families. The juvenile staff works with both delinquent and status offenders as well as victims of child abuse and neglect. Services include, but are not limited to: warning and counseling offenders, information supervision, formal supervision, taking protective custody of victims of abuse and neglect and maintaining those cases until such time as Court intervention is no longer needed, filing of termination of parental rights cases when necessary and efforts towards restorative justice.

2018 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

2019 OBJECTIVES

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

GENERAL FUND EXPENDITURES
JUVENILE OFFICE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	285	611.100	Regular Wages	103,865	131,000	131,000	127,930
2	100	285	613.100	FICA	7,451	10,022	10,022	9,787
3	100	285	614.100	Retirement-LAGERS	16,787	22,139	22,139	21,108
4	100	285	617.100	Life Insurance	133	159	180	180
5	100	285	617.200	Health Insurance	16,531	32,621	15,930	25,411
6	100	285	617.300	Dental Insurance	928	1,109	1,175	1,175
7	100	285	617.400	Vision Insurance	296	355	365	365
8				**Total Personnel Services**	145,991	197,405	180,811	185,956
9								
10								
11	100	285	621.100	Legal Fees	173,700	255,830	200,091	255,830
12	100	285	623.100	Telephone	13,069	20,000	12,882	0
13	100	285	624.100	Postage & Freight	1,197	1,200	100	1,200
14	100	285	626.100	Maintenance & Repairs	1,853	16,000	3,445	5,000
15	100	285	629.100	Other Professional Services	14,615	18,000	13,885	18,000
16	100	285	634.100	Training	483	3,600	3,276	3,600
17				**Total Services**	204,917	314,630	233,679	283,630

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	285	651.100	Office Supplies	3,578	6,600	3,200	6,600
2	100	285	651.104	Uncapitalized Equipment	700	7,000	6,320	10,000
3	100	285	652.100	Mileage	0	1,000	0	1,000
4	100	285	653.100	Books & Publications	200	500	200	500
5	100	285	654.100	Memberships	500	1,200	700	1,200
6	100	285	655.100	Business Expense	1,553	1,300	869	1,300
7	100	285	657.100	Fuel	4,161	11,000	4,422	5,000
8	100	285	658.100	Janitorial Supplies	0	650	0	650
9				**Total Supplies & Other**	10,692	29,250	15,711	26,250
10								
11								
12	100	285	685.100	Vehicles	12,011	0	13,761	0
13	100	285	686.100	Other Equipment	0	0	0	0
14	100	285	687.100	Office Equipment	0	0	0	0
15				**Total Capital Outlay**	12,011	0	13,761	0
16								
17								
18								
19	100	285	690.610	Transfer To Family Court	0	0	0	0
20				**Total Transfers**	0	0	0	0
21								
22								
23				**JUVENILE OFFICE**				
24				**TOTAL EXPENDITURES**	**373,611**	**541,285**	**443,962**	**495,836**

PUBLIC ADMINISTRATOR

DEPARTMENTAL FUNCTIONS

Mary Jo Straatmann is the Franklin County Public Administrator. The Public Administrator serves as court appointed Personal Representative in decedent's estates, and as guardian and/or conservator for individuals who are unable to care for themselves or their property when there is no one else to serve. Jacqueline Bovaconti is the only full-time employee. In addition, pursuant to Section 473.770 RSMO, the Franklin County Probate Court Judge appointed Jacqueline Bovaconti as Deputy Public Administrator for Franklin County, and as such she is vested with the powers and duties confirmed by said Section.

A guardian is a person appointed by a Court to manage the affairs of another, called a ward. The Conservator is appointed by a court to manage the estate of another, called a protectee. Guardianship and Conservatorship is a legal process used when a person can no longer make safe and/or sound decisions about his or her person and/or property and may fall victim to fraud or improper influence.

We carefully monitor and keep abreast of our wards' constantly changing medical condition and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. We are available 24/7 for emergencies and contact outside of the normal office hours, every day of the week.

In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is our pleasure and our privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

2018 ACCOMPLISHMENTS

- We have succeeded in placing new wards in our County; we continued to move wards closer to the County and back into the County for better health care observation; and, consequently, we have made a positive economic impact in our County by providing jobs and revenue.
- Our caseload of guardianship, conservatorship, and decedent estates continues to increase, and we continue to strive to meet the needs and demands of those in need in Franklin County.
- The cell phone usage continues to increase, and we are accessible 24/7 for emergencies and other urgent matters; consequently, hospitals, health care facilities, and providers have constant access to our office in emergency or critical situations allowing for prompt, excellent service to our wards outside of office hours.
- Updated software, hardware, and office equipment for a more efficient operation in our daily functions.

2019 OBJECTIVES

- Converting the office to electronic document retention.
- Maintain up-to-date software and hardware for continued efficiency in our day-to-day operations.
- Continue to monitor the caseload and staffing needs, so that the office continues to operate efficiently and effectively as the case load continues to increase year to year.
- Seek opportunities for training staff in areas, including, but not limited to, MOHealthNet, Medicare, SSA, DMH DOSS, VA, and Missouri statutes relative to the function of this office order to stay abreast of ever-changing statutes, rules, and regulations.
- After considering the best environment and care for each ward, we will continue placing new wards in our County, and we will continue moving our wards closer to or into the County, which will allow our office better health care management and observation.
- We carefully monitor and keep abreast of our wards' constantly changing medical conditions and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. Continue availability 24/7 for emergencies and contact outside of the normal office hours, every day of the week. Continually evaluate the residential needs of our wards to ensure that their specific health care needs are being met, and to ensure they are residing, progressing, and functioning in a happy, safe, and healthy environment.
- In most cases, we are the only contact our wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is always our pleasure and privilege to take care of these "special" people in our community. We treat each and every individual with the utmost dignity, respect, and compassion.

GENERAL FUND EXPENDITURES
PUBLIC ADMINISTRATOR

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	286	611.100	Regular Wages	105,397	111,205	111,201	111,201
2	100	286	612.100	Part-time Wages	11,991	14,154	9,590	14,156
3	100	286	613.100	FICA	8,757	9,590	9,241	9,590
4	100	286	614.100	Retirement-LAGERS	17,489	21,186	18,793	18,348
5	100	286	617.100	Life Insurance	107	120	120	120
6	100	286	617.200	Health Insurance	9,037	8,202	8,202	8,202
7	100	286	617.300	Dental Insurance	743	784	784	784
8	100	286	617.400	Vision Insurance	237	244	244	244
9				**Total Personnel Services**	153,758	165,485	158,175	162,645
10								
11								
12	100	286	621.100	Legal Fees	3,615	4,500	4,500	4,500
13	100	286	623.100	Telephone	2,234	1,750	1,750	0
14	100	286	624.100	Postage & Freight	939	1,000	1,000	1,000
15	100	286	625.100	Rent & Leases	86	100	90	100
16	100	286	626.100	Maintenance & Repairs	68	200	119	700
17	100	286	628.100	Bonds	2,376	0	0	50
18	100	286	631.100	Advertising	112	600	225	600
19	100	286	632.200	Contractual Services	800	950	987	950
20	100	286	634.100	Training	1,374	2,807	1,638	2,802
21				**Total Services**	11,604	11,907	10,309	10,702
22								
23								
24	100	286	651.100	Office Supplies	1,162	2,000	1,351	2,000
25	100	286	651.104	Uncapitalized Equipment	964	1,350	855	1,500
26	100	286	652.100	Mileage	1,262	5,000	2,783	5,000
27	100	286	653.100	Books and Publications	425	500	0	1,000
28				**Total Supplies & Other**	3,813	8,850	4,989	9,500
29								
30								
31	100	286	687.100	Office Equipment	0	0	0	0
32				**Total Capital Outlay**	0	0	0	0
33								
34								
35				**PUBLIC ADMINISTRATOR**				
36				**TOTAL EXPENDITURES**	**169,175**	**186,242**	**173,473**	**182,847**

JUVENILE DETENTION

DEPARTMENTAL FUNCTIONS

The Missouri Supreme Court's circuit court budget committee recommended the elimination of payroll funding for a total of six detention facilities across the state of Missouri, including Franklin County. This became effective January 1, 2012. Franklin County now transports our juveniles to other juvenile facilities in neighboring counties. The County pays a per diem rate to these facilities. The juvenile detention budget provides for these per diem charges along with transportation charges.

2018 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

2019 OBJECTIVES

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

GENERAL FUND EXPENDITURES
JUVENILE DETENTION

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	295	621.100	Legal Fees	0	0	0	0
2	100	295	624.100	Postage & Freight	0	0	0	0
3	100	295	629.100	Other Professional Services	0	0	0	0
4	100	295	629.150	Detention Per Diem	12,716	60,000	40,000	40,000
5				**Total Services**	12,716	60,000	40,000	40,000
6								
7								
8	100	295	652.150	Transportation Cost	0	1,000	78	100
10				**Total Supplies & Other**	0	1,000	78	100
11								
12								
13								
14	100	295	690.610	Transfer to Family Court	20,000	70,000	20,000	40,000
15				**Total Transfers**	20,000	70,000	20,000	40,000
16								
17								
18				**JUVENILE DETENTION**				
19				**TOTAL EXPENDITURES**	**32,716**	**131,000**	**60,078**	**80,100**

JUVENILE DIVERSION GRANTS

DEPARTMENTAL FUNCTIONS

Juvenile Court Diversion was implemented in the late 1970's as a grant-in-aid program to encourage development of services to youth at the local level while diverting at-risk youth from being committed to the Division of Youth Services. Juvenile courts across the state apply for grants from the division to support programs like intensive probation, family therapy and group counseling. Through juvenile court diversion, many local communities around the state are providing services that would otherwise not be available to youths near their homes.

2018 ACCOMPLISHMENTS

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
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- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

2019 OBJECTIVES

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

GENERAL FUND EXPENDITURES
JUVENILE DIVERSION GRANTS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	296	611.100	Regular Wages	15,344	28,301	27,477	27,477
2	100	296	613.100	FICA	1,121	2,165	2,102	2,102
3	100	296	614.100	Retirement-LAGERS	394	4,783	4,644	4,534
4	100	296	617.100	Life Insurance	26	53	60	60
5	100	296	617.200	Health Insurance	2,496	14,828	4,101	4,101
6	100	296	617.300	Dental Insurance	185	370	392	392
7	100	296	617.400	Vision Insurance	59	119	122	122
8				**Total Personnel Services**	19,625	50,619	38,898	38,788
9								
10								
11	100	296	623.100	Telephone	0	0	0	0
12	100	296	632.200	Contractual Services	0	0	0	0
13				**Total Services**	0	0	0	0
14								
15								
16	100	296	651.100	Office Supplies	0	0	0	0
17	100	296	651.104	Uncapitalized Equipment	0	0	0	0
18	100	296	652.100	Mileage	0	0	0	0
19	100	296	655.100	Business Expense	0	0	0	0
20				**Total Supplies & Other**	0	0	0	0
21								
22								
23	100	296	687.100	Office Equipment	0	0	0	0
24				**Total Capital Outlay**	0	0	0	0
25								
26								
27								
28								
29				**JUVENILE DIVERSION GRANTS**				
30				**TOTAL EXPENDITURES**	**19,625**	**50,619**	**38,898**	**38,788**

TRANSFERS TO LESTF

DEPARTMENTAL FUNCTIONS

This department was created under the General Fund to account for the transfers from the General Fund to the Sheriff's department in support of their operations. The General Fund is budgeted to transfer $3,729,763 in 2019 to the Law Enforcement Sales Tax Fund.

GENERAL FUND EXPENDITURES
TRANSFERS TO LESTF

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	385	690.620	Transfers to LESTF	3,178,322	3,729,763	3,729,763	3,729,763

INDIGENT CARE

DEPARTMENTAL FUNCTIONS

This budget was established to provide funds for Franklin County's indigent citizens. The citizens usually receive Nursing Home Cash Grant and have no family members financially able to supplement their long-term care expenses. This budget provides for $50 per month per qualified individual.

GENERAL FUND EXPENDITURES
INDIGENT CARE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	410	632.200	Contractual Services	1,800	12,000	1,800	2,000
2				**Total Services**	1,800	12,000	1,800	2,000
3								
4								
5				**INDIGENT CARE**				
6				**TOTAL EXPENDITURES**	**1,800**	**12,000**	**1,800**	**2,000**

RECORDER OF DEEDS

DEPARTMENTAL FUNCTIONS

The Recorder's office is responsible for the recording and preservation of all records pertaining to land, military discharges, and marriage licenses. Additionally, we assist the public in locating real estate records. Current computer system/software is cutting edge for the industry.

2018 ACCOMPLISHMENTS

- Installed 6 raised workstations to benefit employee health
- Implemented Open Source (QGIS) mapping solution to free up maintenance fees on current ESRI (ArcGIS) product
- Completed back indexing on all historical, land records from 1894 to present making them available for a full, online search
- Implemented standardized indexing software in an effort to streamline searchable data
- Implemented hands-free, bulk, image sales

2019 OBJECTIVES

- Launch initiative to encourage enrollment into free Property Fraud Alert service in conjunction with new legislation regarding false filings
- Pursue e-recording of plat subdivisions and surveys
- Continue back indexing of historical land records from 1819 to 1894, making them available for a full, online search
- Pursue scanning marriage licenses and returning to couples to free up storage space
- Pursue Honor Rewards program managed by Fidlar Technologies, a program that allows local merchants to extend discounts to Veterans

GENERAL FUND EXPENDITURES
RECORDER OF DEEDS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	445	611.100	Regular Wages	266,558	283,393	277,575	277,575
2	100	445	612.100	Part-time Wages	6,899	14,677	7,000	0
3	100	445	613.100	FICA	18,888	22,802	21,770	16,950
4	100	445	614.100	Retirement-LAGERS	42,034	47,893	46,910	45,800
5	100	445	615.100	Unemployment	0	3,500	0	0
6	100	445	617.100	Life Insurance	365	420	420	420
7	100	445	617.200	Health Insurance	55,734	55,937	55,937	57,617
8	100	445	617.300	Dental Insurance	2,538	2,742	2,742	2,742
9	100	445	617.400	Vision Insurance	809	852	852	852
10				**Total Personnel Services**	393,825	432,216	413,206	401,956
11								
12								
13	100	445	623.100	Telephone	2,391	3,000	2,500	0
14	100	445	623.150	Office Internet	3,600	4,500	3,600	3,600
15	100	445	624.100	Postage & Freight	543	750	600	600
16	100	445	625.100	Rent & Leases	1,682	1,825	1,825	1,825
17	100	445	626.100	Maintenance & Repairs	0	1,000	0	0
18	100	445	632.200	Contractual Services				
19				(Computer System Exp.)	85,482	100,570	100,570	100,222
20	100	445	634.100	Training	1,135	2,500	2,500	2,292
21				**Total Services**	94,833	114,145	111,595	108,539
22								
23								
24	100	445	651.100	Office Supplies	2,718	4,500	3,000	3,500
25	100	445	651.104	Uncapitalized Equipment	0	5,000	5,100	5,000
26	100	445	652.100	Mileage	645	1,000	1,000	1,000
27	100	445	653.100	Books & Publications	0	0	0	0
28	100	445	654.100	Memberships	170	300	300	300
29	100	445	661.100	Miscellaneous Other				
30				(Microfilm Expenses)	7,931	10,000	7,500	208
31				**Total Supplies & Other**	11,464	20,800	16,900	10,008
32								
33								
34	100	445	687.100	Office Equipment	0	0	0	0
35				**Total Capital Outlay**	0	0	0	0
36								
37								
38				**RECORDER OF DEEDS**				
39				**TOTAL EXPENDITURES**	**500,122**	**567,161**	**541,701**	**520,503**

BUILDING DEPARTMENT

DEPARTMENTAL FUNCTIONS

Issue permits and inspect new construction of structures within unincorporated Franklin County to establish minimum requirements to safeguard the public safety, health and general welfare per adopted code.

2018 ACCOMPLISHMENTS

- Adopted 2015 ICC codes.
- Filled the Assistant Building Commissioner position.
- Continued inspections to provide safeguard & health welfare to the public and enforce the adopted building codes.
- Worked with Planning & Zoning regarding approval of permit applications.
- Worked with the State Health Department and County Commission and per Commission Order approved the installation of Shallow Drainfields on lots over three acres in Franklin County.
- Worked with the State Health Department in obtaining CEU credit approval to host Shallow Drainfield seminar for Installers, Perc Testers, Soil Scientists and engineers.
- Re-registered State Health Department certified Sewer Installers, Perc testers and Soil Scientists.
- Investigated and addressed sewer and building complaints.
- Worked with Special Prosecutor to take legal action on code violations.
- Provided response and records regarding research and Sunshine Requests.
- Obtained laptops or tablets in addition to placing printers in inspector's trucks for updating and assisting recordkeeping and reports regarding inspection procedures in the field.
- Processed increased number of permit applications.
- Filled vacant inspector position.
- Inspectors acquired certifications.
- Inspectors attending training seminars.
- Office staff provided office support for Maintenance Department including but not limited to payroll, purchase orders and other general clerical support.

2019 OBJECTIVES

- Acquire check printing software to assist with escrow refunds.
- Obtain integration of software to operate new tablets for the inspectors.
- Continue providing quality service to both internal & external customers.
- To fill vacant inspector position with qualified applicant.
- Revise the septic regulations.
- Acquire new truck.
- Upgrade two computers.
- Continue education and certification for inspectors.

GENERAL FUND EXPENDITURES
BUILDING DEPARTMENT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	450	611.100	Regular Wages	294,991	335,986	303,478	297,747
2	100	450	613.100	FICA	21,309	25,703	23,216	21,554
3	100	450	614.100	Retirement-LAGERS	43,769	56,782	51,288	49,128
4	100	450	617.100	Life Insurance	330	480	417	420
5	100	450	617.200	Health Insurance	44,056	62,888	46,211	41,643
6	100	450	617.300	Dental Insurance	2,413	3,134	2,856	2,742
7	100	450	617.400	Vision Insurance	769	974	888	852
8				**Total Personnel Services**	407,637	485,947	428,354	414,086
9								
10								
11	100	450	623.100	Telephone	5,078	5,700	4,700	0
12	100	450	624.100	Postage & Freight	621	700	625	700
13	100	450	626.100	Maintenance & Repairs	5,987	4,500	6,523	5,000
14	100	450	632.200	Contractual Services	1,001	1,000	500	1,000
15	100	450	634.100	Training	1,119	1,000	533	2,000
16				**Total Services**	13,806	12,900	12,881	8,700
17								
18								
19	100	450	651.100	Office Supplies	997	1,250	3,573	1,250
20	100	450	651.104	Uncapitalized Equipment	0	8,600	10,761	0
21	100	450	653.100	Books & Publications	3,945	1,000	773	500
22	100	450	654.100	Memberships	540	650	390	650
23	100	450	655.100	Business Expense	58	100	91	100
24	100	450	656.100	Printing & Binding	1,993	2,000	1,999	2,000
25	100	450	657.100	Fuel	10,186	12,000	11,000	12,000
26	100	450	661.100	Miscellaneous Other	873	300	242	500
27	100	450	661.110	Permit Refunds	3,474	4,000	3,077	5,000
28				**Total Supplies & Other**	22,066	29,900	31,906	22,000
29								
30								
31	100	450	685.100	Vehicles	25,882	0	0	0
32	100	450	687.100	Office Equipment	0	0	0	0
33				**Total Capital Outlay**	25,882	0	0	0
34								
35								
36				**BUILDING DEPARTMENT**				
37				**TOTAL EXPENDITURES**	**469,391**	**528,747**	**473,141**	**444,786**

PURCHASING DEPARTMENT

DEPARTMENTAL FUNCTIONS

The County Commission administers the budget for the Purchasing Department. This department is governed by RSMo 50.753.1 through 50.757.1.

2018 ACCOMPLISHMENTS

- Assisted departments in following the Purchasing Policy.
- Mediation of vendor relations on behalf of County Departments.
- Acquired knowledge in solicitations to ensure a fair and equitable process.
- Participating in online classes in the field of procurement, collaborating with peers through many forms of communication such as attending conferences, meetings and MAPP member connect.
- Instrumental in the transfer of Franklin County Emergency personnel communication to the ATT Firstnet Network.
- Became more familiar with utilizing National and Local Cooperatives.
- Continuing reviews and negotiations of current and new contracts.
- Implement new guidelines of procurement for first class county in accordance with Statute and amend department policy to reflect these changes.

2019 OBJECTIVES

- Establish a procurement card policy.
- Design a general contract for use by the County and establish guidelines for contract approval procedures.
- Implement online vendor registry utilizing commodity codes and educate/assist vendors in the registration process for future online bidding platform.
- Explore print services management costs and benefits/objectives.
- Develop strategies to increase competition in the solicitation process.
- Strive to keep Franklin County current in Best Practices of Procurement.

GENERAL FUND EXPENDITURES
PURCHASING DEPARTMENT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	500	611.100	Regular Wages	83,689	89,098	89,098	89,103
2	100	500	611.200	Overtime	0	0	0	
3	100	500	613.100	FICA	6,115	6,816	6,816	6,816
4	100	500	614.100	Retirement-LAGERS	13,755	15,058	15,058	14,702
5	100	500	617.100	Life Insurance	98	120	120	120
6	100	500	617.200	Health Insurance	4,518	4,101	14,110	17,446
7	100	500	617.300	Dental Insurance	681	784	784	784
8	100	500	617.400	Vision Insurance	217	244	244	244
9				**Total Personnel Services**	109,073	116,221	126,230	129,215
10								
11								
12	100	500	623.100	Telephone	506	500	500	0
14	100	500	624.100	Postage & Freight	465	150	33	100
13	100	500	626.100	Maintenance and Repairs	268	200	0	250
15	100	500	631.100	Advertising	5,060	6,000	5,301	3,000
16	100	500	634.100	Training	796	3,980	2,795	2,000
17				**Total Services**	7,095	10,830	8,629	5,350
18								
19								
20	100	500	651.100	Office Supplies	657	750	442	1,000
21	100	500	651.104	Uncapitalized Equipment	2,444	150	848	0
22	100	500	652.100	Mileage	605	500	117	500
23	100	500	653.100	Books & Publications	90	500	189	500
24	100	500	654.100	Memberships	300	410	393	410
25	100	500	655.100	Business Expense	688	1,850	1,055	4,000
26				**Total Supplies & Other**	4,784	4,160	3,044	6,410
27								
28								
29	100	500	687.100	Office Equipment	0	0	0	0
30				**Total Capital Outlay**	0	0	0	0
31								
32								
33				**PURCHASING DEPARTMENT**				
34				**TOTAL EXPENDITURES**	**120,952**	**131,211**	**137,903**	**140,975**

HUMAN RESOURCES

DEPARTMENTAL FUNCTIONS

The Human Resource Department, which previously operated under the County Clerk's Office, became a department under the County Commission starting in 2019. This department provides support services to elected officials, department directors, and staff as it relates to human resource issues.

