MANUFACTURED HOME APPLICATION CHECKLIST

PERMIT # __________________________

NAME ______________________________

☐ Is application signed?

☐ Is there an unfinalized expired permit on this parcel?

☐ Document # of recorded deed if property was recently purchased.

☐ Subdivision document number if newly platted.

☐ ENS# if have one (*black stake by driveways*).

☐ Map to property location.

☐ Hwy Entrance Permit (new driveways placed on county or state roads only).

☐ Site plan showing road right-of-way.

☐ Perc or Soils Test.

☐ Sewer design.

☐ Sewer Installer’s name.

☐ Manufactured Home
  Specs from manufacturer.
  Pier/Slab/Runner or Foundation Plan
  (2 sets, pages in order and stapled).

☐ Wall Section for Foundation Plans
  ***rebar shown in wall***

☐ Floor plan (double/triple-wides only)

☐ Subdivision Trustees letter (if applicable)

☐ Private Subdivisions Restriction Form signed.

☐ Premise # from Ameren UE (if customer)

☐ $25.00 Application & Processing Fee
  (Permit fee and Escrow fee to be paid after processing)