

MANUFACTURED HOME APPLICATION CHECKLIST

PERMIT # _____

NAME _____

- Is application signed?
- Is there an unfinaled expired permit on this parcel?
- Document # of recorded deed if property was recently purchased.
- Subdivision document number if newly platted.
- ENS# if have one (*black stake by driveways*).
- Map to property location.
- Hwy Entrance Permit (new driveways placed on county or state roads only).
- Site plan showing road right-of-way.
- Perc or Soils Test.
- Sewer design.
- Sewer Installer's name.
- Manufactured Home
Specs from manufacturer.
Pier/Slab/Runner or Foundation Plan
(2 sets, pages in order and stapled).
- Wall Section for Foundation Plans
****rebar shown in wall****
- Floor plan (double/triple-wides only)
- Subdivision Trustees letter (if applicable)
- Private Subdivisions Restriction Form signed.
- Premise # from Ameren UE (if customer)
- \$25.00 Application & Processing Fee
(Permit fee and Escrow fee to be paid after processing)