GENERAL FUND EXPENDITURES
HUMAN RESOURCE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	510	611.100	Regular Wages	0	0	0	82,914
2	100	510	611.200	Overtime Wages	0	0	0	0
3	100	510	613.100	FICA	0	0	0	6,343
4	100	510	614.100	Retirement-LAGERS	0	0	0	13,681
5	100	510	617.100	Life Insurance	0	0	0	120
6	100	510	617.200	Health Insurance	0	0	0	17,446
7	100	510	617.300	Dental Insurance	0	0	0	784
8	100	510	617.400	Vision Insurance	0	0	0	244
9				**Total Personnel Services**	0	0	0	121,532
10								
11								
12	100	510	623.100	Telephone	0	0	0	0
13	100	510	624.100	Postage & Freight	0	0	0	100
14	100	510	625.100	Rent & Leases	0	0	0	0
15	100	510	626.100	Maintenance & Repairs	0	0	0	0
16	100	510	631.100	Advertising	0	0	0	0
17	100	510	632.200	Contractual Services	0	0	0	59,500
18	100	510	634.100	Training	0	0	0	500
19				**Total Services**	0	0	0	60,100
20								
21								
22	100	510	651.100	Office Supplies	0	0	0	1,000
23	100	510	651.104	Uncapitalized Equipment	0	0	0	1,000
24	100	510	652.100	Mileage	0	0	0	0
25	100	510	653.100	Books & Publications	0	0	0	300
26	100	510	655.100	Business Expense	0	0	0	0
27	100	510	656.100	Printing & Binding	0	0	0	2,000
28				**Total Supplies & Other**	0	0	0	4,300
29								
30	100	510	687.100	Office Equipment	0	0	0	0
31				**Total Capital Outlay**	0	0	0	0
32								
33								
34				**HUMAN RESOURCE**				
35				**TOTAL EXPENDITURES**	**0**	**0**	**0**	**185,932**

VOTER REGISTRATION & ELECTIONS

DEPARTMENTAL FUNCTIONS

This office is responsible for all voter registration activities in the County, including new registrations, address changes, and name changes; as well as cancellations due to death, incarceration, or the registrant moving out of Franklin County. While taking care of the voter registration activities, we are also helping keep the Missouri state-wide database up-to-date.

Our office is also responsible for conducting all public elections held in Franklin County, training approximately 300 election judges, youth participants and additional staff per election, as well as taking filings for candidates for certain entities and all county offices. We also work with the Ethics Commission and local candidates to insure that campaign disclosure reports get filed, as well as providing regional training with the Ethics Commission and new candidates.

Another responsibility that our office has is checking the validity of all signatures submitted on petitions to the Secretary of State's Office. We not only check the signature, but we also check to make sure the petition signer was registered to vote on the date the petition was signed and that the address they provided was accurate. There is a strict timeline on getting these checked and the results returned to the state.

GENERAL FUND EXPENDITURES
VOTER REGISTRATION & ELECTIONS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	550	611.100	Regular Wages	153,936	159,976	159,959	159,959
2	100	550	611.200	Overtime Wages	0	8,000	2,661	8,000
3	100	550	612.100	Part-Time Wages	0	20,000	1,350	15,000
4	100	550	613.100	FICA	10,539	14,380	12,544	12,772
5	100	550	614.100	Retirement-LAGERS	21,601	27,884	27,483	27,713
6	100	550	617.100	Life Insurance	221	300	300	300
7	100	550	617.200	Health Insurance	35,453	38,992	38,992	39,472
8	100	550	617.300	Dental Insurance	1,734	1,959	1,959	1,959
9	100	550	617.400	Vision Insurance	553	609	609	609
10				**Total Personnel Services**	224,037	272,100	245,857	265,784
11								
12								
13	100	550	623.100	Telephone	2,421	4,500	1,925	0
14	100	550	624.100	Postage & Freight	12,138	44,000	41,221	30,000
15	100	550	625.100	Rent & Leases	5,697	23,000	16,650	10,000
16	100	550	626.100	Maintenance & Repairs	27,508	38,300	29,905	38,300
17	100	550	631.100	Advertising	136	8,000	5,416	3,000
18	100	550	632.200	Contractual Services	101,961	364,000	216,425	200,000
19	100	550	634.100	Training	1,280	3,000	2,017	3,000
20				**Total Services**	151,141	484,800	313,559	284,300
21								
22								
23	100	550	651.100	Office Supplies	3,302	14,000	5,946	10,000
24	100	550	651.104	Uncapitalized Equipment	1,819	200	0	12,000
25	100	550	652.100	Mileage	1,867	7,500	3,868	5,000
26	100	550	655.100	Business Expense	2,204	3,000	2,592	3,000
27				**Total Supplies & Other**	9,192	24,700	12,406	30,000
28								
29								
30	100	550	686.100	Other Equipment	0	8,000	0	0
31				**Total Capital Outlay**	0	8,000	0	0
32								
33								
34				**REGISTRATION & ELECTIONS**				
35				**TOTAL EXPENDITURES**	**384,370**	**789,600**	**571,822**	**580,084**

UNIVERSITY OF MISSOURI EXTENSION CENTER

DEPARTMENTAL FUNCTIONS

Using science-based knowledge, University of Missouri Extension engages people to understand change, solve problems and make informed decisions. Innovative program areas include agriculture, business and economic development, community development, strengthening families, consumer economics, horticulture, enhancing health and nutrition, protecting the environment, youth development and continuing education. The Franklin County University of Missouri Extension Center serves as a doorway to the University of Missouri Land Grant System and its wealth of resources and information.

GENERAL FUND EXPENDITURES
UNIVERSITY OF MISSOURI EXTENSION CENTER

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	560	625.100	Rent & Leases	14,400	14,400	14,400	14,400
2	100	560	632.200	Contractual Services	153,186	167,945	167,945	135,600
3				**Total Services**	167,586	182,345	182,345	150,000
4								
5								
6				**UNIV. OF MO EXT. CENTER**				
7				**TOTAL EXPENDITURES**	**167,586**	**182,345**	**182,345**	**150,000**

PLANNING AND ZONING

DEPARTMENTAL FUNCTIONS

Planning and Zoning is responsible for regulating a variety of planning activities in unincorporated Franklin County, including land divisions, lot-line adjustments, zoning districts, and floodplain administration. Related to these activities, we handle the process of surveys and subdivision plats, rezoning requests, conditional use permits, zoning enforcement, requests for appeals and variances from zoning regulations, and flood plain development permit requests. When needed, Planning and Zoning has also been helping with County Wide Tourism and Economic Development.

2018 ACCOMPLISHMENTS

- Continued looking at the Unified Land Use Regulations and amended as needed
- Had public hearings for amending the Unified Land Use Regulations
- Passed multiple amendments to the Unified Land Use Regulations
- Served the public through public hearings and administrative procedures
- Zoning enforcement sent out numerous violations and filed criminal charges against numerous landowners to resolve violations. Closed out multiple violations.
- Continued hearing zoning violation cases in municipal court
- Provided support to the Planning and Zoning Commission and Board of Zoning Adjustment by providing them with written staff reports for all public meetings as well as other necessary information
- Appointed new members to the Planning and Zoning Commission
- Implemented new software to our department
- Took on new responsibilities of addressing unincorporated Franklin County
- Took over the GIS/Mapping Department
- Hired a new Administrative Assistant
- Amended job descriptions for Zoning Enforcement/Floodplain and Planning Director and created a new job description for Planner
- Started the process of rezoning the County
- Amended and implemented the Addressing Policy

2019 OBJECTIVES

- Continue the process of rezoning the County and pass new zoning
- Increase knowledge and skills of the Planning and Zoning staff through training opportunities
- Continue to close both old and new violation files with the help of the municipal court

- Increase the knowledge and skills of the Planning and Zoning Commission and Board of Zoning Adjustment through training opportunities
- Look into using E-Board Room for the Planning and Zoning Commission and the Board of Zoning Adjustment
- Continue to look at the regulations and amend as needed

GENERAL FUND EXPENDITURES
PLANNING & ZONING

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	565	611.100	Regular Wages	126,116	158,795	158,799	166,911
2	100	565	613.100	FICA	8,114	12,148	12,148	12,769
3	100	565	614.100	Retirement-LAGERS	20,903	26,836	26,837	27,540
4	100	565	617.100	Life Insurance	160	240	240	240
5	100	565	617.200	Health Insurance	33,252	42,619	42,619	42,619
6	100	565	617.300	Dental Insurance	1,114	1,567	1,567	1,567
7	100	565	617.400	Vision Insurance	355	487	487	487
8				**Total Personnel Services**	190,014	242,692	242,697	252,133
9								
10								
11	100	565	623.100	Telephone	1,181	2,300	1,715	0
12	100	565	624.100	Postage & Freight	739	1,100	711	1,100
13	100	565	625.100	Rent & Leases	35	35	35	35
14	100	565	626.100	Maintenance & Repairs	0	100	0	100
15	100	565	631.100	Advertising	1,256	1,700	1,068	1,700
16	100	565	632.200	Contractual Services	26,617	41,772	33,822	36,692
17	100	565	634.100	Training	284	4,834	744	1,600
18				**Total Services**	30,112	51,841	38,095	41,227
19								
20								
21	100	565	651.100	Office Supplies	438	900	1,472	700
22	100	565	651.104	Uncapitalized Equipment	0	4,000	3,698	250
23	100	565	652.100	Mileage	120	520	244	520
24	100	565	654.100	Memberships	255	465	401	635
25	100	565	656.100	Printing & Binding	263	1,700	594	1,500
26	100	565	657.100	Fuel	304	600	310	600
27	100	565	660.100	Other Supplies	0	200	172	200
28	100	565	661.100	Miscellaneous Other	0	4,840	4,709	5,340
29	100	565	661.110	Refunds	5	1,400	55	1,400
30				**Total Supplies & Other**	1,385	14,625	11,655	11,145
31								
32								
33	100	565	685.100	Vehicles	0	0	0	0
34	100	565	687.100	Office Equipment	0	0	0	0
35				**Total Capital Outlay**	0	0	0	0
36								
37				**PLANNING & ZONING**				
38				**TOTAL EXPENDITURES**	**221,511**	**309,158**	**292,447**	**304,505**

ECONOMIC DEVELOPMENT

DEPARTMENTAL FUNCTIONS

We are managed through Planning and Zoning and are responsible for directing and maintaining aspects of the County's Economic Development and Tourism related activities including all budgetary matters. We develop the County's economic development plans, coordinate and support the County's Community Economic Development Committee. In addition to the above listed responsibilities, we are also the administrative body for the following:

- Franklin County Industrial Development Authority
- Franklin County Economic Development Council
- Bicentennial Committee

2018 ACCOMPLISHMENTS

- Started the Donald J. Voss Entrepreneurial Scholarship Fund
- Started meeting monthly with the Franklin County Bicentennial Committee in planning upcoming events
- Started meeting with the Franklin County Economic Development Committee

2019 OBJECTIVES

- Continue working with Bicentennial Committee in planning the events for the upcoming bicentennial that will be celebrated in 2019
- Continue meeting with the Franklin County Economic Development Committee to help further economic development in Franklin County

GENERAL FUND EXPENDITURES
ECONOMIC DEVELOPMENT/TOURISM

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	567	624.100	Postage & Freight	27	1,500	109	250
2	100	567	631.100	Advertising	0	1,000	0	0
3	100	567	632.200	Contractual Services	0	3,000	0	0
4	100	567	634.100	Training	0	0	0	0
5				**Total Services**	27	5,500	109	250
6								
7	100	567	651.104	Uncapitalized Equipment	0	0	0	0
8	100	567	652.100	Mileage	55	0	0	0
9	100	567	654.100	Memberships	225	225	225	325
10	100	567	655.100	Business Expense	0	0	0	0
11	100	567	656.100	Printing & Binding	0	500	0	0
12	100	567	660.100	Other Supplies	0	500	0	0
13	100	567	661.100	Miscellaneous Other	508	10,000	1,860	8,140
14				**Total Supplies & Other**	788	11,225	2,085	8,465
15								
16								
17								
18				**ECONOMIC DEV./TOURISM**				
19				**TOTAL EXPENDITURES**	**815**	**16,725**	**2,194**	**8,715**

EMERGENCY MANGEMENT AGENCY (EMA)

DEPARTMENTAL FUNCTIONS

The Franklin County Emergency Management Agency (EMA) is responsible for Emergency Management for unincorporated Franklin County and is the second level of assistance for incorporated jurisdictions. We provide support to responding agencies in emergency situations and maintain and operate the Franklin County Emergency Operations Center. We help coordinate emergency planning, response, recovery, mitigation, and prevention activities between all stakeholders throughout the County, Region, and State.

2018 ACCOMPLISHMENTS

- Worked with partner agencies and organizations on the response and long-term recovery of the April 2017 flood.
- Participated with partner agencies and departments (local, state, and federal) on multiple virtual tabletop exercises.
- Supported local and regional planning and response to incidents and events.
- Continued annual participation in regional and state teams and committees to support emergency management goals and enhance the capabilities of our office and Franklin County.
- Continued education and training in specialized fields of response (Hazmat Tech, LAR).
- Participated in annual regional and state THIRA and TEPW.
- Evaluated full-scale mass casualty incident exercise for Warren County and mass casualty incident drill for Mercy Hospital Washington.

2019 OBJECTIVES

- Finalize long-term recovery for April 2017 flood.
- Build on tabletop exercise from 2018 to conduct functional exercise and work toward county-wide full scale exercise in 2020.
- Prepare to relocate EMA/EOC in 2019-2020.
- Support local and regional planning and response to incidents and events.
- Work with Sheriff's Office and their drone and train staff.
- Conduct ICS and Incident Command Post training and exercises.

GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT AGENCY

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	570	611.100	Regular Wages	106,308	108,302	108,305	108,305
2	100	570	611.200	Overtime	1,456	1,617	1,617	2,000
3	100	570	613.100	FICA	7,985	8,285	8,409	7,826
4	100	570	614.100	Retirement-LAGERS	17,882	18,303	18,577	18,200
5	100	570	617.100	Life Insurance	107	120	120	120
6	100	570	617.200	Health Insurance	9,037	8,202	8,202	8,442
7	100	570	617.300	Dental Insurance	743	784	784	784
8	100	570	617.400	Vision Insurance	237	244	244	244
9				**Total Personnel Services**	143,755	145,857	146,258	145,921
10								
11								
12	100	570	623.100	Telephone	4,970	7,500	5,984	0
13	100	570	624.100	Postage & Freight	20	200	90	200
14	100	570	626.100	Maintenance & Repairs	7,839	15,000	6,121	10,000
15	100	570	632.200	Contractual Services	8,227	10,000	4,013	10,000
16				**Total Services**	21,056	32,700	16,208	20,200
17								
18								
19	100	570	651.100	Office Supplies	202	1,500	0	500
20	100	570	651.104	Uncapitalized Equipment	2,227	27,000	1,237	3,000
21	100	570	652.100	Mileage	0	200	0	200
22	100	570	653.100	Books & Publications	113	500	0	500
23	100	570	654.100	Memberships	0	1,400	92	250
24	100	570	655.100	Business Expense	257	2,000	712	1,500
25	100	570	656.100	Printing & Binding	171	500	0	250
26	100	570	657.100	Fuel	1,447	4,000	1,500	1,500
27	100	570	660.100	Other Supplies	11,613	12,000	1,238	10,000
28				**Total Supplies & Other**	16,030	49,100	4,779	17,700
29								
30								
31	100	570	685,100	Vehicles	0	0	0	0
32	100	570	686.100	Other Equipment	0	0	0	0
33	100	570	687.100	Office Equipment	0	0	0	0
34				**Total Capital Outlay**	0	0	0	0
35								
36				**EMERGENCY MANAGEMENT AGENCY**				
37				**TOTAL EXPENDITURES**	**180,841**	**227,657**	**167,245**	**183,821**

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DEPARTMENTAL FUNCTIONS

The Local Emergency Planning Committee (LEPC) is an organization that is required by state statutes. It is collaboration between public and private community members who may have input in hazardous materials response or general emergency response situations.

It is funded through fees paid by organizations with hazardous materials, which go the State of Missouri and then are filtered back to the community for training and education.

2018 ACCOMPLISHMENTS

- Purchased two training tools to enhance training skills and opportunities for fire and hazardous materials response.
- Hosted 80-hour Hazardous Materials Technician course in cooperation with Washington and Boles Fire Departments. To host Hazmat Practical Skill testing in fall 2018.
- Sponsored attendee to the SEMA Conference in August.
- Continued utilization of GoToMeeting for LEPC and first responders for meetings and training purposes. Encouraging increased participation without having to travel.

2019 OBJECTIVES

- Further enhance training and exercise capabilities for first responders in hazardous material spill response.
- Continue to build responder attendance at annual PAM workshops.
- Sponsor attendee(s) to the 2019 International Hazardous Materials Response Teams Conference (June 13-16; Baltimore, MD)
- Sponsor attendee(s) to the 2019 SEMA Conference (TBA; MO)

GENERAL FUND EXPENDITURES
LOCAL EMERGENCY PLANNING

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	571	623.100	Telephone	2,131	2,200	1,692	0
2	100	571	624.100	Postage & Freight	2	500	0	200
3	100	571	626.100	Maintenance & Repairs	0	500	0	500
4	100	571	632.200	Contractual Services	0	3,000	1,470	3,000
5	100	571	632.220	Contractual Services 2	0	10,000	0	0
6	100	571	634.100	Training	900	9,860	3,164	10,000
7				**Total Services**	3,033	26,060	6,326	13,700
8								
9								
10	100	571	651.100	Office Supplies	0	3,000	0	1,000
11	100	571	651.104	Uncapitalized Equipment	0	5,000	0	2,000
12	100	571	652.100	Mileage	0	500	0	300
13	100	571	653.100	Books & Publications	22	1,000	0	500
14	100	571	656.100	Printing & Binding	0	1,000	67	500
15	100	571	657.100	Fuel	0	500	0	200
16	100	571	660.100	Other Supplies	0	12,000	0	0
17	100	571	661.100	Miscellaneous Other	745	15,000	4,028	15,000
18				**Total Supplies & Other**	767	38,000	4,095	19,500
19								
20								
21	100	571	686.100	Other Equipment	0	0	0	15,000
22	100	571	687.100	Office Equipment	0	20,000	23,259	0
23				**Total Capital Outlay**	0	20,000	23,259	15,000
24								
25								
26				**LOCAL EMERGENCY**				
27				**PLANNING**				
28				**TOTAL EXPENDITURES**	**3,800**	**84,060**	**33,680**	**48,200**

INFORMATION TECHNOLOGY

DEPARTMENTAL FUNCTIONS

IT functions include the maintenance of the County's inventory of servers, workstations, printers, switches, routers, firewalls, scanners, and plotters. The County maintains a network for the buildings located in downtown Union along with remote locations. IT functions also include the development and maintenance of software applications, along with the support of other third party applications. Help desk support is provided for both hardware and software issues. Intranet and internet websites are maintained for the sharing and distribution of information and data.

BUDGET HIGHLIGHTS

The County currently contracts IT services through a local company, AQM. The fee for this service is $32,975 per month or $395,700 annually plus emergency fees. In addition, the County has also contracted with AQM for software interfacing for the Collector's Office. $575,000 was budgeted in 2018 and an additional $575,000 is budgeted for 2019 for this phase software interfacing. Phase 2 of software interfacing is budgeted in 2019 for a fee of $500,000.

GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	580	611.100	Regular Wages	81,935	0	0	0
2	100	580	613.100	FICA	6,030	0	0	0
3	100	580	614.100	Retirement-LAGERS	10,395	0	0	0
4	100	580	615.100	Unemployment	0	0	640	0
5	100	580	617.100	Life Insurance	48	0	0	0
6	100	580	617.200	Health Insurance	11,299	0	0	0
7	100	580	617.300	Dental Insurance	339	0	0	0
8	100	580	617.400	Vision Insurance	108	0	0	0
9				**Total Personnel Services**	110,154	0	640	0
10								
11								
12	100	580	623.100	Telephone	2,833	0	1,550	0
13	100	580	624.100	Postage & Freight	3	0	0	0
14	100	580	625.100	Rent & Leases	0	0	0	0
15	100	580	626.100	Maintenance & Repairs	11,509	28,600	7,584	15,000
16	100	580	629.100	Other Professional Services	1,292	0	0	0
17	100	580	632.200	Contractual Services	318,090	981,700	981,700	977,389
18	100	580	634.100	Training	0	0	0	
19				**Total Services**	333,727	1,010,300	990,834	992,389
20								
21								
22	100	580	651.100	Office Supplies	6,133	0	0	0
23	100	580	651.104	Uncapitalized Equipment	14,743	4,000	22,729	0
24	100	580	652.100	Mileage	0	0	0	0
25	100	580	655.100	Business Expense	0	0	0	0
26	100	580	661.100	Miscellaneous Other	0	0	0	0
27				**Total Supplies & Other**	20,876	4,000	22,729	0
28								
29								
30								
31	100	580	686.100	Other Equipment	0	25,000	0	10,000
32	100	580	687.100	Office Equipment	0	0	0	0
33				**Total Capital Outlay**	0	25,000	0	10,000
34								
35								
36				**INFORMATION TECHNOLOGY**				
37				**TOTAL EXPENDITURES**	**464,757**	**1,039,300**	**1,014,203**	**1,002,389**

GEOGRAPHIC INFORMATION SERVICES

2019 OBJECTIVES

- Continue updating and maintaining the current GIS system
- Continue working with and helping citizens of Franklin County
- Continue working with various departments in utilizing the GIS system

GENERAL FUND EXPENDITURES
GEOGRAPHIC INFORMATION SYSTEM

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	581	611.100	Regular Wages	14,887	35,285	35,276	35,276
2	100	581	612.100	Part-Time Wages	14,361	23,437	11,500	16,000
3	100	581	613.100	FICA	2,116	4,492	3,578	3,923
4	100	581	614.100	Retirement-LAGERS	2,364	5,963	5,962	5,821
5	100	581	615.100	Unemployment	2,843	0	0	0
6	100	581	617.100	Life Insurance	23	60	60	60
7	100	581	617.200	Health Insurance	1,861	4,101	4,101	4,101
8	100	581	617.300	Dental Insurance	156	392	392	392
9	100	581	617.400	Vision Insurance	50	122	122	122
10				**Total Personnel Services**	38,661	73,852	60,991	65,695
11								
12								
13	100	581	623.100	Telephone	36	100	490	0
14	100	581	624.100	Postage & Freight	0	100	0	0
15	100	581	626.100	Maintenance & Repairs	14,812	16,050	15,802	16,402
16	100	581	629.100	Other Professional Services	0	0	0	0
17	100	581	632.200	Contractual Services	0	0	0	0
18	100	581	634.100	Training	2,450	4,000	275	4,000
19				**Total Services**	17,298	20,250	16,567	20,402
20								
21								
22	100	581	651.100	Office Supplies	0	4,000	1,106	500
23	100	581	651.104	Uncapitalized Equipment	0	3,500	0	0
24	100	581	652.100	Mileage	82	200	0	0
25	100	581	655.100	Business Expense	98	200	0	0
26	100	581	661.100	Miscellaneous Other	0	250	0	0
27				**Total Supplies & Other**	180	8,150	1,106	500
28								
29								
30								
31	100	581	686.100	Other Equipment	0	0	0	0
32	100	581	687.100	Office Equipment	0	0	0	0
33				**Total Capital Outlay**	0	0	0	0
34								
35								
36				**GEOGRAPHIC INFORMATION**				
37				**SYSTEM**				
38				**TOTAL EXPENDITURES**	**56,139**	**102,252**	**78,664**	**86,597**

MAINTENANCE DEPARTMENT

DEPARTMENTAL FUNCTIONS

The Maintenance Department maintains buildings and systems elevators, HVAC, electrical, plumbing hardware and painting. It performs or oversees preventive maintenance. This department maintains the grounds, including cutting grass and removing snow. It oversees the daily cleaning not performed by other departments. It oversees all contracted repairs. The Maintenance Department orders supplies and oversees cleaning contractors. It repairs, replaces and maintains equipment.

2018 ACCOMPLISHMENTS

- Continued maintenance and upkeep of grounds. (Cut grass, trimmed bushes, pulled weeds, plowed snow)
- Maintained buildings. (Making repairs and performing upkeep maintenance as necessary.)
- Addressed repairs to Detention Center due to vandalism from inmates as occurred.
- Cleaned buildings, cleaned carpets, waxed and buffed floors. Kept bathroom supplies stocked.
- Completed interior office creation/modification project for County Clerk.
- Completed partition wall construction in Historic Courthouse.
- Completed project for acoustic wall panels for the Health Department.
- Purchased and installed water softeners for Government Center, Judicial Center and Historic Courthouse.
- Acquired newer trucks from the State and Sheriff department to replace older and worn trucks.
- Implemented a work attire policy.
- Updated Maintenance Internal Department policy.
- Assisted with movement and storage of surplus items until sold or disposed.
- Updated and submitted job descriptions for some department positions.
- Worked with County Commission, Elected Officials and Department Heads answering maintenance and janitorial requests as needed.
- Repairs to HVAC with Honeywell at correctional center at Sheriff Dept.
- Stripped and waxed floors at Sheriff Dept.
- Repaired street light for Labadie that is maintained by County.
- Replaced flooring in the elevators in two locations in the Judicial Building.
- Assisted in the construction of the Property Room at the Jail.

- Reworked and converted lighting to LED type in the Historical Courthouse.
- All outside windows of the Judicial, Government Center and Historical Courthouse were cleaned.
- Judicial and Government windows were cleaned inside.
- Rebuffed floors and training area in the Sheriff Department.
- Oversaw the construction of door at Child Support Dept.
- Took over the lawn care at the Sheriff Department.

2019 OBJECTIVES

- Continue maintenance and upkeep of county buildings.
- Maintain building grounds.
- Purchase more equipment as needed to carry out the objectives of this department.
- Work with Sheriff Department for new facility.
- Install time clock for the Maintenance Department.
- Clean inside widows of Historic Courthouse.
- Rework and convert lighting to LED type in stages within the County buildings.
- Hire a maintenance worker.
- Promote employee eligible for promotion to Maintenance Mechanic in April 2019.

GENERAL FUND EXPENDITURES
MAINTENANCE

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	585	611.100	Regular Wages	111,828	116,296	116,288	123,747
2	100	585	611.200	Overtime	0	0	0	0
3	100	585	612.100	Part-Time Wages	91,790	116,867	116,867	116,867
4	100	585	613.100	FICA	15,289	17,837	17,836	18,407
5	100	585	614.100	Retirement-LAGERS	17,797	19,305	19,653	20,418
6	100	585	617.100	Life Insurance	160	180	180	180
7	100	585	617.200	Health Insurance	9,037	8,202	8,202	8,202
8	100	585	617.300	Dental Insurance	1,114	1,176	1,176	1,176
9	100	585	617.400	Vision Insurance	355	366	366	366
10				**Total Personnel Services**	247,370	280,229	280,568	289,363
11								
12								
13	100	585	623.100	Telephone	21,600	17,000	17,000	106,300
14	100	585	626.100	Maintenance & Repairs	51,746	70,000	49,115	60,000
15	100	585	630.100	Utilities	234,999	240,000	218,000	240,000
16	100	585	631.100	Advertising	0	300	0	300
17	100	585	632.200	Contractual Services	51,726	59,400	44,402	56,000
18				**Total Services**	360,071	386,700	328,517	462,600
19								
20								
21	100	585	651.100	Office Supplies	450	725	400	1,000
22	100	585	651.104	Uncapitalized Equipment	3,963	10,000	3,956	5,000
23	100	585	657.100	Fuel	2,315	3,000	2,063	3,000
24	100	585	658.100	Janitor Supplies	14,680	20,000	15,089	15,000
25	100	585	660.100	Other Supplies	125	1,000	717	1,000
26	100	585	661.100	Miscellaneous Other	154	2,200	750	1,500
27				**Total Supplies & Other**	21,687	36,925	22,975	26,500
28								
29								
30								
31	100	585	686.100	Other Equipment	0	15,000	0	0
32				**Total Capital Outlay**	0	15,000	0	0
33								
34								
35				**MAINTENANCE DEPARTMENT**				
36				**TOTAL EXPENDITURES**	**629,128**	**718,854**	**632,060**	**778,463**

SOIL CONSERVATION

DEPARTMENTAL FUNCTIONS

The District works together with city and county agencies, local communities, state and federal agencies, volunteers and associations to get conservation on the land in Franklin County. Working together to help agriculture and urban landowners to protect the natural resources and to make sure that our children will live in a healthy land in the future is the main goal.

Franklin County has provided administrative funding to the Franklin County Soil and Water Conservation District for many years. The District's operating budget relies on funds from the County and through 1/10 of 1% state parks and soils' tax.

GENERAL FUND EXPENDITURES
SOIL CONSERVATION

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	595	632.200	Contractual Services	17,000	17,000	17,000	17,000
2								
3								
4				**SOIL CONSERVATION**				
5				**TOTAL EXPENDITURES**	**17,000**	**17,000**	**17,000**	**17,000**

MISCELLANEOUS

DEPARTMENTAL FUNCTIONS

This budget is for miscellaneous expenditures within the General Fund as well as transfers from the General Fund to other funds.

BUDGET HIGHLIGHTS

The transfer from the General Fund to the County 911 Fund has been budgeted at $1,000,000 in support of operations.

GENERAL FUND EXPENDITURES
MISCELLANEOUS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	596	617.500	Flex Spending	6,657	25,000	5,925	10,000
2				**Total Personnel Services**	6,657	25,000	5,925	10,000
3								
4								
5	100	596	629.100	Other Professional Services	96,357	150,000	127,489	150,000
6	100	596	632.200	Contractual Services	27,102	26,934	27,033	27,102
7				**Total Services**	123,459	176,934	154,522	177,102
8								
9								
10	100	596	661.100	Miscellaneous Other	10,190	40,000	0	40,000
11	100	596	661.150	Vets Hall Misc./Records Mangmnt.	0	3,769	0	3,769
12				**Total Supplies & Other**	10,190	43,769	0	43,769
13								
14								
15	100	596	690.200	Transfers To Road & Bridge Fund	5,000	5,000	5,000	5,000
16	100	596	690.640	Transfers To County 911	1,400,000	559,696	559,696	523,264
17				**Total Transfers Out**	1,405,000	564,696	564,696	528,264
18								
19								
20				**MISCELLANEOUS**				
21				**TOTAL EXPENDITURES**	**1,545,306**	**810,399**	**725,143**	**759,135**

GENERAL FUND
CAPITAL IMPROVEMENTS

DEPARTMENTAL FUNCTIONS

This budget provides for the acquisition or construction of major capital facilities. For the budget year 2019 $465,700 has been appropriated for principal and interest payments for a portion of the 2012 series of certificates of participation.

GENERAL FUND EXPENDITURES
CAPITAL IMPROVEMENTS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	597	671.100	Capital Improvement Principal	263,700	269,100	269,100	290,700
2	100	597	672.100	Interest Series 2012	185,583	180,600	180,606	175,000
3				**Total Debt Service**	449,283	449,700	449,706	465,700
4								
5								
6				**CAPITAL IMPROVEMENTS**				
7				**TOTAL EXPENDITURES**	**449,283**	**449,700**	**449,706**	**465,700**

MEDICAL EXAMINER

DEPARTMENTAL FUNCTIONS

The County contracts with St. Louis University for Medical Examiner services. The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Franklin County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute.

GENERAL FUND EXPENDITURES
MEDICAL EXAMINER

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	100	641	632.200	Contractual Services	288,055	310,541	301,564	312,167
2	100	641	661.100	Miscellaneous Other	0	1,000	0	0
3								
4								
5				**MEDICAL EXAMINER**				
6				**TOTAL EXPENDITURES**	**288,055**	**311,541**	**301,564**	**312,167**

EMERGENCY FUND

FUND FUNCTIONS

This fund was established by a transfer of $3,000,00 from the building fund in 2013. The County Commission administers this budget. Missouri Revised Statutes, Chapter 50, Section 50.540 states that the County Commission shall provide in its appropriation order, that an amount equal to not less than three percent of the total estimated general fund revenue shall be appropriated each year as an emergency fund. This appropriation is to be used for unforeseen emergencies.

EMERGENCY FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$3,020,008	$2,973,258	$2,895,580	$2,931,080
Estimated Revenue	27,370	28,250	35,500	35,500
Estimated Expenditures	(76,798)	(3,001,508)	0	(2,966,580)
Revenues Over (Under) Expenditures	(49,428)	(2,973,258)	35,500	(2,931,080)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(75,000)	0	0	0
Net Transfers In (Out)	(75,000)	0	0	0
Fund Balance, December 31	$2,895,580	$0	$2,931,080	$0

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
150	000	492.100	Interest	27,370	28,250	35,500	35,500
			Total Misc. Revenue	27,370	28,250	35,500	35,500
150	000	498.100	Transfer From General Fund	0	0	0	0
150	000	498.450	Transfer From Bldg. Fund	0	0	0	0
			Total Transfers	0	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
150	150	632.200	Contractual Services	0	3,001,508	0	2,966,580
			Total Services	0	3,001,508	0	2,966,580
150	150	686.100	Other Equipment	76,798	0	0	0
			Total Capital Outlay	76,798	0	0	0
			EMERGENCY FUND TOTAL EXPENDITURES	76,798	3,001,508	0	2,966,580
150	150	690.300	Transfer to Assessment Fund	75,000	0	0	0

ROAD AND BRIDGE FUND

DEPARTMENTAL FUNCTIONS

This fund is established and governed by RSMo 137.555 and 137.560. It accounts for the Road and Bridge Administration Department as well as the Road and Bridge Operations Department. The County Commission approves the budget and administers the fund. The County's road and bridge maintenance activities are funded with appropriations from this fund.

2018 ACCOMPLISHMENTS

- Completed Bend Road Bridge construction
- Submitted PS&E to MODOT for Shawnee Ford Bridge
- Finalized Possum Hollow Bridge plans, bid and awarded project
- Completed ROW acquisition on Fiddle Creek Bridge
- Selected consultant for Ridge Road Bridge
- Completed agreement with MODOT for Boeuf Creek Bridge
- Added Elmont Road Bridge to TIP
- Completed American Inn Road steel plate arch structure
- Preservation Treatment on St. Louis Rock Road and Country Club Road
- Contracted asphalt overlays of Fox Creek, Liberty School and Stuesse Roads
- Pursued and purchased capital equipment
- Pursued and purchased salt brine preparation and application equipment
- Selected consultant for Schoeneberg Bridge

2019 OBJECTIVES

- Complete construction and close out of Shawnee Ford Bridge
- Close out Bend Road Bridge project
- Finish construction and close out Possum Hollow Bridge
- Solicit bids and construct Fiddle Creek Bridge
- Complete preliminary design and acquire ROW for Ridge Road Bridge
- Consultant selection for Boeuf Creek Bridge
- Agreement with MODOT for Elmont Road Bridge
- Submit bridge replacement project for BRO funding
- Purchase capital equipment
- Perform outlined Road and Bridge maintenance work with Highway Crews
- Perform outlined Road and Bridge capital work with Highway Crews
- Perform outlined road conversion work with Highway Crews
- Bid and construction Schoeneberg Bridge replacement
- Evaluate and purchase work order tracking system
- Consultant selection for Road Rating System
- Perform geotechnical evaluation for Old Highway 100 area
- Consultant selection for Project Road Evaluation and Design

ROAD AND BRIDGE FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$8,455,961	$6,889,847	$9,459,541	$7,179,114
Projected Revenues	13,855,211	14,540,605	14,036,671	14,586,126
Operating Expenditures	(12,882,206)	(19,900,390)	(16,322,099)	(18,907,010)
Revenues Over (under) Expenditures	973,005	(5,359,785)	(2,285,428)	(4,320,884)
Other Financing Sources (Uses)				
Sale of Capital Assets	25,575	0	0	0
Transfers In	5,000	5,000	5,000	5,000
Transfers Out	0	0	0	0
Total Other Financing Sources (	30,575	5,000	5,000	5,000
Fund Balance, December 31	$9,459,541	$1,535,062	$7,179,114	$2,863,230

Appropriated Regular Operations	$18,907,010
Appropriated Fund Balance	2,863,230
Total Appropriations	21,770,240

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
200	000	411.100	Property Tax Current	3,931,474	3,760,132	3,838,917	3,838,917
200	000	411.200	Property Tax Delinquent	189,461	326,968	333,819	333,819
200	000	411.300	Contra Tax Credit	5	0	0	0
200	000	411.310	Contra Washington TIF 1	9,309	0	0	0
200	000	411.311	Contra Washington TIF 2	(7,118)	0	0	0
200	000	412.100	Financial Institution Tax	2,915	900	2,900	2,900
200	000	415.100	Surtax	28,855	28,000	28,000	28,000
200	000	419.100	Gas Tax	1,631,486	1,629,190	1,591,500	1,619,640
200	000	420.100	Motor Vehicle Tax	695,522	535,840	727,500	554,400
200	000	420.150	Conservation Commission	468	375	450	450
200	000	421.100	Capital Improvement Sales Tax	6,388,642	6,200,000	6,550,000	6,625,000
			Total Taxes	12,871,020	12,481,405	13,073,086	13,003,126
200	000	441.210	FEMA Flood Damage Reimb.	262,866	0	0	0
200	000	442.100	Federal Projects	1,723,051	3,248,000	2,100,000	2,720,000
			Total Inter Gov. Revenue	1,985,917	3,248,000	2,100,000	2,720,000

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	000	491.100	Interest-Taxes	40,137	40,000	44,300	44,000
2	200	000	491.150	Interest - Sales Tax	1,694	0	0	0
3	200	000	492.100	Interest - Investments	42,196	35,000	79,250	79,000
4	200	000	492.154	Series 08 Restricted Interest	410	200	1,535	1,500
5				**Total Interest Revenue**	84,437	75,200	125,085	124,500
6								
7								
8	200	000	493.050	Insurance Reimbursement	8,768	0	0	0
9	200	000	494.010	R&B Rte. 47 Study Revenue	110,000	0	0	0
10	200	000	497.100	Miscellaneous	56,790	0	0	0
11				**Total Other Revenue**	175,558	0	0	0
12								
13	200	000	496.100	Sale of Asset	25,575	0	0	0
14	200	000	498.100	Transfers From General Fund	5,000	5,000	5,000	5,000
15				**Total Other Financing Sources**	30,575	5,000	5,000	5,000
16								
17								
18	200	000	429.100	Collector's Commission Adjust.	(41,686)	(40,000)	(41,500)	(41,500)
19	200	000	429.101	Assessor Commission Adjust.	(25,680)	(24,000)	(25,500)	(25,500)
20	200	000	429.200	Special Road District Adjust.	(784,517)	(800,000)	(784,500)	(784,500)
21	200	000	429.201	Cities Share Adjustment	(409,838)	(400,000)	(410,000)	(410,000)
23				**Total Adjustments**				
24				**to Revenue**	(1,261,721)	(1,264,000)	(1,261,500)	(1,261,500)
25								
26								
27				**Total Road & Bridge Revenue**	**13,885,786**	**14,545,605**	**14,041,671**	**14,591,126**

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE ADMINISTRATION

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	627	611.100	Regular Wages	322,453	326,692	312,142	326,702
2	200	627	611.200	Overtime	224	0	0	1,000
4	200	627	613.100	FICA	23,041	24,992	23,879	24,457
5	200	627	614.100	Retirement-LAGERS	51,178	55,211	52,752	54,071
6	200	627	617.100	Life Insurance	313	360	360	360
7	200	627	617.200	Health Insurance	44,425	41,313	41,313	41,553
8	200	627	617.300	Dental Insurance	2,198	2,351	2,350	2,350
9	200	627	617.400	Vision Insurance	700	731	730	730
10				**Total Personnel Services**	444,532	451,650	433,526	451,223
11								
12								
13	200	627	623.100	Telephone	4,759	4,000	3,943	5,500
14	200	627	624.100	Postage & Freight	96	500	100	500
15	200	627	626.100	Maintenance & Repairs	285	1,000	900	1,300
16	200	627	632.200	Contractual Services	0	22,500	1,000	15,000
17	200	627	634.100	Training	2,593	6,100	4,000	5,600
18				**Total Services**	7,733	34,100	9,943	27,900
19								
20								
21	200	627	651.100	Office Supplies	2,107	3,500	2,800	3,500
22	200	627	651.104	Uncapitalized Equipment	8,645	7,000	1,000	5,800
23	200	627	653.100	Books & Publications	90	300	150	200
24	200	627	654.100	Memberships	25	200	100	200
25	200	627	655.100	Business Expense	200	400	200	300
26	200	627	661.100	Miscellaneous Other	605	1,800	500	12,300
27				**Total Supplies & Other**	11,672	13,200	4,750	22,300
28								
29								
30	200	627	687.100	Office Equipment	0	0	0	0
31				**Total Capital Outlay**	0	0	0	0
32								
33	200	627	697.300	Consultant Fees	0	0	0	0
34				**Total Capital Improvement**	0	0	0	0
35								
36								
37				**ROAD & BRIDGE**				
38				**ADMINISTRATION**				
39				**TOTAL EXPENDITURES**	**463,937**	**498,950**	**448,219**	**501,423**

ROAD & BRIDGE FUND EXPENDITURES
ROAD & BRIDGE OPERATIONS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	901	611.100	Regular Wages	2,211,957	2,346,161	2,186,143	2,375,106
2	200	901	611.200	Overtime Wages	7,908	20,000	21,500	25,000
3	200	901	612.100	Part-time Wages	75,941	110,000	95,000	100,000
4	200	901	613.100	FICA	163,925	189,426	176,152	188,810
5	200	901	614.100	Retirement-LAGERS	351,954	392,783	373,092	396,017
6	200	901	615.100	Unemployment	357	20,000	1,000	5,000
7	200	901	616.100	Workman's Compensation	290,195	300,000	250,000	350,000
8	200	901	617.100	Life Insurance	2,714	3,060	2,983	3,180
9	200	901	617.200	Health Insurance	414,576	379,659	376,975	410,215
10	200	901	617.300	Dental Insurance	18,909	19,976	19,471	20,759
11	200	901	617.400	Vision Insurance	6,027	6,206	6,048	6,449
12				**Total Personnel Services**	3,544,463	3,787,271	3,508,364	3,880,536
13								
14								
15	200	901	623.100	Telephone	5,813	6,500	6,235	6,500
16	200	901	626.104	Maintenance & Repairs-Bldgs.	0	50,000	5,000	12,000
17	200	901	632.200	Contractual Services	1,232	1,000	0	1,000
18	200	901	634.100	Training	348	6,000	2,500	6,000
19				**Total Services**	7,393	63,500	13,735	25,500
20								
21	200	901	651.104	Uncapitalized Equipment	22,642	19,000	30,000	27,900
22	200	901	655.100	Business Expense	0	150	50	150
23	200	901	659.100	Uniforms	25,376	39,000	25,000	39,000
24	200	901	661.100	Miscellaneous Other	2,306	24,000	10,000	2,000
25				**Total Supplies & Other**	50,324	82,150	65,050	69,050
26								
27	200	901	671.100	Capital Improvement Principal	842,503	1,337,200	1,378,662	872,100
28	200	901	672.100	Interest	577,566	561,819	561,819	524,000
29				**Total Debt Service**	1,420,069	1,899,019	1,940,481	1,396,100
30								
31								
32	200	901	681.100	Land	0	1,000	0	0
33	200	901	681.120	Federal Bridge Land Acquisition	1,648	65,000	6,750	40,000
34	200	901	682.100	Buildings	8,954	0	21,500	6,000
35	200	901	685.100	Vehicles	74,865	105,000	95,000	105,000
36	200	901	686.100	Other Equipment	937,596	1,528,000	1,088,000	1,550,500
37	200	901	687.100	Office Equipment	0	0	0	0
38				**Total Capital Outlay**	1,023,063	1,699,000	1,211,250	1,701,500

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	901	692.100	Rock - West	164,061	440,000	400,000	570,000
2	200	901	692.101	Rock - East	114,989	275,000	200,000	162,000
3	200	901	692.110	Pea Gravel - West	39,591	50,000	50,000	49,000
4	200	901	692.111	Pea Gravel - East	13,863	65,000	65,000	81,500
5	200	901	692.200	Asphalt Patching - West	400,086	500,000	490,000	481,000
6	200	901	692.201	Asphalt Patching - East	354,185	580,000	570,000	695,000
7	200	901	692.300	Liquid Asphalt - West	212,070	310,000	300,000	330,000
8	200	901	692.301	Liquid Asphalt - East	85,802	426,000	320,000	654,000
9	200	901	692.400	Herbicide	20,052	30,000	20,000	40,000
10	200	901	692.500	Salt	74,365	273,000	150,000	270,000
11	200	901	692.600	Striping	105,337	100,000	85,000	200,000
12	200	901	692.700	Culverts	141,173	125,000	75,000	158,000
13	200	901	692.800	Miscellaneous Road Repairs	10,403	30,000	18,000	40,000
14	200	901	692.900	Contractual Serv.-Maintenance	20,397	70,000	20,000	95,000
15				**Total Road Repair Materials**	1,756,374	3,274,000	2,763,000	3,825,500
16								
17								
18	200	901	693.100	Regular Operations - Bridge	5,105	80,000	10,000	80,000
19	200	901	693.900	Contractual Services-Bridge	0	30,000	0	30,000
20				**Total Bridge & Culvert Repairs**	5,105	110,000	10,000	110,000
21								
22								
23	200	901	694.100	Fuel	305,338	460,000	375,000	510,000
24	200	901	694.200	Tires	70,167	103,000	85,000	104,000
25	200	901	694.300	Grease & Oil	9,468	21,000	15,000	18,000
26	200	901	694.400	Antifreeze/Deicer/Washer Fl.	0	0	0	5,000
27	200	901	694.500	Cutting Edges	0	70,000	30,000	70,000
28				**Total Equipment Operations**	384,973	654,000	505,000	707,000
29								
30								
31	200	901	695.100	Equipment Repair & Maintenance	320,036	402,000	390,000	400,000
32	200	901	695.200	Equipment Rental	21,505	30,000	20,000	30,000
33				**Total Equip. Repair & Maint.**	341,541	432,000	410,000	430,000
34								
35	200	901	696.010	Route 47 Study Expenditures	49,066	130,000	135,000	10,000
36	200	901	696.100	Sign Supplies	24,141	50,000	35,000	50,000
37	200	901	696.200	Tools	10,888	25,000	20,000	23,500
38	200	901	696.300	Hwy. Garage Maint. & Operations	27,925	40,000	37,000	39,800
39	200	901	696.400	Boiler Maintenance	0	0	0	1,000
40	200	901	696.500	Radio Maintenance	12,152	19,000	20,000	16,000
41	200	901	696.600	Miscellaneous General Expense	16,337	25,000	15,000	12,000
42	200	901	696.700	Insurance	100,273	115,000	140,000	160,101
43				**Total General Expenses**	240,782	404,000	402,000	312,401

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	901	697.200	Hot Mix Overlays	842,637	1,662,000	1,500,000	1,956,000
2	200	901	697.300	Consultant Fees	118,328	140,000	10,000	130,000
3	200	901	697.400	County Bridge Projects	0	119,500	175,000	150,000
4	200	901	697.410	County Bridge Consultant Fees	13,001	85,000	30,000	40,000
5	200	901	697.600	Federal Bridge Projects	1,994,993	3,500,000	2,600,000	2,600,000
6	200	901	697.610	Federal Bridge Consultant Fees	245,683	560,000	450,000	472,000
7	200	901	697.700	Miscellaneous Capital Projects	126,209	130,000	5,000	0
8	200	901	697.910	Franklin County Grant Program	303,331	800,000	275,000	600,000
9				**Total Capital Improvements**	3,644,182	6,996,500	5,045,000	5,948,000
10								
11								
12				**ROAD & BRIDGE OPERATIONS**				
13				**TOTAL EXPENDITURES**	**12,418,269**	**19,401,440**	**15,873,880**	**18,405,587**

ROAD AND BRIDGE FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated remaining fund balance in the Road and Bridge Fund. Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Road and Bridge Fund. It is unlikely that these funds will be used.

ROAD AND BRIDGE
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	200	142	632.200	Contractual Services	0	1,535,062	0	2,863,230

ASSESSMENT

DEPARTMENTAL FUNCTIONS

This fund is established and governed by RSMo 137.750. It accounts for the operations of the Franklin County Assessor's Office. The Assessor administers the fund. The Assessor's office reviews and valuates all real property in Franklin County with the aid of a state approved mass appraisal software system. A percentage, which is based on the property's current use, is applied to the value. The resulting calculation is the assessed value. This assessment is used by taxing entities located within the County to determine property taxes on approximately 72,000 parcels. The Assessor's office also provides information to the general public through the means of personal interaction in both informal meetings as well as formal appeal settings.

Personal property is assessed each year and includes cars, trucks, motorcycles, tractors, etc. We mail over 50,000 personal and 3,500 business declaration forms each year, which are then returned to us for processing.

2018 ACCOMPLISHMENTS

- Completed smooth transition of mobile home processing
- Met and completed all valuation timelines for Real Estate and Personal Property
- Minimum appeals completed and heard
- Implemented additional technology with new employee

2019 OBJECTIVES

- Complete fair and equitable valuation for reassessment for both Real and Personal Property
- Satisfy our statutory obligation for valuation at a level above 90% ratio

ASSESSMENT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$796,431	$804,173	$860,694	$786,224
Estimated Revenue	958,846	889,574	958,737	958,399
Estimated Expenditures	(979,464)	(1,079,545)	(1,033,207)	(1,135,111)
Revenues Over (Under) Expenditures	(20,618)	(189,971)	(74,470)	(176,712)
Interfund Transfers In (Out)				
Transfers In	84,881	70,000	0	0
Transfers Out	0	0	0	0
Net Transfers	84,881	70,000	0	0
Fund Balance, December 31	$860,694	$684,202	$786,224	$609,512
Nonspendable	0			
Fund Balance Available For Appropriation	$860,694			

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
300	000	418.100	Taxing Entities Commission on Taxes	736,751	670,000	735,000	735,000
			Total Taxes	736,751	670,000	735,000	735,000
300	000	443.001	State Reimbursement	217,899	217,899	217,899	217,899
			Total Intergovernmental Revenue	217,899	217,899	217,899	217,899
300	000	492.100	Interest on Investments	1,768	1,000	3,900	3,900
300	000	492.300	Restricted Cash Earnings	1,120	675	1,600	1,600
300	000	497.100	Miscellaneous	1,308	0	338	0
			Total Miscellaneous Revenue	4,196	1,675	5,838	5,500
300	000	498.100	Transfers From General Revenue	9,881	70,000	0	0
300	000	498.150	Transfers From Emergency Fund	75,000	0	0	0
			Total Transfers	84,881	70,000	0	0
			TOTAL ASSESSMENT FUND REVENUE	**1,043,727**	**959,574**	**958,737**	**958,399**

ASSESSMENT FUND EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	300	204	611.100	Regular Wages	605,377	647,152	639,257	650,922
2	300	204	613.100	FICA	42,681	49,507	48,903	45,512
3	300	204	614.100	Retirement-LAGERS	100,455	109,369	108,034	107,402
4	300	204	615.100	Unemployment	0	0	0	0
5	300	204	617.100	Life Insurance	817	1,000	1,020	1,020
6	300	204	617.200	Health Insurance	92,195	96,361	100,547	102,227
7	300	204	617.300	Dental Insurance	5,943	6,528	6,659	6,659
8	300	204	617.400	Vision Insurance	1,894	2,028	2,069	2,069
9				**Total Personnel Services**	849,362	911,945	906,489	915,811
10								
11								
12	300	204	623.100	Telephone	5,319	6,000	6,500	6,500
13	300	204	624.100	Postage & Freight	35,379	40,000	28,800	40,000
14	300	204	626.100	Maintenance & Repairs	3,187	5,200	2,800	4,000
15	300	204	629.100	Other Professional Services	21,425	33,000	29,150	33,000
16	300	204	632.200	Contractual Services	12,199	15,000	8,000	12,500
17	300	204	634.100	Training	6,668	10,000	4,770	8,000
18				**Total Services**	84,177	109,200	80,020	104,000
19								
20								
21	300	204	651.100	Office Supplies	2,542	5,000	1,900	2,800
22	300	204	651.104	Uncapitalized Equipment	1,654	10,000	13,263	5,000
23	300	204	652.100	Mileage	5,011	10,000	3,800	6,000
24	300	204	653.100	Books & Publications	5,454	5,700	2,050	5,000
25	300	204	654.100	Memberships	266	1,500	925	500
26	300	204	655.100	Business Expense	90	1,200	760	1,000
27	300	204	656.100	Printing & Binding	30,908	25,000	24,000	95,000
28				**Total Supplies & Other**	45,925	58,400	46,698	115,300
29								
30								
31								
32	300	204	685.100	Vehicles	0	0	0	0
33	300	204	687.100	Office Equipment	0	0	0	0
34				**Total Capital Outlay**	0	0	0	0
35								
36								
37				**ASSESSOR-REAL ESTATE**				
38				**TOTAL EXPENDITURES**	**979,464**	**1,079,545**	**1,033,207**	**1,135,111**

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff.

In the mid 1980's voters approved a half-cent capital improvement sales tax for the construction of a new law enforcement building and jail. This tax provided sufficient funds to allow the County to pay for the jail before the tax expired.

Upon completion of the jail in 1986, there was approximately $2,000,000 remaining. These funds were restricted for capital improvement projects for the Sheriff's department.

In 2008, the County borrowed $13,885,000 in certificates of participation. Of that amount, $1,527,350 was used to update the HVAC at the Sheriff's department. During 2018, the Sheriff retired this portion of the 2012 series of certificates of participation debt owed by the County.

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

	2017 Actual	2017 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$1,464,579	$1,400,201	$1,401,974	$410,651
Projected Revenues	12,341	2,500	7,200	1,000
Estimated Expenditures	(74,946)	(1,402,701)	(998,523)	(411,651)
Revenues Over (Under) Expenditures	(62,605)	(1,400,201)	(991,323)	(410,651)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers	0	0	0	0
Fund Balance, December 31	$1,401,974	$0	$410,651	$0

REVENUE

				2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
400	000	492.100	Interest	12,319	2,500	7,200	1,000
400	000	492.155	Series 08 Restricted Interest	22	0	0	0
			Total Revenue	12,341	2,500	7,200	1,000

CAPITAL IMPROVEMENTS FUND
SHERIFF'S DEPARTMENT

EXPENSES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	400	317	626.100	Maintenance & Repairs	0	385,701	0	0
2	400	317	632.200	Contractual Services	66	1,000	0	0
3				**Total Services**	66	386,701	0	0
4								
5	400	317	671.100	Principal	43,950	1,000,000	983,250	0
6	400	317	672.100	Interest	30,930	16,000	15,273	0
	400	317	682.100	Buildings	0	0	0	411,651
7				**Total Debt Service**	74,880	1,016,000	998,523	411,651
8								
9								
10				**CAPITAL IMPROVEMENTS**				
11				**TOTAL EXPENDITURES**	**74,946**	**1,402,701**	**998,523**	**411,651**

BUILDING FUND

FUND FUNCTIONS

This budget is under the direction of the County Commission.

This budget is established to provide for the acquisition, construction or renovation of capital facilities.

The 2019 budget includes debt service payments of 588,200 for the 2012 series of certificates of participation.

Interest earned and a $70,000 yearly payment from the law library are the only source of revenue for this fund. As yearly debt services payments are made, the balance in this fund is declining.

BUILDING FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$2,806,880	$2,463,494	$2,533,332	$2,055,677
Projected Revenues	301,041	90,200	97,495	95,500
Operating Expenditures	(574,589)	(576,650)	(575,150)	(590,200)
Revenues Over (Under) Expenditures	(273,548)	(486,450)	(477,655)	(494,700)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$2,533,332	$1,977,044	$2,055,677	$1,560,977

REVENUE

				2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
450	000	492.100	Interest	20,873	20,000	26,850	25,000
450	000	492.156	Series 08 Restricted Interest	168	200	645	500
450	000	497.100	Miscellaneous	280,000	70,000	70,000	70,000
			Total Miscellaneous Revenue	301,041	90,200	97,495	95,500

BUILDING FUND

EXPENSES

	Fund	Dept.	No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	450	320	632.200	Contractual Services	505	2,000	500	2,000
2				**Total Services**	505	2,000	500	2,000
3								
4	450	320	671.100	Principal	336,950	343,850	343,850	367,200
5	450	320	672.100	Interest	237,134	230,800	230,800	221,000
6				**Total Debt Service**	574,084	574,650	574,650	588,200
7								
8								
9				**TOTAL BUILDING FUND**				
10				**EXPENDITURES**	**574,589**	**576,650**	**575,150**	**590,200**

COMMUNITY DEVELOPMENT FUND

FUND FUNCTIONS

This budget is under the direction of the County Commission.

This budget is established for the various Community Development Block programs and other economic development projects.

The Franklin County Revolving Loan Program is also administered from this fund. In 1984, the County received a grant from the Missouri Department of Economic Development to loan funds to area individuals and businesses to promote economic development. The purpose of this program was to provide short and long-term financing to individuals and companies within Franklin County to promote overall economic development by achieving public policy goals and creating new employment opportunities.

On August 8, 2017, the County Commissioners adopted Commission Order 2017-279. This order terminated Franklin County's involvement in the Revolving Loan Program. In December 2017, in order to terminate the Revolving Loan Fund grant award, the County paid the Federal share of the capital base in the sum of $204,988.94 to the Economic Development Administration.

COMMUNITY DEVELOPMENT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$461,203	$307,976	$308,829	$362,829
Projected Revenues	3,524	250	4,000	4,000
Operating Expenditures	(205,898)	(308,226)	0	(416,829)
Revenues Over (Under) Expenditures	(202,374)	(307,976)	4,000	(412,829)
Interfund Transfers In (Out)	50,000	0	50,000	50,000
Fund Balance, December 31	$308,829	$0	$362,829	$0
Nonspendable	0			
Fund Balance Available For Appropriation	$308,829			

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
500	000	443.418	Beauty View Acres Water Proj.	0	0	0	0
500	000	450.020	FEDA Loan File/Close Fee	0	0	0	0
			Total Intergovernmental Revenue	0	0	0	0
500	000	491.105	Interest on Bailey Loans	94	0	0	0
500	000	491.110	Interest on FEDA Loans	65	0	0	0
500	000	492.100	Investment Interest	2,180	250	4,000	4,000
500	000	492.110	Franklin County EDA Interest	1,160	0	0	0
			Total Interest	3,499	250	4,000	4,000
500	000	497.100	Miscellaneous	25	0	0	0
			Total Other Revenue	25	0	0	0
			TOTAL COMMUNITY DEVELOPMENT REVENUE	**3,524**	**250**	**4,000**	**4,000**
500	000	498.800	Transfer From Brush Creek	50,000	0	50,000	50,000

COMMUNITY DEVELOPMENT FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	500	633	696.600	Miscellaneous Expenses	909	307,226	0	415,829
2				**Total Miscellaneous Expenses**	909	307,226	0	415,829
3								
4	500	634	662.100	Bad Debt Expense	0	0	0	
5				**Total Bad Debt Expense**	0	0	0	0
6								
7	500	635	696.600	Grant Pass Through Payments	0	0	0	
8				**Total Grant Pass Through Pay**	0	0	0	0
9								
10								
11	500	638	632.200	Contractual Services/Transfer Out	0	0	0	
12				**Total Brush Creek Sewer Exp.**	0	0	0	0
13								
14	500	650	632.050	Loans Granted	204,989	0	0	
15				**Total Community**				
16				**Development Loans**	204,989	0	0	0
17								
18	500	650	632.210	Administrative Expenses	0	1,000	0	1,000
19				**Total Administrative Expenses**	0	1,000	0	1,000
20								
21								
22				**TOTAL COMMUNITY**				
23				**DEVELOPMENT EXPENDITURES**	**205,898**	**308,226**	**0**	**416,829**

HAVA SERVICES

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$49,313	$2,217	$2,241	$2,850
Projected Revenues	332	0	609	0
Operating Expendiures	0	0	0	0
Revenues Over (Under) Expenditures	332	0	609	0
Transfers In (Out)	(47,404)	0	0	0
Fund Balance, December 31	$2,241	$2,217	$2,850	$2,850

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
550	000	451.310	HAVA Fees Revenue	263	0	573	0
550	000	492.100	Investment Interest	69	0	36	0
550	000	497.100	Miscellaneous	0	0	0	0
					0		
			TOTAL HAVA SERVICES REVENUE	**332**	**0**	**609**	**0**

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
550	551	626.100	Maintenance and Repairs	0	0	0	0
550	551	632.200	Contractual Services		0	0	0
			Total Services	0	0	0	0
550	551	651.104	Uncapitalized Equipment	0	0	0	0
			Total Supplies & Other	0	0	0	0
550	551	687.100	Office Equipment	0	0	0	0
			Total Capital Outlay	0	0	0	0
			HAVA SERVICES TOTAL EXPENDITURES	**0**	**0**	**0**	**0**
550	551	690.575	Transfer to Election Equipment Replacement Fund	47,404	0	0	0

ELECTION EQUIPMENT REPLACEMENT FUND

DEPARTMENTAL FUNCTIONS

This fund was established in 2018. The purpose of the fund is to set aside funds to purchase new election equipment and is under control of the County Clerk. Funding for this fund will be generated from rental fees charged to the entities for equipment that is used for elections.

2018 ACCOMPLISHMENTS

- Reviewed election equipment to make sure all equipment is up to date and in good working order to conduct future elections.
- Continued to build fund balance for future expenses.

2019 OBJECTIVES

- Continue to build fund balances in the event that we should have to update voting equipment.

ELECTION EQUIPMENT REPLACEMENT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$46,575	$112,911	$113,236	$133,500
Projected Revenues	19,257	0	20,264	20,050
Operating Expendiures	0	(26,000)	0	(55,000)
Revenues Over (Under) Expenditures	19,257	(26,000)	20,264	(34,950)
Transfers In (Out)	47,404	0	0	0
Fund Balance, December 31	$113,236	$86,911	$133,500	$98,550

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
575	000	451.320	Equipment Lease	18,550	0	18,550	18,550
575	000	492.100	Investment Interest	707	0	1,714	1,500
575	000	497.100	Miscellaneous	0	0	0	0
			TOTAL ELECTION EQUIPMENT REPLACEMENT FUND REVENUE	**19,257**	**0**	**20,264**	**20,050**
575	000	498.100	Transfer From General	0	0	0	0
575	000	498.550	Transfer From HAVA	47,404	0	0	0

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
575	551	626.100	Maintenance and Repairs	0	0	0	5,000
575	551	632.200	Contractual Services	0	0	0	0
			Total Services	0	0	0	5,000
575	551	651.104	Uncapitalized Equipment	0	0	0	50,000
			Total Supplies & Other	0	0	0	50,000
575	551	687.100	Office Equipment	0	26,000	0	0
			Total Capital Outlay	0	26,000	0	0
			ELECTION EQUIPMENT REPLACEMENT FUND TOTAL EXPENDITURES	**0**	**26,000**	**0**	**55,000**

LAW ENFORCEMENT TRAINING FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff.

This budget is used to account for revenues which are used for law enforcement training.

LAW ENFORCEMENT TRAINING FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January	$34,823	$57,540	$44,065	$45,679
Projected Revenues	33,624	47,950	36,614	40,700
Operating Expenditures	(24,382)	(45,000)	(35,000)	(50,000)
Revenues Over (Under) Expenditures	9,242	2,950	1,614	(9,300)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$44,065	$60,490	$45,679	$36,379

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
600	000	444.100	Post Commission Fees	9,988	15,000	15,000	13,500
600	000	455.100	Court Fees	13,360	24,800	12,909	13,000
600	000	455.125	Fees Municipal Court Revenue	8,914	8,000	8,175	8,200
600	000	492.100	Investment Interest	277	150	530	500
600	000	497.100	Miscellaneous Revenue	1,085	0	0	5,500
			Total Revenue	**33,624**	**47,950**	**36,614**	**40,700**
600	000	498.620	Transfers from LESTF	0	0	0	0

LAW ENFORCEMENT TRAINING FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	600	750	626.100	Maintenance & Repairs	0	0	0	0
2	600	750	629.100	Other Professional Services	0	0	0	5,000
3	600	750	632.200	Post Commission Expense	0	15,000	5,000	15,000
4	600	750	634.100	Training	24,382	30,000	30,000	30,000
5				**Total Services**	24,382	45,000	35,000	50,000
6								
7								
8	600	750	651.104	Uncapitalized Equipment	0	0	0	0
9	600	750	660.100	Other Supplies	0	0	0	0
10				**Total Supplies & Other**	0	0	0	0
11								
12								
13	600	750	686.100	Other Equipment	0	0	0	0
14				**Total Capital Outlay**	0	0	0	0
15								
16				**LAW ENFORCEMENT TRAINING**				
17				**TOTAL EXPENDITURES**	**24,382**	**45,000**	**35,000**	**50,000**

FAMILY COURT FUND

DEPARTMENTAL FUNCTIONS

Due to legislation, all Juvenile Court employees became Missouri State employees as of July 1, 1999. As mandated by State Statute, the portion of the Franklin County budget which would have been used for salaries was given a new title called "Maintenance of Effort Funding". Under the new State Statute, the amount of "Maintenance of Effort Funding" is based upon the salaries in 1997, less the State reimbursement, in accordance with legislation. The "Maintenance of Effort Funding" is being budgeted to fund a Family Court, as requested by the 20th Judicial Circuit Court.

2018 ACCOMPLISHMENTS

- Continued offering high quality Parent Education Program.
- Continued offering services without filling Family Court Administrator position.

2019 OBJECTIVES

- Continue offering high quality Parent Education Program..
- Continue offering services without filling Family Court Administrator position

FAMILY COURT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$16,289	$11,614	$11,724	$56,909
Projected Revenues	25,164	23,000	25,185	25,135
Operating Expenditures	(49,729)	(101,450)	0	(113,075)
Revenues Over (Under) Expenditures	(24,565)	(78,450)	25,185	(87,940)
Interfund Transfers In (Out)				
Transfers In	20,000	70,000	20,000	40,000
Transfers Out	0	0	0	0
Net Transfers In (Out)	20,000	70,000	20,000	40,000
Fund Balance, December 31	$11,724	$3,164	$56,909	$8,969

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
610	000	458.201	Family Court $30 Surcharge	24,938	23,000	25,000	25,000
610	000	458.203	Parenting Education Costs	90	0	50	0
			Total Fees/Services Revenue	25,028	23,000	25,050	25,000
610	000	492.100	Interest on Investments	136	0	135	135
			Total Miscellaneous Revenue	136	0	135	135
610	000	498.100	Transfers From General Revenue	20,000	70,000	20,000	40,000
			Total Transfers In	20,000	70,000	20,000	40,000

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
2	610	010	632.200	Contractual Services	0	50,000	0	50,000
3				**Total Services**	0	50,000	0	50,000
4								
5								
6				**FAMILY COURT**				
7				**TOTAL EXPENDITURES**	**0**	**50,000**	**0**	**50,000**

FAMILY COURT FUND
JUVENILE MAINTENANCE OF EFFORT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
13	610	283	623.100	Telephone	409	500	400	500
14	610	283	624.100	Postage & Freight	0	100	50	100
15	610	283	626.100	Maintenance & Repairs	0	500	0	500
16	610	283	632.200	Contractual Services	46,680	45,050	45,050	56,675
17	610	283	632.201	Maintenance of Effort	0	0	0	0
18	610	283	634.100	Training	0	500	0	500
19				**Total Services**	47,089	46,650	45,500	58,275
20								
21								
22	610	283	651.100	Office Supplies	262	300	300	300
23	610	283	651.104	Uncapitalized Equipment	385	1500	0	1,500
24	610	283	652.100	Mileage	1,450	2,200	2,000	2,200
25	610	283	653.100	Books & Publications	0	200	0	200
26	610	283	655.100	Business Expense	543	600	550	600
27				**Total Supplies & Other**	2,640	4,800	2,850	4,800
28								
29								
30								
31	610	283	687.100	Office Equipment	0	0	0	0
32				**Total Capital Outlay**	0	0	0	0
33								
34								
35				**FAMILY COURT-JUVENILE**				
36				**MAINTENANCE OF EFFORT**				
37				**TOTAL EXPENDITURES**	**49,729**	**51,450**	**48,350**	**63,075**
38								
39								
40				**TOTAL FAMILY COURT**				
41				**FUND EXPENDITURES**	**49,729**	**101,450**	**48,350**	**113,075**

TREATMENT COURT

DEPARTMENTAL FUNCTIONS

The Treatment Court account was incorporated into the County budget process in 2017. Prior to this, payments from the fund were overseen by the Treatment Court administrator and Treatment Court judge. This change in protocol will resulted in the Franklin County Treasurer being the custodian of the restricted fund, accounted for separately from the County General Revenue Fund. This transition occurred as a result of a recommendation from the accounting section of the State Court's Administrator's Office.

2018 ACCOMPLISHMENTS

- Team participated in continuing education and training.
- Maintained participant numbers in accordance with funding
- Continued to develop medication assisted treatment protocols

2019 OBJECTIVES

- Secure additional outside funding sources
- Maintain and improve graduation rate and recidivism rate
- Continue development of additional protocols to address opiate dependency issues

TREATMENT COURT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$20,220
Projected Revenues	0	99,060	86,220	75,220
Operating Expenditures	0	(99,060)	(66,000)	(75,220)
Revenues Over (Under) Expenditures	0	0	20,220	0
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$0	$0	$20,220	$20,220

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
611	000	455.155	Participant Fees Revenue		99,000	66,000	75,000
			Total Fees/Services Revenue	0	99,000	66,000	75,000
611	000	492.100	Investment Interest		60	220	220
611	000	497.100	Miscellaneous Revenue		0	20,000	0
			Total Miscellaneous Revenue	0	60	20,220	220

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	611	254	632.200	Contractual Services	0	90,850	60,500	68,900
2	611	254	633.100	Medical	0	1,060	500	500
3	611	254	634.100	Training	0	1,700	2,300	2,000
4				**Total Services**	0	93,610	63,300	71,400
5								
6	611	254	653.100	Books & Publications	0	600	0	300
7	611	254	656.100	Printing & Binding	0	150	0	100
8	611	254	660.100	Other Supplies	0	2,500	1,000	1,220
9	611	254	661.100	Miscellaneous Other	0	1,700	1,700	1,700
10	611	254	661.120	Refunds	0	500	0	500
11				**Total Supplies & Other**	0	5,450	2,700	3,820
12								
13								
14				**TREATMENT COURT FUND**				
15				**TOTAL EXPENDITURES**	**0**	**99,060**	**66,000**	**75,220**

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

FUND FUNCTIONS

This budget was created pursuant to Section 50.565 RSMo. It was a newly-created fund for 2016; however, the program was not implemented until 2017. This fund is overseen by a five-member board, The Franklin County Law Enforcement Restitution Fund Board of Trustees.

The Court may order offenders to pay restitution up to three hundred dollars ($300.00) to the fund for any offense (with the exception of the charges of speeding, careless and imprudent driving, and any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction).

Money from the fund shall only be expended upon the approval of the majority of the board and for the following purposes: narcotics investigation, prevention, and intervention; purchase of law enforcement-related equipment and supplies for the Franklin County Sheriff's Department; matching funds for federal or state law enforcement grants; funding for the reporting of all state and federal crime statistics or information; and any county law enforcement-related expense, including those of the prosecuting attorney, approved by the board of trustees that is reasonably related to investigation, charging, preparation, trial, and disposition of criminal cases before the Courts of the State of Missouri.

FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$150	$703	$4,318	$8,378
Projected Revenues	4,168	1,005	4,060	2,100
Operating Expenditures	0	(1,500)	0	(1,500)
Revenues Over (Under) Expenditures	4,168	(495)	4,060	600
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$4,318	$208	$8,378	$8,978

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
615	000	492.100	Investment Interest	13	5	60	100
615	000	496.150	Restitution Revenue	4,155	1,000	4,000	2,000
			Total Revenue	4,168	1,005	4,060	2,100

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	615	615	651.104	Uncapitalized Equipment	0	0	0	0
2	615	615	661.100	Miscellaneous Other	0	1,500	0	1,500
3				**Total Supplies & Other**	0	1,500	0	1,500
4								
5								
6	615	615	686.100	Other Equipment	0	0	0	0
7				**Total Capital Outlay**	0	0	0	0
8								
9								
10				**FRANKLIN COUNTY LAW**				
11				**ENFORCEMENT RESTITUTION**				
12				**TOTAL EXPENDITURES**	**0**	**1,500**	**0**	**1,500**

LAW ENFORCEMENT SALES TAX FUND

This fund is established and governed by RSMo 67.582. It accounts for the revenues of two voter-approved one-quarter cent sales taxes for laws enforcement services. The Sheriff administers this fund. It includes expenditures for the Law Enforcement Grant Department, the Sheriff's Department, as well as the Jail and Penal Department.

LAW ENFORCEMENT SALES TAX FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$2,590,246	$2,497,824	$2,944,626	$3,452,743
Projected Revenues	8,090,987	8,161,511	8,345,890	8,460,859
Operating Expenditures	(10,952,749)	(12,876,840)	(11,647,536)	(15,468,846)
Revenues Over (Under) Expenditures	(2,861,762)	(4,715,329)	(3,301,646)	(7,007,987)
Other Financing Sources(Uses)				
Sale of Capital Assets	12,820	0	80,000	25,000
Issue of Capital Lease	0	0	0	0
Transfers In	3,203,322	3,729,763	3,729,763	6,007,716
Transfers Out	0	0	0	0
Total Other Financing Sources (U	3,216,142	3,729,763	3,809,763	6,032,716
Fund Balance, December 31	$2,944,626	$ 1,512,258	$ 3,452,743	$ 2,477,472

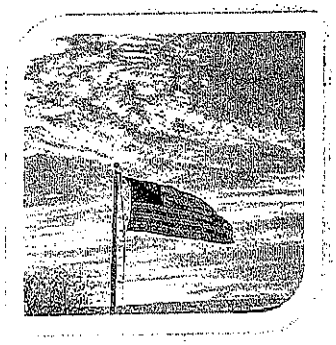
Appropriated Regular Operations	$15,468,846
Appropriated Fund Balance	2,477,472
Total Appropriations	$17,946,319

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
620	000	411.310	Contra Washington TIF 1	(11,971)	0	0	0
620	000	411.311	Contra Washington TIF 2	(7,118)	0	0	0
620	000	417.150	Law Enforcement Sales Tax	6,389,684	6,200,000	6,550,000	6,625,000
			Total Tax Revenue	6,370,595	6,200,000	6,550,000	6,625,000
620	000	441.042	DWI Traffic Unit Grant/TSU	107,992	171,209	171,209	227,840
620	000	441.045	Byrne Grant Narc Unit	119,296	130,746	130,746	132,047
620	000	441.046	DWI Enforcement Revenue	15,105	18,000	18,000	31,000
620	000	441.047	Youth Alcohol Grant	7,113	8,500	8,500	8,500
620	000	441.048	DWI Saturation	14,370	18,000	0	0
620	000	441.049	Speed Enf. Grant (HMV OT)	24,492	31,500	31,500	37,072
620	000	441.052	HIDTA Grant	113,584	125,000	125,000	125,000
620	000	441.053	Impaired Driving	3,080	0	23,000	0
620	000	441.055	Bullet Proof Vest Grant	0	40,000	0	22,000
620	000	441.057	Miscellaneous Enforcements	10,602	17,550	10,000	16,900
620	000	441.058	Misc. Federal Grants	0	0	0	0
620	000	441.070	MCSAP Grant Revenue	156,995	341,506	150,000	213,000
			Total Federal Grants	572,629	902,011	667,955	813,359

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
620	000	441.210	FEMA Flood Damage Reimb.	0	0	0	0
620	000	441.298	US Marshals Service Revenue	0	0	0	0
620	000	441.299	MOICAC Revenue	55,147	65,000	65,000	5,000
620	000	441.300	Computer Crime OT	10,392	19,500	10,000	19,500
620	000	441.301	Enforcement OT Reimbursement	5,000	0	0	0
620	000	441.301	Blue Print Grant	0	7,500	7,500	7,500
620	000	441.303	Task Force Officer OT Revenue	17,165	17,500	17,500	17,500
620	000	441.304	DEA Overtime	0	19,500	0	0
			Total Federal Reimbursement	87,704	129,000	100,000	49,500
620	000	443.356	State Narcotics Grant	0	0	0	0
620	000	443.357	Sheriff Salary Supplement	0	0	0	0
620	000	443.359	Asset Forefieture Revenue	24,457	0	0	0
			Total State Grants	24,457	0	0	0
620	000	444.998	MODOT Workzone	791	4,000	126,275	4,000
			Total State Reimbursement	791	4,000	126,275	4,000
620	000	463.300	Sheriff Fees	47,248	36,000	36,000	36,000
620	000	463.302	Prisoner Transport Fees	34,583	20,000	35,000	35,000
620	000	463.305	LESTF Muni. Ct. Fees Revenue	44,460	66,000	45,000	50,000
620	000	463.320	Sheriff SSA Inc. Payments	10,200	5,000	10,500	10,500
620	000	463.355	School Resource Officer Reimb.	0	0	30,000	60,000
620	000	463.500	Sheriff SB 869 Fees	202,227	200,000	200,000	200,000
620	000	465.300	Prisoner Per Diem Other	537,735	550,000	410,000	500,000
620	000	465.310	Inmate Medical	7,021	7,500	8,300	7,500
620	000	465.350	Prisoner Phone Call Commission	49,103	37,000	45,900	50,000
			Total Charges For Services	932,577	921,500	820,700	949,000
620	000	491.150	Interest - Sales Tax	1,694	0	0	0
620	000	492.100	Interest-Investments	13,445	5,000	15,800	10,000
620	000	493.028	Prepaid Meal Cards	540	0	0	0
620	000	493.050	Insurance Reimbursement	61,121	0	40,160	0
620	000	494.060	Law Enf. Blk Gr. (LLEBG)	0	0	0	10,000
620	000	496.100	Sale of Asset	12,820	0	80,000	25,000
620	000	497.100	Miscellaneous Revenue	25,434	0	25,000	0
			Total Other Revenue	115,054	5,000	160,960	45,000
620	000	498.000	Proceeds From Capital Lease	0	0	0	0
620	000	498.100	Transfers From General Fund	3,178,322	3,729,763	3,729,763	3,729,763
620	000	498.621	Transfer From Prop. P Compensation Fund	0	0	0	2,054,640
620	000	498.622	Transfer From Prop P Law Enf. & Emergency Dispatch Fund	0	0	0	223,313
620	000	498.635	Transfer From Sheriff Revolving		0	0	0
620	000	498.685	Transfer From Municipal Court	25,000	0	0	0
			Total Other Financing Sources	3,203,322	3,729,763	3,729,763	6,007,716
			TOTAL LAW ENFORCEMENT REVENUE	**11,307,129**	**11,891,274**	**12,155,653**	**14,493,575**

Introduction

It has been an exciting year for the Sheriff's Office. I want to extend an appreciation to all the elected officials for their help and dedication of time for touring the facility and helping to enable the passing of Proposition P.



In the following pages, you will find a comprehensive account of the 2019 Budget Request for the Franklin County Sheriff's Office. This report lists not only the anticipated needs for equipment, supplies, and funding to adequately operate the Franklin County Sheriff's Office for the 2019 fiscal year, but also the accomplishments.

Law Enforcement is a complex field and anticipating costs requires more than a standard approach. We often encounter situations that are unpredictable and uncertain and our budget needs will be reflective of those circumstances. The information presented is based on the assessment of expected crime trends, new legislation, innovations, and past experiences. This document is constructed using all available information we have at this point in the calendar year.

The following narrative should serve as a clear and concise picture of the financial impact the Franklin County Sheriff's Office will have in the coming year.

Accomplishments

The most significant accomplishment for the Sheriff's Office and law enforcement county wide has been the passing of Proposition P. As promised, this initiative will allow our office to focus more heavily on the areas of recruitment, retention, competitive wages, and increased services. In addition to Proposition P the Sheriff's Office has been furthering other goals set in the previous fiscal year.

This is a good place to mention the individual accomplishments of two employees who were recognized at a state level: Detective Rob Gibson received the national Enrique Camren Award for his work with narcotics and Reserve Sergeant Pracht was selected across the State of Missouri as the Reserve Deputy of the Year.

Public Relations & Outreach

Law enforcement officers will not typically encounter citizens when things are going well for them; we are needed but not always welcome. No matter the reason for the contact, we make every effort to maintain a positive image with the citizens of Franklin County. This impacts not only our office but other county offices as well. In an effort to keep the citizens well informed and invest in our community relationship we participate in several initiatives. We currently have a very active social media outreach, website, and public relations presence in the community. In addition, we have increased our deputies presence in the county schools in order to perform safety assessments and we partnered with the Union R-11 School District to add a full-time deputy as a School Resource Officer at the Beaufort Elementary School. We are optimistic that other schools will follow this initiative to ensure the safety of our children. This program along with our Open Doors events allow the youngest of our citizens the opportunity to learn more about their law enforcement officers and have positive interactions with them. The success of these programs will build better relationships with our community youth and open a door that could have a direct impact on their lives. In addition, the good will generated from these efforts is an asset to the county and so we plan to continue our efforts in the coming year.

Grants

Grants have been instrumental in pushing forward initiatives concerning both public and officer safety. These grants are a collaborative effort between our employees and other agencies; It takes a great deal of energy maintaining them.

As you may have noticed we are aggressive in applying for grants if it makes a safer community. Later in the narrative you will find a comprehensive list of the grants we currently administer and an outline of the impact they have on the county budget.

Cameras

This mobile technology is an effective tool for law enforcement and we plan to develop this capability to each uniformed deputy. We currently have a dozen body cameras in use with plans to expand this capability to each detention deputy and eventually each uniformed civil deputy.

While this project is costly, the benefits of a recording for officer safety alone make it a worthwhile endeavor. Deputies will not be limited when investigating incidents, witness statements, and reports. They will also be able to use the recording for additional details and information. The use of this technology helps limit false accusations and assists in avoiding lengthy and costly litigation. A body camera system may not encompass everything that happens during a shift or particular incident but it does increase our capabilities and provides the transparency necessary for our deputies and those they serve. It is our plan to maintain and add to each year in an effort to outfit the deputies over time.

Computers

As stated in previous years, the first two stages of our computer replacement project have been completed. We use them 24 hours a day 7 days per week. In 2018 we continued to replace the out of date computers so our deputies can remain in the field working more efficiently between calls for service. We appreciate your support during the first two phases of this project and in 2019 we are asking for continued support to complete the project.

Staffing

In the 2018 Budget the Commission approved a Detention Deputy position, although there was need for additional deputies in this division. We chose to take this 2080 hour a year position and turn it in to 4- 999 hour positions by hiring 4 civilian employee's to fill the control center, which have no contact with inmates. This has alleviated a deputy being assigned to the control center Monday-Friday during the dayshift which allows a deputy to be available on the jail floor. This was done using the same allocated monies. In essence, we were able to have two positions for the price of one.

In the budget I am requesting to promote a Lieutenant over the civil division to take it out from under the umbrella of the detective division. Our Detective Division Lieutenant must have the ability to focus on investigations and criminal activity. This will streamline duties to make the office more efficient. I would be comfortable with a staff level position running the civil division since there is a lot of liability incurred within the civil division.

As you are aware, with the successful passing of Proposition P we set a new salary structure for the deputies. The system is a step and grade system. I am thankful, as Sheriff, to the Commission for their commitment to the Sheriff's Office employees. The budget proposal includes the step and grade changes made possible through Proposition P along with a 2% COLA based upon previous conversations with the Commission.

Fiscal Savings

Fiscal responsibility settles on each county employee and the employees at the Franklin County Sheriff's Office continually strive to locate areas where we can save money without affecting quality and efficiency. In 2018 we have made the following efforts to save county taxpayers money:

- Our office re-evaluated the need to maintain service agreements on certain pieces of equipment and we eliminated several.
- As previously discussed, we used the approved Detention Deputy position to create 4 civilian part time positions for the control center.
- Our office obtained a grant to receive a new live scan fingerprinting machine for the Detention Facility.
- The use of the online auction site Purple Wave to sell surplus equipment has been successful in recouping funds.
- Fees to the Missouri Sheriff's Association Training Academy were reduced from $13,000 to $5,000.
- Electronic Crash Reporting was implemented which saves on time, energy, and postage when requests are made.
- Children's Factory donated furniture for the lobby for children who are brought in during visiting hours.
- Office supplies were donated through contacts with a local school district.
- The mobile computer monthly service bill was reduced when we identified and eliminated lines not being used.
- Copiers are no longer being leased and instead are being purchased which reduces a recurring cost.
- The Bond on the Capital Improvement fund was paid off early which saves us $273,750 in interest payments.
- Grants were applied for and if approved will allow us to replace two Traffic Safety Unit cars at a reduced cost to the county.
- Necessary safety improvements were made to the firing range to include installing an overhead canopy which reduces ricochet rounds from traveling off the range. The improvements were done by current personnel at minimal cost to the county.
- We increased the size of the inmate property room at minimal cost by re-purposing materials and using current personnel for labor.

Proposition P

One of the most exciting accomplishments this year was the passing of Proposition P. Although, no monies have been received yet it has already helped within the office. We currently are full staff minus the new addition of the SRO position back fill; the detention facility is fully staffed for the first time other than a few months that I or former Sheriff Toelke can recall. I believe this is a direct result of the passing and allowing the hiring of intern academy students to work prior to their completion of POST training.

There was a unified push with all law Enforcement Agencies in the county for the passage of Prop P. I felt it was needed across the entire county since each law enforcement agency was suffering from the same set of challenges and passing it county wide ensures all citizens benefit from it.

Proposition P was campaigned on four areas of need; recruitment, retainment, competitive wage and increased services. I wanted all Commissioned employees to have a voice in the changes made. We assembled a needs and salary committee formed from representatives from all divisions of commissioned personnel. They met for several weeks and took the information back to their respected divisions for input and recommendations. The board unanimously agreed upon a step and grade system and the hiring of additional personnel, which is requested within this budget. I feel we accomplished the goals set forth in this initiative.

Recruitment

We have already received applications for positions and will be marketable not only with new recruits but also to encourage future supervisors from within. Under the old system, there has been times where deputies would not apply for a ranked position due to the minimal compensation involved.

Retainment

Since the passing of Prop P we have not experienced the loss of an employee to a higher paid position elsewhere.

Competitive Wage

The step and grade system we are proposing was established by a salary board that met weekly. This matrix puts us in a much better place than we have ever been. Although, we are not consistent with Jefferson County, St. Louis County, St. Charles County and the metropolitan area, our agency is able to compete with the others and will allow us to keep quality deputies working here in our county. We did budget on the conservative side to ensure there were monies available to carry us through the ebb and flow of sales tax fluctuating by month. I will seek advice from the county Auditor to set a base amount to carry us through the lean months of collections. It is my recommendation that the remaining monies over the "emergency" baseline be stipend out each year in December to commissioned employees.

Increased Services

The Needs assessment/salary committee recommended the hiring of the following personnel:

- 3 detention deputies agreed upon previously be paid from the jail portion of Proposition P. This will help out immensely with jail operations and the overcrowding.
- 3 Detectives- One Detective will be assigned to internet crimes against children as the increase in crimes has drastically changed with the use of technology. One detective will be assigned to help with sex crimes and molestation crimes, the other detective will be utilized for general assignment and ensuring the sex offender compliance checks are completed throughout the year
- 1 School Safety Deputy- This position will be similar to the position that Kevin Anderson held under the grant that expired. When it comes to school safety and ensuring the safety of our children, this position will allow us to be aggressive in the training of school personnel under the Senate Bill 75 and to ensure that the hostile intruder drills are up to date. It will also allow a stronger partnership with the school administration to work together for the safety of the children.

Due to a stable work force we were able to implement a canine program and a cold case initiative. I will provide more details on these two programs later in the budget message.

Jail and Civil

We completed the jail property room updates with minimal cost to the tax payer, we were able to reuse much of the wood that was there and completed by keeping it in house. This increased our storage capacity for inmates from 120 to 200 spaces.

- In 2017 we booked 4757 bookings in the county Jail. In 2018 we are on pace to complete 4571.
- In 2017 our average daily population was 150. In year to date 2018 our average daily population is 162.5.
- In 2017 we had an average length of stay of 11.53 day per inmate in 2018 year to date average length of stay is 11.19

The Concealed Carry program is still experiencing a lull in new applicants; however, renewals are scheduled to begin again soon causing revenues to increase slightly.

Community Policing and Outreach

Our office is committed to educating our communities about the importance of situational awareness, theft prevention, and personal safety. This will help to reduce criminal activity, the fear of crime, and victimization in specific areas. We will utilize community policing practices, provide public trainings and through the use of social media engage citizens throughout the county. Special attention will be given to at risk youth with efforts focusing on drug and crime prevention. A recent example of our efforts include the purchase of PR safety related items obtained from a grant, securing funds for a roll over convincer to demonstrate to youth about the importance of a seatbelt, and investing time in our Youth Intervention Programs in the schools and at public events to establish stronger relationships with young people.

Canine Program

Canine Program- We are currently in the process of re-establishing a K-9 program. This program existed years ago, however due to manpower issues we have not been able to implement the program. Again, I feel as a result of the passage of Prop P we are able to implement this due to the stable workforce that we currently have.

Cold Case Program

With staffing levels full and the addition of investigators in 2017 we were able to start a cold case investigation unit. This unit is comprised of three retired law enforcement officers that I feel are extremely competent in investigations. The three members are volunteering their time and services, I will attach a detective to the unit to follow up with any leads that are developed. The purpose of the initiative is the look at homicide cases and compare leads to ensure we have accomplished everything possible to bring justice. They are also tasked with looking at the evidence; there have been a lot of advancements with DNA, Biometrics and databases for such. Although, the expertise portion of this program is volunteer, I did allow a $20,000-line item in the budget to cover the cost of any viable lead, i.e. if a private lab is needed for any type of testing or we need to purchase an airline ticket to bring in any possible witnesses and/or fly a detective to another state.

Conclusion

The Sheriff's Office is excited, once again, to be working with the commission to increase community relations with the citizens of Franklin County and we greatly appreciate the cooperation of the commission and auditor in assisting us in our goals. We look forward to meeting with you to discuss our 2019 budget request.

Respectfully,

Steven M. Pelton

Steven M. Pelton
Franklin County Sheriff

LAW ENFORCEMENT GRANT EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	620	020	611.100	Regular Wages	322,976	98,696	94,352	120,774
2	620	020	611.200	Overtime	32,461	30,500	2,860	30,500
3	620	020	612.100	Part-Time Wages	0	0	0	0
4	620	020	613.100	FICA	25,746	9,883	7,437	11,572
5	620	020	614.100	Retirement-LAGERS	51,775	20,025	15,360	24,809
6	620	020	617.100	Life Insurance	361	120	116	120
7	620	020	617.200	Health Insurance	55,819	8,202	7,860	8,202
8	620	020	617.300	Dental Insurance	2,510	784	751	784
9	620	020	617.400	Vision Insurance	799	244	233	244
10				**Total Personnel Services**	492,447	168,454	128,969	197,005
11								
12								
13	620	020	623.100	Telephone	15,462	16,816	13,149	16,816
14	620	020	625.100	Rent & Leases	27,000	27,000	27,000	27,000
15	620	020	626.100	Maintenance & Repairs	0	0	0	0
16	620	020	630.100	Utilities	0	0	0	0
17	620	020	632.200	Contractual Services	8,451	15,000	5,490	15,000
18	620	020	634.100	Training/Travel	5,000	13,698	5,969	13,698
19				**Total Services**	55,913	72,514	51,608	72,514
20								
21								
22	620	020	651.104	Uncapitalized Equipment	0	0	0	0
23	620	020	657.100	Fuel	24,052	30,000	23,000	30,000
24	620	020	661.100	Miscellaneous Other	20,000	20,000	20,000	45,000
25				**Total Supplies & Other**	44,052	50,000	43,000	75,000
26								
27								
28	620	020	685.100	Vehicles	59,861	40,000	142,902	159,244
29	620	020	686.100	Other Equipment	0	0	0	0
30				**Total Capital Outlay**	59,861	40,000	142,902	159,244
31								
32								
33				**LAW ENFORCEMENT GRANT TOTAL EXPENDITURES**	**652,273**	**330,968**	**366,479**	**503,763**
34								

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	620	385	611.100	Regular Wages	3,809,002	4,451,264	4,126,578	5,754,562
2	620	385	611.200	Overtime Wages	148,596	199,816	286,341	216,316
3	620	385	612.100	Part Time Wages	22,256	49,000	46,000	49,000
4	620	385	613.100	FICA	286,077	359,556	341,107	458,685
5	620	385	614.100	Retirement-LAGERS	556,160	720,917	686,501	979,224
6	620	385	615.100	Unemployment	0	15,000	0	15,000
7	620	385	616.100	Workman's Compensation	204,651	285,000	230,458	285,000
8	620	385	617.100	Life Insurance	4,183	5,700	5,236	5,940
9	620	385	617.200	Health Insurance	583,419	719,967	594,167	774,067
10	620	385	617.300	Dental Insurance	29,163	37,210	34,060	38,778
11	620	385	617.400	Vision Insurance	9,294	11,560	10,581	12,048
12				**Total Personnel Services**	5,652,801	6,854,990	6,361,029	8,588,620
13								
14								
15	620	385	623.100	Telephone	66,720	106,200	102,000	106,700
16	620	385	624.100	Postage & Freight	4,619	5,000	3,776	5,000
17	620	385	625.100	Rent & Leases	0	3,000	187	3,000
18	620	385	626.100	Maintenance & Repairs	0	0	0	136,000
19	620	385	626.101	Maint. & Repairs - Vehicle	72,493	100,000	97,409	0
20	620	385	626.102	Maint. & Repairs - Car Equip.	10,390	40,000	15,377	0
21	620	385	626.103	Maint. & Repairs - Equipment	4,021	10,000	9,887	0
22	620	385	626.104	Maint. & Repairs - Bldg/Grounds	1,932	3,000	2,800	0
23	620	385	627.100	Insurance	183,427	275,790	221,251	239,298
24	620	385	628.100	Bonds	190	500	95	500
25	620	385	629.100	Other Professional Services	95	3,900	3,900	30,400
26	620	385	630.100	Utilities	167,723	190,100	181,573	195,000
27	620	385	632.200	Contractual Services	177,596	237,750	180,000	184,700
28	620	385	634.100	Training	31,746	38,130	35,350	38,130
29				**Total Services**	720,952	1,013,370	853,605	938,728

LAW ENFORCEMENT
SHERIFF EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	620	385	651.100	Office Supplies	13,682	21,400	14,766	21,400
3	620	385	651.102	Ammunition	14,974	25,000	24,705	25,000
4	620	385	651.103	Software	3,149	26,000	4,461	26,000
2	620	385	651.104	Uncapitalized Equipment	232,889	239,300	259,720	237,150
5	620	385	653.100	Books & Publications	1,238	3,400	1,238	3,400
6	620	385	654.100	Memberships	1,310	7,700	6,583	9,900
7	620	385	656.100	Printing & Binding	4,625	10,000	3,143	10,000
8	620	385	657.100	Fuel	199,198	287,100	257,282	302,400
9	620	385	659.100	Uniforms	49,605	145,200	47,360	63,500
10	620	385	660.100	Other Supplies	41,607	38,300	22,118	34,400
11	620	385	661.100	Misc. Other	4,035	42,757	10,024	15,000
12				**Total Supplies & Other**	566,312	846,157	651,400	748,150
13								
14								
15	620	385	685.100	Vehicles	501,158	405,000	454,384	526,000
16	620	385	686.100	Other Equipment	5,000	31,000	13,307	40,000
17	620	385	687.100	Office Equipment	9,242	0	0	6,000
18				**Total Capital Outlay**	515,400	436,000	467,691	572,000
19								
20	620	385	690.600	Transfers To Law				
21				Enforcement Training	0	0	0	0
22				**Total Transfers Out**	0	0	0	0
23								
24				**LAW ENFORCEMENT SHERIFF**				
25				**TOTAL EXPENDITURES**	**7,455,465**	**9,150,517**	**8,333,725**	**10,847,498**

LAW ENFORCEMENT
JAIL & PENAL EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	620	390	611.100	Regular Wages	1,583,684	1,731,142	1,543,328	2,192,639
2	620	390	611.200	Overtime Wages	26,000	30,000	59,537	30,000
3	620	390	612.100	Part-Time Wages	1,284	0	52,448	66,000
4	620	390	613.100	FICA	116,233	134,727	126,631	175,081
5	620	390	614.100	Retirement-LAGERS	212,922	272,977	233,451	364,513
6	620	390	615.100	Unemployment	1,610	3,000	0	3,000
7	620	390	616.100	Workman's Compensation	74,561	96,000	83,698	96,000
8	620	390	617.100	Life Insurance	1,810	2,280	2,000	2,280
9	620	390	617.200	Health Insurance	251,538	280,921	207,049	295,546
10	620	390	617.300	Dental Insurance	12,644	14,884	12,991	14,885
11	620	390	617.400	Vision Insurance	4,030	4,624	4,036	4,625
12				**Total Personnel Services**	2,286,316	2,570,555	2,325,169	3,244,569
13								
14								
15	620	390	626.100	Maintenance & Repairs	0	0	0	11,000
16	620	390	626.101	Maint. & Repairs-Vehicles	3,392	4,000	300	0
17	620	390	626.102	Maint. & Repairs-Car Equip.	0	2,000	0	0
18	620	390	626.103	Maint. & Repairs-Equipment	2,818	5,000	1,080	0
19	620	390	626.104	Maint. & Repairs-Bldg/Grounds	80,049	100,000	45,203	100,000
20	620	390	627.100	Insurance	35,468	50,000	51,256	50,716
21	620	390	629.100	Other Professional Services	12,119	35,000	34,086	35,000
22	620	390	632.200	Contractual Services	274,222	333,000	264,583	381,000
23	620	390	633.100	Medical	131,112	260,000	193,649	260,000
24				**Total Services**	539,180	789,000	590,157	837,716
25								
26								
27	620	390	651.100	Office Supplies	778	3,000	624	2,000
28	620	390	651.104	Uncapitalized Equipment	2,665	1,500	1,379	3,000
29	620	390	653.100	Books & Publications	616	1,300	300	1,300
30	620	390	658.100	Janitor Supplies	12,549	25,000	24,703	23,000
31	620	390	660.100	Other Supplies	2,907	5,000	5,000	6,000
32				**Total Supplies & Other**	19,515	35,800	32,006	35,300
33								
34	620	390	686.100	Other Equipment	0	0	0	0
35				**Total Capital Outlay**	0	0	0	0
36								
37								
38				**JAIL AND PENAL**				
39				**TOTAL EXPENDITURES**	**2,845,011**	**3,395,355**	**2,947,332**	**4,117,585**

LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS

DEPARTMENTAL FUNCTIONS

This budget was created to appropriate all or a portion of the estimated remaining fund balance in the Law Enforcement Sales Tax Fund. Appropriations to this budget fluctuate from year to year depending on the estimated remaining fund balance for the Law Enforcement Sales Tax Fund. It is unlikely that these funds will be used.

LAW ENFORCEMENT SALES TAX FUND
FUND BALANCE APPROPRIATIONS

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	620	142	632.200	Contractual Services	0	1,512,258	0	2,477,472

PROPOSITION P FUNDS

FUND FUNCTIONS

On April 3, 2018, the citizens of Franklin County passed a sales tax initiative of ½ of 1%. The purpose of this sales tax is to provide funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

PROP P - LAW ENFORCEMENT COMPENSATION FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$818,850
Projected Revenues	0	0	818,850	3,317,000
Estimated Expenditures	0	0	0	(2,045,785)
Revenues Over (Under) Expenditures	0	0	818,850	1,271,215
Interfund Transfers In (Out)	0	0	0	(2,090,065)
Fund Balance, December 31	$0	$0	$818,850	$0

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
621	000	417.100	Prop P Law Enf. Comp. Sales Tax	0	0	818,750	3,312,500
621	000	492.100	Interest - Investment	0	0	100	4,500
			TOTAL PROPOSITION P - LAW ENFORCEMENT COMPENSATION FUND REVENUE	**0**	**0**	**818,850**	**3,317,000**

PROPOSITION P - LAW ENFORCEMENT COMPENSATION

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	621	621	642.200	Berger PD Compensation	0	0	0	17,712
2	621	621	642.201	Gerald PD Compensation	0	0	0	70,850
3	621	621	642.202	New Haven PD Compensation	0	0	0	123,987
4	621	621	642.203	Pacific PD Compensation	0	0	0	327,680
5	621	621	642.204	St. Clair PD Compensation	0	0	0	247,974
6	621	621	642.205	Sullivan PD Compensation	0	0	0	318,824
7	621	621	642.206	Union PD Compensation	0	0	0	442,810
8	621	621	642.207	Washington PD Compensation	0	0	0	495,948
9				**Total Services**	0	0	0	2,045,785
10								
11	621	621	690.620	Transfer To Franklin County				
12				Law Enforcement For				
13				Compensation	0	0	0	2,054,640
14								
15	621	621	690.100	Transfer To General Fund				
				For Compensation	0	0	0	35,425
				PROPOSITION P LAW ENFORCEMENT COMPENSATION TOTAL EXPENDITURES	**0**	**0**	**0**	**4,135,850**

PROPOSITION P LAW ENFORCEMENT & EMERGENCY DISPATCH FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$0	$0	$0	$9,418,473
Projected Revenues	0	0	10,691,345	23,462,500
Estimated Expenditures	0	0	(1,272,872)	(23,225,474)
Revenues Over (Under) Expenditures	0	0	9,418,473	237,026
Interfund Transfers In (Out)	0	0	0	(223,313)
Fund Balance, December 31	$0	$0	$9,418,473	$9,432,186

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
622	000	417.100	Sales Tax	0	0	818,750	3,312,500
622	000	492.100	Interest - Investment	0	0	14,000	150,000
622	000	493.450	Proceeds From Sale of Bonds	0	0	9,858,595	20,000,000
			TOTAL PROPOSITION P - LAW ENFORCEMENT & EMERGENCY DISPATCH FUND REVENUE	0	0	10,691,345	23,462,500

PROPOSITION P LAW ENFORCEMENT DEPARTMENT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	622	622	626.100	Maintenance & Repairs	0	0	0	0
2	622	622	632.200	Contractual Services	0	0	0	0
3				**Total Services**	0	0	0	0
4								
5								
6	622	622	651.104	Uncapitalized Equipment	0	0	0	0
7	622	622	661.100	Miscellaneous Other	0	0	0	0
8				**Total Supplies & Other**	0	0	0	0
9								
10	622	622	682.100	Buildings	0	0	1,272,872	20,000,000
11	622	622	686.100	Other Equipment	0	0	0	0
12	622	622	687.100	Office Equipmjent	0	0	0	0
13				**Total Capital Outlay**	0	0	1,272,872	20,000,000
14								
15	622	622	671.100	Principal	0	0	0	0
16	622	622	672.100	Interest	0	0	0	1,059,461
17				**Total Debt Service**	0	0	0	1,059,461
18								
19								
20	622	622	690.620	Transfer To LESTF	0	0	0	223,313
				PROPOSITION P LAW ENFORCEMENT TOTAL EXPENDITURES	**0**	**0**	**1,272,872**	**21,282,774**

PROPOSITION P EMERGENCY DISPATCH DEPARTMENT

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	622	623	626.100	Maintenance & Repairs	0	0	0	0
2	622	623	632.200	Contractual Services	0	0	0	146,513
3				**Total Services**	0	0	0	146,513
4								
5								
6	622	623	651.104	Uncapitalized Equipment	0	0	0	0
7	622	623	661.100	Miscellaneous Other	0	0	0	0
8				**Total Supplies & Other**	0	0	0	0
9								
10	622	623	686.100	Other Equipment	0	0	0	2,019,500
11	622	623	687.100	Office Equipmjent	0	0	0	0
				Total Capital Outlay	0	0	0	2,019,500
				PROPOSITION P EMERGENCY DISPATCH TOTAL EXPENDITURES	**0**	**0**	**0**	**2,166,013**

INMATE SECURITY FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 488.5026.1 and is under the direction of the Sheriff. These funds are used to acquire and develop biometric verification systems and information sharing to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which hold persons detained only for a shorter period of time after arrest or after being formally charged can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds may be used for the maintenance, repair, and replacement of the information sharing or biometric verification system, and also to pay for any expenses related to detention, custody, and housing and other expenses for inmates, prisoners, and detainees.

INMATE SECURITY FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$223,317	$192,297	$229,470	$225,870
Projected Revenues	92,485	38,500	47,400	51,000
Estimated Expenditures	(86,332)	(145,000)	(51,000)	(145,000)
Revenues Over (Under) Expenditures	6,153	(106,500)	(3,600)	(94,000)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$229,470	$85,797	$225,870	$131,870

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
625	000	459.177	Inmate Security Revenue	90,958	38,000	45,000	50,000
625	000	492.100	Interest - Investment	1,527	500	2,400	1,000
			INMATE SECURITY TOTAL REVENUE	**92,485**	**38,500**	**47,400**	**51,000**

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
625	395	651.104	Uncapitalized Equipment	20,025	105,000	15,000	105,000
625	395	661.100	Miscellaneous Other	16,627	30,000	10,000	30,000
			Total Supplies & Other	36,652	135,000	25,000	135,000
625	395	686.100	Other Equipment	49,680	10,000	26,000	10,000
			Total Capital Outlay	49,680	10,000	26,000	10,000
			INMATE SECURITY TOTAL EXPENDITURES	**86,332**	**145,000**	**51,000**	**145,000**

COLLECTOR'S TAX MAINTENANCE FUND

FUND FUNCTIONS

This fund is established and governed by RSMo 52.312.1 and is under the direction of the County Collector. The fees collected are to be used for the purpose of funding additional costs and expenses incurred in the Collector's Office.

COLLECTOR'S TAX MAINTENANCE FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$36,290	$80,775	$115,900	$182,013
Projected Revenues	180,243	180,285	182,300	182,300
Operating Expenditures	(100,633)	(164,800)	(116,187)	(93,000)
Revenues Over (Under) Expenditures	79,610	15,485	66,113	89,300
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	(50,000)
Net Transfers In (Out)	0	0	0	(50,000)
Fund Balance, December 31	$115,900	$96,260	$182,013	$221,313

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
630	000	454.150	Collector's Tax Maint. Fees	179,589	180,000	180,000	180,000
630	000	492.100	Investment Interest	654	285	2,300	2,300
			Total Revenue	180,243	180,285	182,300	182,300

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	630	030	626.100	Maintenance & Repairs	1,759	15,000	6,000	5,000
2	630	030	629.100	Other Professional Services	3,476	20,000	2,200	10,000
3	630	030	632.200	Contractual Services	94,800	94,800	94,800	60,000
4	630	030	634.100	Training	0	10,000	0	1,000
5				**Total Services**	100,035	139,800	103,000	76,000
6								
7								
8	630	030	651.100	Office Supplies	598	5,000	500	2,000
9	630	030	651.104	Uncapitalized Equipment	0	0	12,687	15,000
10				**Total Supplies & Other**	598	5,000	13,187	17,000
11								
12								
13	630	030	686.100	Other Equipment	0	20,000	0	0
14	630	030	687.100	Office Equipment	0	0	0	0
15				**Total Capital Outlay**	0	20,000	0	0
16								
17								
18	630	030	690.100	Transfers To General Fund	0	0	0	50,000
19				**Total Transfers**	0	0	0	50,000
20								
21				**COLLECTOR'S TAX MAINTENANCE**				
22				**TOTAL EXPENDITURES**	**100,633**	**164,800**	**116,187**	**143,000**

SHERIFF'S REVOLVING FUND

FUND FUNCTIONS

This budget is under the direction of the Franklin County Sheriff and is governed by Missouri State Statute 50.535. This fund shall only be used by law enforcement agencies for the purchase of equipment, to provide training, and to make necessary expenditures to process applications for concealed carry permits or renewals. This includes but is not limited to the purchase of equipment, information and data exchange, training, fingerprinting and background checks, employment of additional personnel, and any expenditure necessitated by an action under section 571.114 or 571.117.

SHERIFF REVOLVING FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$445,142	$418,268	$421,077	$203,551
Projected Revenues	18,645	36,650	30,900	46,525
Operating Expenditures	(42,710)	(270,426)	(248,426)	(57,358)
Revenues Over (Under) Expenditures	(24,065)	(233,776)	(217,526)	(10,833)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$421,077	$184,492	$203,551	$192,718

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
635	000	465.571	Conceal/Carry Revenue	15,594	35,150	27,000	44,125
635	000	492.100	Investment Interest	3,051	1,500	3,900	2,400
			Total Revenue	18,645	36,650	30,900	46,525

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	635	375	611.100	Regular Wages	29,340	28,704	28,704	30,000
2	635	375	613.100	FICA	2,184	2,196	2,196	2,295
3	635	375	614.100	Retirement-LAGERS	2,770	4,851	4,851	388
4	635	375	617.100	Life Insurance	51	60	60	60
5	635	375	617.200	Health Insurance	2,620	4,101	4,101	4,101
6	635	375	617.300	Dental Insurance	356	392	392	392
7	635	375	617.400	Vision Insurance	114	122	122	122
8				**Total Personnel Services**	37,435	40,426	40,426	37,358
9								
10	635	375	632.200	Contractual Services	3,750	15,000	1,000	10,000
11				**Total Services**	3,750	15,000	1,000	10,000
12								
13	635	375	651.100	Office Supplies	779	5,000	1,000	3,000
14	635	375	651.104	Uncapitalized Equipment	187	10,000	6,000	1,000
15	635	375	661.100	Miscellaneous Other	559	200,000	200,000	0
16				**Total Supplies & Other**	1,525	215,000	207,000	4,000
17								
18	635	375	687.100	Office Equipment	0	0	0	6,000
19				**Total Capital Outlay**	0	0	0	6,000
20								
21	635	375	690.635	Transfer to LESTF		0	0	
22								
23								
24				**TOTAL SHERIFF REVOLVING**				
25				**FUND EXPENDITURES**	**42,710**	**270,426**	**248,426**	**57,358**

SHERIFF CIVIL FEES FUND

FUND FUNCTIONS

This fund is under the direction of the Franklin County Sheriff and is governed by RSMo 57.280.

This budget is used to account for the fees that the Sheriff receives in connection with civil cases.

The funds collected pursuant to RSMo 57.280, not to exceed $50,000 in any calendar year, shall be held in a fund established by the County Treasurer, which may be expended at the discretion of the Sheriff for the furtherance of the Sheriff's set duties. Any such funds in excess of $50,000 in any calendar year shall be places to the credit of the General Revenue Fund of the County. Moneys in the fund shall be used only for the procurement of services and equipment to support the operation of the Sheriff's Office. Moneys in the fund shall not lapse to the County General Revenue Fund at the end of any county budget or fiscal year.

SHERIFF CIVIL FEES FUND

	2017 Actual	2018 Adopted Budget	2019 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$0	$34,575	$37,888	$87,950
Projected Revenues	58,319	50,075	50,062	50,100
Operating Expenditures	(20,431)	(75,000)	0	(75,000)
Revenues Over (Under) Expenditures	37,888	(24,925)	50,062	(24,900)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$37,888	$9,650	$87,950	$63,050

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
636	000	463.315	Sheriff Civil Fees	58,112	50,000	50,000	50,000
636	000	492.100	Investment Interest	207	75	62	100
			Total Revenue	58,319	50,075	50,062	50,100

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	636	376	632.200	Contractual Services	1,960	2,500	0	2,500
2				**Total Services**	1,960	2,500	0	2,500
3								
4	636	376	651.104	Uncapitalized Equipment	18,471	45,000	0	45,000
5	636	376	661.100	Miscellaneous Other	0	27,500	0	27,500
6				**Total Supplies & Other**	18,471	72,500	0	72,500
7								
8	636	376	685.100	Vehicles	0	0	0	0
9	636	376	686.100	Other Equipment	0	0	0	0
10	636	376	687.100	Office Equipment	0	0	0	0
11				**Total Capital Outlay**	0	0	0	0
12								
13								
14				**TOTAL SHERIFF CIVIL FEES**				
15				**FUND EXPENDITURES**	**20,431**	**75,000**	**0**	**75,000**

COUNTY-WIDE 911 FUND

DEPARTMENTAL FUNCTIONS

Franklin County E911 is a formal department of the Franklin County Commission. There are four Public Safety Answering Points (PSAPs) that take 911 calls within the County. The host PSAP for Franklin County is located at #1 Bruns Lane in Union, Missouri.

The remote PSAPs are in Washington, Sullivan, and Pacific. Franklin County 911 has provided 911 call answering equipment, mapping, connection, and infrastructure to these PSAPs for many years. Some training has also been paid for by Franklin County for these Municipal PSAPs.

The department's hierarchy of responsibility is the answering and processing of all 911 calls efficiently and effectively, assigning of calls to the appropriate agencies/units in a timely manner, and the answering of all radio traffic in a timely manner while maintaining sound situational awareness.

This department is funded through fees from served agencies, general revenue, and the 911 landline tax. With the decrease in the traditional landline services in the community, the landline tax has decreased over the past 10 years while the expectation from the public and cost of technology to fulfill the needs has increased. In 2018, the State of Missouri passed and signed House Bill 1456 which, among other things, allows for cellular phones to be included in the 911 tariff funding by a vote of the people. The ongoing investment of time in finding sustained operational funding for 911 in this first class County is imperative for citizen safety, responder safety, and economic growth.

SERVED AGENCY OVERVIEW

The Fire/EMS 911 Operations Board is actively engaged in the continued improvements being made in the 911 Center. The goal is to bring the 911 Center up to the level of service that could be considered "Class 1". They have expressed concern about the current funding model of the Center and believe under the current funding mechanisms, reaching a level of service which could be considered "Class 1" is not possible. Items that they have identified as being needed are a more robust county wide radio system with redundant connections/links for minimal downtown, field radio equipment coordination and programming advisor, automatic vehicle location system integrated with computer aided dispatch in the vehicles, and adequate staffing comparable to other "Class 1" centers in the area based on call volume and services. These types of items can help improve service by our center to the citizens as well as potentially speeding up the dispatch, response, and care provided for calls of service.

2018 ACCOMPLISHMENTS

- Franklin County Communications answered 52,405 emergency 911 calls in 2017. A significant decrease of abandoned calls was seen from 2016.
- Tracked and logged incidents for 16 different agencies.
- Managed and operated the radio network which consists of 30 different transmitters and receivers for responders in the County, not including the mutual aid channels used to talk amongst PSAPs and outside agencies.
- Continued coordination with the Fire/EMS Operations Board.
- Hired and trained additional personnel to maintain minimum staffing of the Center.
- Added transmit/receive capabilities at Radio Tower Road site.
- Completed 911 system upgrade.
- Removed server cabinets and 'foam walls' from Dispatch Center which drastically reduces the noise level in the room as well as provides for a more manageable temperature control system.
- Integrated the County Hosted Voice Service PRI into the 911 system.
- Three staff members certified as Q's through the International Association of Emergency Dispatch.
- Provided department wide training quarterly.
- Provided field units with mobile dispatch monitoring tool.
- Reduced administrative duties that do, at times, distract from the focus on emergency situations.
- Supported the Franklin County Sheriff's Office Warrant Division as necessary, transitioning third party reviews and validations to their division.
- Worked with building architects on programming needs and design for combined EOC/911 Center.
- Field Mobile Data Terminal Implementation process developed and initiated.

2019 OBJECTIVES

- Work towards a long-term funding solution.
- Maintain existing radio network.
- Build out enhanced Radio System with microwave ring.
- Maintain minimum staffing levels.
- Maintain adequate staffing of supervisory role always.
- Provide sound structure and foundation for our Communications Center through SOGs and training.
- Continue coordination of new facility design for 911/EOC.
- Continue sound quality improvement program.

- Continue to reduce administrative duties that do, at times, distract from the focus on emergency situations.
- Continue to ensure that the transition of primary warrant responsibility to the Franklin County Sheriff's Office is complete.
- Add a swing shift position in preparation of other agencies coming on board and allowing Supervisors/Lead Dispatchers ability to oversee operations and not be tied to a console.
- Be receptive to agencies that are interested in being dispatched by Franklin County while maintaining appropriate and healthy staffing/training levels for any such transition.

COUNTY-WIDE 911 FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$934,274	$1,328,243	$1,379,159	$920,121
Projected Revenues	1,110,339	1,071,900	1,135,293	878,600
Operating Expenditures	(2,065,454)	(2,621,516)	(2,154,027)	(2,051,986)
Revenues Over (Under) Expenditures	163,440	(1,549,616)	(1,018,734)	(1,173,386)
Interfund Transfers In (Out)				
Transfers In	1,400,000	559,696	559,696	523,264
Transfers Out	0	0	0	0
Net Transfers In (Out)	1,400,000	559,696	559,696	523,264
Fund Balance, December 31	$1,379,159	$338,323	$920,121	$269,999

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
640	000	417.300	Telephone Tax Revenue	810,097	775,000	775,000	775,000
			Total Taxes	810,097	775,000	775,000	775,000
640	000	455.080	Served Agencies Dispatch Fees	293,300	293,300	293,300	100,000
640	000	470.000	Private Road Signs	1,575	600	0	600
			Total Fees/Services Revenue	294,875	293,900	293,300	100,600
640	000	492.100	Investment Interest	5,367	3,000	12,000	3,000
640	000	497.100	Miscellaneous Revenue	0	0	54,993	0
			Total Miscellaneous Revenue	5,367	3,000	66,993	3,000
640	000	498.100	Transfers From General Fund	1,400,000	559,696	559,696	523,264
			Total Transfers In	1,400,000	559,696	559,696	523,264
			Total Revenue	2,510,339	1,631,596	1,694,989	1,401,864

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2019

COUNTY- WIDE 911 ADDRESSING EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	640	040	611.100	Regular Wages	57,289	0	0	0
2	640	040	613.100	FICA	4,187	0	0	0
3	640	040	614.100	Retirement-LAGERS	8,795	0	0	0
	640	040	615.100	Unemployment	284	0	0	0
	640	040	616.100	Workman's Compensation	0	0	0	0
4	640	040	617.100	Life Insurance	74	0	0	0
5	640	040	617.200	Health Insurance	9,361	0	0	0
6	640	040	617.300	Dental Insurance	585	0	0	0
7	640	040	617.400	Vision Insurance	187	0	0	0
8				**Total Personnel Services**	80,762	0	0	0
9								
10								
11	640	040	623.100	Telephone	132,814	167,552	148,000	163,592
12	640	040	624.100	Postage & Freight	12	100	20	100
13	640	040	626.100	Maintenance & Repairs	18,605	116,460	40,000	50,000
14	640	040	631.100	Advertising	202	1,600	50	100
15	640	040	632.200	Contractual Services	138,809	262,118	175,000	132,884
16	640	040	634.100	Training	11,123	36,375	20,000	26,525
17				**Total Services**	301,565	584,205	383,070	373,201
18								
19								
20	640	040	651.100	Office Supplies	6,998	11,464	6,000	5,264
21	640	040	651.104	Uncapitalized Equipment	5,991	33,100	25,000	12,300
22	640	040	652.100	Mileage	0	250	0	250
23	640	040	655.100	Business Expense	3,501	4,000	1,500	3,600
24	640	040	657.100	Fuel	0	1,000	0	500
25	640	040	660.100	Other Supplies	4,979	750	750	750
26				**Total Supplies & Other**	21,469	50,564	33,250	22,664
27								
28								
29	640	040	686.100	Other Equipment	9,948	0	0	0
30	640	040	687.100	Office Equipment	0	0	0	0
31				**Total Capital Outlay**	9,948	0	0	0
32								
34								
35				**TOTAL COUNTY WIDE 911 ADDRESSING EXPENDITURES**	**413,744**	**634,769**	**416,320**	**395,865**
36								

COUNTY- WIDE 911 DISPATCHING EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	640	045	611.100	Regular Wages	993,356	1,005,665	980,000	974,410
2	640	045	611.200	Overtime	56,984	60,000	55,000	55,000
3	640	045	612.100	Part-time Wage	0	0	0	0
4	640	045	613.100	FICA	75,471	81,523	79,178	78,750
5	640	045	614.100	Retirement-LAGERS	162,879	180,097	174,915	169,853
6	640	045	616.100	Workman's Compensation	0	0	0	0
7	640	045	617.100	Life Insurance	1,098	1,320	1,320	1,320
8	640	045	617.200	Health Insurance	133,149	151,875	151,875	140,880
9	640	045	617.300	Dental Insurance	7,643	8,617	8,617	8,617
10	640	045	617.400	Vision Insurance	2,436	2,677	2,677	2,677
11				**Total Personnel Services**	1,433,016	1,491,774	1,453,582	1,431,507
12								
13								
14				**TOTAL COUNTY WIDE 911**				
15				**DISPATCHING EXPENDITURES**	**1,433,016**	**1,491,774**	**1,453,582**	**1,431,507**

FRANKLIN COUNTY COMMUNICATIONS SERVED AGENCY DISPATCHING EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	640	046	611.100	Regular Wages	125,327	236,372	170,000	156,164
2	640	046	611.200	Overtime	5,362	20,000	11,000	13,000
3	640	046	613.100	FICA	9,540	19,612	13,847	12,941
4	640	046	614.100	Retirement-LAGERS	11,853	43,327	30,589	27,912
5	640	046	616.100	Workman's Compensation	0	0	0	0
6	640	046	617.100	Life Insurance	152	360	360	240
7	640	046	617.200	Health Insurance	9,379	25,647	25,647	12,303
8	640	046	617.300	Dental Insurance	1,055	2,351	2,351	1,567
9	640	046	617.400	Vision Insurance	336	731	731	487
10				**Total Personnel Services**	163,004	348,400	254,525	224,614
11								
12	640	046	632.200	Contractual Services	35	100,000	20,100	0
13				**Total Services**	35	100,000	20,100	0
14								
15								
16	640	046	651.104	Uncapitalized Equipment	55,655	46,573	0	0
17				**Total Supplies & Other**	55,655	46,573	0	0
18								
19								
20	640	046	686.100	Other Equipment	0	0	9,500	0
21					0	0	9,500	0
22								
23								
24				**TOTAL FRANKLIN COUNTY**				
25				**COMMUNICATIONS SERVED**	**218,694**	**494,973**	**284,125**	**224,614**
26				**AGENCY DISPATCHING**				
27								
28								
29								
30								
31				**TOTAL COUNTY- WIDE 911**				
32				**FUND EXPENDITURES**	**2,065,454**	**2,621,516**	**2,154,027**	**2,051,986**

PROSECUTING ATTORNEY TRAINING FUND

FUND FUNCTIONS

This budget is under the direction of the Prosecuting Attorney. This budget is established to account for the fees collected to support training for the Prosecuting Attorney's office.

PROSECUTING ATTORNEY TRAINING FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$2,640	$6,625	$6,639	$11,979
Projected Revenues	5,637	5,220	5,340	5,340
Operating Expenditures	(1,638)	(7,000)	0	(8,000)
Revenues Over (Under) Expenditures	3,999	(1,780)	5,340	(2,660)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$6,639	$4,845	$11,979	$9,319

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
650	000	450.650	Court Costs Reimbursement	3,372	3,500	3,250	3,250
650	000	450.675	Municipal Court Fees	2,229	1,700	2,000	2,000
650	000	492.100	Interest - Investments	37	20	90	90
			Total Revenue	5,637	5,220	5,340	5,340

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
650	050	634.100	Training	1,638	7,000	0	8,000
			Total Services	1,638	7,000	0	8,000
			PROSECUTING TRAINING FUND TOTAL EXPENDITURES	**1,638**	**7,000**	**0**	**8,000**

ELECTION SERVICES

DEPARTMENTAL FUNCTIONS

RSMo 115.065.4 allows the Election Authority to collect money for those costs that require additional out-of-pocket expenses in conducting an election. The election service account shall be budgeted and expended at the direction of the election authority and shall not be used to substitute for or subsidize any allocation of general revenue for the operation of the election authority's office without the express consent of the election authority. Income for this fund primarily comes from a 5% of the total election fee charged to any entity that has an issue on the ballot. The funds shall be used for training programs and purchase of additional supplies or equipment to improve the conduct of elections, including anything pertaining thereto. In addition to these costs, that state shall, subject to appropriation, compensate the election services fund for transaction submitted to update MCVR, the state voter registration database.

2018 ACCOMPLISHMENTS

- Conducted three elections – 1 Municipal, 1 Primary and 1 General
- Continued to educate the staff on election laws and procedures.
- Provided excellent service to the voters of Franklin County by having fair and open elections.
- Encouraged high school age students to participate in the election process by working with all area high schools and allowing high school age students to work at the polls during the 2018 election.
- Trained a minimum of 250 election judges for the April election.
- Allowed Jane Luechtefeld and Debbie Helling to attend numerous meetings with me fostering good election practices with the most current election equipment.

2019 OBJECTIVES

- Continue to build fund balances for the replacement of future equipment needs and election division expenses.
- Review election equipment and replace equipment that is worn out or out of date.
- Continue to attend regular training sessions regarding new election laws and best practices
- Provide funding for County Clerk, Chief Deputy of Elections and Assistant Chief Deputy to attend the IGO Conference

ELECTION SERVICES FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$87,156	$87,103	$88,109	$75,951
Projected Revenues	20,910	10,400	11,365	7,050
Operating Expenditures	(15,757)	(38,500)	(23,523)	(61,000)
Revenues Over (Under) Expenditures	5,153	(28,100)	(12,158)	(53,950)
Interfund Transfers In (Out)	(4,200)	0	0	0
Balance December 31	$88,109	$59,003	$75,951	$22,001

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
655	000	441.205	Vote Equip. Maint/Security	0	0	0	0
655	000	443.612	State Election Grant Rev.	0	0	0	0
655	000	451.300	Election Services Fees	20,168	10,000	10,315	6,000
655	000	492.100	Investment Interest	662	400	1,050	1,050
655	000	497.100	Miscellaneous Revenue	80	0	0	0
			Total Revenue	20,910	10,400	11,365	7,050
655	000	498.100	Transfer From General	0	0		0

ELECTION SERVICES FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	655	055	632.200	Contractual Services	0	10,000	1,375	0
2				**Total Services**	0	10,000	1,375	0
3								
4								
5	655	055	651.100	Office Supplies	0	1,000	0	1,000
6	655	055	651.104	Uncapitalized Equipment	0	10,000	4,495	20,000
7	655	055	654.100	Memberships	0	2,500	0	3,000
8	655	055	655.100	Business Expense	5,267	5,000	86	17,000
9	655	055	661.100	Miscellaneous Other	10,490	5,000	2,067	5,000
10				**Total Supplies & Other**	15,757	23,500	6,648	46,000
11								
12								
13	655	055	683.100	Building Improvements	0	0	15,500	0
14	655	055	686.100	Other Equipment	0	5,000	0	10,000
15	655	055	687.100	Office Equipment	0	0	0	5,000
16				**Total Capital Outlay**	0	5,000	15,500	15,000
17								
18	655	055	690.100	Transfers to General Fund	4,200	0	0	0
19								
20				**ELECTION SERVICES**				
21				**TOTAL EXPENDITURES**	**19,957**	**38,500**	**23,523**	**61,000**

DOMESTIC VIOLENCE

FUND FUNCTIONS

The County Commission administers the budget for the Domestic Violence Fund. In accordance with RSMo 451.151, 455.200-205, and 479.261, they distribute money to local shelters for victims of domestic violence.

DOMESTIC VIOLENCE FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Balance, January 1	$4,696	$3,375	$8,633	$7,733
Projected Revenues	3,937	3,185	3,600	3,090
Operating Expenditures	0	(6,560)	(4,500)	(10,823)
Revenues Over (Under) Expenditures	3,937	(3,375)	(900)	(7,733)
Interfund Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$8,633	$0	$7,733	$0

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
660	000	467.400	Recorder of Deeds Marriage Fees	3,890	3,150	3,500	3,000
660	000	492.100	Interest - Investments	47	35	100	90
			Total Revenue	3,937	3,185	3,600	3,090

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
660	060	632.200	Contractual Services	0	6,560	4,500	10,823
			Total Services	0	6,560	4,500	10,823
			DOMESTIC VIOLENCE TOTAL EXPENDITURES	**0**	**6,560**	**4,500**	**10,823**

FRANKLIN COUNTY DEPARTMENT OF HEALTH

DEPARTMENTAL FUNCTIONS

The mission of the Franklin County Department of Health is to protect the general health of all residents and visitors of Franklin County. Our major objective is to improve the health and well being of our residents as well as prevent and manage the spread of communicable disease.

Services offered through the Franklin County Department of health require a multidisciplinary team approach to promote, prevent and protect the health of our population. By promoting healthy behaviors such as hand washing, breastfeeding, vaccination programs and protection against STD's we are able to prevent the spread of many contagious diseases. By doing surveillance of over 110 reportable diseases our staff is able to assist in the control and prevention of an outbreak of infectious disease and/or contamination of food or water supplies.

Our environmental health program provides systematic inspection of all food handling establishments. These inspections insure compliance with sanitation standards and practices which ensure compliance with the Franklin County Food Service and Retail Food Services Sanitation Ordinance. In addition, routine inspections of child care establishments and commercial lodging are inspected. All types of environmental complaints for onsite sewage disposal, food, and hazardous waste are addressed.

Other services to our county residents include the following vital record printing, health services, immunization clinics, emergency planning and the WIC program.

FRANKLIN COUNTY DEPARTMENT OF HEALTH

2019 OBJECTIVES

- Continue to educate state and local officials on public health services and the need for increased funding to prevent the spread of disease, promote wellness and protect the public from public health hazards.
- Maintain scope of work for federal, state and local contracts and grants.
- Develop policies to support individual and community health goals and initiatives.
- Participate in public health awareness activities within the community.
- Participate in regular meetings to ensure that public health planning efforts are integrated with other agencies.
- Implement programs to address needs identified in the community assessment, health department survey and county data. Focus will be on substance abuse, smoking cessation for pregnant and post partum moms, STD prevention, screening and treatment, immunization rates and access to health services.
- Partner with NCADA and CRUSH to conduct outreach and services to empower our youth to make informed choices and reduce exposure to opioids; educate policy makers, bring public awareness campaign to reduce risk taking.
- Complete continuing education to enhance knowledge regarding medical procedures and guidelines.
- Enhance billing procedures to provide FCHD with sustainable funding for operation.
- Continue to provide support and guidance to the building department on 701 violations.
- License, conduct and follow up on all inspections of retail and temporary food service facilities, daycares and hotels.
- Provide plan review of all new food service facilities or remodeled food service facilities to ensure compliance with Franklin County food service regulations.
- Respond to all public health emergencies (fires, truck wrecks, floods, etc).
- Respond to environmental health complaints received and enforce laws.
- Provide ongoing surveillance for communicable and chronic diseases.
- Collaborate with and enhance professional relationships with local medical providers.
- Utilize webpage and social media to connect citizens to information.
- Attend national, local and/or state meetings, trainings and conferences.
- Enhance web based access to health and department information.
- Strengthen our relationship with health departments in surrounding counties.
- Participate in meetings with area providers and resource groups.
- Partner with county commission and other departments to discuss lodging and rabies ordinance.
- Expand staffing to grow services and abilities to reach out to community partners.
- Work with providers to decrease the amount of tick borne disease cases by providing better education to the community on the importance on using repellents.
- Continue to provide quality nursing services and be a resource to the community for a variety of questions and concerns related to public health issues.
- Increase off site immunization clinics.

WIC

2018 ACCOMPLISHMENTS

- Again for FY 2018, our overall breastfeeding rates have continued to increase. Our breastfeeding anytime rate increased from 58.8% to 60.8%, breastfeeding duration at 6 months increased from 14.6% to 15.2% and our breastfeeding duration at 12 months dropped slightly from 9.5% to 8.4%. We continue to focus our efforts on supporting breastfeeding women to meet their breastfeeding goals knowing that research shows health benefits associated with longer breastfeeding duration.
- During FY 2018, our rates of overweight children ages 2-5 decreased significantly from 24.5% to 15.3% while our rates of obese children increased slightly from 9.5% to 10.5%. Overall, with our continued efforts to educate parents and caretakers about importance of healthy eating habits makes an impact with our WIC families.
- Through participation in a variety of community events, we have shared nutrition and breastfeeding information with community members. Events we've attended include Commit to be Fit vendor fairs at local grocery stores, Health/Vendor at a local gym, and a local hospital annual community health fair.
- Provided a local business with information and assistance while they applied for and eventually were awarded a Breastfeeding Friendly Worksite Award from DHSS.

2019 OBJECTIVES

- We will continue to focus our efforts in supporting and educating our breastfeeding women. We will achieve this through early intervention with post-partum women, supporting staff in furthering breastfeeding education, and maintaining our breast pump program.
- We will continue to reach out and be available to local businesses to offer information regarding ways to support breastfeeding women in the workplace. Returning to work in a common barrier for breastfeeding so any information and support we can provide businesses and working moms alike is beneficial for everyone involved. Breastfeeding babies tend to be sick less often research shows, which in turn makes for fewer work absences for their mothers.
- Continuing our outreach efforts to local Doctor's offices and various community resources to ensure our target population has important nutrition, breastfeeding and WIC information they needed to get assistance for their families.
- Working in coordination with Franklin County Health Department staff to decrease rates of maternal smoking during pregnancy through implementation of a Franklin County Smoking Cessation Program. Research shows a variety of adverse health issues that are caused from maternal smoking and through this program we will work to get appropriate education and resources to women to help in their journey to quit smoking.

HEALTH DEPARTMENT FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$634,022	$637,839	$650,484	$598,620
Projected Revenues	956,042	884,742	921,151	920,567
Estimated Expenditures	(939,580)	(1,022,331)	(973,015)	(1,074,380)
Revenues Over (Under) Expenditures	16,462	(137,589)	(51,864)	(153,813)
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Net Transfers In (Out)	0	0	0	0
Fund Balance, December 31	$650,484	$500,250	$598,620	$ 444,807

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
665	000	440.001	Cities Readiness Grant	24,931	22,683	22,683	22,683
665	000	441.201	Maternal Child Health Grant	46,284	42,666	42,666	43,196
665	000	442.202	WIC Federal Reimbursement	295,362	264,964	264,964	253,306
665	000	442.204	Medicaid Reimbursement	63,231	58,000	63,000	64,000
665	000	443.202	Core Public Health Grant	133,913	135,663	136,731	136,731
665	000	443.210	Child Care Sanitation Inspect.	6,410	7,000	7,000	7,000
665	000	443.213	PHEP	122,154	122,101	120,000	121,901
665	000	443.214	MFH Grant Revenue	20,000	0	0	0
665	000	443.216	Opiod Response Grant Revenue	0	0	957	13,400
665	000	444.020	Child Care Health Consultation	3,049	3,125	3,125	3,125
665	000	448.100	Private Insurance	1,759	10,000	30,000	30,000
			Total Grant Revenue	717,093	666,202	691,126	695,342
665	000	466.325	Breast Pump Charge	775	725	725	725
665	000	466.400	Vital Records	120,942	115,000	120,000	115,000
665	000	466.401	Health Department Fees	28,882	27,000	27,500	30,000
665	000	466.402	Vaxcare	8,558	1,000	0	0
665	000	466.500	Sanitation Inspection Fees	74,100	72,000	72,000	72,000
			Total Fee Revenue	233,257	215,725	220,225	217,725

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	665	000	492.100	Interest on Investments	4,621	2,315	6,000	7,000
2	665	000	496.100	Sale of Assets	130	0	0	0
3	665	000	497.100	Miscellaneous Revenue	941	500	3,800	500
4				**Total Miscellaneous Revenue**	5,692	2,815	9,800	7,500

HEALTH DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	665	065	611.100	Regular Wages	269,139	320,900	323,037	323,037
2	665	065	611.200	Overtime	0	0	0	500
3	665	065	612.100	Part-time Wages	7,046	15,000	10,000	10,000
4	665	065	613.100	FICA	18,928	25,696	25,477	24,904
5	665	065	614.100	Retirement-LAGERS	41,982	54,232	54,593	53,384
6	665	065	615.100	Unemployment	0	5,000	0	5,000
7	665	065	616.100	Workers Compensation	20,896	25,000	21,750	30,000
8	665	065	617.100	Life Insurance	361	480	480	480
9	665	065	617.200	Health Insurance	53,158	53,643	45,178	45,418
10	665	065	617.300	Dental Insurance	2,508	3,134	3,134	3,134
11	665	065	617.400	Vision Insurance	799	974	974	974
12				**Total Personnel Services**	414,817	504,059	484,623	496,831
13								
14								
15	665	065	623.100	Telephone	5,048	5,000	5,000	5,000
16	665	065	624.100	Postage & Freight	515	500	500	1,300
17	665	065	626.100	Maintenance & Repairs	2,359	4,850	3,500	9,500
18	665	065	629.100	Other Professional Services	2,684	6,650	5,000	5,200
19	665	065	630.100	Utilities	5,549	9,600	9,000	10,000
20	665	065	632.200	Contractual Services	35,294	24,372	24,872	35,875
21	665	065	633.100	Medical	21,752	24,550	40,000	66,000
22	665	065	634.100	Training	1,025	870	600	600
23				**Total Services**	74,226	76,392	88,472	133,475
24								
25								
26	665	065	651.100	Office Supplies	4,653	5,000	1,000	7,000
27	665	065	651.100	Uncapitalized Equipment	4,717	1000	1,380	1,300
28	665	065	652.100	Mileage	3,003	3,000	2,500	3,750
29	665	065	653.100	Books & Publications	403	2,500	1,500	5,450
30	665	065	654.100	Memberships	800	850	860	930
31	665	065	655.100	Business Expense	798	1,650	1,950	1,950
32	665	065	661.100	Miscellaneous Other	15,403	2,330	9,755	10,589
33				**Total Supplies & Other**	29,777	16,330	18,945	30,969
34								
35								
36	665	065	686.100	Other Equipment	0	0	0	0
37	665	065	687.100	Office Equipment	0	0	0	0
38				**Total Capital Outlay**	0	0	0	0
39								
40				**HEALTH DEPARTMENT**				
41				**TOTAL EXPENDITURES**	**518,820**	**596,781**	**592,040**	**661,275**

WIC DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	665	075	611.100	Regular Wages	172,302	174,893	176,748	176,748
2	665	075	611.200	Overtime	0	0	0	0
3	665	075	612.100	Part-time Wages	5,195	0	0	0
4	665	075	613.100	FICA	12,231	13,379	13,521	12,909
5	665	075	614.100	Retirement-LAGERS	26,351	29,557	29,870	29,163
6	665	075	617.100	Life Insurance	260	300	300	300
7	665	075	617.200	Health Insurance	40,581	43,581	43,581	38,705
8	665	075	617.300	Dental Insurance	1,826	1,959	1,959	1,959
9	665	075	617.400	Vision Insurance	582	609	609	609
10				**Total Personnel Services**	259,328	264,278	266,588	260,393
11								
12								
13	665	075	623.100	Telephone	2,756	2,500	2,500	2,250
14	665	075	624.100	Postage & Freight	18	0	0	0
15	665	075	630.100	Utilities	1,372	0	0	0
16	665	075	632.200	Contractual Services	2,032	3,450	2,500	2,550
17	665	075	633.100	Medical	2,425	2,400	1,500	1,700
18	665	075	634.100	Training	91	0	0	0
19				**Total Services**	8,694	8,350	6,500	6,500
20								
21								
22	665	075	651.100	Office Supplies	2,533	2,200	500	898
23	665	075	651.104	Uncapitalized Equipment	747	0	0	0
24	665	075	652.100	Mileage	101	450	150	840
25	665	075	653.100	Books & Publications	893	100	0	25
26	665	075	655.100	Business Expense	54	1,100	600	1,668
27	665	075	661.100	Miscellaneous Other	7,026	4,551	500	2,550
28				**Total Supplies & Other**	11,354	8,401	1,750	5,981
29								
30	665	075	687.100	Office Equipment	0	0	0	0
31				**Total Capital Outlay**	0	0	0	0
32								
33								
34				**WIC DEPARTMENT TOTAL EXPENDITURES**	**279,376**	**281,029**	**274,838**	**272,874**
35								

PHEP/CRI DEPARTMENT EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	665	085	611.100	Regular Wages	96,561	98,493	71,148	93,100
2	665	085	611.200	Overtime	0	0	0	0
3	665	085	612.100	Part-time Wages	0	0	0	0
4	665	085	613.100	FICA	7,007	7,535	5,443	6,510
5	665	085	614.100	Retirement-LAGERS	16,023	16,645	12,024	15,362
6	665	085	617.100	Life Insurance	107	120	95	120
7	665	085	617.200	Health Insurance	14,087	12,066	8,542	17,686
8	665	085	617.300	Dental Insurance	743	784	522	784
9	665	085	617.400	Vision Insurance	237	244	163	244
10				**Total Personnel Services**	134,765	135,887	97,937	133,806
11								
12	665	085	626.100	Maintenance & Repairs	0	500	0	0
13	665	085	632.200	Contractual Services	2,685	2,810	3,500	3,475
14	665	085	634.100	Training	595	600	0	300
15				**Total Services**	3,280	3,910	3,500	3,775
16								
17								
18	665	085	651.100	Office Supplies	1,338	285	300	500
19	665	085	651.104	Uncapitalized Equipment	0	1,189	2,500	200
20	665	085	652.100	Mileage	500	580	0	250
21	665	085	655.100	Business Expense	849	1,770	400	700
22	665	085	661.100	Miscellaneous Other	652	900	1,500	1,000
23				**Total Supplies & Other**	3,339	4,724	4,700	2,650
24								
25								
26	665	085	686.100	Other Equipment	0	0	0	0
27				**Total Capital Outlay**	0	0	0	0
28								
29				**PHEP/CRI DEPARTMENT**				
30				**TOTAL EXPENDITURES**	**141,384**	**144,521**	**106,137**	**140,231**

RECORDS PRESERVATION

FUND FUNCTIONS

This fund is under the direction of the Recorder of Deeds. In accordance with RSMo 59.319.1, fees collected are to be used for record storage, microfilming, preservation, including anything necessarily pertaining thereto.

RECORDS PRESERVATION FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$196,811	$226,961	$237,511	$265,911
Projected Revenues	69,907	62,200	64,400	64,400
Operating Expenditures	(29,207)	(274,000)	(21,000)	(265,000)
Revenues Over (Under) Expenditures	40,700	(211,800)	43,400	(200,600)
Interfund Transfers In (Out)	0	(15,000)	(15,000)	0
Fund Balance, December 31	$237,511	$161	$265,911	$65,311

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
670	000	467.410	Recorder of Deeds User Fees	45,389	42,000	42,000	42,000
670	000	467.420	Recorder of Deeds Technology Fees	22,876	20,000	20,000	20,000
670	000	492.100	Investment Interest	1,632	200	2,400	2,400
670	000	497.100	Miscellaneous Revenue	10	0	0	0
			Total Revenue	69,907	62,200	64,400	64,400

EXPENDITURES

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
670	070	632.100	Miscellaneous Other Services	8,510	100,000	31,000	98,000
670	070	632.200	Contractual Services	18,300	35,000	2,000	95,000
670	070	634.100	Training	2,397	50,000	3,000	20,000
			Total Services	29,207	185,000	36,000	213,000
670	070	651.104	Uncapitalized Equipment	0	2,000	0	2,000
			Total Supplies & Other	0	2,000	0	2,000
670	070	686.100	Other Equipment	0	30,000	0	30,000
670	070	687.100	Office Equipment	0	57,000	0	20,000
			Total Capital Outlay	0	87,000	0	50,000
			RECORDS PRESERVATION TOTAL EXPENDITURES	**29,207**	**274,000**	**36,000**	**265,000**

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

FUND FUNCTION

This budget is under the direction of the Prosecuting Attorney. Each prosecuting attorney who takes any action to collect restitution for bad checks shall collect from the person paying restitution an administrative handling cost. The moneys shall be deposited in the Administrative Handling Cost Fund. The moneys deposited in the fund may be used by the Prosecuting Attorney for office supplies, postage, books, training, office equipment, capital outlay, expenses of trial and witness preparation, additional employees for the staff of the prosecuting attorney, employee's salaries, and for other lawful expenses incurred by the Prosecuting Attorney in the operation of that office.

PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$13,581	$15,686	$18,107	$24,347
Projected Revenues	12,526	10,100	14,240	14,440
Operating Expenditures	0	(2,000)	0	(4,000)
Revenues Over (Under) Expenditures	12,526	8,100	14,240	10,440
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(8,000)	(8,000)	(8,000)	(8,000)
Net Transfers In (Out)	(8,000)	(8,000)	(8,000)	(8,000)
Fund Balance, December 31	$18,107	$15,786	$24,347	$26,787

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
680	000	461.202	Bad Check Fees	12,385	10,000	14,000	14,200
680	000	492.100	Investment Interest	137	100	240	240
680	000	497.100	Miscellaneous Revenue	4	0	0	0
			Total Revenue	12,526	10,100	14,240	14,440

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	680	080	624.100	Postage & Freight	0	1,000	0	2,000
2				**Total Services**	0	1,000	0	2,000
3								
4								
5	680	080	651.100	Office Supplies	0	1,000	0	2,000
6	680	080	651.104	Uncapitalized Equipment	0	0	0	0
7				**Total Supplies & Other**	0	1,000	0	2,000
8								
9								
10	680	080	685.100	Vehicles	0	0	0	0
11	680	080	687.100	Office Equipment	0	0	0	0
12				**Total Capital Outlay**	0	0	0	0
13								
14								
15	680	080	690.100	Transfers to General Fund/Payroll	8,000	8,000	8,000	8,000
16	680	080	690.650	Transfers For PA Training Fund	0	0	0	0
17				**Total Transfers**	8,000	8,000	8,000	8,000
18								
19				**PROSECUTING ATTORNEY**				
20				**ADMINISTRATIVE HANDLING COST**				
21				**TOTAL EXPENDITURES**	**8,000**	**10,000**	**8,000**	**12,000**

MUNICIPAL COURT

DEPARTMENTAL FUNCTIONS

The Franklin County Municipal Court handles violations of the Franklin County Code in the areas of traffic, building and health. All cases begin by the County Prosecuting Attorney filing a traffic ticket or a charge of the violation of the building or health code. Cases are opened by the clerk who accepts guilty pleas and collects fines and court costs. Defendants who plead not guilty are tried by the judge. If found not guilty, the defendant is discharged. If found guilty, the clerk collects the fine and costs. All fines and costs are paid to the Franklin County Treasurer for distribution.

2018 ACCOMPLISHMENTS

- Video of inmates before Court instead of physical appearance
- Continued compliance and implementation of Supreme Court Rule 37
- Established/maintained drop box payments

2019 OBJECTIVES

- Work towards online payment system
- Seamless transition for new Judge and Prosecutor
- Implementation of State's Show-me Court's system for Municipal Courts

MUNICIPAL COURT

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Fund Balance, January 1	$60,881	$193,464	$192,760	$200,345
Projected Revenues	663,032	805,000	709,075	734,075
Estimated Expenditures	(152,100)	(179,245)	(161,490)	(129,177)
Revenues Over (Under) Expenditures	510,932	625,755	547,585	604,898
Interfund Transfers In (Out)				
Transfers In	0	0	0	0
Transfers Out	(379,053)	(769,219)	(540,000)	(755,243)
Net Transfers In (Out)	(379,053)	(769,219)	(540,000)	(755,243)
Fund Balance, December 31	$192,760	$50,000	$200,345	$50,000

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
685	000	450.500	Municipal Court Costs	53,484	50,000	50,500	50,500
685	000	450.550	Municipal Court Fines	599,595	750,000	650,000	675,000
685	000	450.575	Municipal Court Bonds	0	0	0	0
685	000	450.580	Judicial Education	7,822	4,000	4,000	4,000
			Total Fees Revenue	660,901	804,000	704,500	729,500
685	000	492.100	Interest	2,131	1,000	4,575	4,575
			Total Investment Revenue	2,131	1,000	4,575	4,575
685	000	498.100	Transfer from General		0	0	0
			Total Transfers In	0	0	0	0

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	685	685	611.100	Regular Wages	27,410	30,472	30,479	30,479
2	685	685	612.100	Part-Time Wages	26,996	29,948	26,361	29,361
3	685	685	613.100	FICA	4,049	4,622	4,348	4,578
4	685	685	614.100	Retirement-LAGERS	4,548	5,058	5,151	5,029
5	685	685	617.100	Life Insurance	53	60	60	60
6	685	685	617.200	Health Insurance	4,518	4,101	4,101	4,101
7	685	685	617.300	Dental Insurance	371	392	392	392
8	685	685	617.400	Vision Insurance	118	122	122	122
9				**Total Personnel Services**	68,063	74,775	71,014	74,122
10								
11								
12	685	685	623.100	Telephone	906	750	755	755
13	685	685	624.100	Postage & Freight	1,470	2,500	1,000	1,500
14	685	685	626.100	Maintenance & Repairs	0	200	53	200
15	685	685	629.125	Witness Expense	0	50	0	100
16	685	685	632.200	Contractual Services	78,306	80,000	76,545	46,800
17	685	685	634.100	Training	0	1,000	500	500
18				**Total Services**	80,682	84,500	78,853	49,855
19								
20								
21	685	685	651.100	Office Supplies	840	5,070	2,475	1,200
22	685	685	651.104	Uncapitalized Equipment	0	2,000	6,748	0
23	685	685	656.100	Printing & Binding	2,515	2,900	2,400	4,000
24				**Total Supplies & Other**	3,355	9,970	11,623	5,200
25								
26	685	685	687.100	Office Equipment	0	10,000	0	0
27				**Total Capital Outlay**	0	10,000	0	0
28								
29	685	685	690.100	Transfers to General Fund	354,053	769,219	540,000	755,243
30	685	685	690.620	Transfers to LESTF	25,000	0	0	0
31								
32								
33				**MUNICIPAL COURT FUND**				
34				**TOTAL EXPENDITURES**	**531,153**	**948,464**	**701,490**	**884,420**

BRUSH CREEK SEWER FUND

FUND FUNCTIONS

In 2006, Franklin County developed its first sewer district in the "First Class" County statutes. The Franklin County Commissioners serve as the board for the Brush Creek Sewer District. Loans and grants were obtained from the U.S. Department of Agriculture and Missouri Department of Natural Resources for a total of $6,225,951. The sewer system was finished and placed into operation during 2007. Approximately 960 people between Gray Summit and Pacific are served by the district. In 2012, the County transferred the management of the district to Franklin County Water District #3.

This budget does not include a repayment schedule for the debt to the County. It does not provide for any reserves as required in the District's bond resolutions. The budget does not provide a reserve for replacement of those equipment items with a life expectancy less than the bond term.

BRUSH CREEK SEWER FUND

	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
Net Position January 1	$2,660,776	$2,530,220	$2,664,348	$2,546,429
Projected Revenues	496,921	461,090	455,798	455,800
Estimated Expenses	(443,349)	(576,462)	(523,717)	(576,262)
Change In Net Position	53,572	(115,372)	(67,919)	(120,462)
Interfund Transfers In (Out)	(50,000)	0	(50,000)	(56,000)
Net Position				
Net Investment in Capital Assest	$2,288,267			
Restricted for Debt Service	$206,978			
Unrestricted	$169,103			
Total Net Position December 31	$2,664,348	$2,414,848	$2,546,429	$2,369,967

REVENUE

Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
800	000	441.187	USDA Loan Revenue	0	0	0	0
800	000	485.200	Service Fees	495,536	460,000	453,275	453,275
800	000	492.153	Restricted Interest	1,385	1,090	2,523	2,525
			Total Revenue	496,921	461,090	455,798	455,800
800	000	498.100	Transfers From General Fund		0		

BRUSH CREEK SEWER FUND

EXPENDITURES

	Fund	Dept.	Account No.	Description	2017 Actual	2018 Adopted Budget	2018 Estimated By Dept.	2019 Adopted Budget
1	800	638	621.100	Legal Fees	0	5,000	0	5,000
2	800	638	622.100	Accounting Fees	8,400	8,600	8,400	8,400
3	800	638	626.100	Maintenance & Repairs	34,574	40,000	37,655	40,000
4	800	638	627.100	Insurance	4,489	1,400	0	1,400
5	800	638	629.100	Other Professional Services	34,134	32,000	0	32,000
6	800	638	630.100	Utilities	6,642	6,500	6,500	6,500
7	800	638	632.200	Contractual Services	76,111	125,000	123,500	125,000
8				**Total Services**	164,350	218,500	176,055	218,300
9								
10	800	638	655.100	Business Expense	239	300	0	300
11	800	638	662.100	Bad Debt Expense	10,003	10,000	0	10,000
12				**Total Supplies & Other**	10,242	10,300	0	10,300
13								
14	800	638	671.100	Principal Payments	0	58,500	58,500	58,500
15	800	638	672.100	Interest	135,695	156,100	156,100	156,100
16				**Total Debt Service**	135,695	214,600	214,600	214,600
17								
18	800	638	684.100	Improvements/Not Buildings	0	0	0	0
19								
20	800	638	699.998	Depreciation Expense	133,062	133,062	133,062	133,062
21				**Total Other Expenses**	133,062	133,062	133,062	133,062
22								
23				**BRUSH CREEK SEWER FUND**				
24				**TOTAL EXPENDITURES**	**443,349**	**576,462**	**523,717**	**576,262**
25								
26	800	638	690.100	Transfer to General Fund	0	0	0	6,000
27	800	638	690.500	Transfer to Community Development	50,000	0	50,000	50,000